

**Wolfeboro Board of Selectmen
Meeting Minutes
Unapproved
May 2, 2012**

Members present: Chairman Linda Murray, Vice-Chairman Sarah Silk, Chuck Storm, Dave Senecal and Dave Bowers.

Members absent: None.

Staff present: Town Manager David W. Owen, Director of Planning and Development Rob Houseman and Recording Secretary Amelia Capone-Muccio.

Chairman Murray opened the meeting at 6:30 PM.

Non-Public Session RSA 91-A: 3II

Mr. Owen stated a non-public session is needed to discuss real estate.

Consideration of Minutes

➤ ***April 18, 2012***

Ms. Silk amended page nine, the fourth paragraph to include "and compressor oil changes yearly at an estimated cost of \$5,000".

Chairman Murray amended page eight, the fourth paragraph from the bottom to change "attended an event hosted by" to "met with residents at".

Member Sarah Silk moved the Wolfeboro Board of Selectmen to accept the minutes of April 18, 2012 as amended. Dave Senecal seconded. Members voted and being none opposed, the motion passed.

Public Comment

None.

Public Hearings

I. Temporary Event permits

A. Harriman-Hale American Legion Post #18 to hold Memorial Day Parade and Service on May 28, 2012 from 9:30 AM-12:00 Noon starting at Veterans Monument to Cate Park.

Chairman Murray opened the public hearing.

Harold Chamberlain joined the Board and stated that event with run the same as it has since 1995 and this year the speaker is Ray Burton.

Being no others to speak for or against the request, Chairman Murray closed the public hearing.

Member Sarah Silk moved the Wolfeboro Board of Selectmen approve the issuance of a temporary event permit to Harriman-Hale American Legion Post #18 to hold Memorial Day Parade and Service on May 28, 2012 from 9:30 AM-12:00 Noon starting at Veterans Monument to Cate Park. Chuck Storm seconded. Members voted, all in favor, the motion passed.

- B. Harriman-Hale American Legion Post #18 to hold the Independence Day Parade on July 4, 2012 from 10:00 AM-12:00 Noon (set up at 7:30 AM) starting at North Main Street and ending at Brewster Academy.**

Chairman Murray opened the Public Hearing.

Harold Chamberlain joined the Board and stated this event will be run as in the past.

Chairman Murray questioned the theme.

Mr. Chamberlain replied Welcome Home Heroes.

Chairman Murray questioned a rain date.

Mr. Chamberlain replied rain or shine.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the issuance of a temporary event permit to the Harriman-Hale American Legion Post #18 to hold the Independence Day Parade on July 4, 2012 from 10:00 AM-12:00 Noon (set up at 7:30 AM) starting at North Main Street and ending at Brewster Academy . Chuck Storm seconded. Members voted, all in favor, the motion passed.

- C. Libby Museum to hold a 100 Year Celebration on July 28, 2012 from 11:00 AM-3:00 PM at the Libby Museum's rear parking lot.**

Chairman Murray opened the Public Hearing.

Laura Hammond joined the Board and explained they would like to hold Family Day on July 28th from 11-3 as part of the 100th year of the Libby Museum celebrations. This event will include animals, food and ice cream.

Mr. Owen stated an issue has arose regarding the parking and they had asked the Mormon Church to use their parking lot with a shuttle but the church has requested the town to provide a Hold Harmless document from the town's insurance company and Primex (the town's insurance carrier) is not willing to provide such. He stated this has caused them to rethink the parking situation and he suggested they have those attending park along one side of Lang Pond Road with a Police Detail.

Chairman Murray stated they could approve the permit with a condition that a satisfactory parking plan is agreed upon between the town and the Police Department. She suggested they have the Public Works Department and the Police Department review the parking on Lang Pond Road.

