

MOULTONBOROUGH, TUFTONBORO, WOLFEBORO  
**Joint Board Meeting for the  
IMA on Aquatic Nuisance Plant Control**

**April 18, 2012  
Meeting Minutes**

**Present:** Ken Marschner (Wolfeboro), Linda Murray (Wolfeboro), David Owen (Wolfeboro-Alternate), Karin Nelson (Moultonborough), Al Hoch (Moultonborough), Dan Duffy (Tuftonboro).

**Absent:** Carter Terenzini (Moultonborough [on vacation]), Dan Williams (Tuftonboro) Bill Marcussen (Tuftonboro).

Karin Nelson reported that she is now the alternate member from Moultonborough, and that Al Hoch is the full member (along with Carter Terenzini) from Moultonborough. As Carter Terenzini is absent from this meeting, Karin will sit as a full voting member in this meeting.

**Call to Order:** Chairman Ken Marschner called the meeting to order at 9:00 AM.

**Minutes:** The minutes of the meeting of March 7, 2012 were reviewed. There was only one minor correction noted, specifically on Page 2 where it reads DASH 2 it should be DASH 1. A motion was made by Dan Duffy and seconded by Ken Marschner to approve the minutes of the March 7, 2012 meeting as amended with this one minor correction. Unanimously approved.

**Financial Report:** Dave Owen provided copies of a new financial report dated April 16, 2012 in two different formats. The first financial report format was a continuation of the previous format, which reiterated all of the expenditures and revenues since the formation of the Joint Milfoil Board to date. The second financial report format, which he recommended, begins with the prior year's balances for both revenues and expenses, and lists the transactions that occurred only in 2012. It was generally agreed the financial report format which starts with the previous year's balances is the preferred format going forward. Mr. Owen also provided invoices to the Moultonborough and Tuftonboro representatives for their municipalities' annual contribution of \$1,500 to support the Milfoil Joint Board.

**Old Business**

Contracts. Ken Marschner reported that Wolfeboro has its contractor under contract for milfoil work the weeks of June 4<sup>th</sup> and June 11<sup>th</sup>, with additional handpulling work if necessary. Also, Tuftonboro has entered into a contract for chemical treatment of milfoil in June in the basin, plus some additional hand-pulling of milfoil, if needed.

Al Hoch stated that Moultonborough's contractor has a problem with a provision of the contract. Specifically, section 6 (b) of the contract between New Hampshire Lakes and the Joint Milfoil Board provides for termination without cause upon the delivery of a 60-day notice of cancellation. This provision also shows up in the contracts between New Hampshire Lakes and the milfoil contractors. According to Mr. Hoch, this makes the contract only a 60-day contract, and makes it difficult for contractors to arrange financing. Mr. Hoch stated that he had contacted Tom O'Brien at New Hampshire Lakes, and that he was amenable to changing its contract with the Milfoil Joint Board relative to that provision. Linda Murray suggested having someone from the Milfoil Joint Board contact Tom O'Brien to confirm that is the case. Karin Nelson moved to eliminate Section 6(b) from our contract with New Hampshire Lakes, subject to confirming that NH Lakes is amenable to that change. All members present voting aye, the motion passed.

This contract change was further discussed by Linda Murray, who said that if NH Lakes agrees to this change in its contract with the Milfoil Joint Board, they will also need to change their contracts with the vendors to reflect that change. Al Hoch discussed the difference between 3-year contracts vs. 1-year contracts with 3-year bid prices from the vendors. It was agreed that Ken Marschner will call Tom O'Brien to discuss the change to the contract, and will e-mail the results of that discussion to the members.

#### Out-of-Town Use of DASH Units, Fees and Additional Requirements

The January 4, 2011 memorandum authored by Bill Marcussen, Al Hoch, and Carter Terenzini which set forth proposed fees and additional requirements for use of DASH units by non-member towns was discussed. Ken Marschner pointed out that this memo had been previously partially approved by the Milfoil Joint Board and suggested striking the language "...under the guidance of an IMA member and/or" from the prior training requirement under Additional Requirements. He also made 7 other amendments to those proposed requirements, as follow: 1. Certified NH milfoil divers; 2. Divers need to show training certificate if they use surface supplied air from the air compressor; 3. Volunteer tenders piloting the boat need a NH Safe Boating Certificate of a NH (?) commercial boating license if any divers or tenders are paid; 4. Submit a signed off equipment check list beginning and end of use; 5. Signed rental agreement between Milfoil Joint Board and renting entity; 6. Liability waiver signed by volunteers using the DASH; and 7. Proof of auto insurance for the towing vehicle (\$250k/\$500k minimum). It was agreed to bring all those changes to the document back to the next meeting. It was also agreed that what is really needed is a form of rental agreement that would incorporate all of these changes and be used to rent the DASH units to other towns. Dave Owen and Carter Terenzini were designated with the assignment of developing such a rental agreement document and bringing it back to the Milfoil Joint Board for review and approval.

### Equipment/Supplies/Services Update

Ken Marschner distributed the Log Data sheet and reviewed the status of the various maintenance items. He noted that air sampling requires a minimum 2-week lead time to arrange it. He also noted that DASH I needs to be inspected, and he needs someone to take over that responsibility, as Bill Marcussen did it last year. He also reported that Cliff Cabral is scheduled to install the modifications (e.g. screening) to the DASH units this Friday (April 20). He requested that Cliff Cabral be reimbursed now for the expenses he has already incurred on behalf of the Milfoil Joint Board in acquiring materials to perform these modifications. Ken presented an invoice from Cliff Cabral in the amount of \$849.62 for such materials. It was moved by Al Hoch, with Linda Murray seconding, to reimburse Cliff Cabral now for his purchases of materials for us. All members voting aye, the motion passed.

Al Hoch brought up the need for a top for one of the pontoon boats (one already has a top) and distributed copies of a catalog showing the types and costs of tops available. Al Hock moved, with Karin Nelson seconding, to purchase an 8' x 10' top for the amount of \$628.00. All members voting aye, the motion passed. Ken Marschner offered to order the top using his credit card and then seek reimbursement for that charge. It was also mentioned that Dan Williams may be interested in buying the pontoon boat covers that were purchased by the Milfoil Joint Board but are not being used, and there was no objection voiced to that suggestion.

**Day and Time of Next Meeting:** It was agreed that the next meeting of the Milfoil Joint Board will be on Thursday, May 30<sup>th</sup> at 9:00 AM at the Tufonboro Town Offices (if available), with May 23<sup>rd</sup> being the back-up date if May 30<sup>th</sup> doesn't work for members. The meeting was adjourned at 10:48 AM

Respectfully submitted,

David Owen, Acting Secretary