

**Wolfeboro Board of Selectmen
Meeting Minutes
Unapproved
January 22, 2014**

Members present: Chairman Sarah Silk, Vice-Chairman Linda Murray, Dave Bowers and Brad Harriman.

Members absent: Dave Senecal

Staff present: Town Manager David W. Owen, Municipal Electric Department Director of Operations Barry Muccio, Public Works Director Dave Ford and Recording Secretary Amelia Capone-Muccio.

Chairman Silk opened the meeting at 6:30 PM.

Non-Public Session

Mr. Owen stated a non-public session is needed to discuss litigation.

Consideration of Minutes

➤ **1/8/14**

Chairman Silk amended page eight, the fifth paragraph to add Sarah Silk to article L and Linda Murray to Article O.

Member Linda Murray moved the Wolfeboro Board of Selectmen to approve the minutes of January 8, 2014 as amended. Dave Bowers seconded. Members voted, and being all in favor, the motion passed.

Public Input

Suzanne Ryan questioned with regards to Warrant Article 23 from last year and if the estimated tax impact will be included on the articles.

Mr. Owen replied the tax impact will be included on all the financial Warrant Articles.

Josephine Amatucci addressed the Board with regards to the proposed renovation to Town Hall and provided some information on the Town of Gilford who has announced they will be building a 10,000 square foot Police Station (2 story) for \$1.2 million dollars. She stated this will cost the taxpayers of Gilford \$94,000 per year vs. Wolfeboro renovating an old building at \$4 million dollars and \$360,000 per year. She stated she doesn't feel the Town Hall has any charm with all the wood paneling and no architectural moldings etc. She proposes the town to build the same building on the Ida Glidden lot and keep the Town Hall building for some town use but rent out the space for income.

Bulk Vote

A. Weekly Manifests:

1. Manifest dated January 17, 2014
2. Manifest dated January 24, 2014

B. Tax Abatements/ Refunds

Approvals

- i. 838 Center Street S9 Tax Map 102, Lot 8-S9
- ii. 838 Center Street S7 Tax Map 102, Lot 8-S7

C. Property Tax Credits/ Exemptions

Approvals

- i. 291 Trotting Track Road Tax Map 146, Lot 4

D. Timber Tax Levy Warrant

- i. \$221.80 Tax Map 161, Lot 13

E. Gravel Tax Levy Warrant

- i. \$300.00 Tax Map 161, Lot 13

F. Raffle Permit-Cystic Fibrosis Foundation

It was moved by Dave Bowers for the Wolfeboro Board of Selectmen to approve the Bulk Vote as listed. Brad Harriman seconded. Members voted, all in favor, the motion passed.

New Business

A. Monthly Budget and Expenditures Report

Pete Chamberlin, Finance Director, addressed the Board and stated that the year-end payroll adjustments have been done. He noted the Highway and Streets budget came in close but the FEMA funds will offset that budget with \$27,000 of overtime being credited back to December.

Mrs. Murray questioned how the FEMA grant is accounted for.

Mr. Chamberlin replied that it is done by the auditors as an appropriation.

Chairman Silk questioned if the encumbrances are done.

Mr. Chamberlin replied he is still reviewing them with the department heads and hopes to have a list for the next meeting.

Mrs. Murray noted she would like to see the report again after he makes the adjustments.

B. Extension of Bond Anticipation Notes (BAN's) with Northway Bank

Chairman Silk clarified that this is in regards to the bond sale that was canceled in the fall and moved to June.

Mr. Chamberlin replied yes and such needs a signature.

It was moved by Brad Harriman and seconded by Dave Bowers for the Wolfeboro Board of Selectmen to approve and sign the Note Modification Agreement with Northway Bank. Members voted and being none opposed, the motion passed.

C. Wolfeboro Area Chamber of Commerce RE: Lake Access to Ice at Town Docks

Mary DeVries of the Wolfeboro Chamber of Commerce addressed the Board to discuss their 3rd year for access from the lake through the Town Dock area as part of their promotion of Wolfeboro during the winter months. She stated it has not worked out the last couple years due to the weather but they are once again working with public works and parks and recreation as well as the adjacent property owner to have access to Cate Park from the lake. She stated they have also been in discussion with the Wolfeboro Snowmobile Club and have the assistance of Tom Wachsmuth from Dive Winnepesaukee as well.

Dave Ford joined the Board and stated that the weather has not been cooperative in the past but has agreed to work with them again for this pilot program.

Mr. Bowers stated he is the adjacent property owner and offered access through his beach by taking the fence out and putting in back in the spring if they wish.

D. Friends of Town Hall to host tours of Town Hall and post a banner

Kathy Barnard addressed the Board to request to conduct some tours of the second floor of the Town Hall before Town Meeting on Saturdays as follows: 2/22, 3/1, and 3/8 from 11:00 am to 1:00 pm. She understands they need Fire Department approval and will do the tours in small groups. She stated they would also like permission to hang a 12 foot banner on the Town Hall promoting these tours.

