

**Wolfeboro Board of Selectmen
Meeting minutes
Unapproved
November 2, 2011**

Members present: Chairman Sarah Silk, Vice-Chairman Linda Murray, Dave Senecal, Q. David Bowers and Chuck Storm.

Members absent: None.

Staff present: Town Manager David W. Owen, Finance Director Pete Chamberlin, Welfare Director Sue Benson and Recording Secretary Amelia Capone-Muccio.

Chairman Silk opened the meeting at 6:30 PM.

Non-Public Session RSA 91-A: 3II

Mr. Owen stated a non-public session is needed to discuss litigation and collective bargaining.

Consideration of Minutes

➤ **October 12, 2011**

Mrs. Murray amended page five, the last paragraph to add the word “not” before the word “doing” in that sentence. She amended page six the vote of the motion to include “yes” after Chuck Storm.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve the minutes of October 12, 2011 as amended. Linda Murray seconded. Members voted and being none opposed the motion passed.

➤ **October 13, 2011**

Mrs. Murray amended page two, the second line down to correct “Chairman Murray” to “Chairman Silk”.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve the minutes of October 13, 2011 as amended. Dave Senecal seconded. Members voted and being none opposed the motion passed.

➤ **October 17, 2011**

Mrs. Murray amended page three to add the following to the sixth paragraph; *The town needs to calculate the cost of maintaining new assets when agreeing to accept new parks and trails.* She amended page four at the bottom to include the following; *Mrs. Murray asked that the wrong backup information be removed.*

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve the minutes of October 17, 2011 as amended. Dave Bowers seconded. Members voted and being none opposed the motion passed.

➤ **October 19, 2011**

Chairman Silk amended page two the first line under New Business to add the word “stepped” after Linda Murray.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve the minutes of October 19, 2011 as amended. Linda Murray seconded. Members voted and being none opposed the motion passed.

Public Input

None.

Bulk Vote

A. Raffle Permit

- i. The Wolfeboro Lions Club Annual Turkey Trot Raffle

B. Property Tax Credits and Exemptions

Approvals

- | | | |
|-------|------------------------|-----------------------|
| i. | 325 Sewall Road | Tax Map 241 Lot 65 |
| ii. | 8 Treadwell Lane | Tax Map 232 Lot 28 |
| iii. | 46 Forest Road | Tax Map 202 Lot 82 |
| iv. | 1 Autumn Lane | Tax Map 143 Lot 12-2 |
| v. | 543 Beach Pond Rd | Tax Map 67 Lot 18-8 |
| vi. | 19 Worcester Island Rd | Tax Map 259 Lot 2 |
| vii. | 86 Canopache Rd | Tax Map 251 Lot 10 |
| viii. | 33-5 Endicott Rd | Tax Map 217 Lot 119-5 |

Denials

- i. 17 Birch Hill Estates Road Tax Map 241 Lot 65

C. Notices of Intent to Cut Wood or Timber

- i. Cotton Valley Road Tax Map 154 Lot 8

Chairman Silk stated that the Tax Collector has provided the Property Tax Warrant in the amount of \$11,519,088 for approval.

Member Linda Murray moved the Wolfeboro Board of Selectmen to add the Property Tax Warrant in the amount of \$11,519,088 to the bulk vote above. Chuck Storm seconded. Members vote and being none opposed, the motion passed.

Mrs. Murray stated that the Property Tax Credit and Exemptions for 86 Canopache Road had the elderly exemption checked but is for a veteran's credit and such should be corrected.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve the Bulk Vote items listed above including Property Tax Warrant in the amount of \$11,519,088. Linda Murray seconded. Members vote and being none opposed, the motion passed.

New Business

A. 2012 Operating Budget

Mr. Owen stated the Board has been provided with the proposed 2012 Budget, which will be forwarded to the Budget Committee this week. He stated the budget has been revised to include all the changes by the Board and the General Fund increase is 2.91%, the Enterprise Funds increase is -1.10% with a total increase of .65%.

Chairman Silk question if this includes the Union contracts.

Mr. Owen replied it includes the AFSMCE contract but not the Police Union Contract.

Mrs. Murray stated that her concern is with the General Fund as it is what affects the tax rate. She stated that in her opinion if they wished to make further decreases she feels they could make a decrease in the Playground budget since she was not supportive of the 25 cent increases in the part time salaries or the increased hours.

Chairman Silk stated they need to add the \$20,000 in line 1-43263-311 consultants in the waste water treatment plant budget for the RIB site.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to add \$20,000 to line 1-43263-311 consultants in the water treatment plant. Dave Bowers seconded. Members voted and being none opposed, the motion passed.

