

**Wolfeboro Board of Selectmen  
Meeting Minutes Unapproved  
October 29, 2013**

**Members present:** Chairman Sarah Silk, Vice-Chairman Linda Murray, Dave Senecal, Brad Harriman and Dave Bowers.

**Members absent:** None.

**Staff present:** Town Manager David W. Owen, Finance Director Pete Chamberlin, Director of Public Works Dave Ford, and Recording Secretary Amelia Capone-Muccio.

Chairman Silk opened the meeting at 6:30 PM.

**Non-Public Session RSA 91-A: 3II**

Mr. Owen stated a non-public session is not needed.

**Public Input**

None.

**2014 Budget Hearings**

**Highways & Streets**

Mr. Ford addressed the Board.

➤ ***Administration***

Chairman Silk questioned the overtime line 1-43110.140.

Mr. Ford replied it is due to increased workload such as budget preparation, etc.

Mrs. Murray questioned the expenditure to date in line 1-43110.311 consultants.

Mr. Ford replied he has not been able to get to the concept plan for Dockside due to the current workload and it is also to cover the Lake Wentworth best management practice plan.

Chairman Silk questioned the new desk in line 1-43110.750.

Mr. Ford replied it is his desk, but stated he could try to fix his old desk if need be.

**Member Sarah Silk moved the Wolfeboro Board of Selectmen to change line 1-43110.750 furniture and fixtures in the Highway & Streets administration budget to \$0. Dave Senecal seconded. Being none opposed, the motion passed.**

➤ **Highway and Streets**

Mrs. Murray questioned line 1-43120.341 telephone and the cell phone amount.

Mr. Chamberlin replied these are not stipends, but are town cell phones for the Highway Department.

Mrs. Murray questioned the lease/purchase amount for the catch basin cleaner and if such is listed in two places.

Mr. Ford replied that this currently how they pay for the service, but if they are approved for the Capital Outlay request then they will finish out the contract, but will still need the service if Capital Outlay is not approved.

Chairman Silk questioned if he got her information on the street lights.

Mr. Owen noted they do not have LED street lights.

Mr. Senecal stated for informational purposes, Ossipee changed to dark sky lights and were able to cut their electric bill in half.

Chairman Silk questioned with regards to radios if they mix new with the old and how old they are.

Mr. Ford replied it ranges, some are up to 15 years old.

Chairman Silk questioned the expenditure in line 1-43120.740 machinery & equipment.

Mr. Ford replied he has been holding some lines waiting for the FEMA reimbursement.

➤ **Garage**

Mr. Harriman questioned line 1-43191.440 rentals and leases and if they have considered washing their own uniforms and purchasing them outright.

Mr. Ford replied that it is something that could be discussed at the union level.

Chairman Silk questioned line 1-43191.620 office supplies.

Mr. Ford replied the new item is a card reader system.

➤ **Buildings & Grounds**

Mrs. Murray questioned line 1-43192.311 consultants and nothing has been spent to date.

Mr. Ford replied he has no project planned at this point.

**Member Dave Senecal moved the Wolfeboro Board of Selectmen to change line 1-43192.311 consultants in the Highway & Streets building and grounds budget to \$3,000. Linda Murray seconded. Being none opposed, the motion passed.**

Mrs. Murray questioned line 1-43192.431 ground maintenance and what has been spent.

Mr. Ford replied the repair to the Libby Museum boat ramp is going to cost \$20,000, but he only has \$11,000 in the budget and he had no other way to cover it.

➤ ***Sanitation***

Mrs. Murray stated with regards to line 1-43240.140 overtime, she was under the understanding that overtime would be reduced when they switched to the winter hours.

Mr. Ford replied he believes the overtime is relative to snow removal.

**Member Linda Murray moved the Wolfeboro Board of Selectmen to change line 1-43240.140 overtime in the sanitation budget to \$5,000. Brad Harriman seconded. Being none opposed, the motion passed.**

Mrs. Murray question if the Supervisor has a cell phone or gets a cell phone stipend.

Mr. Ford replied the Solid Waste Supervisor uses his own cell phone, but no stipend is included.

**Member Linda Murray moved the Wolfeboro Board of Selectmen to change line 1-43240.341 telephone in the Sanitation budget to \$749 (to include the cell phone stipend). Dave Senecal seconded. Being none opposed, the motion passed.**

Chairman Silk questioned the decrease in outside services.

Mr. Ford replied costs are up, but disposal is down.

Chairman Silk questioned line 1-43240.412 water and if he is charged for such.

Mr. Chamberlin replied he needs to check into it.

Chairman Silk questioned vehicle maintenance to date.