Ms. Hammond noted they will also be closing the Libby's parking lot during this event and will encourage those launching boats during that time to use Pier 19's boat launch.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the issuance of a temporary event permit to the Libby Museum to hold a 100 Year Celebration on July 28, 2012 from 11:00 AM-3:00 PM at the Libby Museum's rear parking lot with the condition a satisfactory parking plan is agreed upon by the town and the Police Department. Chuck Storm seconded. Members voted, all in favor, the motion passed.

- D. North Medford Club to hold the 24th Annual Lake Winnepesaukee Relay Race on September 8, 2012 from 9:00 AM-3:00 PM starting at the Alton Town Line (Route 28) to Tuftonboro (Route 109A) with relay exchanges at Kingswood Regional High School and Abenaki Ski Area.

Chairman Murray opened the public hearing.

Darlene Hoover joined the Board and stated they plan to hold the annual event the same as the last 24 years and this race runs from Fun Spot around the lake back to Fun Spot, with two relay exchanges in Wolfeboro. She noted this event does have a Police detail.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the issuance of a temporary event permit to the North Medford Club to hold the 24th Annual Lake Winnepesaukee Relay Race on September 8, 2012 from 9:00 AM-3:00 PM starting at the Alton Town Line (Route 28) to Tuftonboro (Route 109A) with relay exchanges at Kingswood Regional High School and Abenaki Ski Area. Chuck Storm seconded. Members voted, all in favor, the motion passed.

- E. Hospital Aid Association, Inc. to hold a Spring Fundraiser on May 4 & 5, May 11 & 12, May 18 & 19, May 25 & 26, June 1 & 2, and June 8 & 9, 2012 from 10:00 AM-2:00 PM at 65 Pine Hill Road.

Sarah Silk stepped down from discussion and vote.

Chairman Murray opened the public hearing.

Jane and Bob Wass joined the Board. Mrs. Wass stated they plan to hold their annual fundraisers to make room for more donations for the Street Fair. She noted all proceeds go to patient care.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve the issuance of a temporary event permit to the Hospital Aid Association, Inc. to hold a Spring Fundraiser on May 4 & 5, May 11 & 12, May 18 & 19, May 25 & 26, June 1 & 2, and June 8 & 9, 2012 from 10:00 AM-2:00 PM at 65 Pine Hill Road. Dave Senecal seconded. Members voted, Sarah Silk-abstained, all others in favor, the motion passed.

Sarah Silk rejoined the Board.

- E. Abenaki Water Ski Club to hold Water Ski Tournaments on June 23, July 28, August 11, and September 8, 2012 from 8:00 AM to sunset on Back Bay.

Chairman Murray opened the public hearing.

Bill Swaffield joined the Board and stated they plan to hold the event the same as the past.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the issuance of a temporary event permit to the Abenaki Water Ski Club to hold Water Ski Tournaments on June 23, July 28, August 11, and September 8, 2012 from 8:00 AM to sunset on Back Bay. Chuck Storm seconded. Members voted, all in favor, the motion passed.

F. All Saints Episcopal Church to hold an Ice Cream Social and Celebration of the Retirement of Rev. Dales on June 24, 2012 from 4:00 PM – 6:00 PM at Cate Park.

Chairman Murray opened the public hearing.

Being no one present to present the request, Chairman Murray summarized the event as being held as a way for the community to celebrate Rev. Dales retirement.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the issuance of a temporary event permit to the All Saints Episcopal Church to hold an Ice Cream Social and Celebration of the Retirement of Rev. Dales on June 24, 2012 from 4:00 PM – 6:00 PM at Cate Park. Chuck Storm seconded. Members voted, all in favor, the motion passed.

Appointments

A. Zoning Board of Adjustment

Linda Murray stepped down from voting.

Fred Tedeschi joined the Board and stated he has an interest in being an alternate on the Board as he has had experience with Real Estate issues as a counsel and would like to offer his services.

Mr. Senecal noted he will also abstain from voting on this as he is an alternate on the Board.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to appoint Fred Tedeschi as an alternate to the Zoning Board of Adjustment for a 3 year term. Dave Bowers seconded. Members voted, Linda Murray & Dave Senecal abstained all others in favor, the motion passed.

