

Wolfeboro Board of Selectmen  
Public Meeting Minutes-Unapproved  
July 20, 2016

**Members present:** Chairman Brad Harriman, Linda Murray, Dave Bowers, Luke Freudenberg and Dave Senecal

**Staff present:** Town Manager David W. Owen, Finance Director Pete Chamberlin, Parks and Recreation Director Christine Collins, Police Captain Dean Rondeau, and Recording Secretary Michele Chamberlain.

Chairman Harriman opened the meeting at 6:30 PM.

**Non-Public Session RSA 91-A:3, II (e)**

Mr. Owen stated a non-public session is needed to discuss litigation.

**Consideration of Minutes**

Chairman Harriman asked for approval from the Board of the July 6, 2016 Regular Meeting Minutes.

**It was moved by Dave Bowers and seconded by Luke Freudenberg to accept the minutes of the July 6, 2016 Regular Meeting with an amendment to page 11. Members voted and being none opposed, the motion passed.**

**Amendment to Rules of Procedure**

**It was moved by Linda Murray and seconded by Dave Senecal to amend the Board of Selectmen's Rules of Procedure, Section IV: RULES OF ORDER, B. AGENDA by moving Public Input to item No. 12 on the Selectmen's meeting agendas. Members voted and being none opposed, the motion passed.**

**Public Hearings**

**A. Temporary Outdoor Event Permits**

- i. Wolfeboro Department of Parks & Recreation to hold the Jim Foley Bench Dedication on August 4, 2016 at 4:00 PM at Cate Park.**

Chairman Harriman opened the public hearing.

Christine Collins, Director of Parks and Recreation, addressed the Board. She stated a group of Jim Foley's classmates have asked for this day so they can hold the Jim Foley Bench Dedication. She stated there will also be a movie in remembrance of Jim Foley playing at the Kingswood Regional High School.

Chairman Harriman closed the public hearing.

**It was moved by Luke Freudenberg and seconded by Dave Senecal to approve the issuance of a Temporary Outdoor Event Permit to the Wolfeboro Department of Parks & Recreation to hold the Jim Foley Bench Dedication on August 4, 2016 at 4:00 PM at Cate Park. Members voted and being none opposed, the motion passed.**

#### **Bulk Vote**

##### **A. Weekly Manifests**

July 15, 2016

July 22, 2016

##### **B. Property Tax/Credits/Exemptions:**

###### **Approvals:**

- |      |                                    |                           |
|------|------------------------------------|---------------------------|
| i.   | Abatement/Refund #47 (2015)        | Tax Map 205, Lot 57       |
| ii.  | Abatement/Refund #52 (2016)        | Tax Map 86, Lot 1         |
| iii. | Abatement/Refund #94 (2016)        | Tax Map 244, Lot 9        |
| iv.  | Abatement/Refund #95 (2016)        | Tax Map 200, Lot 19       |
| v.   | Abatement/Refund #95 (2016) Part 2 | Tax Map 200, Lot 15       |
| vi.  | Abatement/Refund #95 (2016) Part 3 | Tax Map 200, Lot 16       |
| vii. | Abatement/Refund #1 (2016)         | Tax Map 133,<br>Lot 20-FI |

###### **Denials:**

- |     |                             |                           |
|-----|-----------------------------|---------------------------|
| i.  | Abatement/Refund #46 (2016) | Tax Map 191, Lot 8        |
| ii. | Abatement/Refund #53 (2016) | Tax Map 206,<br>Lot 20-FI |

##### **C. Property Tax Credits/Exemptions**

- |    |              |                     |
|----|--------------|---------------------|
| i. | 4 Baas Drive | Tax Map 142, Lot 16 |
|----|--------------|---------------------|

##### **D. Notices of Intent to Cut Wood or Timber**

- |    |                      |                   |
|----|----------------------|-------------------|
| i. | North Wakefield Road | Tax Map 93, Lot 1 |
|----|----------------------|-------------------|

##### **E. MS-535 Financial Report of the Town**

## **F. Raffle Permit- Ladies of the Lakes Quilters Guild**

**It was moved by Dave Senecal and seconded by Linda Murray to approve the items A through F in the Bulk Vote. Members voted and being none opposed, the motion passed.**

## **Appointments**

### **A. Cate Memorial Events Committee**

Dave Owen, Town Manager, addressed the Board. He stated at the last Board Meeting it was voted to formally establish this Committee. He stated the three names of the individuals which would be appointment are Gina Finocchiaro, Kathy Barnard and Philip Marbury.

