

**Wolfeboro Police Commission
Meeting Minutes
September 17, 2009**

Members present: Chairman Benjamin Ladd and Curtis A. Pike

Members absent: Joe Balboni Jr.

Staff present: Wolfeboro Police Chief Stuart Chase, Lieutenant Dean Rondeau and Recording Secretary Amelia Capone-Muccio.

Invited guest/speakers: none

Chairman Ladd called the meeting to order at 6:30 PM in the meeting room of the Wolfeboro Public Library. He introduced the Commissioners, staff in attendance and noted a quorum was present. He stated that Commissioner Balboni would not be present at this meeting.

Consideration of Minutes

➤ *Public minutes of August 20, 2009*

Commissioner Curtis A. Pike moved the Wolfeboro Police Commission to accept the public minutes of August 20, 2009 as submitted. Commissioner Benjamin Ladd seconded. Members voted and being none opposed, the motion passed.

Activity Reports

Chief Chase reviewed the following activity reports for the month:

Incident status report: Chief Chase stated the summary of the report includes 13 open incidents, 6 open arrest cases, and 7 closed incident cases. He summarized the subject of the incidents.

Offenses (State Law) by month: Chief Chase stated the total offenses for the month is 89, which is a 7% decrease from last month. He stated the year to date total is 723.

Arrest status report: Chief Chase stated the report is a synopsis of each officer's reporting for the month. He summarized the subject of arrests and noted that there were a total of 32 arrests last month.

Arrest on view and based on incidents/warrants by time of day: Chief Chase stated the day of the week with the most activity was Thursday.

Summons arrest by time of day: Chief Chase stated the day of the week with the most activity was Saturday and Sunday.

Protective custody arrests by time of day: Chief Chase reported 7 protective custody arrests for the month. He noted that protective custody arrests are usually associated with another offense, such as a DUI or under age drinking party. He stated that there has been a lot of inquiry as to the number of protective custody arrests, but he explained that State Law dictates such offense and that the purpose of putting someone into protective custody can prevent a DUI, domestic violence or other offenses.

Personnel Analysis report: Chief Chase stated the report breaks down the Officer's activity for the month.

Geographical analysis report: Chief Chase stated the streets with the most activity were Center Street and South Main Street. He stated the Department has issued 1,509 citations to date noting most of the calls received are for complaints on speeding. He stated that the result of speeding citations decreases the number of accidents.

Accidents by street name: Chief Chase stated there was a total of 12 accidents, a 25% decrease from last month. The report lists the accidents by street name.

Prosecutor's report: Chief Chase stated there were 32 defendants that faced 35 offenses last month: 17 pleas, 13 arraignments, 1 hearing and 3 trials. He stated 4 Juveniles faced 4 offenses last month and all of them were pleas.

Call analysis by call reason: Chief Chase stated there were 3,936 calls to Central Dispatch last month, an 11% decrease from last month. He stated that Central Dispatch reports that they have had 2,700 "walk ins" since the first of the year.

School Resource Officer report (SRO): Chief Chase stated that school has been in session for a week and half and Officer Cooper reports 7 investigations.

Chief's items

- Chief Chase reviewed the training for the month and reported that Central Dispatch and some sworn Officers received training in SPOTS, Officers received recertification for breathalyzer operation and Officer Cooper enrolled in training for juvenile prosecution and recertification for conducting physical fitness training.
- The funds for the Burn Grant have been received and the first purchase was an organizer for the Sergeants vehicle.
- Lieutenant Rondeau received another of thanks from a resident.
- He stated the Department covered the scene of an untimely death of two residents due to Carbon Monoxide poisoning and reminded the public that it is important to have Carbon Monoxide detectors in your home as this is a silent killer.
- The 2010 Budget has been submitted to the Town Manager and he is scheduled to meet with him on September 23, 2009 at 9:00 AM. He stated the Department review of the budgets by the Board of Selectmen will be between October 1 - 31, 2009 and they are scheduled to meet with the Budget Committee on November 23, 2009.
- The 2009 Community Surveys continue to come in and if citizens and noted that the surveys are available at the Public Safety Building, Town Hall and Library. He stated that 5,500 surveys were printed to go out in the Municipal Electric Bill and only 486 have been received to date.
- The Town is in the process of up grading the website to enhance their ability to communicate with the public.
- He reviewed the Overtime for the month.

Commissioner's Items

Chairman Ladd stated the Commission received a letter dated September 15, 2009 from resident Molly Leone stating she did not receive her 2009 Citizen Survey in her Electric bill and that some of her acquaintances also did not receive their surveys. He apologized for this inconvenience and explained that 5,500 surveys were printed and the Billings and Collections Department was in charge of stuffing these surveys with the Electric Bill. He stated upon checking with the Billings and Collections Department, they were informed that the machine used to stuff the bills malfunctions at time and some of the surveys are hand stuffed, resulting in some surveys may have been missed. He stated that the surveys are important to the Commission in order to review the areas that may need addressing.

He stated that if anyone would like to fill out a survey they may be pick them up at the Public Safety Building or the Town Hall or call the Department so one could be hand delivered to them. He reminded the Public that the Commissioners are always available by telephone.

Commissioner Pike thanked the Billings and Collections Department for their help in distributing the surveys.

Public and Media input

Elissa Paquette of the Granite State News clarified the location of the surveys.

Next meeting date

Chairman Ladd announced the next meeting of the Police Commission is **October 15, 2009 at 6:30 PM** at the Wolfeboro Public Library.

Being no further business before the Commission, Chairman Ladd entertained a motion to non-public session.

Commissioner Curtis A. Pike moved the Wolfeboro Police Commission to move to non-public session under RSA: 91-A: 3, II c at 6:58 PM. Commissioner Benjamin Ladd seconded. Members voted and being none opposed, the motion passed.

The Commission re-entered public session at 7:34 PM.

Chairman Ladd announced the Commission voted to seal the minutes of September 17, 2009 by a 2/3rd vote as required by law.

Being no further business before the Commission, Chairman Ladd entertained a motion to adjourn.

Commissioner Curtis A. Pike moved the Wolfeboro Police Commission to move to adjourn at 7:35 PM. Commissioner Benjamin Ladd seconded. Members voted and being none opposed, the motion passed.

Respectfully submitted,

Amelia Capone-Muccio

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