Linda Murray rejoined the Board.

B. Agricultural Commission

Dennis DeVlyder and Karen DeVlyder joined the Board and Mr. DeVlyder would like to continue as a member and Mrs. DeVlyder would like to continue as an alternate.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to re-appoint Dennis DeVyder to the Agricultural Commission as a full member, for a 3 year term and Karen DeVyder as an alternate for a 3 year term. Chuck Storm seconded. Members voted and being none opposed, the motion passed.

C. Pathways Committee

Peter Cole joined the Board for discussion and stated he has an interest in the Committee as he uses the trails.

Fred Tedeschi also joined the Board and stated he has an interest as a user of the trails and strong interest in bicycle paths.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to appoint Peter Cole and Fred Tedeschi to 3 year terms on the Pathways Committee. Chuck Storm seconded. Members voted and being none opposed, the motion passed.

D. Information Systems Advisory Committee

Mr. Owen noted in a review of the Committees this Committee needs to set some terms for the members to be uniform with all the other Committees.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to re-appoint John Burt to a one year term, Robert Ness to a two year term and David Wells to a three year term to the Information Systems Advisory Committee. Chuck Storm seconded. Members voted, all in favor, the motion passed.

E. Joint Loss Management Committee

Mr. Owen noted in a review of the Committees this Committee also needs to set some terms for the members to be uniform with all the other Committees and that this is the town's safety committee. He noted they do not have a representative from the NEPBA (Police Union) at this time.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to re-appoint Jim Shannon, Tom Zotti and Rick LaPointe to one year terms, Susan Fuller, Mike Potenza and Dean Rondeau to two year terms and Frank Bellefleur, Ethan Hipple, and Jeff Urquhart to three year terms to the Joint Loss Management Committee. Chuck Storm seconded. Members voted, all in favor, the motion passed.

F. Energy Committee

Mr. Owen stated he had a discussion with the Chairman of this Committee who stated she would come to the next Board meeting to provide an update on the Committee's activity.

Bulk Vote

A. Property Tax Refunds/Abatements

Approvals

- | | | |
|------|-----------------|---------------------|
| i. | 14 Gateway | Tax Map 201 Lot 39 |
| ii. | King Pines Road | Tax Map 205, Lot 31 |
| iii. | 185 Sewall Road | Tax Map 229, Lot 28 |

- iv. 128 Piper Lane Tax Map 158, Lot 22
- v. Piper Lane backlot Tax Map 158, Lot 24
- vi. 5 Earl Shore Road Tax Map 200, Lot 20
- vii. 244-11 Sewall Road Tax Map 241, Lot 36-11
- viii. 7 Earl Shore Rd Tax Map 200, Lot 21
- ix. 316 North Main St. Tax Map 188, Lot 67
- x. Warren Sands Road Tax Map 225, Lot 7
- xi. 23 Viewpoint Dr Tax Map 258, Lot 26

Denials

- i. 171 Kingswood Rd Tax Map 250, Lot 14
- ii. 33 Harbor Way #29 Tax Map 150, Lots 28-29
- iii. 680-6 North Main St. Tax Map 142, Lot 10-15

B. Property Tax Credits/Exemptions

Approvals

- i. 126 Beach Pond Road Tax Map 129, Lot 4

C. Notice of Intent to Cut Wood or Timber

- i. Beach Pond Road Tax Map 82, Lot 6
- ii. Rt. 109 Tax Map 142, Lot 33

D. Raffle Permits

- i. American Legion Harriman-Hale Post #18
- ii. Ladies of the Lakes Quilters Guild

E. Voucher-Transfer of \$148,490 from DPW Vehicles and Equipment Capital Reserve Fund

F. MS-2 Form- Report of Appropriations Actually Voted

It was moved by Sarah Silk for the Wolfeboro Board of Selectmen to add the following to the Bulk Vote items listed above: Notice of Intent to Cut Wood or Timber Tax Map 142 Lot 33. Chuck Storm seconded. Members voted and being none opposed, the motion passed.

