

**Wolfeboro Board of Selectmen
Meeting Minutes
Approved
March 7, 2012**

Members present: Chairman Sarah Silk, Vice-Chairman Linda Murray, Dave Senecal, Chuck Storm and Q. David Bowers.

Members absent: None.

Staff present: Acting Town Manager Rob Houseman, Director of Parks and Recreation Ethan Hipple, and Recording Secretary Amelia Capone-Muccio.

Chairman Silk opened the meeting at 6:30 PM.

Non-Public Session RSA 91-A: 3II

Mr. Houseman stated a non-public session is needed to discuss litigation.

Consideration of Minutes

➤ ***February 15, 2012***

Chairman Silk amended page two, the seventh paragraph to insert "changing the position" in the first line between "mentioned and on". She also corrected the spelling of the word "mentioned" in the same sentence.

Member Linda Murray moved the Wolfeboro Board of Selectmen to approve the minutes of February 15, 2012 as amended. Chuck Storm seconded. Members voted and being none opposed, the motion passed.

Public Comment

Suzanne Ryan she appreciates the Board needing to make an announcement at the last meeting regarding the change from the Deliberative Session, but noted for clarification that that is the purpose of the Deliberative Session to make amendments and they have thirty days before the vote to make the changes known. She stated she would like to make it clear for the record, because she was not able to download the minutes from the town website and is uncertain of the reporting by the newspaper regarding the e-mails between her, the Moderator and the Town Clerk. She stated it seemed that the newspaper took a portion of the e-mail totally out of context. She stated that she would defer the rest of her comments to the end of the meeting where she would be reading the e-mails for the record.

**Public Hearings
Temporary Event permits**

- A. First Congregational Church and Arts on the Edge to hold a story-telling event on July 28, 2012 from 10:00 AM to 11:00 AM at Cate Park.**

Chairman Silk opened the public hearing.

Nancy Langfeld joined the Board and explained they would like to hold a story-telling event and harp performance in Cate Park and hoping this event will be free to the public.

Being no others to speak for or against the request, Chairman Silk closed the public hearing. She questioned a rain date.

Ms. Langfeld replied it will be moved to the church.

Member Chuck Storm moved the Wolfeboro Board of Selectmen approve the issuance of a temporary event permit to First Congregational Church and Arts on the Edge to hold a story-telling and harp performance event on July 28, 2012 from 10:00 AM to 11:00 AM at Cate Park. Dave Bowers seconded. Members voted, all in favor, the motion passed.

B. First Congregational Church to hold Easter Sunrise Service on April 8, 2012 from 5:30 AM to 7:00 AM at Albee Beach.

Chairman Silk opened the Public Hearing.

Nancy Langfeld joined the Board and stated they would like to hold the sunrise service at Albee Beach on Easter Sunday.

Being no others to speak for or against the permit, Chairman Silk closed the Public Hearing.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve the issuance of a temporary event permit to the First Congregational Church to hold Easter Sunrise Service on April 8, 2012 from 5:30 AM to 7:00 AM at Albee Beach. Dave Bowers seconded. Members voted, all in favor, the motion passed.

C. Wolfeboro Area Recreation Association to hold the British Cars of New Hampshire 16th Annual Show of Dreams car show on August 4, 2012 from 10:00 AM to 4:00 PM at The Nick.

Chairman Silk opened the Public Hearing.

Diana Stanley joined the Board and stated the only change is this event is they have reduced it to a one-day event.

Being no others to speak for or against the permit, Chairman Silk closed the Public Hearing. She noted the comments on the permit.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve the issuance of a temporary event permit to the Wolfeboro Area Recreation Association to hold the British Cars of New Hampshire 16th Annual Show of Dreams car show on August 4, 2012 from 10:00 AM to 4:00 PM at The Nick. Dave Senecal seconded. Members voted, all in favor, the motion passed.

D. Hospital Aid Association, Inc. to hold the 75th Hospital Aid Street Fair on August 3-4, 2012 (tents erected July 29th and removed August 6th) from 10:00 AM to 10:00 PM at Monument Field.

