

**Wolfeboro Board of Selectmen
Meeting Minutes
Approved
July 2, 2014**

Members present: Chairman Linda Murray, Vice-Chairman Sarah Silk, Dave Bowers, Dave Senecal and Brad Harriman.

Members excused: None.

Staff present: Town Manager David W. Owen, Finance Director Pete Chamberlin, Director of Planning and Development Rob Houseman, Police Lieutenant Dean Rondeau and Recording Secretary Amelia Capone-Muccio.

Chairman Murray opened the meeting at 6:30 PM.

Non-Public Session

Mr. Owen stated a non-public session is needed to discuss litigation.

Consideration of Minutes

➤ 6/18/14

Member Dave Senecal moved the Wolfeboro Board of Selectmen approve the minutes of June 18, 2014 as submitted. Dave Bowers seconded. Members voted and being all others in favor, the motion passed.

Public Input

Douglas Phillips of 960 Beach Pond Road addressed the Board with regards to his recent communications with the Board on the condition of Beach Pond Road and how annual road projects are addressed. He provided detailed descriptions and pictures of the status of Beach Pond Road and discussed how roads are determined for repair and maintenance by the Department of Public Works, but stated that it is the Board's responsibility to determine which roads should be done in the best interest of the public, not just on who is the most vocal. He feels that dead end and collector roads should not be the priority and would love the opportunity to help participate in the process of determining which roads need the most attention. See attached documents he submitted for the record outlining the correspondence between himself and the Board of Selectmen.

**Secretary note: Sarah Silk joined the Board.*

Jim Wilhelm of 939 Beach Pond Road addressed the Board and stated he has lived on the road 17 years and agrees with Mr. Phillips with regards to the state of the road and the need for repair. He stated it is a heavily traveled road and needs to be repaired vs. being patched.

Chairman Murray thanked them for their comments noted that members of the Board did drive the road and will take the comments into consideration.

Public Hearings

Acceptance of Grant over \$5,000

A. Highway Safety Project #308-14B-074-Wolfeboro DWI/DUI Patrols in the amount of \$7,448.

Chairman Murray opened the public hearing and read the public notice.

Lt. Rondeau addressed the Board to explain that this a grant the Department puts in for to cover extra patrols (at no cost to the town) in the summer months to look for drivers under the influence. He noted this is about the 5th year they have received this grant.

Ms. Silk stated she appreciates that he writes these grants.

Being no others to speak for or against the grant, Chairman Murray closed the public hearing.

Ms. Silk questioned the start date of the grant.

Lt. Rondeau replied some patrols started in June but the majority is over the summer months.

It was moved by Sarah Silk and seconded by Dave Bowers to approve the acceptance of the grant of \$7,488 for New Hampshire Highway Safety Project #308-14B- entitled Wolfeboro DWI/DUI Patrols. Members voted and being none opposed, the motion passed.

B. Community Development Block Grant-Progress Report.

Chairman Murray opened the public hearing and read the following progress report:

Community Development Block Grant funds are available to municipalities through the NH Community Development Finance Authority. Up to \$500,000 annually is available for economic development projects; up to \$500,000 for public facility and housing projects; up to \$350,000 in emergency grants; in emergency grants; and up to \$12,000 is available for each planning grant. All projects must primarily benefit low and moderate income persons. During a CDBG project, a progress update public hearing is required. The public hearing will update the public on, and take on the progress of the Harriman Hill II Affordable Housing CDBG Project. This project was a \$475,000 CDBG to Harriman Hill II Limited Partnership for sitework costs in support of the construction of 24 units of affordable housing. The construction is scheduled for completion in June 2014.

Construction is substantially complete, and Certificates of Occupancy were approved by the Town of Wolfeboro on June 13, 2014. The units are expected to be occupied over the

next 2-3 months, with 8 units expected to be leased in June, and four household identified for move-in in July.

Still to be completed is the solar hot water system which will be installed in July and some minor punch list items.