It was moved by Sarah Silk for the Wolfeboro Board of Selectmen to remove the following from the Bulk Vote items listed above: Property Tax refund/abatement 23 Kingswood Rd Tax Map 250 Lot 14 and the Raffle Permit for the Ladies of the Lake Quilters Guild. Chuck Storm seconded. Members voted and being none opposed, the motion passed.

It was moved by Dave Senecal for the Wolfeboro Board of Selectmen to approve the following from the Bulk Vote items listed above: Property Tax refund/abatement 23 Kingswood Rd Tax Map 250 Lot 14 and the Raffle Permit for the Ladies of the Lake Quilters Guild. Chuck Storm seconded. Members voted, Sarah Silk abstained and being none opposed, the motion passed

It was moved by Sarah Silk for the Wolfeboro Board of Selectmen to approve the Bulk Vote items listed above A-F (excluding the ones removed above). Chuck Storm seconded. Members voted and being none opposed, the motion passed.

New Business

A. Proposed Changes to Chapters 164-165 of the Town Code

Mr. Owen stated this was scheduled to be presented by Lieutenant Rondeau of the Wolfeboro Police Department, but he was not able to make this meeting.

Member Dave Bowers moved the Wolfeboro Board of Selectmen to table the discussion on changes to the Chapters 164-165 of the town Code to May 16th, 2012. Sarah Silk seconded. Members voted, all in favor, the motion passed.

B. Capital Improvement Program Guidelines for 2013-2022.

Chairman Murray stated the Board can present the same format or update it.

Mr. Owen noted some issues the Board may want to discuss for Capital Improvement planning:

- Town Hall renovations vs. more repairs
- ADA Compliance noting the issue regarding the Town Hall parking lot is still outstanding on the settlement agreement with the US Department of Justice.
- Road Upgrades, maintaining increased funding or changing the wording to “maintaining current level of funding”
- Community Center, if there is still interest is proposing the former Electric Department Power Plant as future Community Center site based on the Library’s proposal to expand their facility to incorporate some features of a community center in their expansion.
- Building Maintenance and repair, regarding the Municipal Buildings Maintenance article from 2011.

The Board amended the memo dated May 25, 2011 from the Director of Planning and Development, Rob Houseman specific to the bullets as follows:

- Bullet one, change and to “and/or”
- Bullet two, add “and spread over 10 years” to the end of the sentence.
- Bullet three, add “and keeping” after the word increased.
- Bullet four, remove the wording “the increased”.
- Bullet five, remove the double wording.
- Bullet six, update year to 2012 and remove “and maintain only projects already in the current CIP” and replace it with “spread Department projects over a ten year plan”.
- Bullet seven, remove the wording “possibly as a community center”
- Bullet eight, no changes
- Bullet nine, delete

Chairman Murray noted that the Governor Wentworth School District Warrant Article noted an additional twenty one cent increase on the next tax cycle and also was told of an additional five cents for the county home.

Mr. Bowers questioned the data enrollment of the schools.

Chairman Murray stated she understands they expect the data enrollment for the elementary schools to decrease as it has over the past few years.

Mr. Owen replied he could get that information from the school.

C. Master Plan Goals

Chairman Murray stated she had updated their Master Plan Goals and if there are no further changes she would forward it to the Town Planner.

The Board had no further changes.

D. Setting the Board of Selectmen's Goals for 2012-2013

Chairman Murray provided the Board with a copy of 2011's goals as a guide.

Ms. Silk stated that in discussions from the Hazard Mitigation Plan Update Committee she suggests they address the lack of a shelter with generated power with the capacity to use in emergency situations, noting that the newly renovated school is not equipped with an emergency generator.

The Board reviewed and updated the Goal list.

