

**Wolfeboro Board of Selectmen
Meeting Minutes
Approved
May 21, 2014**

Members present: Chairman Linda Murray, Vice-Chairman Sarah Silk, Dave Bowers, Dave Senecal and Brad Harriman.

Members excused: None.

Staff present: Town Manager David W. Owen, Finance Director Pete Chamberlin, Planning and Development Director Rob Houseman and Recording Secretary Amelia Capone-Muccio.

Chairman Murray opened the meeting at 6:30 PM.

Non-Public Session

Mr. Owen stated a non-public session is needed to discuss litigation.

Consideration of Minutes

➤ **5/7/14**

Chairman Murray amended page four, the last paragraph to correct the spelling of the following names; Bob Bowden, John Kastrinos, John DiGenova, Neil Cheseldine, Clifford Lippett and Chris Cullen.

Member Sarah Silk moved the Wolfeboro Board of Selectmen approve the minutes of May 7, 2014 as amended. Dave Bowers seconded. Members voted and being all others in favor, the motion passed.

Public Input

Josephine Amatucci addressed the Board to request that David Owen conduct an investigation on her incident at the Town Hall on May 7, 2014. She requested he interview Brenda LaPointe and Rob Houseman as to what happened in writing. She went to the Town Hall seeking help because of the Police Chief's threat. She would like the response to this invitation given at the next public Board meeting. She stated that Brenda LaPointe told her she made a mistake when she called the Police and she questioned where did Rob Houseman come from and why did he come and ask her to go in the other room to talk to her? She wants to know who called Rob Houseman and who the Police Officer was that responded to the call and who talked to him?

Public Hearings

Temporary Event Permit Applications

- i. **New Hampshire Boat Museum to hold Model Yacht Regattas from May 15-November 8, 2014, Thursdays only, from 12:00 Noon- 5:00 PM along the Bridge Falls Path.**

Chairman Murray opened the public hearing.

Don McBride addressed the Board on behalf of the radio controlled sailboat group. He noted they already have a program on Tuesdays but are requesting another event to accommodate an additional class of boats. He noted that current milfoil situation in Back Bay is the worst he has ever seen.

Chairman Murray replied that the Milfoil Eradication contractor will be conducting hand pulling on June 3, 4 and 5th and then again in August. She stated they will also be doing a chemical treatment in September.

Being no others to speak for or against the permit, Chairman Murray closed the public hearing.

Ms. Silk noted the insurance certificate expires in June and a new one will need to be submitted.

It was moved by Sarah Silk and seconded by Brad Harriman to approve the issuance of a temporary event permit to the New Hampshire Boat Museum to hold Model Yacht Regattas from May 15-November 8, 2014 (Thursdays only) from 12:00 Noon-5:00 PM along the Bridge Falls Path. Members voted and being none opposed, the motion passed.

- ii. **Calvary Wolfeboro, Inc. to hold a Yard Sale on May 24, 2014 from 8:00 AM-5:00 PM at 43 Mill Street.**

Chairman Murray opened the public hearing.

Justin Marbury addressed the Board and stated they are requesting to hold a yard sale on their property.

Being no others to speak for or against the permit, Chairman Murray closed the public hearing.

Ms. Silk questioned the clean up time.

Mr. Marbury replied the yard sale will be advertised until 3:00 PM and they will be cleaned up by 5:00 PM.

It was moved by Sarah Silk and seconded by Dave Bowers to approve the issuance of a temporary event permit to the Calvary Wolfeboro Inc., to hold a Yard Sale on May 24, 2014 from 8:00 AM-5:00 PM at 43 Mill Street. Members voted and being none opposed, the motion passed.