Chairman Murray asked for any public comment.

Kathy Barnard stated that there are residents moving in today.

Being no others to speak for or against the Community Development Block Grant, Chairman Murray closed the public hearing.

Temporary Event Permit

C. Kingswood Youth Center to hold a Chili Cookout contest on August 16, 2014 from 11:30 AM to 2:30 PM (setup begins at 7 AM) at Durgin Stables.

Chairman Murray opened the public hearing.

Sue Boson, President, addressed the Board and stated this is the 4th annual event and they plan to run it the same as in the past.

Being no others to speak for or against the permit, Chairman Murray closed the public hearing.

It was moved by Sarah Silk and seconded by Brad Harriman to approve the issuance of a Temporary Event Permit to the Kingswood Youth Center to hold a Chili Cookout contest on August 16, 2014 from 11:30 AM to 2:30 PM (setup begins at 7 AM) at Durgin Stables. Members voted and being none opposed, the motion passed.

Bulk Vote

A. Weekly Manifests:

1. Manifest dated June 27, 2014
2. Manifest dated July 4, 2014

B. Property Tax Abatements/Refunds

Approvals

- | | |
|-----------------------------|------------------------|
| i. 9 Baas Drive | Tax Map 142, Lot 14 |
| ii. 19 Railroad Ave | Tax Map 217, Lot 42-2 |
| iii. 95 Canopache Road | Tax Map 251, Lot 7 |
| iv. 100 Townsend Shore Road | Tax Map 224, Lot 5 |
| v. 103 Clark Road | Tax Map 243, Lot 2 |
| vi. 103 Millwood Drive | Tax Map 218, Lot 46 |
| vii. 7 Delings Cove Road | Tax Map 259, Lot 29 |
| viii. 171 Center Street | Tax Map 190, Lot 94 |
| ix. 542 North Main Street | Tax Map 172, Lot 24 |
| x. 883 Center Street | Tax Map 102, Lot 8-S10 |
| xi. 883 Center Street | Tax Map 102, Lot 8-12A |

xii. 2 Granite Lane
xiii. 669 Pine Hill Road

Tax Map 177, Lot 10-22
Tax Map 110, Lot 12

Denials

- | | | |
|------|--------------------------|---------------------|
| i. | Metrocast | Town wide |
| ii. | Fairpoint Communications | Town wide |
| iii. | 103 Millwood Drive | Tax Map 218, Lot 45 |
| iv. | 27 Umbrella Point | Tax Map 213, Lot 21 |

C. Property Tax Credits/ Exemptions

- | | | |
|----|--------------------|----------------------|
| i. | 10 Berrywood Drive | Tax Map 201, Lot 100 |
|----|--------------------|----------------------|

D. Notices of Intent to Cut Wood or Timber

- | | | |
|----|---------------|-------------------|
| i. | Tibbetts Road | Tax Map 69, Lot 2 |
|----|---------------|-------------------|

E. Group II Certification form for new Firefighter, Nathan B. Nichols

F. Not to Use PA-28 Inventory of Taxable Property Form for 2015

G. Raffle Permit-Wolfeboro Parks & Recreation Department

Chairman Murray noted that Tax Map 218-46 and 45 has an error in the deny/grant designation.

Ms. Silk questioned Tax Map 259, Lot 29 with regards to the amount and the math does not seem correct.

Mr. Owen explained it was a data entry error that caused an erroneous tax bill to be issued.

Mr. Harriman questioned the math on Tax Map 224 Lot 5 and the assessed value does not match.

It was moved by Dave Bowers and seconded by Brad Harriman to remove item IV from the Bulk Vote to be returned to the Assessing Department for review. Members voted a being none opposed, the motion passed.

It was moved by Sarah Silk and seconded by Dave Bowers to accept the Bulk Vote items A-G (excluding IV). Members voted and being none opposed, the motion passed.

New Business

A. Petition to Layout Stonehenge Road

Brad Harriman stepped down from discussion and vote noting a conflict of interest on this matter as he was the original developer of the road.