Chairman Murray noted some items they should include based on previous discussions:

- ADA portable bathroom in the area of the Pump Station behind the Wolfeboro Market Place.
- Continue to support the upgrades to downtown.
- To better promote the town's rail systems and recreational facilities.

Mr. Storm stated he would like to see a Kiosk downtown showing the trail systems.

Mr. Houseman joined the Board and stated that such way-finding signage is underway including directional mapping that he is working on. Such signage would be two directional signs including restroom locations etc., one free standing near the Railroad Station and one mounted at Dockside.

Mr. Senecal requested the old ice machine downtown to be removed since it has not been used in years.

Mr. Houseman replied he would look into getting that area cleaned up.

Other Business

Chairman Murray stated she received a call from Senator Jeb Bradley regarding HB 1341 discussed by Mr. Hipple at the last meeting and he reported the bill was voted 4-0 to be sent to interim study with hopes to get it killed and he is stated he was very much in support of the letter by Mr. Hipple.

Ms. Silk reminded the public May 5, 2012 is Wolfeboro's Road side Clean Up day and bags will be available at the Public Works Garage provided by NH the Beautiful.

Town Manager's Report

Mr. Owen stated the following:

- The new edition of Knowing the Territory is available and the Board should advise him of who would like a new copy (4 requested).
- The closing on the McBride parcel was yesterday and copy of the deed has been recorded. He also provided a draft RFP to see if there would be anyone interested in purchasing and removing the house (after a check for asbestos and hazardous materials is done).
- There is a new Electric Department supply contract in place with a substantial decrease and the consultant will be at the next meeting to provide a presentation of such. He noted this rate change will not take effect until 2014.
- The requests made by Mr. Roark at Dockside for additional lighting and painting have been followed up on. The town provided some additional lighting and the exterior painting has been bid out by the DPW.
- Update on downtown construction: paving a portion of Lehner Street from Center Street to the Foss Field parking lot entrance will take place tomorrow and Railroad Ave to Central Ave will be done by the end of the week, weather permitting.

Committee Reports

Mr. Storm reported the Planning Board held a work session continuing discussion on the ordinance for Route 28 area and they are awaiting some information from the Lake Wentworth foundation.

Mr. Bowers stated he would like to address the comments of communication regarding the focus group study and Mary DeVries advised him that such conversation is premature.

Chairman Murray attended the Joint Milfoil Board meeting, which is getting ready for the season, the Hazard Mitigation Plan Update Committee meeting and the Chamber of Commerce mingle.

Ms. Silk reported the following:

- She attended the Hazard Mitigation Plan Update meeting and they reviewed the project matrix.
- She attended the meeting for the 100th Anniversary of the Libby Museum.
- Hazardous Waste Collection days start the 3rd Saturday in May and run through October with Medicine collections in June and August.

Mr. Senecal reported that at the Carroll County Transit meeting last week, a Conway resident paid the \$3,000 contribution for the Town of Conway since they voted not to fund it and they also received another \$500 donation from another resident.

Mr. Storm noted he also attended the Mt. Washington's Shake Down cruise and it was a beautiful day for it.

Public Comment

None.

Questions from the Press

None.

Being no further business before the Board, Chairman Murray entertained a motion to enter non-public session.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to enter non-public session at 8:55 PM to discuss real estate. Dave Bowers seconded. Roll call vote: Dave Bowers-yes, Dave Senecal-yes, Sarah Silk-yes, Chuck Storm-yes and Linda Murray-yes, the motion passed.

The Board re-entered public session at 8:54 PM.

Chairman Murray stated the non-public session minutes of May 2, 2012 were sealed by a 2/3rd's vote as required by law.

Being no further business before the Board, Chairman Murray entertained a motion to adjourn.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to adjourn at 8:56 PM. Member Sarah Silk seconded. Being none opposed, the motion passed.

Respectfully submitted,

Amelia Capone-Muccio

Recording Secretary