

WOLFEBORO BOARD OF SELECTMEN

January 16, 2013

MINUTES

Approved

Members Present: Linda Murray, Chairman, Sarah Silk, Vice-Chairman, Dave Senecal, Chuck Storm, Q. David Bowers, Members.

Staff Present: Dave Owen, Town Manager, Lee Ann Keathley, Secretary.

Chairman Murray called the meeting to order at 6:30 PM at the Wolfeboro Public Library.

Non-Public Session RSA 91-A: 3II

Dave Owen stated a non-public session is required to review non-public minutes and a matter concerning the poverty of an applicant (RSA 91-A:3,II(c)).

Consideration of Minutes

January 2, 2013

It was moved by Dave Bowers and seconded by Sarah Silk to approve the January 2, 2012 Wolfeboro Board of Selectmen minutes as submitted. All members voted in favor. The motion passed.

Public Input

None.

Public Hearings

A. Cystic Fibrosis Foundation

Linda Murray stated the sponsors for such are unable to attend the meeting and questioned whether the Board wishes to move forward to reschedule the public hearing.

The Board agreed to move forward.

Linda Murray stated the applicant the foundation is requesting the use of Foss Field for the start and finish of the Great Strides walk-a-thon scheduled for May 18, 2013 from 8 AM to 2 PM.

Chairman Murray opened the public hearing.

There being no questions or comments, Chairman Murray closed the public hearing.

It was moved by Sarah Silk and seconded by Chuck Storm to approve the issuance of a Temporary Event Permit to the Cystic Fibrosis Foundation to hold a Fundraising and Awareness Walk on May 18, 2013 from 8 AM -2 PM beginning and ending at Foss Field contingent upon the submittal of an insurance form. All members voted in favor. The motion passed.

B. Wolfeboro Parks and Recreation Department/Cate Park Band

Linda Murray stated the Parks and Recreation Department/Cate Park Band has requested to hold band concerts at the Wolfeboro Community Bandstand on June 26, July 3, 4, 10, 17, 24, August 7, 14, 21 and 28, 2013 from 6:30 PM to 9:30 PM.

Ethan Hipple stated the opportunity is open to the public to join the Cate Park Band.

Chairman Murray opened the public hearing.

There being no questions or comments, Chairman Murray closed the public hearing.

It was moved by Sarah Silk and seconded by Chuck Storm to approve the issuance of a Temporary Event Permit to the Wolfeboro Parks and Recreation Department/Cate Park Band to hold band concerts on June 26, July 3, 4, 10, 17, 24, August 7, 14, 21 and 28, 2013 from 6:30 PM to 9:30 PM at the Wolfeboro Community Bandstand. All members voted in favor. The motion passed.

C. New Hampshire Boat Museum

Linda Murray stated the NH Boat Museum has requested a temporary event permit for the Vintage Race Boat Regatta on September 12-14, 2013 from 8 AM to 5 PM.

Hank Why stated event has taken place since 2000 and the NH Boat Museum requested that the Town Dock parking lot be closed on Wednesday morning. He stated the Town Docks would be open to the public for viewing and requested the Town make available handicap parking for the event.

Chairman Murray opened the public hearing.

Linda Murray asked when the crane would be set up and noted the information in the letters received states conflicting dates.

Hank Why replied Thursday, 9/12/13 at noon.

The Board agreed to close the Town Dock parking lot on Thursday morning.

Sarah Silk verified the crane would be taken down on 9/14/13 and not on 9/12/13 as stated in the letter from the NH Boat Museum.

Dave Bowers asked if there is a cost to view the Hydro Pit Area.

Hank Why replied yes.

Dave Bowers questioned the location of the pit.

Hank Why replied the middle of the parking lot area.

Dave Bowers stated there have been issues previously relative to charging on Town property and recommended a “donation” be requested.

Linda Murray stated a request has been made that no dogs be allowed at the event and questioned whether the BOS could prohibit such.

Ethan Hipple stated other Town properties prohibit dogs on the property such as the Town beaches.

Linda Murray recommended such be regulated by the Boat Museum and noted such is the role of the event organizer. She recommended milfoil information be retrieved from Ken Marschner or Bill Marcussen. With regard to the handicap parking spaces, she stated such cannot be move and explained that due to the curbing the spaces are not legal.

Chuck Storm stated there is a handicap parking space located at the exit of the Town Docks.

Sarah Silk stated the Fire Department requested the applicant meet with Fire Rescue prior to 7/1/13 to finalize plans and details as stated in the NH Boat Museum's letter, dated 1/4/13.