Mr. Owen stated the Board previously received a petition from the residents of Stonehenge Road to lay it out as a Town Road and because it was winter and the Public Works Director was not able to assess the road it was tabled. He stated that The Board has received correspondence from the Public Works Director with regards to the estimated cost to bring this road up to Town standards which is \$72,000.

Charles Gaudet, resident of Stonehenge Road, stated on behalf of all the residents they wish to petition for this road to become a Town Road and that all the residents on the road are in agreement to pay for the upgrade subject to betterment assessments.

Mr. Owen stated if the Board has no further comments or questions the next step is to schedule a public hearing in August. He noted that the Town Hall will be closed the last week of July which results in the inability to prepare a meeting packet and questioned how the Board would like to address the meeting schedule in August.

The Board discussed the schedule and agreed to have only one meeting in August on the 20th and request the Town Manager to add this hearing to the Agenda.

B. Tax Certificate for Bond Issue of \$1,240,000

Pete Chamberlin addressed the Board with regards to the bond sale closing on July 17th and that the Board needs to approve and sign the Tax Certificate.

It was moved by Sarah Silk and seconded by Dave Senecal for the Wolfeboro Board of Selectmen to approve and execute the Tax Certificate provided by Bond Counsel in our official capacities for the purpose of certifying and representing, with respect to the Bond, and with the understanding that the New Hampshire Municipal Bond Bank ("Purchaser") is relying on this Certificate in purchasing the Bond, that to the best of our knowledge and belief we have performed and complied with, and to the best of our knowledge and ability, and with advice from the Town's legal counsel, will continue to perform and comply with all state and federal requirements pertaining to the said Bond, and state more specifically as follows:

I. Proceeding Authorizing the Issuance, Execution and Delivery of the Bond

- A. The municipality has authorized the issuance, execution, and delivery of the Bond in the amount of One Million Two Hundred Forty Thousand Dollars (\$1,240,000). The issuance of the Bond was approved by the voters at the Annual Meetings of Issuer held on March 12, 2013 and March 11, 2014 in accordance with the authority granted by Sections 8 and 8-a of the New Hampshire Municipal Finance Act (RSA Chapter 33). The issuance of the Bond complies with the provisions of the Municipality's charter and all applicable provisions of New Hampshire law, including with limitation RSA Chapter 33, and in particular Sections 33:7-a, 8, and 8-a of said Chapter 33.**
- B. The Proceedings were conducted in accordance with the Right-to-Know Law, RSA Chapter 91-A, and any standing rules of the Municipality.**
- C. None of the Proceedings has been repealed, rescinded, or amended.**
- D. No other debt has been incurred pursuant to the Proceedings.**

II. Incumbency; Execution and Delivery of Bond

- A. We, the undersigned, are duly chosen, qualified, and acting office of the Governing Body in the capacity set forth below.**
- B. There was no vacancy in any of the offices of the Governing Body at the time the Proceedings took place.**
- C. None of the undersigned nor, to the best of our knowledge, any other officer or issuer who has responsibility for issuing the Bond has any interest in or with the Purchaser.**

- D. As Governing Body members and Treasurer, we have signed the Bond (or had a facsimile thereof printed thereon).**
- E. The Bond bears the seal of the Municipality (or facsimile thereof)**
- F. The undersigned Treasurer certifies that the Bond was delivered on the date hereof and that the full purchase price thereof, equal to the amount of the Bond and premium on said Bond of \$127,996.24, was paid by the Purchaser on the date hereof.**

III. No Litigation

There has been no litigation or other proceedings affecting the validity or issuance of the Bond or the power to have taxes levied and collected to pay the same; none is pending nor, to the best of our knowledge, threatened; and neither the corporate existence or boundaries of the Municipality, nor the title of any of the undersigned to our respective offices, is being contested.

