

**MOULTONBOROUGH, TUFTONBORO, WOLFEBORO**  
**Joint Board Meeting for the**  
**IMA on Aquatic Nuisance Plant Control**

**December 19, 2012**  
**Meeting Minutes**

**Present:** Ken Marschner (Wolfefboro), Linda Murray (Wolfefboro); Dave Owen (Wolfefboro – Alternate); Bill Marcussen (Tuftonboro), Daniel Duffy (Tuftonboro). Dan Williams (Tuftonboro - Alternate), Carter Terenzini (Moultonborough), Al Hoch (Moultonborough), Karin Nelson (Moultonborough)-Alternate),

**Call to Order:** The chair called the meeting to order at 9:00a.m.

**Minutes:** Minutes of October 10, 2012: It was noted that in one location each “Cater” was to read Carter, “bots” was to read boats, and “know” was to read known. Bill Marcussen moves and Al Hoch seconds to approve the minutes as amended. Unanimously approved.

**Financial Report (through December 17, 2012):** Dave reports that as of this date there remains available for expenditure \$18473.92. The Moultonborough escrow balance is \$7650.87. Carter points out that while where we wanted to be at year’s end (a hoped for \$22K vs \$18.5K) we were above the fund balance amount we were applying to FY 2013 (\$18.5K vs \$17K). The Chair says he does have one invoice for \$140 from Dive Winnepesaukee for regulator cleaning. Al moves, seconded by Dan Duffy, to accept the report as a final for FY 2012 after its adjustment for the \$140 invoice. Unanimous approval.

**Other Business:**

- A. NH Lakes-Financial Spreadsheet:** Al asked if the \$12K fee NH Lakes earned was in line with the total contract costs of \$156K. Carter said that at 8% this was low in his mind while Ken noted 10% was a common baseline. The Chair spoke of his conversation with Tom O’Brien about NH Lakes not charging for its annual \$5K if there was not a re-bidding for services. The Chair said was not yet resolved but he believed that Mr. O’Brien was open.
- B. DASH Rental Agreement:** Carter reviewed the outstanding issues as of the most recent Draft. They were (a) the daily rental fee and did we want to set a fixed amount now or wait until we had completed discussions on a possible revision to the current billing structure for the three towns, (b) the insurance language as to whether or not it put too much “weight” on the renter or would Primex cover the comprehensive losses (vandalism and theft), and (c) the Training issues. Dave Owen offered to check the insurance issue with Primex. With other issues remaining and yet to be addressed in the future, Al Hoch moved, seconded by Linda Murray seconded to table the Draft until these basic issues are resolved.
- C. Internal Billing Structure:** Bill said that we had structured the daily fee for the use of the DASH boat under an assumption that all towns would use the units and that those daily fees would cover our expenses. However, that has not been happening and, additionally, some of the work (hand pulling) does not require a DASH unit. He suggested that we take \$175 and split it into two pieces; \$50/day for the work itself (be it hand pulling or DASH) and \$125/day for the DASH. Al asked if having 4 dive teams on one day would be \$200 and subsequent

discussion followed on the various iterations of how this proposed fee structure would work. Carter Terenzini moved, seconded by Bill Marcussen, that the Chair appoint a 3 member subcommittee, with a member from each town, to investigate an appropriate billing structure and report back in February. Unanimous Vote. The Chair appointed himself, Bill and Al

- D. Use of DASH:** Al distributed a handout analyzing the various conditions in which the IMA boat was used, where it was used (versus the AB Aquatics boat) with an analysis of how the site and conditions impacted the decision. Al suggested we sell one boat and buy a smaller boat more suitable to many of the condition he noted. Carter said we should step away from such an idea until we have completed an analysis of changes we might make to the boats (e.g. the anchoring system). A discussion ensued on the changes that might be made, costing those out and analyzing whether they had a payback justifying the investment. Dan W. congratulated Al on the effort and said the data sounds like a smaller boat would be a good idea. Karin asked if we should consider going out of the boat business. A discussion of how this would reduce our expenses and the associated risk ensued with some noting a concern that it might have a negative impact upon the competitive market some believe has been brought down considerably. Bill and Linda spoke to how the current boat configuration meets their needs and Al felt that Moultonborough was in good shape with its vendor and their boat(s). Carter wondered how the unknown future of AB Aquatics (its founder recently died) might affect Al's statement. All agreed we needed to go through an analysis of how much the changes would cost, how much a new boat might cost, what the offsetting rental might be, and what the payback would be in order to make a sound judgment. The Chair asked, and the Al agreed (with Peter Jensen the Moultonborough Milfoil Committee Chair present and agreeing) to work up an analysis of this for the next meeting.

Linda Murray leaves at 10:45 a.m. and Dave Owen is seated to act in her stead.

- E. Schedule of Work:** The Chair distributed the FY 2012 schedule noting we needed to get a new schedule to NH Lakes by mid January. Carter said this was a good opportunity to issue a Task Order to AB Aquatics thus forcing some response as to their business future.

Dan Williams left at 10:52 a.m.

- F. DASH Service:** The Chair was authorized, by consensus, to seek quotes from Lanes End for the FY 2013 services.

- G. Annual Report:** The Chair noted he had prepared his annual report for Wolfeboro and asked Bill and (through Carter) Peter Jensen for their Town reports that he might assemble the unified report to the three towns on the IMA's activities.

The next date meeting date was set for February 13th at 9:00 a.m.

There being no further business the Chair adjourned the meeting at 11:10 a.m.

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Approved

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Date:  
Respectfully Submitted  
Carter Terenzini, Town Administrator