**It was moved by Dave Senecal and seconded by Linda Murry to approve the appointments of Rev. Gina Finocchiaro, Kathy Barnard, and Philip Marbury to the Cate Memorial Events Committee for terms through April 30, 2017. Members voted and being none opposed, the motion passed.**

## **New Business**

### **A. Change of Date for Temporary Outdoor Event Permit Event**

Linda Murray stepped down and addressed the Board. She stated the Wolfeboro Area Children's Center had their Fairy Land Festival event rained out last weekend so they have requested to reschedule it to this Saturday, July 23<sup>rd</sup>. She stated Mr. Owen had checked the date and the calendar was clear for that day.

**It was moved by Dave Senecal and seconded by Dave Bowers to approve the use of Cate Park for the Children's Center Fairy Land Festival event on Saturday, July 23, 2016 from 8:00 AM – 4:00 PM. Members voted and being none opposed, the motion passed.**

### **B. Commerical Vessel Landing Permit**

Sandy McKenzie, Operator of Dive Winnepesaukee Corporation, a mail boat, addressed the Board. He stated he was requesting to deliver mail and take passengers for hire.

**It was moved by Linda Murray and seconded by Dave Senecal to approve the issuance of a Commerical Vessel Landing Permit to Dive Winnepesaukee Corp. for the mailboat operated by Sandy McKenzie. Members voted and being none opposed, the motion passed.**

### **C. Monthly Budget Expenditures and Revenues Report**

Finance Director, Peter Chamberlin, addressed the Board. He stated the Health Insurance was under budget at this time and he thought the budget looked good.

Linda Murray questioned the Park Maintenance Budget on electricity being at 80% spent. She questioned if that was a misposted item.

Linda Murray stated Building Permits were up.

Mr. Chamberlin stated the Water/Sewage usage was up.

#### **D. Financial Audit Report for 2015**

Tim Greene, a principal with the accounting firm Roberts & Greene, addressed the Board. He discussed the Town's Financial Audit Report for 2015. He stated it was a clean audit with no negative findings or comments. He asked for any questions.

Linda Murray questioned the term inception of capital lease on page 18.

Tim Greene explained.

#### **E. Public Restrooms Committee Report**

Kathy Barnard, Chairman of the Planning Board, addressed the Board. Ms. Barnard read the report to the Board. (See attached sheet)

Chairman Harriman thanked the Committee for their hard work.

Chairman Harriman questioned if the Dockside restrooms could be done a year earlier.

Linda Murray stated it was timed to go along with the construction being done at the same time as the sewer line.

Dave Senecal stated there may already have a water/sewer line there.

It was decided to ask Mr. Ford his opinion since he may know if those lines already exist.

#### **F. Issuance of a Building Permit for the Erection of a Building on a Class VI Highway**

Jim Rines, White Mountain Surveying, addressed the Board. He stated he represented Mike and Debby Simmons. They would like to build a retirement residence on the Class VI Highway section of Stoneham Road.

Mr. Owen stated the staff had reviewed and it met all the regulatory requirements.

**It was moved by Dave Bowers and seconded by Luke Freudenberg to approve the issuance of a building permit for a residential dwelling structure on the Class VI portion of Stoneham Road to be in conformance with the Driveway Plan and Profile dated February 15, 2016 prepared for Michael and Deborah Simmons, Tax Map 104, Lot 11, by White Mountain Survey & Engineering, and subject to the condition that prior to the actual issuance of a building permit for this project, the applicant shall produce evidence that notice of the limits of the Town's responsibility and liability has been recorded in the Registry of Deeds. Linda Murray recused herself. Members voted and being none opposed, the motion passed.**

#### **G. Proposed Ordinance Governing the Use of Class V Roads by Off-Highway Recreational Vehicles**

Roger Murray, Representing the Port Wedeln Association, addressed the Board. He stated the Association would like permission to use Golf Carts as an alternate mode of transportation within the Port Wedeln community without violating State or Town laws, by having the Board of Selectmen enact an Ordinance allowing their use on a public way.