IV. Use of Bond Proceeds

Proceeds of the Bond, together with the Bond premium, will be utilized by the Municipality for the following purposes: (i) to finance the design and construction of upgrades to the sewer collection system (Article 6, 2013 Annual Meeting); (ii) to finance the design and construction of upgrades to the Public Works Facility on Pine Hill Road (Article 7, 2013 Annual Meeting); (iii) to finance the construction of a Parks and Recreation Department Maintenance Building (Article 8, 2013 Annual Meeting); and (iv) to construct improvements to Middleton Road (Article 6, 2014) Annual Meeting) (collectively the “Project”).

V. Amount of Bond/Debt Limit

The issuance of the Bond will not cause the Municipality to exceed the debt limit applicable to the Municipality.

VI. Disclosure of Information to the Purchaser of Bond

We have afforded the Purchaser with access to all information about the Municipality and its finances that would be necessary to enable the Purchaser to make an informed investment decision. Such information is true and complete in all material respects and did not and does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made therein, in light of the circumstances under which they were made, and is not misleading. There has been no material adverse change in the condition of the Municipality since the date such information was furnished to the Purchaser.

VII. Arbitrage and Other Tax Matters

For the purpose of certain provisions of the Internal Revenue Code of 1986, as amended (the “Code”):

A. No Arbitrage

1. The proceeds of the Bond, including the premium of \$127,996.24 thereon, are being used as provided in Section IV above.
 2. The Bond is a general obligation of the Municipality payable from any and all revenue raised from tax levies made by the Municipality, from any and all revenue received by the Municipality from the State of New Hampshire or the United States Government or any agency or subdivision thereof, and from any and all unrestricted revenues received from any other source, which in each case may lawfully be used to pay for the expenditures of the Municipality funded by the bond.
 3. Expenditure Test. At least eighty-five percent (85%) of the “net sale proceeds” of the Bond shall be expended for the Project within three (3) years of the date of issue. (For purposes of the preceding sentence, the “net sale proceeds” of the Bond constitute the original proceeds secured upon sale of the Bond reduced by (a) the sale of proceeds invested in a reasonably required reserve or replacement fund (here: \$0); and (b) the lesser of \$100,000 or 5% of bond proceeds (here: \$67,470).
 4. Commencement Test. At least ten percent (10%) of the new money borrowed for the Project shall be expended for the Project costs within six (6) months of the date of issue,
 5. Due Diligence Test. Work on the Project shall commence immediately; it is expected that work on the Project will proceed with due diligence until completion.
 6. The Municipality has not created or established, nor does it intend to create or establish, any debt retirement fund, sinking fund, or similar fund for the payment of debt service on the Bond or which may be pledged as security for the Bond.
 7. The Bond will not be outstanding for a period of time longer than for which the proceeds thereof are reasonably needed by the Municipality.
 8. The Municipality has not been notified of any action by the Commissioner of the Internal Revenue Service to disqualify it as an issuer whose arbitrage certificates may be relied upon.
- B. No Private Activity Bonds**
1. None of the proceeds of the Bond, including the premium thereon, will be utilized for a private business use (Code §§ 141 (b) (1) and (3)).
 2. Payment of principal and interest on the Bond will not be derived from or secured by property to be utilized for a private business use (Code § 141(b) (2)).
 3. None of the proceeds of the Bond, including the premium thereon, will be used to make or finance loans to persons other than governmental units (Code § 141 (c)).
- C. \$5 Million Exception from Rebate Requirement (Code §148 (f)(4)(D))**
- If the Municipality is to receive the net proceeds of the Bond but does not intend to immediately use them for purposes of the loan and intends instead to invest said proceeds during the period prior to use, then the following provisions apply:
1. Pursuant to the representations in Section VII (B) above, the Bond is not a private activity bond within the meaning of Code §141.
 2. Ninety-five percent (95%) or more of the net proceeds of the Bond are to be used for local governmental activities of the Municipality (or of a governmental unit the jurisdiction of which is entirely under the jurisdiction of the Municipality).
 3. The aggregate face amount of tax-exempt bonds (other than private activity bonds) issued by the Municipality (and all subordinate entities thereof) during

the calendar year within which any Bond is being issued is not reasonably expected exceed Five Million Dollars (\$5,000,000).