Linda Murray requested an updated insurance form.

There being no further questions or comments, Chairman Murray closed the public hearing.

It was moved by Sarah Silk and seconded by Chuck Storm to approve the issuance of a Temporary Event Permit to the New Hampshire Boat Museum to hold a Vintage Race Boat Regatta on September 12-14, 2013 (set up Hydro Pit Area on September 12, 2013) from 8 AM -5 PM at the Dockside Parking Area, Town Docks and Cate Park. All members voted in favor. The motion passed.

D. Governor Wentworth Arts Council

Linda Murray stated the request is to hold Artists in the Park on August 14, 2013 from 10 AM to 5 PM at Cate Park, Town Park and the Community Bandstand. She stated there is no representative present to address the request and noted the applicant submitted an incorrect rider for the event.

It was the consensus of the Board to move forward with the public hearing.

Sarah Silk stated all tents must be flame resistant.

Chairman Murray opened the public hearing.

There being no questions or comments, Chairman Murray closed the public hearing.

It was moved by Sarah Silk and seconded by Chuck Storm to approve the issuance of a Temporary Event Permit to the Governor Wentworth Arts Council to hold Artists in the Park on August 14, 2013 from 10 AM to 5 PM (set up 6 AM, take down 6 PM) at Cate Park, Town Park and the Wolfeboro Community Bandstand. All members voted in favor. The motion passed.

E. Governor Wentworth Arts Council

Linda Murray stated there is no representative present to address the request to hold an Art Show on September 7, 2013 (rain date September 21, 2013) from 9 AM to 3 PM with artists painting at different locations throughout the Town.

It was the consensus of the Board to move forward with the public hearing.

Chairman Murray opened the public hearing.

There being no questions or comments, Chairman Murray closed the public hearing.

It was moved by Sarah Silk and seconded by Chuck Storm to approve the issuance of a Temporary Event Permit to the Governor Wentworth Arts Council to hold an Art Show on September 7, 2013 (rain date September 21, 2013) from 9 AM to 3 PM with artists painting at different locations throughout the Town. All members voted in favor. The motion passed.

F. Wolfeboro Area Children's Center, Inc.

Linda Murray recused herself.

Sarah Silk stated the request is to hold a Fairy Land Festival in which small fairy houses are constructed and displayed in Cate Park on July 6, 2013.

Linda Murray stated the event is a fundraiser for Wolfeboro Area Children's Center that focuses on young children and will include a craft table and boutique.

Sarah Silk questioned the location of the event.

Linda Murray replied Cate Park from 8 AM to 4 PM.

Vice-Chairman Silk opened the public hearing.

Dave Bowers stated that when reference is made to Cate Park, it actually referring to both parks.

It was moved by Dave Bowers and seconded by Chuck Storm to clarify that when reference is made to Cate Park such means both Cate Park and the Town Park. All members voted in favor. The motion passed.

There being no questions or comments, Vice-Chairman Silk closed the public hearing.

It was moved by Dave Senecal and seconded by Chuck Storm to approve the issuance of a Temporary Event Permit to the Wolfeboro Area Children's Center to hold a Fairy Land Festival on July 6, 2013 from 8 AM to 4 PM at Cate Park. Dave Senecal, Chuck Storm, Sarah Silk, Dave Bowers voted in favor. Linda Murray abstained. The motion passed.

G. Bulk Vote

- Weekly Manifests (dated January 11 and 18, 2013)
- Notice of Intent to Cut Wood or Timber (Lang Pond Road, TM #127-6)
- Tax Collector's Warrant – Land Use Change Tax (\$2,948.00)
- Raffle Permit; Cystic Fibrosis Foundation

It was moved by Chuck Storm and seconded by Sarah Silk to approve the Bulk Vote for Weekly Manifests, Notice of Intent to Cut Wood or Timber, Tax Collector's Warrant – Land Use Change Tax and Raffle Permit. All members voted in favor. The motion passed.

New Business

Use of Cate Park for a Wedding on September 28, 2013

**Wolfeboro Board of Selectmen
January 16, 2013 Minutes**

Linda Murray stated the representatives for such are unable to attend the meeting.

The Board agreed to table action on such.

Conference: Town Legislative Delegation re: State Aid Grant Program Funding

State Representatives Chris Ahlgren and Steven Schmidt and State Senator Jeb Bradley present.