**It was moved by Dave Sencal and seconded by Dave Bowers to approve scheduling a public hearing on the proposed Ordinance Governing the Use of Class V Roads by Off Highway Recreational Vehicles at the September 7, 2016. Linda Murray recused herself. Members voted and being none opposed, the motion passed.**

#### **H. Duck And Goose Nuisance Management**

Michael Spence and Dave Denby, Wolfeboro Residents, addressed the Board. They stated they have problems with ducks and geese on Lake Wentworth. They have used various means to scare the ducks away and although these methods work initially, the ducks soon are used to them and they lose their effectiveness. They are asking to use firecrackers to scare them away.

Captain Dean Rondeau, addressed the Board. He felt this might be a good solution for eliminating some of the duck itch that is associated with the ducks being present and felt the solution could work to scare the ducks away.

Linda Murray suggested a pilot program for this summer to see how it works and to see if it is supported by the community.

Mr. Spence stated they would come back every year to get approval from the Board.

Luke Freudenberg handed Mr. Spence and Mr. Denby a copy of a picture of a special motion active sprinkler they could buy for \$49. It shoots a 45 second spray and makes a loud noise as well.

Tom Beeler questioned the Board about a problem they had before with geese. He asked how that problem was solved.

Linda Murray stated Fish and Game had come and taken some of them away.

**It was moved by Dave Senecal and seconded by Linda Murray to approve the use of fireworks by Michael Spence and Dave Denby to scare the ducks away from their property on Lake Wentworth at Albee Beach with accordance with the Wolfeboro Police Department for one year with the option of renewal each year. Members voted and none being opposed, the motion passed.**

### **Old Business**

Linda Murray proposed to establish an ad-hoc Dock Committee to investigate the extension of Town docks, to look at the need for drop off space, and to evaluate the use of the larger portions of the Town docks during summer events. She commented that the Public Restroom Committee has been helpful and thought this might help with a solution to the Town Docks problem. She stated Mr. Bowers suggested that a drop off space is greatly needed. She thought the members should come from the Chamber, the Board of Selectmen, the Planning Department and Public Works.

**It was moved by Linda Murray and seconded by Luke Freudenberg to approve an establishment of an Ad Hoc Committee to look into the extension of the Town docks on Wolfeboro Bay. Members voted and none being opposed, the motion passed.**

Linda Murray questioned whether the Beer Fest had applied for their permit.

Mr. Owen stated that happened thanks to Luke Freudenberg and the application had just come in today.

### **Other Business**

Linda Murray would like to propose a party for Rob Housemen on September 6, 2016 from 4:00 PM – 6:00 PM and that the funds come out of the Board's miscellaneous account. She stated Mr. Housemen has worked for the Town for 20 years as our Town Planner, a Department Head and as Acting Town Manager.

Dave Bowers stated he felt he went against the Town Manager and the Board of Selectmen.

Chairman Harriman stated he had worked for the town for 20 years and we should show him some respect for the work he has done for the Town.

**It was moved by Linda Murray and seconded by Luke Freudenberg to hold a reception and goodbye party for Rob Housemen on September 6, 2016 from 4:00**

**PM – 6:00 PM and to have the funds come out of the Board’s miscellaneous account. Dave Bowers abstained. Members voted and being none opposed, the motion passed.**

### **Town Manager’s Report**

Mr. Owen stated the following:

He would like to hire John D. Krebs as a Planning & Development Consultant on a part-time (14 hours per week), interim basis.

He stated last Friday (July 15<sup>th</sup>) was the deadline for the Josiah W. Brown Scholarship applications. There were 6 returning students seeking continuing assistance and 1 new applicant. Mr. Owen felt all 7 applicants meet the requirements of the program so he recommended giving the individuals the scholarship funds in the amount of \$1,500 each and it is to be paid directly to the university or college that they attend. The 7 recipients are as follows: Sarah P. Crowley, David Moore, Calysta T. Jacobs, Lily Greene, Maria Hendrickson, Nicholas Carter and Seth Richardson.

