

**Wolfeboro Board of Selectmen
Meeting Minutes
Unapproved
April 9, 2014**

Members present: Chairman Sarah Silk, Vice-Chairman Linda Murray, Dave Bowers (via telephone), Brad Harriman and Dave Senecal.

Members excused: None.

Staff present: Town Manager David W. Owen, Finance Director Pete Chamberlin, Planning and Development Director Rob Houseman and Recording Secretary Amelia Capone-Muccio.

Chairman Silk opened the meeting at 6:30 PM. She noted Dave Bowers is participating via telephone this evening. She announced the results of the re-count for the Warrant Article to renovate the Town Hall and that one no vote was gained and four yes votes were gained. She also noted it cost the Town \$420 to conduct the recount.

Non-Public Session

Mr. Owen stated a non-public session is needed to discuss litigation.

Consideration of Minutes

➤ **3/19/14**

Chairman Silk amended page 5, the second paragraph to correct "Fairland" to "Fairyland". She amended page 7 to correct Chairman Murray to Chairman Silk twice on that page.

Mrs. Murray amended page 9 the first paragraph under Any Other business to clarify she and Mr. Senecal will assist Town staff vs. establishing a sub-committee and to correct such in the motion as well. She corrected the second to last paragraph to correct "non-public" to "non-meeting with the Town Attorney".

Member Dave Senecal moved the Wolfeboro Board of Selectmen to approve the minutes of March 19, 2014 as amended. Linda Murray seconded. Members voted, Brad Harriman-abstained and being all others in favor, the motion passed.

➤ **3/20/14**

Mrs. Murray amended page 2 the second paragraph to correct "sub-committee" to "assist Town staff".

Member Linda Murray moved the Wolfeboro Board of Selectmen to approve the minutes of March 20, 2014 as amended. Dave Senecal seconded. Members voted, and being all in favor, the motion passed.

Reorganization of the Board of Selectmen

A. Election of Chairman & Vice-Chairman

Member Dave Bowers moved the Wolfeboro Board of Selectmen to appoint Linda Murray as Chairman of the Board and Sarah Silk as Vice-Chair of the Board for the coming year. Linda Murray seconded. Members voted, Brad Harriman and Dave Senecal-opposed and all others in favor, the motion passed.

B. Assignment of Selectmen to Town Boards and Committees

Dave Owen provided the list of Boards and Committees the Board members are assigned to and no changes were made.

C. Consideration of Board of Selectmen's Rules of Procedure

Mr. Owen stated the only suggestion he would make is to drop the Chamber of Commerce section at the end of the meeting.

Mrs. Murray replied she does not see a problem with that as the Chamber representative usually makes their comments at the beginning of the meeting under public comment.

Member Linda Murray moved the Wolfeboro Board of Selectmen to amend the Selectmen's Rules of Procedure to remove the Chamber of Commerce from the agenda and will allow any comments from the Chamber at the beginning of the meeting under public comment and to vote the adoption at the next regular scheduled meeting. Dave Senecal seconded. Members voted, and being all in favor, the motion passed.

Public Input

None.

Public Hearings

➤ *Temporary Event Permits*

A. Wolfeboro Lion's Club to hold the 40th Annual Great Smith River Canoe and Kayak Race on May 17, 2014 from 9:00 AM to 4:00 PM starting at Albee Beach and ending at the Wolfeboro Town Docks.

Chairman Silk opened the public hearing.

Linda Murray stepped down from the table for this discussion and vote.

Roger Murray addressed the Board and stated this is an annual event which will run as in the past. He thanked the Town for the use of Albee Beach and the Town Docks and stated that Ethan Hipple is a pleasure to work with.

Being no others to speak for or against the request, Chairman Silk closed the public hearing.

It was moved by Dave Senecal and seconded by Brad Harriman to approve the issuance of a Temporary Event Permit to Wolfeboro Lion's Club to hold the 40th Annual Great Smith River Canoe and Kayak Race on May 17, 2014 from 9:00 AM to 4:00 PM starting at Albee Beach and ending at the Wolfeboro Town Docks. Members voted and being none opposed, the motion passed. *Linda Murray was not present at the table for the vote.

Linda Murray rejoined the Board.

