

**Wolfeboro Board of Selectmen
Meeting Minutes-Approved
February 4, 2015**

Members present: Chairman Linda Murray, Vice-Chairman Sarah Silk, and Dave Senecal.

Members excused: Dave Bowers and Brad Harriman

Staff present: Town Manager David W. Owen, Finance Director Pete Chamberlin, Public Works Director Dave Ford and Recording Secretary Amelia Capone-Muccio.

Chairman Murray opened the meeting at 6:30 PM.

Non-Public Session

Chairman Murray stated a non-public session is needed for personnel.

Consideration of Minutes

➤ **1/21/15 Meeting**

Chairman Murray amended page one to note Dave Senecal was not present at that meeting.

Ms. Silk amended page five, the first motion to include “continuing the pilot program”.

Member Sarah Silk moved the Wolfeboro Board of Selectmen approve the minutes of the January 21, 2015 as amended. Linda Murray seconded. Members voted and being all others in favor, the motion passed.

Public Input

Josephine Amatucci

Public Hearings

Temporary Event Permits

A. First Congregational Church of Wolfeboro-UCC to hold Easter Sunrise Service on April 5, 2015 from 6:00 AM-7:00 AM at Albee Beach.

Chairman Murray opened the public hearing.

Barbara McCracken addressed the Board to request their annual Easter Sunrise Service at Albee Beach.

Being no others to speak for or against the request, Chairman Murray closed the public hearing.

Chairman Murray questioned the insurance.

Ms. McCracken replied that such was provided, but provided another copy of her insurance expiring at the end of this year.

It was moved by Sarah Silk and seconded by Linda Murray to issue a Temporary Event Permit to the First Congregational Church of Wolfeboro-UCC to hold Easter Sunrise Service on April 5, 2015 from 6:00 AM-7:00 AM at Albee Beach. Members voted and being all in favor the motion passed.

B. First Congregational Church of Wolfeboro-UCC to hold church worship services on June 7, 2015-October 11, 2015 (Sundays only) from 7:00 AM-8:15 AM at Cate Park.

Chairman Murray opened the public hearing.

Barbara McCracken addressed the Board to request the summer service schedule as done in years past.

Being no others to speak for or against the request, Chairman Murray closed the public hearing.

It was moved by Sarah Silk and seconded by Linda Murray to issue a Temporary Event Permit to the First Congregational Church of Wolfeboro-UCC to hold church worship services on June 7, 2015-October 11, 2015 (Sundays only) from 7:00 AM-8:15 AM at Cate Park. Members voted and being all in favor the motion passed.

Bulk Vote

A. Weekly Manifests:

1. Manifest dated January 30, 2015
2. Manifest dated February 6, 2015

B. Property Tax Credits/Exemptions

- i. 840 Center Street Tax Map 101, Lot 8

C. Notices of Intent to Cut Wood or Timber

- i. Pork Hill Road Tax Map 101, Lot 8

D. Vouchers to Trustees of Trust Funds

- i. Town Office Facility Capital Reserves Fund-\$114,800 (plus interest)
- ii. DPW Vehicles/Equipment Capital Reserve Fund-\$2,118.90

It was moved by Sarah Silk and seconded by Dave Senecal to accept Bulk Vote items A-D. Members voted and being none opposed, the motion passed.

Appointments

A. Lakes Region Scenic Byway Advisory Subcommittee

Mr. Owen stated the Lakes Region Scenic Byway Advisory Subcommittee has requested a representative from the Town for this Committee and Rob Houseman has volunteered to be that representative.

It was moved by Dave Senecal and seconded by Sarah Silk to appoint Rob Houseman as the Town of Wolfeboro's representative to the Lakes Region Scenic Byways Advisory Subcommittee for a term of 2 years. Members voted and being none opposed, the motion passed.

New Business

A. Approval-Use of Cate Park for Wedding William Alcaraz & Kirstin Anderson

William Alcaraz and Kirstin Anderson addressed the Board.

Mr. Alcaraz stated they would like to use Cate Park for their wedding ceremony.

Chairman Murray noted they cannot close the park to the public and to be sure and clean up after the event.

It was moved by Sarah Silk and seconded by Linda Murray to approve the request of William Alcaraz and Kirstin Anderson to use Cate Park for the purpose of their wedding at 4:00 PM on October 3, 2015, subject to the conditions that they clean up any litter from their event and that Cate Park will remain open to the public during their event. Members voted and being none opposed, the motion passed.

B. Approval-Accept a check from the Friends of Town Hall in the amount of \$375,000

Joyce Davis addressed the Board and stated the following;

Chairman Murray thanked the Friends of the Town Hall for all their work they have done and sticking through in getting the project done.

Ms. Silk thanked the Friends of the Town Hall and the success of this project helped foster other public/private partnerships.