4. The Bond is not being issued, in whole or in part, to refund other bonds heretofore issued by the Municipality.

D. Reimbursement

1. Proceeds of the Bond shall be used, in part, to reimburse the Municipality for expenditures made no more than sixty (60) days prior to the date of the Municipality's annual meeting vote, which vote shall be treated as the Municipality's declaration of "official intent".
2. Proceeds of the Bond shall be used, in part, to reimburse the Municipality for preliminary expenses (e.g., architectural, engineering or survey costs), previously expended by the Municipality, up to an amount not in excess of 20% of the amount of the Bond and premium thereon.
3. No other reimbursement of amounts previously expended by the Municipality shall be made from proceeds of the Bond.

E. Designation of Bond as Qualified Tax-Exempt Obligations (Code §265 (b) (3))

Except as otherwise provided in Section VII (C) above:

1. Pursuant to the representations in Section VII (B) above, the Bond is not a private activity bond within the meaning of Code§141.
2. The Municipality hereby designates the Bond as a "Qualified Tax-Exempt Obligation" for purposes of Code§265 (b) (3) (B) (i) (III).
3. The Municipality (and any subordinate entities thereof) reasonably anticipates that it will not issue more than Ten Million Dollars (\$10,000,000) in tax-exempt obligations in the calendar year within which the Bond is being issued (other than private activity bonds or bonds all of the proceeds of which are utilized to refund bonds issued by the Municipality at an earlier date).
4. The Municipality (and any subordinate entities thereof) hereby covenants that it will not more than Ten Million Dollars (\$10,000,000) of its obligations as Qualified Tax Exempt Obligations during the calendar year within which the Bond is being issued.
5. The Bond is not being issued, in whole or in part, to refund other bonds heretofore issued by the Municipality.

F. Federal Guarantee Certifications

1. Except as specifically set forth in Paragraph 2 below or otherwise permitted under Section 149 (b) of the Code, (a) the payment of the principal or interest on the Bond is not directly or indirectly guaranteed (in whole or in part) by the United States or any agency or instrumentality thereof; and (b) no portion of the proceeds of the Bond shall be (i) used in making loans the payment of principal or interest with respect to which are to be guaranteed (in whole or in part) by the United States or any agency or instrumentality thereof, or (ii) invested (directly or indirectly) in federally insured deposits or accounts (being any deposit or account in financial institution to the extent insured under Federal Savings and Loan Insurance Corporation, the National Credit Union Administration, or any similar federally-chartered corporation).
2. As allowed by Section 149(b) (3) of the Code, the certifications set forth in Paragraph 1 shall not apply to (a) proceeds of the Bond invested for such period of time until such proceeds are needed for the purposes of the issue; (b) investments

in bonds issued by the United States Treasury; or (c) other investments permitted under regulations promulgated by the United States Treasury.

G. Other Covenants of the Municipality

1. The Municipality shall at all times do and perform (or, as the case may be, refrain from doing and performing) all acts and things permitted by law and necessary or desirable in order to assure (a) that interest paid by the Municipality on the Bond will be excluded from the gross income of the holder thereof for the purposes of federal income taxation; and (b) that the Bond will not become a private activity bond under Section 141 of the Code.
2. Without limiting in any manner the scope or generality of the foregoing, the Municipality covenants (a) that it will complete, sign, and file Form 8038-G, "Information Return for Tax Exempt Governmental Bond Issues," on or before the fifteenth (15th) day of the second (2nd) calendar month after the close of the calendar quarter within which the Bond issued (Code §149€); and (b) that it will not invest the proceeds of the Bond in such manner as to render the same an arbitrage bond under the Code (Code §148(c)).

Members voted, all in favor, the motion passed.

