

**Wolfeboro Police Commission  
Meeting Minutes  
April 16, 2009**

**Members present:** Benjamin Ladd, Curtis A. Pike and Joe Balboni Jr.

**Staff present:** Wolfeboro Police Chief Stuart Chase and Recording Secretary Amelia Capone-Muccio

**Invited guest/speakers:** none

Benjamin Ladd called the meeting to order at 6:30 PM in the Wolfeboro Public Library. He introduced the Commissioners, staff in attendance, welcomed new member Mr. Balboni and noted a quorum was present.

➤ *Election of new Chairman*

Commissioner Curtis A. Pike moved the Wolfeboro Police Commission appoint Benjamin Ladd as Chairman. Commissioner Joe Balboni Jr seconded. Members voted and being none opposed, the motion passed.

**Consideration of Minutes**

➤ *Public minutes of March 19, 2009*

Commissioner Curtis A. Pike moved the Wolfeboro Police Commission to accept the public minutes of March 19, 2009 as submitted. Commissioner Joe Balboni Jr seconded. Members voted and being none opposed, the motion passed.

➤ *Non-public minutes of March 19, 2009*

Commissioner Curtis A. Pike moved the Wolfeboro Police Commission to accept the non- public minutes of March 19, 2009 as submitted. Commissioner Joe Balboni Jr seconded. Members voted and being none opposed, the motion passed.

**Activity Reports**

Chief Chase reviewed the following activity reports for the month:

**Incident status report:** Chief Chase stated the summary of the report includes 16 open incident, 19 open arrest cases, 3 closed incident cases, 5 closed arrest cases, 4 incidents closed by arrest, 4 suspended cases and 1 unfounded case. He reviewed a summary of the subject of some of the cases.

**Offenses (State Law) by month:** Chief Chase stated the total offenses for the month is 72, which is no change from last month.

**Arrest status report:** Chief Chase stated the report is a synopsis of each officer's reporting for the month. He stated the report includes 26 open cases, 5 closed cases and 7 protective custody cases. He summarized the subject of arrests.

**Arrest on view and based on incidents/warrants by time of day:** Chief Chase stated the day of the week with the most activity was Wednesday.

**Summons arrest by time of day:** Chief Chase stated the day of the week with the most activity was Wednesday and Thursday.

**Protective custody arrests by time of day:** Chief Chase reported 3 protective custody arrests for the month.

**Geographical analysis report:** Chief Chase stated the streets with the most activity were Center Street, Lehner Street, Pine Hill Road and South Main Street.

**Accidents by street name:** Chief Chase stated there was a total of 10 accidents, a 30% decrease from last month. The report lists the accidents by street name.

**School Resource Officer's report (SRO):** Chief Chase stated SRO Officer Cooper's report states 19 investigations, 1 arrest, 5 assist patrol/other investigations and 5 motor vehicle issues at the High School last month. He reported 9 investigations, 4 arrests and 14 administrative report writing at the Middle School last month.

**Prosecutor's report:** Chief Chase stated there were 12 defendants that faced 13 offenses last month: 1 hearing, 8 pleas and 2 dismissed. He stated there were 2 juvenile defendants that faced 6 offenses last month and all of them were pleas.

**Call analysis by call reason:** Chief Chase stated there were 3, 132 calls to Central Dispatch last month, a 3% increase from last month.

**Digital recorder report:** Chief Chase explained that the new program records their telephone and radio conversations and he reviewed the graphs and charts associated with the report. He explained the program eliminates the need to hire a service to show call frequency and line-load data.

### Chief's items

- Lt. Rondeau will be returning to the US in the next several days and he is expected to be back to work mid-May. He proudly noted in the Granite State News, he received his third Bronze Star.
- Dispatcher Wright's is continuing ongoing training. Part-time Dispatcher Stephens has started her orientation and Part-time Dispatcher Moore will begin her training this weekend.
- They have advertised the parking patrol positions with the New Hampshire Technical Institute's job site to attract enrolled Criminal Justice students for such positions.
- Officers received training on patrol rifle, shot gun and pistol including wounded-officer drills, reload and miss-feeds under the direction of Officer Martel.
- Donna Commerford attended training on the town's new budget software that allows the appropriation status reports to be generated remotely.
- Several Officers have enrolled in specific, professional development courses relative to their areas of interest and are being re-certified in Intoxilyzer Operation.
- The Department is transitioning to a new short sleeved uniform shirt. It is LAPD blue, with French blue piping. The material is more durable and provides SPF 40 sun protection. He explained that the color is a more popular style and the Department voted on such change. He expects all to be clad by Memorial Day.
- Staff Meeting for the Department was held March 31<sup>st</sup> and they discussed several topics.
- He reviewed the Overtime report.
- He provided the latest budget expenditure report for the Departments.

Chief Chase acknowledged the following for exceptional Police work:

- Officer Strauch and Sergeant Moore responded to a burglary in the North Wolfeboro Area and Officer Strauch soon developed a suspect and gathered information on the possible location of the stolen property. He stated they worked with area Departments and traveled to Sandwich to recover the three stolen motorcycles. They solved a case in Moultonborough and obtained a confession in the Wolfeboro case. Sergeant Moore said the investigation was a success by Officer Strauch's due diligence, hard work and extra effort to catch a criminal. Chief Chase concurred with those comments and congratulated Officer Strauch, as well as acknowledging Sergeant Moore as a quality supervisor who repeated shares his talents for the selfless purpose of developing those under his command.
- Officer Maloney was assigned to a burglary case on Center Street and through interviews and questioning was able to obtain a suspect, which led him to Rochester where some of the stolen property was recovered. He obtained a confession from the suspect and closed the case within two weeks.
- Sergeant Keaton prepared the COPS Hiring Grant Application and did all the research, preparation and compilation of the thirty-one page application form, which was submitted this week. He thanked him for all his hard work.

Commissioner Pike commended the Officers on their outstanding work. Commissioner Ladd and Balboni concurred.

#### Public and Media input

None.

#### Next meeting date

Chairman Ladd announced the next meeting of the Police Commission is **May 21, 2009 at 6:30 PM** at the Wolfeboro Public Library.

*Being no further business before the Commission, Chairman Ladd entertained a motion to enter non-public session.*

**Commissioner Joe Balboni Jr moved the Wolfeboro Police Commission to non-public session under RSA 91A: III, paragraph 3, II a and c at 6:50 PM. Commissioner Curtis A. Pike seconded. Members voted: Roll call vote, Curtis A. Pike-yes, Joe Balboni Jr.-yes and Benjamin Ladd-yes, the motion passed.**

The Commission re-entered public session at 7:15 PM and voted by a 2/3<sup>rd</sup> vote to seal the minutes of April 16, 2009 as required by law.

**Commissioner Curtis A. Pike moved the Wolfeboro Police Commission to adjourn at 7:15 PM. Commissioner Benjamin Ladd seconded. Members voted and being none opposed, the motion passed.**

Respectfully submitted,

***Amelia Capone-Muccio***

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