B. Kingswood Regional High School Class of 2014 to hold the Prom Promenade on May 10, 2014 from 4:00-6:00 PM at Cate Park and the Wolfeboro Community Bandstand.

Chairman Silk opened the public hearing.

Jeff Ladd and Cassandra Burnham, Senior Class Advisors, addressed the Board to present the for the annual Prom Promenade at Cate Park and Community Bandstand before the class boards the MS Mount Washington. Ms. Burnham noted if rains the event will be held at the High School.

Being no one to speak for or against the request, Chairman Silk closed the public hearing. She noted the notes on the permit.

It was moved by Brad Harriman and seconded by Dave Bowers to approve the issuance of a Temporary Event Permit to the Kingswood Regional High School Class of 2014 to hold the Prom Promenade on May 10, 2014 from 4:00-6:00 PM at Cate Park and the Wolfeboro Community Bandstand. Members voted and being none opposed, the motion passed.

C. Wolfeboro Area Chamber of Commerce to hold Moonlight Madness on June 27, 2014 from 5:00- 8:00 PM on Railroad & Central Avenue, Main & Center Street, Town and Cate Park and the Wolfeboro Community Bandstand.

Chairman Silk opened the public hearing.

Mary DeVries addressed the Board and stated this event will run as in the past with registered businesses providing products on tables and there will be entertainment in the downtown.

Being no others to speak for or against the request, Chairman Silk closed the public hearing. She noted the notes on the permit.

It was moved by Dave Senecal and seconded by Dave Bowers to approve the issuance of a Temporary Event Permit to Wolfeboro Area Chamber of Commerce to hold Moonlight Madness on June 27, 2014 from 5:00- 8:00 PM on Railroad & Central Avenue, Main & Center Street, Town and Cate Park and the Wolfeboro Community Bandstand . Members voted and being none opposed, the motion passed.

D. Wolfeboro Area Chamber of Commerce to hold Sidewalk Sale Days on August 29-30, 2014 from 9:00 AM- 5:00 PM on Railroad & Central Avenue, Main & Center Street.

Chairman Silk opened the public hearing.

Mary DeVries addressed the Board and stated this end of summer event will run as in the past with registered businesses providing products on tables and there will be entertainment in the downtown.

Being no others to speak for or against the request, Chairman Silk closed the public hearing. She noted the notes on the permit.

It was moved by Dave Senecal and seconded by Dave Bowers to approve the issuance of a Temporary Event Permit to Wolfeboro Area Chamber of Commerce to hold Sidewalk Sale Days on August 29-30, 2014 from 9:00 AM- 5:00 PM on Railroad & Central Avenue, Main & Center Street. Members voted and being none opposed, the motion passed.

E. Wolfeboro Area Chamber of Commerce to hold Christmas in Wolfeboro from November 29-December 25, 2014 on Railroad & Central Avenue, Main & Center Street and Town and Cate Park.

Chairman Silk opened the public hearing.

Mary DeVries addressed the Board and stated the annual Christmas in Wolfeboro events that will run as in the past starting with the Santa Parade and Tree Lighting and other events such as Breakfast with Santa.

Being no others to speak for or against the request, Chairman Silk closed the public hearing. She noted the notes on the permit.

It was moved by Linda Murray and seconded by Dave Senecal to approve the issuance of a Temporary Event Permit to Wolfeboro Area Chamber of Commerce to hold Christmas in Wolfeboro from November 29, 2014 to December 25, 2014 on Railroad & Central Avenue, Main & Center Street and Town and Cate Park. Members voted and being none opposed, the motion passed.

F. Kingswood Cross Country Team to hold the 15th Annual Muddy Moose Trail Race on April 27, 2014 (Set up April 26th) from 7:00 AM-3:00 PM starting and ending at Kingswood Regional High School.

Chairman Silk opened the public hearing.

Fergus Cullen addressed the Board and stated this is the 15th annual event with no changes.

Being no others to speak for or against the request, Chairman Silk closed the public hearing. She questioned if they have checked with the property owners for the event.

Mr. Cullen replied that according to the RSA they can use the land that is not posted.

Mrs. Murray stated that she would appreciate being notified as she would not walk her dogs during the event.