Chairman Silk stepped down from discussion and vote on the event.

Vice-Chairman Murray opened the public hearing.

Jane and Bob Wass joined the Board and stated this is the 75th annual event.

Being no others to speak for or against the permit, Vice-Chairman Murray closed the Public Hearing.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve the issuance of a temporary event permit to the Hospital Aid Association, Inc. to hold the 75th Hospital Aid Street Fair on August 3-4, 2012 (tents erected July 29th and removed August 6th) from 10:00 AM to 10:00 PM at Monument Field. Dave Senecal seconded. Members voted. Sarah Silk-abstained, all in favor, the motion passed.

Chairman Silk rejoined the Board.

Bulk Vote

A. Property Tax Refunds/Abatements

Approvals

- | | | |
|-------|---------------------------|-----------------------------------|
| i. | 35 Herron Hollow | Tax Map Lot 37 (2010+2011) |
| ii. | 328 Sewall Road | Tax Map 241, Lot 14 (2010) |
| iii. | 10 N. Keewaydin Shore | Tax Map 171, Lot 5 (2010+2011) |
| iv. | 124 Old Keewaydin Pt Road | Tax Map 171, Lot 12 (2010+2011) |
| v. | 13 Point Breeze Road | Tax Map 236, Lot 2-41 (2010+2011) |
| vi. | 11 Point Breeze Road | Tax Map 236, Lot 2-43 (2010+2011) |
| vii. | 152 Oakwood Road | Tax Map 259, Lot 61 (2010+2011) |
| viii. | 22 N. Keewaydin Shore | Tax Map 157, Lot 4 (2010+2011) |
| ix. | 116 Piper Lane | Tax Map 157, Lot 3 (2010+2011) |
| x. | 34 Parker Island Road | Tax Map 227, Lot 5 (2010+2011) |
| xi. | 120 Piper Lane | Tax Map 158, Lot 26 (2010+2011) |
| xii. | 73 Fernald Crossing | Tax Map 149, Lot 19 (2011) |

B. Property Tax Credits/Exemptions

Approvals

- | | | |
|-----|------------------------|------------------------|
| i. | 14 Moultrie Drive | Tax Map 177, Lot 10-90 |
| ii. | 61 Trotting Track Road | Tax Map 147, Lot 7 |

C. Notice of Intent to Cut Wood or Timber

- | | | |
|------|---------------|-------------------------|
| i. | Penn Air Road | Tax Map 45, Lot 23 |
| ii. | Penn Air Road | Tax Map 45, Lot 24 |
| iii. | Penn Air Road | Tax Map 45, Lot 25 |
| iv. | Bay Street | Tax Map 190, Lots 3 + 9 |

D. Raffle Permits

- | | |
|-----|----------------------------------|
| i. | Hospital Aid Association |
| ii. | High Hopes Foundation of NH Inc. |

It was moved by Linda Murray for the Wolfeboro Board of Selectmen to approve the Bulk Vote items listed above A-D. Chuck Storm seconded. Members voted, Sarah Silk-abstained and being none opposed, the motion passed.

New Business

A. Request to use Cate Park and Community Bandstand for A Wedding

Rick Piotrowski joined the Board and requested to use Cate Park and the Community Bandstand for a wedding for his daughter on June 23, 2012 from 3 PM to 5 PM. He questioned if they could bring their own chairs.

Chairman Silk replied he could.

Mr. Bowers noted that the park would still remain open to the public.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve the request of Meghan Piotrowski to use Cate Park and the Community Bandstand for purposes of her wedding on June 23, 2012 from 3:00 PM to 5:00 PM. Dave Senecal seconded. Members voted, all in favor, the motion passed.

B. Posting of Weight Limits on Town Roads

Chairman Silk stated that the Department of Public Works is requesting the Board approving the posting of town roads effective March 5th. She read the posting as posted. (See attached)

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve the request of the Director of Public Works to post selected town roads with a 10-ton weight limit as recommended, retroactive back to March 5th. Dave Senecal seconded. Members voted, all in favor, the motion passed.