Jeb Bradley stated there is a bill for a direct appropriation of \$4.6 million (FY 2014) and \$4.1 million (FY 2015) to fund water and sewer grants that have been outstanding for several years. He stated a lot of support is anticipated; however, the end result will depend upon the revenue estimate. He noted the importance of getting the funding placed in the Governor's budget and urged the Town to provide comment regarding such directly to the Governor's office. He recommended a letter from the BOS be submitted with a follow up letter from the Town Manager. He stated he is pleased to support such because it is consistent with the legislative agenda.

Linda Murray recommended each member of the Board submit a letter in addition to a letter from the BOS be sent to the Governor's office. Referencing the \$35 surcharge on car registrations, she stated the Town is having to participate in municipally managed projects (Center Street and Middleton Road) and the Town is in need of State funding due to the number of State roads in Wolfeboro.

Jeb Bradley noted bipartisan recognition in Concord and is aware the issue needs to be resolved. He stated there is discussion regarding gaming and if gaming does not pass then the focus may be on registrations.

Sarah Silk stated the National Chamber of Commerce proposed a federal gas tax and she expressed concern regarding gaming. She recommended reinstating the car registration surcharge.

Dave Bowers stated sales tax and gaming would be a source of income without affecting property tax.

Referencing dispatching by the county, Linda Murray stated Wolfeboro has 24/7 dispatchers and feels there should be a lesser charge for those towns that have such and a differential surcharge for those towns that use the county dispatch center.

Dave Owen stated the Town of Wolfeboro is paying for dispatching services twice through local property tax.

Steven Schmidt stated he is not opposed to some type of fairness agreement.

Sarah Silk stated county dispatch centers are a valuable service; however, the Town doesn't benefit from such because the services are not utilized much.

Linda Murray stated the towns that do not utilize the services should have a surcharge discount.

Monthly Budget Expenditures and Revenues Report

Pete Chamberlain stated the Town is coming in well under budget and he is in the process of reconciling encumbered funds. He stated he voided a check to Appalachian Teen Project and informed the Board that Ethan Hipple reported the total loss claim for the fire at the Pop Whalen Arena in the amount of \$40,127.80.

New Contract Assessor; Todd Haywood, Granite Hill Municipal Services

Todd Haywood, the Town's new contract assessor, introduced himself to the Board and reviewed the history of his company.

Dave Owen stated Mr. Haywood is scheduled to be in the Wolfeboro office on Tuesday each week.

Dave Bowers asked if he serves other towns.

Todd Haywood replied Strafford, Ossipee, Hooksett, Wilton, Mason and Lyndeborough.

Sarah Silk recommended the current use reports be updated.

Wolfeboro Out at Night Program

Ethan Hipple stated the Parks and Recreation Department is proposing a new program called Wolfeboro Out at Night; noting the program will be funded through the department's Revolving Fund. He stated the program is designed to give parents a night out while the children are provided care and dinner. He stated the program is scheduled to begin on February 8, 2013 from 6 PM to 9 PM at Carpenter School (scheduled for the second Friday of the month) and noted the cost is \$10 per child, designed for children ages 6-12 with a 1 to 10 staff/child ratio (fully trained, CPR/First Aid certified staff). He requested the BOS to set the rate for the program at \$10.

Linda Murray verified the space at the school is donated.

It was moved by Chuck Storm and seconded by Dave Bowers to set the rate for the Wolfeboro Out at Night Program at \$10.00. All members voted in favor. The motion passed.

Revisions to Town Personnel Policy

Dave Owen referred to his memo, dated 1/8/13, relative to proposed revisions to the Town's Personnel Policy and noted the revisions are applicable to the following sections; Section 1.C., D., E. and Section 5.E. He stated the revisions reflect language relative to the Town being an Equal Opportunity Employer and changes to the Town's Medical and Insurance Benefits; noting the proposed revisions address deficiencies within the policy.

It was moved by Sarah Silk and seconded by Chuck Storm to approve the proposed revisions to the Town's Personnel Policy as noted in the Town Manager's memo, dated 1/8/13. All members voted in favor. The motion passed.

Linda Murray requested the Town Manager's memo be included as an attachment to the minutes.

Citizen Petition Warrant Article

Dave Owen stated the article has been certified as having sufficient valid signatures by the Town Clerk's Office. He stated the article has very little impact on the way the Town does the Town Warrant and noted the Town currently includes the vote tallies of the Selectmen and Budget Committee votes on the warrant and includes the tax rate impact information in the Voter's Guide publication each year.