It was moved by Brad Harriman and seconded by Linda Murray to approve the issuance of a Temporary Event Permit to the Kingswood Cross Country Team to hold the 15th Annual Muddy Moose Trail Race on April 27, 2014 (Set up April 26th) from 7:00 AM-3:00 PM starting and ending at Kingswood Regional High School. Members voted and being none opposed, the motion passed.

G. Back Bay Hockey to hold a Plunge on April 5, 2014 from 9:30-10:45 AM at the Town Docks.

Chairman Silk opened the public hearing. She noted this application is retro-active due to the Board's meeting date change.

Cynthia White addressed the Board and stated this is an annual fundraiser for Back Bay Hockey.

Being no others to speak for or against the request, Chairman Silk closed the public hearing.

It was moved by Linda Murray and seconded by Dave Senecal to approve the issuance of a Temporary Event Permit to the Back Bay Hockey to hold a Plunge on April 5, 2014 from 9:30-10:45 AM at the Town Docks retro-actively. Members voted and being none opposed, the motion passed.

➤ ***Fairyland Festival clarification***

Mrs. Murray stated that the Town received notification from the Wolfeboro Area Children's Center that there was mis-communication for the revised date of the Fairyland Festival and that the Center only plans to change the date of the event if the 4th of July parade is postponed due to rain to July 5th which they will move the event to the 12th. She also noted the rain date for the actual event if it rains July 5th will be rescheduled to July 12th.

It was moved by Linda Murray and seconded by Dave Senecal to approve the issuance of a Temporary Event Permit to the Wolfeboro Area Children's Center with the revisions of the rain dates for the parade or rain on the day of the event for July 12th; otherwise the event will run as planned on July 5th. Members voted and being none opposed, the motion passed.

Bulk Vote

A. Weekly Manifests:

1. Manifest dated March 28, 2014
2. Manifest dated April 1, 2014
3. Manifest dated April 11, 2014

B. Property Tax Abatements/Refunds

Approvals

- i. 39 Upper Trask Mountain Rd Tax Map 17 Lot 6
- ii. 5 Sister Island Tax Map 193, Lot 15

C. Property Tax Credits/Exemptions

Approvals

- i. 10 Kenyann Drive Tax Map 177 Lot 10-68
- ii. 26 Orchards Road Tax Map 248, Lot 3
- iii. 7 Lark Street Tax Map 126, Lot 47
- iv. 456 Governor Wentworth Hwy Tax Map 167, Lot 4
- v. 11 Timberlane Tax Map 252, Lot 11

Denials

- i. 23 Harvey Brook Rd Tax Map 177, Lot 10-127

D. Notice of Intent to Cut Wood or Timber

- i. Stoneham Rd Tax Map 120, Lot 2
- ii. North Main St Tax Map 142, Lot 33

E. Application for Current Use

- i. Pork Hill Rd Tax Map 23, Lot 1

F. Timber Tax Levies

- i. \$5,381.55
- ii. \$1,293.62

G. MS-232-Report of Appropriations Actually Voted

H. Raffle Permits

- i. Wolfeboro Area Chamber of Commerce Community Cash Raffle
- ii. Wolfeboro Area Lions Club Smith River Canoe & Kayak Race
- iii. Harriman-Hale American Legion Post 18-Craft Fair

I. Acceptance of gift less than \$5,000 from Friends of Abenaki

It was moved by Sarah Silk for the Wolfeboro Board of Selectmen to move letter I out of the Bulk Vote and discuss it separately. Dave Senecal seconded. Members voted, all in favor, the motion passed.

Mrs. Murray questioned some of the exemptions.

Mr. Owen replied that the applicant checked the wrong box.

Mrs. Murray suggested noting such on the permit in the future.

It was moved by Dave Senecal and seconded by Brad Harriman to accept the Bulk Vote items A-H. Members voted and being none opposed, the motion passed.

Acceptance of gift less than \$5,000 from Friends of Abenaki

Bill Swaffield addressed the Board representing the Friends of Abenaki and stated that the Friends voted to expend up to \$2,000 to allow the Parks & Recreation Department to take advantage of the wonderful snowmaking year and stay open on weekends a few extra weekends.

Mr. Owen stated typically they have the exact amount that will be presented as the gift for the vote.

Mrs. Murray suggested they approve of Abenaki staying open longer in the season and vote they will accept funds to be determined from the Friends of Abenaki to cover that cost.

