

**Wolfeboro Board of Selectmen
Meeting Minutes
Approved
October 3, 2012**

Members present: Chairman Linda Murray, Vice-Chairman Sarah Silk, Dave Senecal, Chuck Storm and Dave Bowers.

Members absent: None.

Staff present: Town Manager David W. Owen and Recording Secretary Amelia Capone-Muccio.

Chairman Murray opened the meeting at 6:30 PM.

Non-Public Session RSA 91-A: 3II

Mr. Owen stated a non-public session is needed to discuss litigation, minutes and personnel.

Consideration of Minutes

➤ **9/19/12**

Ms. Silk amended page ten, the seventh paragraph, third line to read as follows: "She stated the Board did not receive an estimate for the \$85,000 repair". She also amended page nine, to add the following to after the third paragraph, "Ms. Silk reminded him that Wolfeboro has provided funding from the beginning expecting residents to be served within Carroll County. The Clinic is in Carroll County".

Chairman Murray amended page two, the second paragraph under item B to read as follows: "Rob Houseman joined the Board and explained that the previous grant received by the town do not cover the full bid price. There was a malfunction of the heating & cooling system at the Public Safety Building.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to accept the minutes of September 19, 2012 as amended. Chuck Storm seconded. Members voted and being none opposed, the motion passed.

Public Input

Barbara Johnson of 4 Lilac Lane joined the Board and read a statement regarding long-range planning for additional sidewalks on North Main Street. (See attached letter)

Public Hearings

Temporary Event Application

- 1. Hospital Aid Association, Inc. to hold Fall Fundraiser events on October 5 & 6, 12 & 13, 19 & 20, 26 & 27, November 2 & 3, 9 & 10, 16 & 17, 30 & December 1, 7 & 8, and 14 & 15, 2012 from 10:00 AM-2:00 PM at 65 Pine Hill Road.***

Chairman Murray opened the public hearing.

Ms. Silk stepped down from discussion on this request.

Bob and Jane Wass joined the Board to explain this is their annual fundraising efforts to help support patient care for Huggins Hospital.

Being no others to speak for or against the permit, Chairman Murray closed the public hearing.

Member Dave Bowers moved the Wolfeboro Board of Selectmen to approve the issuance of a Temporary Event Permit to the Hospital Aid Association, Inc. to hold Fall Fundraiser events on October 5 & 6, 12 & 13, 19 & 20, 26 & 27, November 2 & 3, 9 & 10, 16 & 17, 30 & December 1, 7 & 8, and 14 & 15, 2012 from 10:00 AM-2:00 PM at 65 Pine Hill Road. Chuck Storm seconded. Members voted, Sarah Silk-abstained and being none opposed, the motion passed.

- 2. Nathaniel J. Williams Foundation, Assistance Canine Training & Winni Paw Station, Inc. to hold the 4th Annual Howl-O-Ween Fundraiser on October 21, 2012 (rain date October 28) from 11:30 AM-3:30 PM at the Nick.***

Chairman Murray opened the public hearing.

Diane Tremblay joined the Board and explained this is their 4th annual event that fundraises for the A.C.T.S. program.

Being no others to speak for or against the grant, Chairman Murray closed the public hearing.

Member Sarah Silk moved the Wolfeboro Board of Selectmen approve the issuance of a Temporary Event Permit to the Nathaniel J. Williams Foundation, Assistance Canine Training & Winni Paw Station, Inc. to hold the 4th Annual Howl-O-Ween Fundraiser on October 21, 2012 (rain date October 28) from 11:30 AM-3:30 PM at the Nick. Dave Bowers seconded. Members voted and all in favor, the motion passed.

Bulk Vote

A. Weekly Manifests:

1. Manifest dated September 28, 2012
2. Manifest dated October 3, 2012

B. Property Tax Credits/Exemptions

- | | |
|--------------------------|---------------------|
| i. 145 Kingswood Road | Tax Map 250, Lot 9 |
| ii. 19 Timber Lane | Tax Map 252, Lot 10 |
| iii. 75 Fernald Crossing | Tax Map 149, Lot 20 |
| iv. 1 Edgewood Terrace | Tax Map 232, Lot 11 |
| v. 100 Bickford Road | Tax Map 104, Lot 4 |
| vi. 5 North Kenny Shore | Tax Map 148, Lot 19 |

It was moved by Chuck Storm for the Wolfeboro Board of Selectmen to accept the Bulk Vote items as submitted. Sarah Silk seconded. Being none opposed, the motion passed.

Appointments

Trustees of the Trust Funds (TAC)

Being no one present to discuss the appointment, the Board tabled the request to the next regular meeting.

New Business

A. Approval of Conservation Commission's acquisition of a parcel of land off Trask Mountain Road.

Linda Murray stepped down from discussion on the acquisition.

Dan Coons, Chairman of the Conservation Commission, joined the Board and stated that the property owner of parcel Tax Map 36-1.

Ms. Silk suggested he provided a brief summary of what the Conservation Commission does with such parcels.

Mr. Coons replied that they will have the parcel reviewed by a Forester and get a Forest Management Plan, which can include logging parcels from time to time. He noted this parcel is landlocked.

Mr. Owen pointed he did consult with Town Counsel on the acquisition and this parcel will be acquired according to RSA 36-A, as it is specific to the Conservation Commission.