Mr. Ford replied he would check into it.

Chairman Silk provided the revised budget for Household Hazardous Waste.

**Member Sarah Silk moved the Wolfeboro Board of Selectmen to change line 1-43240.491 Household Hazardous Waste in the Sanitation budget to \$32,580.25. Dave Senecal seconded. Being none opposed, the motion passed.**

**Sewer Collection**

Chairman Silk questioned line 4-43260.341 the telephone increase.

Mr. Ford replied that it is a new line that was in another budget. He noted that line 1-43240.740 machinery and equipment is up due to the need to replace a motor control at the Willow Street pump station.

Mrs. Murray questioned which one is next on the list to be rebuilt.

Mr. Ford replied Lehner Street and Mill Street.

### **Waste Water Treatment**

No comment.

### **Technology Sewer**

No Comment

### **Water Distribution and Treatment**

#### **➤ *Distribution Service***

Chairman Silk questioned line 2-43320.380 outside services and if such is down because staff is doing more.

Mr. Ford replied it is and they have been able to do more with the staff vs. hiring contractors.

Chairman Silk questioned line 2-43320.430 vehicle maintenance.

Mr. Ford replied the increase is due to a repair to the backhoe.

Mrs. Murray questioned the location of the storage trailer in line 2-43320.740.

Mr. Ford explained it would be located along the property line of the public works garage and the Harriman property.

#### **➤ *Treatment Plant***

Mrs. Murray questioned line 2-43350.311 consultants.

Mr. Ford replied that it is over in distribution.

Mrs. Murray stated the split of the line should be in the notes.

### **Technology Water**

No comment.

### **Debt Service**

No comment

### **Capital Outlay**

Mr. Owen explained that due to an increase in the Capital Outlay requests he made some cuts based on priority to decrease the total requested amount.

Mr. Ford stated the request 1-49613.731 Railroad Station Playground \$16,000 is a shared upgrade with the Wolfeboro Nursery School which rents the space and the thought is the playground could be used by the public as well.

Chairman Silk questioned if this is the right year to do this project.

Mrs. Murray agreed that it is a lot of money for a playground that will only be used for children under 5 years old and that is really not that big of an area.

Mr. Bowers stated he likes the idea of the upgrade and being open for public use and suggested maybe they reduce the cost.

**Member Sarah Silk moved the Wolfeboro Board of Selectmen to change line 1-49613.731 RR Station playground to \$0. Dave Senecal seconded. Dave Bowers-opposed, all others in favor, the motion passed.**

Mr. Ford stated his next request is for 1-49613.732 Railroad Station Parking lot \$50,000 to clean up the area, widen the island and change out the trees to extend the area that was upgraded last year. He noted it will also include updated drainage and lighting.

Mr. Harriman questioned the area by the storage shed.

Mr. Ford replied that area is private property although they do use the space. He stated his next request is 1-49613.736 BMPs Lake Wentworth \$40,000 for a best management practice plan and feels the project could be put off until next year as they will not be able to do the full project this year due to unknown grant funding.

**Member Dave Senecal moved the Wolfeboro Board of Selectmen to change line 1-49613.736 to \$0. Being no second, the motion failed.**

**Member Sarah Silk moved the Wolfeboro Board of Selectmen to change line 1-49613.736 to \$ 20,000. Linda Murray seconded. Dave Bowers, Brad Harriman and Dave Senecal opposed, Sarah Silk and Linda Murray in favor, the motion failed.**

Mrs. Murray questioned if they get the funding from the State and the money in budget could they move forward with the project.

Mr. Ford replied it will depend on how much funding they get; he suggested \$10,000 to implement the best management practice plan.

Mrs. Murray noted that the Lake Wentworth Association is doing the area around Trites.

**Member Dave Senecal moved the Wolfeboro Board of Selectmen to change line 1-49613.736 BMP Lake Wentworth to \$ 10,000. Sarah Silk seconded. Being none opposed, the motion passed.**

Mr. Ford stated he has two Capital Outlays the Water Fund, \$90,000 for the water main replacement on Libby Street and the replacement of WS-3 a 10 year old vehicle at \$30,000.

Mrs. Murray questioned the status of the asset management plan.

Mr. Ford replied there is a Committee meeting scheduled for November 13<sup>th</sup> and they are awaiting the draft.

*Being no further business before the Board, Chairman Silk entertained a motion to adjourn.*

**Member Dave Senecal moved the Wolfeboro Board of Selectmen to adjourn at 8:00 PM. Member Brad Harriman seconded. Being none opposed, the motion passed.**

Respectfully submitted,

**Amelia Capone-Muccio**

Recording Secretary