It was moved by Linda Murray to approve Abenaki extending the skinning season on weekends and to accept funds at a future meeting from the Friends of Abenaki to cover that cost. Dave Senecal seconded. Members voted and being none opposed, the motion passed.

Appointments to Town Boards and Committees

➤ Zoning Board of Adjustment

Linda Murray stepped down from voting and discussion on the ZBA, noting a conflict with her husband's Law practice.

Fred Tedeschi addressed the Board and stated he has been an alternate on this committee and wishes to become a full time member.

Suzanne Ryan addressed the Board and stated she has been a full time member and wishes to continue.

Christine Franson addressed the Board and stated that she has been a member on the Planning Board in the past and would like to become a member of the ZBA.

Mr. Owen noted Hank Why, an alternate on the committee, is away and unable to attend the meeting but wishes to remain on the committee.

It was moved by Sarah Silk and seconded by Dave Senecal to appoint the members to the ZBA as follows: Fred Tedeschi-full member for 3 years, Suzanne Ryan a full member for 3 years, Hank Why a full member for 1 year and Christine Franson as an alternate for 3 years. Members voted and being all in favor, the motion passed. *Linda Murray was not present at the table for vote.

Linda Murray rejoined the Board.

➤ Conservation Commission

Dan Coons addressed the Board and stated he wishes to continue with the Commission and Gary Mason was not able to attend tonight's meeting but has been a wonderful addition to the Commission.

Chairman Silk agreed as an alternate on this Commission that both have been assets.

It was moved by Sarah Silk and seconded by Dave Senecal to appoint members to the Conservation Commission as follows: Dan Coons full member for 3 years and Gary Mason full member for 3 years. Members voted and being all in favor, the motion passed.

➤ Agricultural Commission

Mark Lush addressed the Board and stated he wishes to continue on the Commission.

It was moved by Sarah Silk and seconded by Brad Harriman to appoint members to the Agricultural Commission as follows: Carolyn Fredrickson member for 3 years, Lawreen Strauch member for 3 years, Alan Fredrickson alternate for 3 years and Mark Lush alternate for 3 years. Members voted and being none opposed, the motion passed.

➤ Economic Development Committee

Mr. Owen stated that there has been interest by this Committee to get the schools involved and Mark Roush will be the representative for KRHS.

It was moved by Linda Murray and seconded by Dave Senecal to appoint members to the Economic Development Committee as follows: Kathy Eaton for 3 years as a member and Mike Roush for 3 years as a member.

➤ Milfoil Committee

Mrs. Murray stated they are looking to add another position on this committee due to interest.

It was moved by Linda Murray and seconded by Dave Senecal to add an additional member to the Milfoil Committee. Members voted and being none opposed, the motion passed.

Marc Martin addressed the Board and stated he wished to be appointed to another term on the Committee.

Kathy Barnard addressed the Board and stated she wished to be appointed to another term on the Committee.

Stacey Jo Pope addressed the Board and stated she wished to be appointed as a member to the Committee.

It was moved by Sarah Silk and seconded by Dave Senecal to appoint the following members to the Milfoil Committee: Kathy Barnard member 3 years, Susan Goodwin member 3 years, Marc Martin member 3 years, Ken Marschner member 1 year and Stacey Jo Pope a member for 3 years. Members voted and being none opposed, the motion passed.

➤ Wolfeboro Energy Committee

It was moved by Sarah Silk and seconded by Dave Senecal to appoint Barbara Laverick to the Wolfeboro Energy Committee for a 3 year term. Members voted and being none opposed, the motion passed.

➤ Pathways Committee

It was moved by Sarah Silk and seconded by Linda Murray to appoint the following to the Pathways Committee: Fred Tedeschi member 3 years, Peter Cole member 3 years

and George Vanderheiden member 3 years. Members voted and being none opposed, the motion passed.

Chairman Silk reminded everyone to see the Town Clerk before their next meeting to be sworn in.

New Business

A. Determination of Bonding Terms for 2013 June Bond Sale

Pete Chamberlin, Finance Director, addressed the Board and stated that each year the Board sets the terms for prospective bonds and the 2013 bonds were carried over due to the cancelation of the fall bond sale. He stated that this year's sale is scheduled for June. BANS should be issued for the Brewster Hall Renovation project in the near future, but he is not sure of the terms for the various issues involved.