Bulk Vote

A. Weekly Manifests:

1. Manifest dated May 16, 2014
2. Manifest dated May 23, 2014

B. Property Tax Abatements/Refunds

Approvals

- | | |
|--------------------------------|---------------------------|
| i. 49 Wishing Well Lane | Tax Map 181 Lot 12 |
| ii. 64 Oakwood Road (2012) | Tax Map 266, Lot 10 |
| iii. 64 Oakwood Road (2013) | Tax Map 266, Lot 10 |
| iv. 26 Middleton Road | Tax Map 260, Lot 77 |
| v. 580 Pine Hill Road | Tax Map 127, Lot 1 |
| vi. 5 Highland Terrace | Tax Map 188, Lot 71 |
| vii. 73 Governor's Shore Rd | Tax Map 195, Lot 6 |
| viii. 6 Edward's Way | Tax Map 191, Lot 12 |
| ix. 427 Gov. Wentworth Hwy | Tax Map 151, Lot 49-1 |
| x. Holden Shore Road | Tax Map 206, Lots 27 & 28 |
| xi. 12 Birch Hill Estates Road | Tax Map 177, Lot 10-15 |
| xii. 4 Elm Street | Tax Map 204, Lot 10 |

Denials

- | | |
|----------------------|------------------------|
| iii. 43-8 Harbor Way | Tax Map 172, Lot 27 |
| iv. 3 Moultrie Drive | Tax Map 177, Lot 10-88 |

C. Notice of Intent to Cut Wood or Timber

- | | |
|-------------------------|--|
| i. North Line Road | Tax Map 52, Lot 3 |
| ii. Trask Mountain Road | Tax Map 25, Lot 1 |
| iii. York Road | Tax Map 80, Lot 1 and
Tax Map 81, Lot 1 |
| iv. Cowper Road | Tax Map 74, Lots 3 & 4 and
Tax Map 61, Lots 1 & 2 |

D. Raffle Permits

- i. Hospice of Southern Carroll County & Vicinity-House Tour

Chairman Murray noted an error on one of the abatement requests and Mr. Owen provided a corrected recommendation and noted it is listed correctly on the agenda.

It was moved by Dave Bowers and seconded by Sarah Silk to accept the Bulk Vote items A-D. Members voted and being none opposed, the motion passed.

Appointments

➤ *Milfoil Control Committee*

Chairman Murray stated that the Committee has all the positions filled but is seeking another member request and would like to add a position to accommodate Becky Bartlett.

It was moved by Brad Harriman and seconded by Dave Bowers to add another position to the Milfoil Committee and to appoint Rebecca Bartlett to the Milfoil Control Committee for a term of two years, expiring April 30, 2016. Members voted and being none opposed, the motion passed.

➤ ***Library Trustees-Alternate Members***

Mike Hodder, Chair of the Library Board of Trustees, addressed the Board to present the two candidates for Alternate Members to the Library Board of Trustees.

It was moved by Dave Bowers and seconded by Sarah Silk to appoint Carole A. Smith and Susan Rasor as Alternate Members to the Library Board of Trustees for terms of one year, expiring July 31, 2014. Members voted and being none opposed, the motion passed.

New Business

A. Authorization of Bonds and Approval of Loan Agreement

Pete Chamberlin addressed the Board and stated that he has provided the preliminary documentation for the bond sale in June.

It was moved by Sarah Silk and seconded by Dave Bowers that:

RESOLVED: That under and pursuant to the Municipal Finance Act, Chapter 33, N.H.R.S.A., as amended, the New Hampshire Municipal Bond Bank Law, and to votes of the Issuer duly adopted on March 12, 2013 and March 11, 2014 under Articles 6,7 and 8 of the 2013 annual meeting and Article 6 of the 2014 annual meeting there be an hereby is authorized the issuance of a \$1,349,400 Bond of Issuer for the purposes of financing the costs of (1) upgrades to the sewer collection system; (2) improvements to the public works garage; (3) construction of a parks maintenance building; and (4) improvements to Middleton Road.

The Bond shall be dated as of its date of issuance, shall be in such numbers and denominations as the purchaser shall request, shall mature in accordance with the schedule set forth in Exhibit A to a certain Loan Agreement hereinafter described (the "Loan Agreement"), shall bear a maximum interest cost rate (as defined in the Loan Agreement) of four and one-half percent (4.50%) per annum or such lesser amount as may be determined by a majority of the Board. The Bond shall be issued in such manner and form as the signatories shall approve by their execution thereof.