Chairman Silk stated that she does not see a problem with this request as it is what was done during the 7 to save event.

It was moved by Linda Murray and seconded by Dave Bowers to approve the request of the Friends of the Town Hall to hold public tours of the Town Hall on three Saturdays prior to the Town election in March, and to post a banner on the Town Hall announcing the tours. Members voted and being none opposed, the motion passed.

E. Town Report Dedications

Chairman Silk read the following suggested for the 2013 Town Report dedication:

- Dave Sanborn- former Police Commissioner
- Mike Lord- Animal Control Officer
- Karen Mahoney-worked in Billings and Collections
- Dr. Lawrence Toms-served as a Board of Selectmen for many years and then served on the Budget Committee for many years.
- Mike Ouellette of Mike's Lock and Key
- Henry Maxfield-Realtor and Author

It was moved by Linda Murray and seconded by Dave Bowers to include those listed above in the 2013 Annual Town Report for dedications. Members voted and being none opposed, the motion passed.

F. 2014 Town Warrant

Mr. Owen provided a revised copy of the 2014 Town Warrant for the Board's approval.

It was moved by Sarah Silk and seconded by Dave Bowers to approve and sign the 2014 Town Warrant. Members voted and being none opposed, the motion passed.

G. Deliberative Session preparations

Chairman Silk noted Attorney Puffer has been arranged to be present and Mr. Owen and Mr. Chamberlin would check the setup. She noted that the Deliberative session is 2/4/14 at 7 PM and the Kingswood Art Center and voting will be March 11, 2014 from 8:00 AM to 7:00 PM at All Saint's Church.

Town Manager's Report

Mr. Owen stated the town will be switching to a new e-mail provider and he and the department heads are getting new e-mail addresses. His address is townmanager@wolfeboronh.us.

Committee Reports

Mr. Harriman attended the Friends of the Libby Museum meeting which he found very informative. They are reviewing the budget and dealing with frost issues on the inside of the building. He also attended the Wolfeboro Community TV meeting which discussed the testing of the sling box for the town and school deliberative sessions.

Mr. Bowers reported he attended the EDC meeting which had a favorable article recently in the Union Leader and is working through Rob Houseman to improve the website. He also attended the TV recording last week for the Warrant Articles.

Mrs. Murray stated she attended the following:

- Chamber Executive Board meeting
- EDC meeting
- The Primary Election
- The Chamber Social

Chairman Silk stated she attended the following:

- The Conservation Commission which will be hosting an event with the UNH Co-operative extension on 2/1 from 9:00 AM to Noon on harvesting timber on Beach Pond Road.
- The Friends of Abenaki is hosting the first ever Ski a thon on January 25th. The Pancake breakfast will be 3/1/14 at Garwoods.
- She attended the Police Commission meeting and provided a poster of all the baseball cards of the Wolfeboro Police Officers, which you can collect. She noted she has been appointed to a Committee consisting of the Chief, Sgt. Moore, Commissioner Balboni and herself to review options for replacing the K9. She also discussed a program called Everbridge which is an alert system used to notify residents of events or emergencies similar to reverse 911 but for text or email only. She stated that Lt. Rondeau would like to give a presentation on the program to the Board at a later meeting.

Chamber of Commerce

Mary Devries stated that the annual candidate's night is going to be held before the Town election and they are working on a date that does not conflict with other town board/committee meetings.

Public Comment

Suzanne Ryan addressed the Board with regards to the Town Hall and the second floor and that there are some other items and costs that need to be addressed such as scheduling the use, what type of use, the cost increases for use (electric, water, heat and insurance). She stated that she would also like to know some examples of use such as for the kitchen. She noted that there would be a cost beyond the renovation cost for this space and such information is helpful. She also noted that when they reviewed the first plan many years back it was discussed that the stairway did not meet the code of the Fire Marshall and would have to be completely replaced at a very costly expense.

Questions from the Press

None.

Being no further business before the Board, Chairman Silk entertained a motion to enter non-public session.

Member Dave Bowers moved the Wolfeboro Board of Selectmen to enter non-public session at 7:34 PM to discuss litigation. Brad Harriman seconded. Roll call vote: Brad Harriman-yes, Sarah Silk-yes, Dave Bowers-yes and Linda Murray-yes, the motion passed.

The Board re-entered public session at 8:10 PM.

Chairman Silk stated the non-public session minutes of January 8, 2014 were sealed by a 2/3rds vote as required by law.

Being no further business before the Board, Chairman Silk entertained a motion to adjourn.

Member Linda Murray moved the Wolfeboro Board of Selectmen to adjourn at 9:02 PM.
Member Sarah Silk seconded. Being none opposed, the motion passed.

Respectfully submitted,
Amelia Capone-Muccio
Recording Secretary