C. Farmer's Market License

Mrs. Murray noted this request needs an updated insurance certificate in June and questioned if a darker copy could be made as the one submitted is very light.

Chairman Silk stated that the Town Manager noted there are no changes to the agreement, except the dates.

Member Linda Murray moved the Wolfeboro Board of Selectmen to approve and sign the renewal of the License Agreement with the Wolfeboro Area Farmer's Market, Inc. to operate a Farmers Market in Clark Park again in 2012. Chuck Storm seconded. Members voted and being all in favor, the motion passed.

D. Parks and Recreation Spring/Summer/Fall Programs and Events Rate Schedule

Ethan Hipple joined the Board for discussion and provided his proposed rate changes which include no increase for resident rates, but a slight increase for the non-residents. He also noted a change to the day camp program allowing a weekly registration to make the program more accommodating to all.

Chairman Silk questioned the reason for the change.

Mr. Hipple replied that it will allow families who don't want to register for the whole summer to register for the weeks they want and that in return frees up the space for others. He also noted that the change is contingent upon the vote for the revolving fund as they primarily created that for the summer program, for which they collected cash for the field trips.

Mrs. Murray questioned if you have to sign up for the field trips.

Mr. Hipple replied yes and 90% of the kids want to go on the field trips anyway as they are all to fun places and it will make the accounting for this program much easier.

Mrs. Murray stated she had submitted some questions regarding program fees and the revolving fund's allocations to Mr. Hipple and thanked him for his responses and the fantastic job on developing a set formula for residents and non-residents fees. She asked whether he could develop a set formula for the revolving fund's different allocations.

Mr. Hipple replied he could and questioned some guidance such as 2-3%.

Mrs. Murray replied that is fine, she is just looking for consistency on the percentages.

Mr. Hipple noted that this should be contingent upon the warrant article because he has a deadline for printing the new brochures.

Member Linda Murray moved the Wolfeboro Board of Selectmen to approve the Parks and Recreation Department's proposed Spring/Summer/Fall Rate Schedule as submitted, contingent upon the Revolving Fund Warrant Article passing on March 13, 2012. Dave Bowers seconded. Members voted and being all in favor, the motion passed

E. E-911 Data Capture for the Town of Wolfeboro

Mr. Houseman stated that in August of 2010 the town entered into an agreement with the State of NH for E-9-1-1 address information and he referred to the new map that was generated. He stated they do have some issues to work out like street names, but will be reviewing the previous data with the Communications Supervisor and Deputy Fire Chief and will most likely have some site visits to work out some of the addresses. He proposed the Board to accept the data for the Public Safety Department to have in electronic form and hard copy.

Mr. Bowers questioned if they would be proposing any road name changes.

Mr. Houseman replied they are not proposing that and will review the data from previous public hearings held on the road name changes. He explained that the downtown has some unique situations that will need to be addressed, like Town Hall and Clarke Plaza. He stated in those cases they will review the minutes and make site visits.

Chairman Silk stated this will also be a good time to notify the public about the importance of having your street number properly displayed on your home to be seen by the Emergency responders, including in the evening hours. She suggested he speak to the Fire Department about a campaign for such.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve and sign the following E-9-1-1 documents:

1. Data Capture Acceptance Letter

2. Data Release Agreement

3. Acknowledgement of Nonstandard Addressing

Linda Murray seconded. Members voted and being all in favor, the motion passed.

F. New G.I.S. System Demonstration

Mr. Houseman provided a demonstration on the new G.I.S. System with a new contractor, Cartographic Associates, which is the same company that provides the Tax Maps. He stated they have had the system for a month, but wanted time to work with it. He did a demonstration on how to get to the G.I.S. from the town website.

Mrs. Murray asked Mr. Houseman to give a short demonstration of how to use the town website for finding Board of Selectmen meetings, voter's guide, etc.