RESOLVED: That the Bond shall be sold to the Bond Bank at the par value thereof plus any applicable premium.

RESOLVED: That in order to evidence the sale of the Bond, the Treasurer of Issuer and a member of the Board are authorized and directed to execute, attest and deliver, in the name and on behalf of the Issuer, a Loan Agreement in substantially the form submitted to this meeting, which is hereby approved, with such changes therein not inconsistent

with this vote and approved by the officers executing the same on behalf of the Issuer. The approval of such changes by said officers shall be conclusively evidenced by the execution of the Loan Agreement by such officers.

RESOLVED: That all things heretofore done and all action heretofore taken by the Issuer and its officers and agents in its authorization of the project to be financed by the Bond are hereby ratified, approved and confirmed.

RESOLVED: That the Clerk and the signers of the Bond are each hereby authorized to take any and all action necessary and convenient to carry out the provisions of this vote, including delivering the Bond against payment therefor.

RESOLVED: That the useful life of the projects being financed is in excess of twenty-one (21) years.

Members voted, being all in favor, the motion passed.

B. Monthly Budget Expenditures and Revenues Report

Pete Chamberlin referred to his reporting as of 4/30/14 and noted the following; General Fund 29.531%, Water Fund 34.245%; Electric Fund 31.546%; Sewer Fund 47.372% and Pop Whalen Fund 43.372%, with the overall expended to date of 32.371%. He noted that Highway Budget is off due to the inclement weather but the department is making adjustments to cover such. He noted the Welfare Budget is decreasing and the Electric Budget is being monitored by the Director. He noted at this point the Sewer Fund has some unknowns they may need to address in the future.

Chairman Murray questioned the cleaning services for Brewster Hall if those would continue in the temporary office space.

Mr. Owen replied they plan to retain the contracted cleaning services in the new space the same as they are now.

C. License Agreement for use of Back Bay Docks by Wolfeboro Jet-Ski Rentals

Peter Cooke representing the applicants addressed the Board to request the renewal of their license last year for dock space to operate Wolfeboro Jet-Ski Rentals this season. He noted that the proposed license is the same as last year and plan to use the same sign as last year.

Mr. Owen noted he compared the license to last years and it is the same and he needs to update the sign measurement to 8 ft.

Ms. Silk questioned as discussed last year have they looked into using a private dock.

Mr. Cook replied they did, but they have the issue with available parking which is the same limitations as last year.

Ms. Silk questioned the status of the licensing fee.

Chairman Murray stated if the Board approves the license, they will pay the same fee as last year of \$500.

Mr. Cooke agreed if they are approved they will submit the licensing fee and the insurance documentation.

It was moved by Sarah Silk and seconded by Dave Senecal to approve and sign the license agreement with Kyle Drouin and Jacob Alden d/b/a Wolfeboro Jet-Ski Rentals to use on the Back Bay Town Docks for the location of the rental jet skis for the period of June 27-September 7, 2014, subject to payment of the license fee of \$500 and submittal of insurance certificate. Members voted and being none opposed, the motion passed.

D. Board of Selectmen's Goals for 2014-2015

Chairman Murray provided a copy of the previous year's goals for review. The Board reviewed the goals and made amendments. The amended number one to change to overseeing the renovation of the Town Hall and discussed number six and edited it to become town facilities plans and added an additional one to support public/private partnerships including the Abenaki Ski Lodge.

E. Update on RIB Litigation

Chairman Murray stated the following update on the RIB lawsuit; on May 15th Judge DeClerico ruled on the Town's consumer protection claim in favor of the Town and the Board is very pleased with that.

Any Other Business

Chairman Murray stated she would like to show a video of harvesting milfoil at the next Board meeting as she thought it would be educational. She thanked Peter Pijoan and the Moultonborough Milfoil Committee for their work on it.