J. Application for Annual Payment of State Grant

Mr. Owen stated this is a routine annual application for the NH DES annual payment of State Grant.

Chairman Murray noted it is for \$42,210 for the Water Filtration project.

It was moved by Sarah Silk and seconded by Dave Senecal to approve the application for the 2015 annual payment of a State grant in the amount of \$42,210 to the New Hampshire Department of Environmental Services, and to authorize the Town Manager to sign the application on behalf of the Board. Members voted and being none opposed, the motion passed.

K. Trustees of the Trust Funds HB 297/ SB 216

Bob Stewart, Treasurer of the Trustees of the Trust Funds, addressed the Board to discuss some changes due to the passage of HB 297 and SB 216. He noted that the changes will allow them to add 2 alternates for 1-year terms effective July 26th and to allow them to store information in an electronic format. He explained the wording of the Warrant Article for such changes.

Chairman Murray questioned if they would back-up the files to the town's hard drive.

Mr. Stewart replied they do not, right now it is mostly paper files except some information is on thumb drives. He noted that the Board will also get the MS 9 & 10 documents in the future. He stated that there is \$2.1 million dollars in the Trust Funds and \$1.4 million in Capital Reserve Funds with a total of \$3.5 million that they are seeking proposals from investors to be creative with the fees.

Mr. Owen stated he reviewed this with Mr. Stewart and agrees this proposal makes the most sense to get the best return.

Ms. Silk suggested they put out an advertisement for the alternates.

It was moved by Brad Harriman and seconded by Dave Bowers to approve placing the warrant article submitted by the Trustees of Trust Funds on the 2015 Warrant, subject to Town Counsel's review and approval. Members voted and all in favor, the motion passed.

E. Memorandum of Understanding for the Business Retention and Expansion Program.

Denise Roy-Palmer, Vice Chairman of the EDC, addressed the Board to discuss a program the EDC would like to entertain in working to expanding the existing business community. She introduced Andre Garron of the UNH Co-operative Extension to present the program.

Andre Garron addressed the Board and reviewed the PowerPoint presentation outlining this program (See attached) to survey the local business to find out how they can expand the business already in place.

Ms. Silk questioned how this survey would be different than the one they did before.

Chairman Murray stated this is part of what came out of that focus group exercise and this survey will be specific to the business and used as another tool to address the needs of Wolfeboro.

Ms. Roy-Palmer agreed and this program will take 2-3 years to do and they would like to start it as soon as possible.

Mr. Owen noted the program costs \$1500 and he provided a memo of understanding on how to split the cost of the program with \$750 due this year and the balance due next year and can be funded with left over secretary funds from EDC this year and the balance used from the Board of Selectmen's miscellaneous funds if needed.

Chairman Murray stated she would like to see them use most of the funds from the EDC budget and then the remaining \$98.28 could be used from the Board's miscellaneous fund.

It was moved by Linda Murray and seconded by Brad Harriman to approve entering into a Memorandum of Understanding with the University of New Hampshire Cooperative Extension relative to participating in its Business Retention and Expansion program and to authorize the use of \$651.72 from the EDC hourly wages line and the \$98.28 from the BOS miscellaneous operating line for a total of \$750 this year. Members voted and being all in favor, the motion passed.

F. Reclassification of Code Officer Position

Mr. Owen stated that as the Board is aware the Code Officer has resigned to take a position with a larger community for a significant pay increase. He stated in light of this staff feels that the Board may wish to review the position's compensation to entice a more qualified

candidate. He provided three options for the Board to review, but he recommends the Board increase this position to a 40 hour per week position.

Chairman Murray questioned if in the review of the surrounding community positions was the benefit package taken into consideration.

Mr. Owen replied he did get the information but found it was not useful in the analysis as they varied in comparison.

Ms. Silk questioned the need of the added hours since building permits are low.

Mr. Owen replied that building permit activity is up modestly but feels that the hours should be extended beyond 3:00 PM to match the rest of the staff who works until 4:00 PM.