Mr. Bowers stated the Board has had several meetings in reviewing the budget to achieve a -1% decrease and he stated they probably could have decreased the budget more by not giving the staff an increase but he feels the town has a fine staff who deserve the increase. He stated other increases are beyond the town's control, such as heating oil and health insurance rates.

Chairman Silk noted they also had increases to the retirement contribution requirements which are beyond their control as well.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to approve the 2012 Proposed Operating Budget of \$25,682,211 and to transmit such to the Budget Committee with the above changes. Chuck Storm seconded. Members vote and being none opposed, the motion passed.

B. Welfare Guidelines

Mr. Owen stated that they have reviewed the Welfare Guidelines, but he only made minor changes as they went through a full review last year. He stated he corrected a typo and formatting on pages 6, 20, and 21. He corrected Section XII Burials & Cremations to be consistent with RSA 165:27-a.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to approve and sign the 2011 Welfare Guidelines as presented. Chuck Storm seconded. Members vote and being none opposed, the motion passed.

C. Town Tax Rate

Mr. Owen stated the town has received its tax rate from the Department of Revenue Administration. He stated there is a substantial increase in the school portion of the rate, an increase in the town's portion primarily due to the capital warrant articles approved last year and a small increase to the County portion. He stated the increase was \$1.16 per thousand, or 10.5%, to \$12.20. He noted the town applied \$1.2 million dollars of surplus to help offset the tax rate and even with this significant increase the town's tax rate is still among the lowest in the State.

Chairman Silk noted out of 260 Wolfeboro is 246 on the list.

Mr. Bowers noted that Wolfeboro residents have a lot of amenities for their taxes and that many towns pay two to three times that amount for fewer amenities.

Mrs. Murray stated that she looked at how much they did not bond at \$1.8 million dollars and this shows the impact of doing that and is concerned about this significant increase. She stated that the town of New Durham's tax rate is \$22.40 per thousand with \$12.88 of that for the school portion vs. Wolfeboro's \$6.72. She stated even with this large increase they are still doing better than most of their surrounding communities.

D. Front Bay vs. Back Bay

Mr. Bowers stated the question has arisen about the name of Back Bay as we know it and that it is actually Front Bay. He stated that the creation of Front Bay Park has sparked the name correction. He stated Back Bay is the area of Foss Field that was filled in and Back Bay as we know it is technically Front Bay.

Chairman Silk stated that the map clearly shows it as Front Bay.

Mr. Owen stated that the Town Planner reviewed the Bay on the US Geological Survey maps and it is listed as Front Bay on those maps. He stated there really is no need to go through the re-naming process as it is correct, it is only referred to as Back Bay, and it would be a matter of changing how you refer to it in communications regarding it.

E. Cover of Town Report

Mr. Owen stated it is that time of year again and questioned what photograph they would like to have on the cover of the Town Report.

Mrs. Murray stated they made improvements to Foss Field, the tennis courts and basketball court, and we will have permanent snowmaking at Abenaki.

The Board agreed those would be good ideas for the cover.

Old Business

Mrs. Murray stated that she has received feedback from the recent Board meeting regarding the Town Hall renovation discussion and such was hard for the public at home to follow and suggested they try to be more clear about what they report and maybe use a PowerPoint presentation.

Chairman Silk reminded the Board that there is a "Right to Know" seminar hosted by the Town of New Durham tomorrow night from 6:30 to 8:30 PM that she and the Recording Secretary will be attending.

Chuck Storm stated that many of his neighbors in the Lang Pond Road area on the Wolfeboro side would like to see that road paved as the dust is a problem.

Mr. Owen replied that those same residents have expressed their concerns to the Public Works Department and Mr. Ford is working on a resolution.

Mr. Bowers stated the State is cutting back on the mobile book van for the Public Library. He stated they currently have four vans that provide the ability for Libraries to share materials and are recommending cutting back to one. He stated the Library Trustees are encouraging citizens to contact their legislators.

Chairman Silk stated that she received information from the Library Director outlining how much this feature is used and that they used 1,665 items and lent out 1,523 items last year. She stated that the service was used so much they had visits from the van 3 times a week. She stated that she plans to discuss this with Representative Dave Knox and feels the Board should write a letter of support on the matter.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to send a letter of support to the legislators for the State Book Mobile program. Dave Senecal seconded. Members voted and being none opposed, the motion passed.