Town Manager's Report

Mr. Owen reported the following:

- A Check was received from the Josiah Brown Trust in the amount of \$15,000 which will allow us to provide another round of scholarships.
- Fairpoint Communications is expanding their broadband service to South Wolfeboro, Middleton Road and to the Alton Line (south).
- The new Welfare Director is attending training in Concord next month on the Art of Welfare and she is also signed up for the Local Welfare Directors' Association.
- The EDC met Tuesday and reorganized with Kathy Eaton as the new Chair and Denise Roy-Palmer continuing as Vice-Chair.
- He provided an update on the Town Hall renovation project including updated schematic plans for the layout, noting some changes from the last version that were derived from the recent Department Head meeting. He noted that one proposal was received for the moving services and he was surprised at the cost as it was lower than he anticipated. He reported the contract for CCI is not complete and they are still

working out some insurance issues. NCA reports a goal to have a release of the drawings by mid-June.

- He reported an eventful week in Wolfeboro and has received hundreds of e-mails and calls from all over the country with regards to the recent comments by a Wolfeboro Police Commissioner.

Mr. Houseman stated he has since been able to confirm they will use the former Electric Department Power Plant as an offsite storage location for the Town Hall saving them further costs. He has made some revisions in the temporary office space based on discussions with the Tax Collector and may have further revisions when he meets with the Town Clerk tomorrow. He noted he is working on a location for a drop box for electric/ water/sewer or tax payments and is proposing it in the area of Clark Road.

The Board preferred the box be put on the Hospital property.

Mr. Owen replied they need to discuss such with the hospital as they are not able to use the lot for employee parking and need to find offsite parking.

Committee Reports

Mr. Harriman attended a Friends of the Libby Museum meeting who has found a donor for the Moose display as well as a donor for the finances of the display.

Mr. Bowers attended the EDC meeting and the Police Commission meeting in which over 100 people attended and feels they made Wolfeboro proud.

Ms. Silk stated she also attended the Police Commission meeting and attended the Conservation Commission meeting who is working on a flyer for the Front Bay Park. She noted the Household Hazardous Waste Collections have started and the medicine collections in Wolfeboro will be June and August. She reported that at the 5/17 collection it was a slow day with only 39 cars but 56 households of waste.

Mr. Senecal reported he attended the Carroll County Coalition of Public Health meeting in which Dr. Montero spoke. He also attended a ZBA meeting and noted a 58 bed Alzheimer's facility has been approved with a 78 bed assisted living facility on the corner of RT. 109 and Rt. 28. Lastly he attended the annual Health Officers meeting in Concord and noted that septic tanks can no longer be rebuilt in kind and will require state approval.

Chairman Murray reported she attended the Community Building forum, the Police Commission meeting, the Chamber Social event and the Joint Milfoil Board meeting. She stated that the Milfoil Committee's contractor will be harvesting in June 2-6th and again in August the 8th –the 14th , mostly in the area of Back Bay. She stated a chemical treatment will be done in September.

Public Comment

None.

Questions from the Press

None.

Being no further business before the Board, Chairman Murray entertained a motion to enter non-public session.

Member Dave Bowers moved the Wolfeboro Board of Selectmen to enter non-public session at 8:03 PM to discuss litigation. Sarah Silk seconded. Roll call vote: Sarah Silk-yes, Dave Senecal-yes, Dave Bowers-yes, Brad Harriman-yes, and Linda Murray-yes, the motion passed.

The Board re-entered public session at 8:50 PM.

Chairman Murray stated the non-public session minutes of May 21, 2014 were sealed by a 2/3rds vote as required by law.

Being no further business before the Board, Chairman Murray entertained a motion to adjourn.

Member Dave Bowers moved the Wolfeboro Board of Selectmen to adjourn at 8:51 PM. Member Brad Harriman seconded. Being none opposed, the motion passed.

Respectfully submitted,
Amelia Capone-Muccio
Recording Secretary