Ms. Silk noted that this position comes in earlier than the office staff to make up that hour.

Mr. Senecal stated he discussed this with Mr. Owen and feels what he recommends is good to entertain a quality candidate. He noted a number of Code Officers are retiring and there is no one to fill those positions as many young people are not in this trade and do not have the certifications needed.

Mr. Harriman agreed and Wolfeboro has some complicated homes that need someone with the right certifications for inspections. He feels what Mr. Owen recommends will provide them with the ability to get some qualified candidates.

It was moved by Dave Senecal and seconded by Dave Bowers to designate the Code Officer Position as a 40 hours/week position. Members voted, being all in favor, the motion passed.

Ms. Silk questioned the need to fill it part-time in the interim.

Mr. Houseman replied they will be using a range of ways to cover the inspections until the position is filled such as borrowing an inspector from another community to even using the Clerk of the Works for the Town Hall project on a contractual services basis.

G. Preliminary Discussion of 2015 Budget Guidelines

Mr. Owen provided a preliminary proposal of staying with the same budget guidelines as in the past by not increasing the budget and staying level funding or if an increase is needed to provide documentation of such.

The Board agreed with this approach and the Town Manager indicated he would provide a written proposal at the Board's next meeting.

Town Manager's Report

Mr. Owen stated the following:

- He provided an update on the Town Hall renovation project: the next renovation meeting with the architect is July 14th, way finding signage and public notices are going

to be put up. Offsite parking for the employees has been confirmed. A magnetic card reader system will be used for limited employees for access to the building.

- Josiah Brown scholarship applications are due July 15th.
- Fuel bids were received and the increases were fairly minor.
- He provided the 2014 Annual Water Department Consumer Confidence report.
- The Parks & Recreation Maintenance Building ribbon cutting ceremony is scheduled for July 8th at 3:00 PM.
- The Conservation Commission has contracted with the Student Conservation Association for trail construction at the Bill Rae Conservation Area and Front Bay Park.
- The Parks & Recreation Department has reported problems with the parking at Albee Beach and there is no parking on the access road. People will be given 10 minutes to move or they will have to tow those vehicles.
- Employee Appreciation Day is scheduled for September 5th from 11:00 AM to 4:00 PM.
- The Town has received notice from Primex of a premium holiday in the amount of \$50,000 in which the Town can take in form of a payment or credit. No decision is needed at this time.
- He stated he is in the early phase of developing requests for proposals for Assessing Services as next year is a revaluation year.

Committee Reports

Mr. Harriman attended the Planning Board meeting that discussed Goodhue Hawkins request to build a boat storage facility on Filter Bed Road. He also attended the WCTV meeting and Keith Garrett is the new Chairman. He attended the Friends of the Libby Museum and they reported receiving a \$15,000 anonymous donation for the moose and family day is July 20th from 11:00 AM to 3:00 PM.

Ms. Silk attended the Household Hazardous Product Facility meeting and reported that in the two months we have been collecting they only had 7 less attendees than last year. They also discussed the schedule of fees which will be less than last year and such was not anticipated.

Public Comment

None.

Questions from the Press

None.

Being no further business before the Board, Chairman Murray entertained a motion to enter non-public session.

Member Dave Bowers moved the Wolfeboro Board of Selectmen to enter non-public session at 8:43 PM to discuss litigation. Brad Harriman seconded. Roll call vote: Sarah Silk-yes, Dave Senecal-yes, Dave Bowers-yes, Brad Harriman-yes, and Linda Murray-yes, the motion passed.

The Board re-entered public session at 9:11 PM.

Chairman Murray stated the non-public session minutes of July 2nd, 2014 were sealed by a 2/3rds vote as required by law.

Being no further business before the Board, Chairman Murray entertained a motion to adjourn.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to adjourn at 9:12 PM.
Member Dave Bowers seconded. Being none opposed, the motion passed.

Respectfully submitted,
Amelia Capone-Muccio
Recording Secretary