G. Election Preparations

Chairman Silk stated town meeting day is March 13, 2012 from 8 AM to 7 PM at All Saint's Episcopal Church. The Board previously determined that Mr. Senecal, Ms. Silk, and Mrs. Murray will be available all day and Mr. Bowers and Mr. Storm will arrive at 11 AM/Noon for the rest of the day. She noted the voter's guide was in the Granite State News and is available at Town Hall and the Library as well as sample ballots and the Town Report.

Town Manager's Report

Mr. Houseman stated the following:

- The Ladder truck is in Tamworth this week and they hope to have it back in service soon.
- The Public Works Department had a long week last week with back-to-back storms and downtown cleanup; he commended them on a great job.

Committee Reports

Mr. Storm reported the Planning Board met for a work session and had a demonstration of the G.I.S. system.

Mr. Bowers reported he attended the Chamber of Commerce breakfast hosted by TD Bank. The Library reports they had their thermostats recalibrated with a noticeable difference in the temperatures and also reports 30% increase in visitation over last year. He also read an announcement of a meeting to discuss the need for a Community Center Space and an exploratory meeting will be held March 9th at the Library and the Parks and Recreation Director will be at this meeting.

Mrs. Murray reported the following:

- She attended two Joint Milfoil Board meetings and they have signed the agreement with NH Lakes Association to harvest milfoil tentatively the weeks of June 4th and 11th.
- She attended the Hazard Mitigation Plan update meeting.
- She attended Candidates Night which was not well attended due to the weather.

Mr. Senecal reported that all the Carroll County Transit buses are running and ridership has increased.

Chairman Silk reported the following:

- She attended The Friends of Abenaki Annual Pancake Breakfast on March 3rd at Garwood's and despite the weather it was well attended.
- The Hazard Mitigation Committee's update review is moving along as scheduled.
- She going to the State Supreme Court with other town staff and officials to observe a Town case.

Public Comment

Suzanne Ryan joined the Board and stated to continue with her comments from the beginning of the meetings. She would like it clear for the record what the e-mails between her, the Town Clerk and the Moderator said. She read them and submitted them for the record. (See attached e-mails) She feels providing clarification on this matter is important and she feels the newspaper took it out of context. She stated that Mr. Lemaire requested to move his article back to the end, but her intent of the article she moved was confusing. She stated that she called the Town Clerk the next day to clarify the confusion, but never heard back from her or the Moderator. She stated since this was a time sensitive issue, she felt it was best to follow up on the matter. She does not feel she was rude or disrespectful as she didn't hear back from anyone for three days. She also questioned something she heard about the Town Manager saying that Town Hall will be put off indefinitely.

Chairman Silk replied that she is not aware of such comment and the Town Manager is not here this evening to clarify.

Mrs. Murray clarified comments about the end of the deliberative session. Mrs. Murray stated that she had listened to the deliberative session tape and on the Town website and transcribed the discussion in order to make sure that the right action was taken. She feels that the statement by the moderator to the voters at the Deliberative Session was confusing and she quoted: "What you have before you if there is no discussion, "Do you want to discuss Article 30 now or later?"

Tom Beeler of the Granite State News stated he does not feel the Board should take the rap for the newspaper article, as such was based on discussions with the parties, and they didn't have the actual e-mails.

Questions from the Press

None.

Being no further business before the Board, Chairman Silk entertained a motion to enter non-public session.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to enter non-public session at 8:06 PM to discuss litigation. Dave Senecal seconded. Roll call vote: Sarah Silk-yes, Dave Senecal-yes, Dave Bowers-yes, Chuck Storm-yes and Linda Murray-yes, the motion passed.

The Board re-entered public session at 8:24 PM.

Chairman Silk stated the non-public session minutes of March 7, 2012 were sealed by a 2/3rd's vote as required by law.

Being no further business before the Board, Chairman Silk entertained a motion to adjourn.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to adjourn at 8:25 PM. Member Linda Murray seconded. Being none opposed, the motion passed.

Respectfully submitted,
Amelia Capone-Muccio
Recording Secretary