Town Manager's Report

Mr. Owen reported the following:

- He has received four bids on the Town Report and recommends not using the lowest bidder and using a previous company and requests the Board to waive their procurement policy to do such. **Member Linda Murray moved the Wolfeboro Board of Selectmen to waive the Town Procurement Policy in regards to the bids for the Town Report. Dave Senecal seconded. Members voted and being none opposed, the motion passed.**
- One of the Department of Public Works plow vehicles was hit on North Line Road by a drunk driver and fortunately no one was seriously injured and the truck did not sustain much damage.
- The Chamber of Commerce lease has lapsed and needs to be reviewed. Mrs. Murray volunteered to review that lease with Mr. Owen.
- He stated Garwood's lease is up in January and needs to be reviewed. Chuck Storm volunteered to review that lease with Mr. Owen.
- He recommends the following meetings to hold the required two public hearings then a vote for the acquisition of Pine Hill Cemetery; December 7 and 21, 2011 and January 4, 2012.
- Tina Maxfield has requested to include members of the Fire Department and the apparatuses in a music video and he does not see any conflicts with allowing such. The Board agreed.
- The Secretary of State announced the primary date of January 10, 2012.
- He met with the Carpenter School Principal regarding some recent issues with parking and the concern of a grandparent of construction at Town Hall during school drop off and pick up. He stated that the Principal has also requested the use of 10 spaces in the town hall lot for staff.

DISCUSSION:

Chairman Silk stated that the school states the problem with the lot is our change in the traffic pattern, but the town has not changed the traffic pattern. She has observed people going the wrong direction when spaces in the lot are empty and they cannot control that.

Mr. Owen stated that this is part of the reason for the Principal's request, to take up those middle spaces to prevent the traffic pattern from getting disrupted.

Mrs. Murray stated that when they originally discussed closing the lot to the school, they came to the Board to request some spaces for staff and some spaces turned into more spaces and it did not work out. She stated the purpose of the change was to allow turnover for the customers to do business at Town Hall. She stated her

understanding in discussions with Jack Robertson was that he was going to provide spaces for the school staff. She stated that she has no interest in changing the lot limits and the school should provide their staff with parking.

Chairman Silk stated she understood that Jack Robertson was going to provide them with spaces, but he hasn't. She stated she had a discussion with a teacher regarding the matter and it seems there is some confusion on the matter as she thought it was a trial period and would be reviewed in September. She stated she understands both sides to this issue, but it is unfortunate the school has not provided the staff with parking.

Mr. Owen stated he would convey these comments to the Principal.

Chairman Silk requested him to convey her distress over the situation to Jack Robertson as well.

Committee Reports

Mr. Storm stated the Planning Board discussed a zoning amendment on the Flood plan and is still addressing the group home issue.

Mr. Bowers reported the Library is well organized and in sound condition.

Mrs. Murray stated she would be attending the Lakes Region Planning Commission's meeting regarding Pedestrian and biking needs at the Wolfeboro Public Library tomorrow night at 6 PM. This meeting is open to the public and surveys can be filled out at surveymonkey.com/s/lrpc.

Questions from the Public

None.

Questions from the Press

Tom Beeler of the Granite State News stated some of the teachers from Carpenter School park at the Church across the street and the school had planned to purchase a lot for parking, but such is not in the budget anymore.

Being no further business before the Board, Chairman Silk entertained a motion to non public session.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to enter non-public session at 7:27 PM to discuss litigation and collective bargaining. Dave Senecal seconded. Roll call vote: Sarah Silk-yes, Dave Senecal-yes, Dave Bowers- yes, Chuck Storm-yes and Linda Murray-yes, the motion passed.

The Board re-entered public session at 7:41 PM.

Chairman Silk stated apportion of the non-public session minutes of November 2, 2011 were sealed by a 2/3rd's vote as required law except for the following:

Member Sarah Silk moved the Wolfeboro Board of Selectmen to accept the minutes of September 7, 2011 as submitted. Dave Senecal seconded. Roll call vote: Sarah Silk-yes, Dave Senecal-yes, Dave Bowers- yes, Chuck Storm-yes and Linda Murray-yes, the motion passed.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to accept the minutes of October 5, 2011 as submitted. Chuck Storm seconded. Roll call vote: Sarah Silk-yes, Dave Senecal-yes, Dave Bowers- yes, Chuck Storm-yes and Linda Murray-yes, the motion passed.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to accept the minutes of October 12, 2011 as submitted. Linda Murray seconded. Roll call vote: Sarah Silk-yes, Dave Senecal-yes, Dave Bowers- yes, Chuck Storm-yes and Linda Murray-yes, the motion passed.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to adjourn at 7:42 PM. Member Chuck Storm seconded. Being none opposed, the motion passed.

Respectfully submitted,

Amelia Capone-Muccio

Recording Secretary