

**Wolfeboro Board of Selectmen  
Meeting Minutes Unapproved  
October 23, 2013**

**Members present:** Chairman Sarah Silk, Vice-Chairman Linda Murray, Dave Senecal, Brad Harriman and Dave Bowers.

**Members absent:** None.

**Staff present:** Town Manager David W. Owen, Finance Director Pete Chamberlin, Director of Operations of the Municipal Electric Department Barry Muccio, Fire Chief Philip Morrill, Town Clerk Patricia Waterman, and Recording Secretary Amelia Capone-Muccio.

Chairman Silk opened the meeting at 6:30 PM.

**Non-Public Session RSA 91-A: 3II**

Mr. Owen stated a non-public session is needed to discuss personnel.

**Public**

Susan Ryan addressed the Board to discuss her concern about the tax status of the Cotton Mountain Community Church's properties. She stated they plan to put one parcel in current use and that the other parcel with the wide turnaround area is used as a parking lot during church services and events as well as they allow the town to use it as a snow plow turn around area.

Mr. Owen stated he would forward the information to the Assessing Department, and that they would probably have to apply for tax abatement.

**2014 Budget Hearings**

➤ ***Town Clerk***

Mrs. Waterman addressed the Board. She provided the income for the Department to date. She stated they have registered 8,500 vehicles to date vs. 7,900 last year. She stated they have been doing boat registrations since May and have registered 641 boats. She also noted she is thankful for Sgt. Keaton's help in taking court action against dog owners who have not registered their dogs.

Chairman Silk questioned if she has received the Zoning updates and if it will be covered in this year's budget.

Mrs. Waterman replied yes and it will not be completed until late in the year.

Mr. Chamberlin replied the funds would be encumbered.

Chairman Silk questioned the decrease in dues & subscriptions.

Mrs. Waterman replied she will not be attending the NH Municipal conference as it conflicts with her Town Clerk conference.

Chairman Silk questioned if she would have enough for postage with the expected increase in rate.

Mrs. Waterman replied probably not as this covers absentee ballots and registrations.

**Member Dave Senecal moved the Wolfeboro Board of Selectmen to change line 1-41401.625 postage in the Town Clerk budget to \$6,000. Sarah Silk seconded. Being none opposed, the motion passed.**

### ***Municipal Electric Department***

Barry Muccio addressed the Board.

#### **➤ Administration**

Chairman Silk questioned part-time wages.

Mr. Muccio replied that due to lack of construction they have not been that busy and this is for the Staker, he is working less hours during this slow time.

Chairman Silk questioned legal.

Mr. Muccio replied that covers the purchase power contract.

Mrs. Murray questioned if his Secretary has a cell phone stipend.

Mr. Muccio replied she does not, but she uses her cell phone and gave an example that during the outage over the weekend when Metrocast's battery backup gave out, she was using her phone for the internet.

**Member Linda Murray moved the Wolfeboro Board of Selectmen to change line 1-43410.341 telephone in the MED Administration budget to add \$360 for the cell phone stipend . Dave Bowers seconded. Being none opposed, the motion passed.**

Mrs. Murray noted that water and sewer needs to be recalculated in all the budgets based on the new rate structure. She questioned building maintenance for this year.

Mr. Muccio replied the building has not been painted in 10 years and he plans to have the staff paint it and he believes the boiler maintenance has not been calculated yet.

Chairman Silk questioned the increase in advertising.

Mr. Muccio replied he has been doing more notices and direct mailings.

Mrs. Murray questioned line 1-43410.820 professional development.

Mr. Muccio replied he tries to attend the conferences, but they moved the location.

➤ ***Distribution***

No comment.

➤ ***Generation***

Chairman Silk questioned 3-43430.311 consultants.

Mr. Muccio replied it is due to a change in service.

➤ ***Capital Outlay***

Mr. Muccio stated he is requesting to replace the boiler as it is a very old system that is not efficient. He is replacing it with a wood pellet boiler similar to what they have at the Water Treatment Plant.

Chairman Silk suggested including back up on the cost savings.

➤ ***Emergency Management***

Chief Morrill addressed the Board.

Chairman Silk questioned if he will be spending general operating supplies, line 1-42900.610.

Mr. Morrill replied has made some purchases of first aid kits, flashlights and blankets, etc.

➤ ***Fire/Rescue***

Chairman Silk questioned the five year average of 1-42200.117 part time wages.

Mr. Chamberlin replied \$22,771.

Chief Morrill noted that the vehicle maintenance line took a hit this year for repairs and is expended at \$24,900 to date.

Mrs. Murray questioned if he will expend line 1-42200.610 general operating supplies.

Chief Morrill replied he is holding off on some lines due to the anticipated overage in vehicle maintenance.

➤ ***Public Safety Building***

Mrs. Murray noted the water and sewer needs to be checked in this budget.

➤ **Capital Outlay**

Chief Morrill stated he is requesting to replace the mobile radios as after 5-7 years they are no longer supported for service. He noted they were previously purchased on a grant and will look into any future grants if available.

Mrs. Murray questioned if could purchase them in phases.

Chief Morrill replied he prefers not to in order to have all the same radios. He noted the Town Manager removed the Paving of the Fire substation and the replacement of the Command vehicle.

Mr. Owen stated his reason for such was due to the increased Capital Outlay requests he needed to put forward the priority items.

*Being no further business before the Board, Chairman Silk entertained a motion to enter non-public session.*

**Member Dave Senecal moved the Wolfeboro Board of Selectmen to enter non-public session at 7:37 PM to discuss personnel. Brad Harriman seconded. Roll call vote: Dave Senecal-yes, Brad Harriman-yes, Sarah Silk-yes, Dave Bowers-yes and Linda Murray-yes, the motion passed.**

The Board re-entered public session at 8:25 PM.

Chairman Silk stated the non-public session minutes of October 23, 2013 were sealed by a 2/3rds vote as required by law.

*Being no further business before the Board, Chairman Silk entertained a motion to adjourn.*

**Member Brad Harriman moved the Wolfeboro Board of Selectmen to adjourn at 8:27 PM. Member Dave Senecal seconded. Being none opposed, the motion passed.**

Respectfully submitted,

**Amelia Capone-Muccio**

Recording Secretary