Linda Murray read the following Citizen Petition Warrant Article; "To see if the Town will vote to require that all votes of the governing body and budget committee relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town warrant next to the affected warrant article and further to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article in accordance with RSA 32:5 V-a and b." She stated the article would be placed

on the warrant as written. She stated the Board received an email from Attorney Mark Puffer, Town Counsel stating the article references an incorrect statute (applicable statute being RSA 40:13,V-a) and hopes the article will be amended to reflect the correct RSA reference.

Sarah Silk requested pages 2 and 3 (signatures) of the citizen petition be forwarded to the Board.

2013 Town Warrant

Dave Owen stated the Petition Warrant Article is included as Article 23. He stated the warrant has been prepared and requested the Board's signatures on such; noting the warrant must be posted by 1/28/13.

Linda Murray requested the language on Article 8 be bolded.

It was moved by Chuck Storm and seconded by Sarah Silk to approve the 2013 Town Warrant. All members voted in favor. The motion passed.

Josiah Brown Scholarship Awards

Dave Owen stated the Town received five applications for scholarship assistance and noted three of the applicants were students who applied for and was awarded scholarships last fall. He stated their circumstances have not changed substantially and all are maintaining at least a C average. He stated of the other two applicants, one appears to meet all of the guidelines established by the Selectmen. He stated the other applicant would need the Selectmen to waive one of their guidelines and requested the Board enter into nonpublic session to discuss such.

It was moved by Sarah Silk and seconded by Chuck Storm to award Josiah W. Brown Scholarship funds of \$1,000 to each for the winter/spring 2013 semester on behalf of the following worthy young ladies and men residents of the Town of Wolfeboro: Milan Krainchich, Nikolas Krainchich both of 14 Friend Street, Mikayla Jacobs of 14 Birch Road and Allison Cline of 348 North Main Street. All members voted in favor. The motion passed.

Old Business

Sarah Silk requested an update regarding the antenna information.

Dave Owen stated he would retrieve said information for the Board.

Other Business

Linda Murray informed the public the Board receives a detailed monthly report from the Treasurer. She questioned whether the Town is required to have a Highway Safety Committee and requested Ms. Silk address such with the Police Commission regarding such.

Dave Senecal stated the Town of Ossipee recently established a Safety Committee and appointed the police chief as chairman to the committee.

Chamber of Commerce

No representative present.

Public Input

None.

Town Manager Report

Dave Owen stated the Electric Department installed a LED light on Central Avenue.

Chuck Storm stated the lights in front of the high school are LED lights.

Dave Owen stated the first replacement window was installed at the Town Hall by Pella Windows (single window in Town Hall Annex).

Committee Reports

Linda Murray stated 12 citizens attended the Budget Committee Public Hearing in support of the Middleton Road Warrant Article. She stated the Budget Committee presented the 2013 budget to the public.

Sarah Silk stated the Conservation Commission met on 1/14/13, Friends of Abenaki is scheduled to meet next week and the Agricultural Commission has not met.

Chuck Storm stated the Planning Board approved a Special Use Permit located at Penn Air Estates.

Dave Bowers stated a Google Analytics presentation was made to the EDC and the Committee will be electing a new chair this year. He stated the EDC discussed the billboard and noted such has been installed and is lighted and also discussed the direction of the Committee. He stated he attended a Library Trustees meeting.

Questions from the Press

None.

Non-Public Session

Chuck Storm moved the Wolfeboro Board of Selectmen to enter non-public session at 8:15 PM to review non-public minutes and a matter concerning the poverty of an applicant (RSA 91-A:3,II(c)). The motion was seconded by Sarah Silk. Roll call vote; Sarah Silk-yes, Dave Senecal-yes, Linda Murray-yes, Chuck Storm-yes, David Bowers-yes. The motion passed.

The Board re-entered public session at 8:35 PM.

It was moved by Sarah Silk and seconded by Chuck Storm to award Josiah W. Brown Scholarship funds of \$1,000 to each for the winter/spring 2013 semester on behalf of the following worthy young ladies and men residents of the Town of Wolfeboro: Jacquelyn Witham. All members voted in favor. The motion passed.

Chairman Murray stated the nonpublic session minutes of January 16, 2013 were sealed by a 2/3 vote as required by law.

It was moved by Dave Senecal and seconded by Chuck Storm to adjourn the January 16, 2013 Wolfeboro Board of Selectmen meeting. All members voted in favor.

The Board of Selectmen is scheduled to meet on 2/5/13 (Deliberative Session, 7 PM, Kingswood Arts Center), 2/6/13 (regular meeting) and 2/20/13 (regular meeting).

There being no further business before the Board, the meeting adjourned at 8:37 PM.

Respectfully Submitted,
Lee Ann Keathley
Lee Ann Keathley