Mrs. Murray stated she would like the larger bonds to be 20 years.

Mr. Senecal stated the smaller notes should only be 10 years.

Mr. Harriman agreed based on the information provided and the cost over time he would rather have 10 year notes.

Mr. Owen agreed 10 years is reasonable for the smaller projects.

It was moved by Sarah Silk and seconded by Dave Senecal to approve the terms of borrowing for the 2014 Bond Sale as follows:

Article 6 2013 \$400,000 Sewer Collection System for 20 years.

Article 7 2013 \$299,400 Public Works Garage Upgrade for 10 years.

Article 8 2014 \$200,000 Construct Parks Maintenance Building for 10 years.

Article 6 2014 \$450,000 Middleton Road-Construction of Improvements for 20 years.

Members voted, Linda Murray-opposed, all others in favor, the motion passed.

Any Other Business

Chairman Silk provided the information on HB1570 the Paint Recycling Program. She explained essentially it proposes to have the cost of disposal paid up front by the manufacturer charging a wholesale fee to the paint retailers of between .75 cents to \$1.60. She stated the bill is supported by the NH Municipal Association and Northeast Resource Recovery Association and would like the Board to send a letter of support to Senator Bradley.

It was moved by Linda Murray and seconded by Dave Senecal for the Board to send a letter of support of HB1570 to Senator Bradley. Members voted and being none opposed, the motion passed.

Chairman Silk announced the first Hazardous Waste Collection will be May 3rd.

Town Manager's Report

Mr. Owen reported the following:

- He provided a preliminary outline of the status of the Town Hall renovation project and summarized it starting with the RFP going out for architects and tentative dates for the start of construction.
- The Town has received 21 applications for the open Welfare Director position and is scheduled to interview 8 candidates tomorrow.
- He provided a copy of the letter of resignation from Fire Fighter Chris Morgan.
- He announced the new Parks & Recreation Assistant is Sue Merrow.
- Joe Kenney was sworn in as the new Executive Councilor at the State House.

Committee Reports

Mr. Harriman reported he attended the Planning Board meeting and a Bed and Breakfast was approved on Martin Hill.

Mrs. Murray attended the following:

- The Implementation of the Master Plan Committee
- The EDC meeting
- And the pretrial hearing on the RIB lawsuit on Friday

Mr. Senecal stated he attended the ZBA meeting and they reviewed 5 applications.

Chairman Silk stated she attended the following:

- The Agricultural Commission meeting which is getting ready for the season and has reported a disease among the piglet population.
- She attended the pretrial hearing on the RIB site Friday and will be preparing for trial next week.
- She attended the Police Department K9 Committee meeting and announced the regular Police Commission meeting for April 17th has been canceled.

Mr. Bowers stated he attended the Library Trustees meeting where they reorganized.

Chamber of Commerce

None.

Public Comment

Suzanne Ryan questioned the layout of the Town Hall Annex as such is not clear on the plan.

Mr. Houseman replied he will provide her the correct version of the plan but noted that the Public Works Department and the Planning and Development Department will remain in the Annex in the renovated space. The Treasurer will move to the Finance Office.

Questions from the Press

Elissa Paquette of the Granite State News questioned the K9 meeting.

Chairman Silk clarified that she attended the first K9 Committee meeting and they are in the process of scheduling the next meeting.

Being no further business before the Board, Chairman Silk entertained a motion to enter non-public session.

Member Brad Harriman moved the Wolfeboro Board of Selectmen to enter non-public session at 7:55 PM to discuss litigation. Dave Senecal seconded. Roll call vote: Sarah Silk-yes, Dave Bowers-yes, Brad Harriman-yes, Dave Senecal-yes and Linda Murray-yes, the motion passed.

The Board re-entered public session at 9:23 PM.

Chairman Silk stated the non-public session minutes of April 9, 2014 were sealed by a 2/3rds vote as required by law.

Being no further business before the Board, Chairman Silk entertained a motion to adjourn.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to adjourn at 9:24 PM. Member Linda Murray seconded. Being none opposed, the motion passed.

Respectfully submitted,
Amelia Capone-Muccio
Recording Secretary