It was moved by Chuck Storm for the Wolfeboro Board of Selectmen to approve the acquisition of a parcel of land off Trask Mountain Road consisting of 45 acres and identified as Tax Map 36-1 by the Conservation Commission for conservation purposes by mean of a gift by Mr. Richard Morse. Dave Bowers seconded. Linda Murray-abstained and being none opposed, the motion passed.

B. Revised Budget Schedule

Mr. Owen stated the Board has been provided with an updated Budget Schedule which now includes the Budget Committee's schedule.

Chairman Murray questioned when they Budget books will be available.

Mr. Owen replied they would be ready by Friday.

Ms. Silk noted the Board's review of Warrant Articles in not included on the list.

Chairman Murray replied that they would probably do them on November 7th, but it usually takes place once they complete the review of the Operating Budget.

C. 2012 Presidential Election Warrant

Mr. Owen provided the 2012 Presidential Election Warrant for signatures from the Town Clerk.

The Board approved and signed the Election Warrant.

Chairman Murray stated she discussed the needs of the Board with the Town Clerk for coverage of the 2012 Presidential Election and the Board members will all need to be present and will designated to specific duties for the

day as follows: Chairman Murray and Ms. Silk will assist with ballots, Mr. Senecal and Mr. Storm would assist with voter ID affidavits and Mr. Bowers will remind the voters to have their photo ID ready and, if not, guide them to the affidavit room.

Old Business

Mr. Senecal noted a great job done by Public Works removing the former McBride property and much better it looks in that area.

Chairman Murray requested the Town Manager to pass on to the Public Works Department the Board's gratification on a job well done on the demolition.

Ms. Silk questioned the front window replacements on Town Hall.

Chairman Murray replied that such would be presented to the Board in a report.

Mr. Owen noted that they are awaiting the specifications for such.

Any Other Business

None.

Town Manager's Report

Mr. Owen stated the following:

- Provided a letter dated September 25, 2012, from Cheryl Killam, Code & Compliance specialist of SFC Engineering partnership, Inc. regarding a complaint of the Town Hall bathroom's lack of accessibility. He noted the report indicates "alterations to the bathroom serving the Meeting Room are not required at this time" and she provided several recommendations for improving the accessibility of the bathroom.
- He stated also in regards to ADA, he received a call from the Town Engineer for Bedford, NH inquiring on the settlement report with the US Justice Department regarding the ADA issues and how much that has cost the Town. He stated that he reviewed the Warrant Articles specific to ADA back to 2009 came out with \$605,000 and if you include all the other projects over that time such as the Albee Beach Bathhouse and the downtown sidewalk project the town has easily spent \$1 million dollars meeting the requirements of that settlement agreement.
- He reported that the house that has been the subject of the Brummitt Court issues over the past few years is listed in the newspaper and scheduled for auction on October 10th.
- He stated the Fire Department has added two more call Firefighters to their roster.
- Update on paving of town projects as follows: ADA upgrades at the Library's parking lot, today they paved Cotton Mountain Road, tomorrow they will start paving Pleasant Valley Road, Tuesday will be the final paving of Rail Ave/Depot Square/Central Ave and as always this is weather permitting.
- The received 6 Assessing Services bids and interviewed 4 companies. He stated there was quite a range in the proposals and it looks like the town will be changing contractors and by doing so they will see a \$35,000 -\$40,000 savings.
- He reminded the Board he will be away next week and Rob Houseman will be Acting Town Manager.

Committee Reports

Mr. Storm reported the Planning Board discussed the rezoning of Center Street.

Chairman Murray stated that she attended the following:

- She attended the Assessing Bid review.
- The CIP Committee has completed the draft CIP report that will be provided to the Board at their meeting next week, but she summarized some of the items on the list as \$180,000 for the purchase of two buildings on Lehner Street, \$200,000 for a Parks & Recreation Maintenance building, \$340,000 for Public Works Garage upgrades, replace Public Works vehicles HD 6 and HD 19, replace a Municipal Electric Department bucket truck at \$210,000, replace Engine 1 in the Fire Department at \$425,000, \$600,000 for road maintenance, Center Street Municipally managed project at \$2.1 million dollars (\$700,000 town's portion), design of Middleton Road-\$50,000 (town's portion/also a municipally managed project) \$100,000 for ADA upgrades to the Town Hall parking lot, I/I water/sewer \$400,000, Municipal Electric Department radio meters \$720,000 (paid out at \$144,000 per year) and funds for the Capital reserves of the Fire Department, Town Hall and Public Works.

Ms. Silk stated that the last Hazardous Waste Collection for the season is October 20th from 8:30 to Noon.

Public Comment

None.

Questions from the Press

Tom Beeler of the Granite State News stated that there is an article in the paper this week about the Voter ID law, specifically to the affidavit and the voucher.

Being no further business before the Board, Chairman Murray entertained a motion to enter non-public session.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to enter non-public session at 7:11 PM to discuss litigation, minutes and personnel. Dave Bowers seconded. Roll call vote: Dave Bowers-yes, Dave Senecal-yes, Chuck Storm-yes, Sarah Silk-yes and Linda Murray-yes, the motion passed.

The Board re-entered public session at 8:38 PM.

Chairman Murray stated the non-public session minutes of October 3rd, 2012 were sealed by a 2/3rd's vote as required by law.

Being no further business before the Board, Chairman Murray entertained a motion to adjourn.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to adjourn at 8:39 PM. Member Chuck Storm seconded. Being none opposed, the motion passed.

Respectfully submitted,

Amelia Capone-Muccio

Recording Secretary