

**Wolfeboro Board of Selectmen  
Meeting Minutes Unapproved  
October 8, 2013**

**Members present:** Chairman Sarah Silk, Vice-Chairman Linda Murray, Brad Harriman and Dave Bowers.

**Members absent:** Dave Senecal.

**Staff present:** Town Manager David W. Owen, Finance Director Pete Chamberlin, Tax Collector Brenda LaPointe, Welfare Director Sue Benson, Director of the Libby Museum Lauren Hammond, and Recording Secretary Amelia Capone-Muccio.

Chairman Silk opened the meeting at 6:30 PM.

**Non-Public Session RSA 91-A: 3II**

Mr. Owen stated a non-public session is not needed.

**2014 Budget Hearings**

➤ ***Tax Collector***

Brenda LaPointe addressed the Board and explained that she anticipates an increase in receipts when they switch to monthly water/sewer billing and has been tracking the overtime. She stated she does not feel the budget has been reflecting the actual hours worked.

Mrs. Murray questioned if it is overtime, are they working over 40 hours?

Mrs. LaPointe replied it's actually straight time as the staff works 35 hours per week.

Mrs. Murray suggested the Board revisit this request once they review the budget as a whole. Line 1-41504.114 hourly wages at \$1,500.

Mrs. Murray questioned the increase in Health Insurance.

Mr. Chamberlin replied it's put in the budget at 3% and they will get the actual rate in November.

Chairman Silk questioned the unemployment rate as Alton had a drastic increase.

Mr. Chamberlin replied he would check it.

Mrs. Murray questioned the use of the folder/ stuffer machine.

Mrs. LaPointe replied that she does not use it and the lease is running out on it.

➤ ***Libby Museum***

Lauren Hammond addressed the Board and noted that she intended to decrease line 1-45891.550 Printing by \$300 and transfer those funds to advertising 1-45891.562 but it appears only \$200 was moved.

Mrs. Murray questioned if she would have enough brochures for next year.

Ms. Hammond replied she would.

Mrs. Murray questioned line 1-45891.341 telephone.

Mr. Chamberlin replied that it was discovered that only one phone was in the budget when they actually have two lines, one for the fax.

Ms. Hammond noted that she held off on some cleaning this year to cover her background checks. She also postponed a project of the floors in line 1-45891.435 Building Maintenance as they had some structural issues with the building and then a matching gift did not come through. She plans to use the funds for other maintenance needed at \$4,300.

**Member Linda Murray moved the Wolfeboro Board of Selectmen to change line 1-45891.562 Advertising in the Libby Museum budget to \$1,490. Brad Harriman seconded. Being none opposed, the motion passed.**

➤ ***Welfare***

Susan Benson addressed the Board.

Chairman Silk questioned the five hour increase.

Mr. Owen replied it is an annual request which he does not support.

Mrs. Murray questioned with the anticipated postage increase, if she will have enough funds?

Mrs. Benson replied she doesn't anticipate a need for an increase.

Mrs. Murray suggested the Board revisit line 1-44410.845 Direct Assist-Rent at the end of the budget review in order to have a better idea of how this year's budget is.

Chairman Silk suggested including line 1-44410.846 Direct Assist-Food on the revisit list as well.

➤ ***Executive***

Chairman Silk questioned line 1-41301.117 part-time positions.

Mrs. Murray replied they are looking to increase their rate to \$10 per hour.

Mr. Owen noted it was his intent to level fund it.

**Member Sarah Silk moved the Wolfeboro Board of Selectmen to change line 1-41301.117 Part-time positions to \$7,850. Linda Murray seconded. Members voted, being all in favor, the motion passed.**

Mrs. Murray noted a note should be added referencing upcoming negotiations in the legal line.

Chairman Silk noted line 1-41301.810 Travel & Meetings will increase due to the lawsuit.

Kathy Barnard addressed the Board for the Milfoil budget 1-41301.870 and noted they are requesting the same as last year.

➤ **Finance**

Mrs. Murray questioned the increase in Health Insurance.

Mr. Chamberlin replied it's due to a change in a plan.

Mrs. Murray questioned the increase in retirement at 10%.

Mr. Chamberlin replied it's due to an increase, but would check it.

➤ **Technology**

Mr. Chamberlin referred to schedule A summarizing the budget.

Mrs. Murray questioned line 1-41990.425 computer maintenance.

Mr. Chamberlin replied that the original plan was not to replace the terminals until 2014, but they were able to purchase two new ones this year by the process of virtualization. He will need to get the licenses to update the PC's.

➤ **Agencies**

The Board heard the requests at their meeting on September 18, 2013 and had three requested increases to their budget requests, while the rest requested level funding.

**Member Dave Bowers moved the Wolfeboro Board of Selectmen to accept the increased budget requests from Caregivers of Southern Carroll County, the Dinner Bell and Carroll County Transit. Brad Harriman seconded. Members voted and being all in favor, the motion passed.**

*Being no further business before the Board, Chairman Silk entertained a motion to adjourn.*

**Member Linda Murray moved the Wolfeboro Board of Selectmen to adjourn at 7:55 PM. Member Brad Harriman seconded. Being none opposed, the motion passed.**

Respectfully submitted,

**Amelia Capone-Muccio**

Recording Secretary