**It was moved by Linda Murray and seconded by Luke Freudenberg to award the Josiah Brown Scholarship in the amount of \$1,500 to the 7 applicants. Members voted and being none opposed, the motion passed.**

Mr. Owen stated Senator Jeanne Shaheen will be in Town tomorrow to walk the Cotton Valley Trail. She is here to promote outdoor recreation. She will be walking from Mast Landing to Albee Beach.

Mr. Owen asked if any of the Selectmen would be able to attend the walk at 1:30 PM.

Linda Murray stated she will be able to walk tomorrow.

Mr. Owen stated Primex Insurance has arranged to have one of the clock faces removed to check for damages. They will remove one hand and one numeral and send it out to the lab to be tested to see if the damages came from paint or from acidic damage.

Mr. Owen stated relative to the Pay and Classification Study we had used 35 job descriptions because that was the number he had gotten from Human Resources. It has been determined that we need 54 different job descriptions for our full time positions. Mr. Owen felt the contract needed to be changed because there was no sense in completing the study without covering all the full-time positions.

Chairman Harriman asked if it would still fit in the budget.

Mr. Owen indicated that it will.

Linda Murray stated it was a significant amount. She thanked Mr. Owen for letting the Board know.

Mr. Owen stated the New Town Website will go live on August 5<sup>th</sup>. There will be training for Town employees on August 3<sup>rd</sup>.

Linda Murray questioned if there was going to be a main troubleshooter.

Mr. Owen stated Rob Housemen would be available when the site goes live. Pete Chamberlin and Mr. Owen have been overseeing the project as well.

Mr. Owen stated the Town Clerk wanted the Board of Selectmen to know about an election workshop on July 28<sup>th</sup>, Thursday from 9:00 AM – 11:30 AM in the Great Hall being offered by the Secretary of States' Office. Ms. Waterman would like them all to attend. Linda Murray, Dave Senecal and Luke Freudenberg stated they would attend. Dave Bowers had previous engagements and Chairman Harriman was not sure if he would be able to attend or not.

Mr. Owen reminded the Board he would be on vacation for the next two weeks and Mr. Housemen would be at the next Board Meeting.

Mr. Owen stated he learned a former Town Manager, Chat Spinney had passed away.

Tom Beeler stated the obituary would be in the paper.

### **Committee Reports**

Dave Bowers had nothing to report at this time.

Dave Senecal attended a Planning Board Commission Meeting and the second Carroll County Health Coalition Meeting.

Chairman Harriman attended a Community Television Meeting.

Linda Murray attended the Chamber Social last Wednesday. She attended the Library Foundation Meeting and the Chamber Executive Board Meeting. Ms. Murray wanted the Board to be aware that Milfoil harvesting with the DASH boat would be starting in Town next Monday, July 25<sup>th</sup>.

Luke Freudenberg attended the Budget Committee on July 12, 2016.

### **Questions from the Press**

None

### **Public Input**



**Limited to 3 Minutes per resident, not to exceed 15 minutes in total**

Linda and Dick Duarte, residents of Winterhaven Road, passed out a letter to each of the Board Members about the use of golf carts on Port Wedeln Road.

**It was moved by Linda Murray and seconded by Luke Freudenberg to enter into non-public session under RSA 91:3 II (e) to discuss litigation. Roll call vote, Chairman Harriman – yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Senecal – yes, and Dave Bowers – yes. Being none opposed, the motion passed.**

The Board re-entered public session at 8:17 PM.

**Linda Murray moved the Wolfeboro Board of Selectmen to seal the minutes of the July 20, 2016 non-public meeting. Dave Bowers seconded. Roll call vote, Chairman Harriman – yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Senecal – yes, and Dave Bowers – yes. Being none opposed, the motion passed.**

**It was moved by Linda Murray and seconded by Luke Freudenberg to adjourn at 8:18 PM. Members voted and being none opposed, the motion passed.**

Respectfully Submitted,  
Michele Chamberlain