It was moved by Sarah Silk and seconded by Dave Senecal to accept a check in the amount of \$375,000 from the Friends of the Town Hall, Inc. as the first half of their pledge financial support for the Town Hall Renovation Project. Members voted and being none opposed, the motion passed.

C. List of Carry-overs of 2014 Budget Items

Pete Chamberlin addressed the Board and provided a list of carry over items of 2014 budget items. (See attached)

It was moved by Sarah Silk and seconded by Dave Senecal to approve the list of projects for which appropriations are to be carried forward in 2015, as submitted by Finance Director Peter Chamberlin, and attached to his memorandum dated January 29, 2015. Members voted and being none opposed, the motion passed.

D. Deeds of Parcels created by Boundary Line Adjustments to Lehner Street Parcels

Chairman Murray noted her only question was who paid the Real Estate the transfer tax, which was split by both parties.

Mr. Owen stated this is the last step in a long process for the Boundary Line Adjustments which including public hearings and Planning Board approval. He stated the deeds have been provided for approval.

Chairman Murray questioned the amounts as required for Planning Board acceptance.

Mr. Owen replied it is conditional upon receiving those checks.

Ms. Silk thanked both parties for their donation to the Friends of Abenaki.

It was moved by Sarah Silk and seconded by Dave Senecal to approve and sign the Quitclaim Deeds between the Town and Green Mountain Realty Corp. and between the Town and Paul W. Whelan for parcels of land created by approved boundary line adjustments along Lehner Street and Glendon Street Extension, in accordance with a plan entitled "Lot Line Revision Plan, Lehner Street, Wolfeboro, Carroll County, NH for Green Mountain Realty Corp. and the Town of Wolfeboro and Paul W. Whelan, Jr. by Norway Plains Associates, Inc. Members voted and being none opposed, the motion passed

E. Proposed Adopt-a-spot-program

Dave Ford addressed the Board to discuss a proposal that Kathy Barnard had in order to help maintain the beautiful gardens in the downtown area. He stated that he did a program like this in Rochester and it worked very well.

Chairman Murray noted the list of areas as follows:

- Garden in front of Seven Suns on Railroad Ave
- Garden in front of Sunoco Station
- Garden in front of Hunters
- Memorial Garden at the corner of Glendon/South Main St.
- Garden in front of Town Hall
- Tree islands in Town Hall Parking lot
- Intersection of Pleasant Valley Road/South Main Street
- Gardens around Welcome to Wolfeboro signs at entrance to Town
- Highway Garage
- Entrance to Brewster Beach
- Entrance to Albee Beach

Mr. Ford noted the local garden club does a great job at maintaining some gardens, but they need help as they cannot maintain them all. He stated that the plan is to draft a proposal for a program and then advertise.

It was moved by Linda Murray and seconded by Sarah Silk to approve establishing the Adopt-A-Spot program at the designated locations in Town. Members voted and being none opposed, the motion passed.

Old Business

Chairman Murray questioned if the Voter's Guide will be in draft form before Mr. Owen leaves.

Mr. Owen replied yes he will.

Any Other Business

Chairman Murray stated with regards to the handouts at the Deliberative Session, the budget handout has been reprinted to include the pages that were missing and is available at the Town Hall and the PowerPoint presentation has been reprinted with larger print and is also available at the Town Hall.

She questioned if the Board wished to table the other wedding request that did not come this evening.

It was moved by Sarah Silk and seconded by Dave Senecal to table the use of Cate Park for a wedding of Lance Miller and Brittany Ziegler to the next meeting. Members voted and being none opposed, the motion passed.

Town Manager's Report

Mr. Owen stated the following:

- He reported on the status of the Town Hall renovation project that the waterproof membrane was being installed in the elevator pit. A revised plan to restore the chimney has been received from the structural engineer and the cost is less than anticipated. He stated JELD-WEN Windows is currently taking the measurements of the windows for replacement.
- He provided a comparison of Electric Rates provided by the Director of Operations of the Municipal Electric Department showing by far that Wolfeboro's rates are least expensive.
- He provided some follow-up on the meeting with the Legislation Delegation and that Senator Bradley was able to file a bill on the Right to Know request from the Board and a letter was sent and submitted on the State Aid grant hearing.
- He stated one of the Town plow trucks was struck during the storm, no damage was done to the Town truck but the driver of the other vehicle was transported to the hospital.

Chairman Murray noted they have received a statement on the Josiah Brown Trust indicating a balance of \$19,779. She questioned if an accounting is sent each year and if so she would like to a copy of such.

Committee Reports

Chairman Murray attended a Town Hall construction meeting. She also attended the Deliberative Session in which the smallest attendance of 40 residents. She stated there was an issue with the live broadcast, but noted it will be rebroadcasted several times before the vote.

Ms. Silk attended a Police Commission meeting, provided a copy of the magnet that will be sent out to the electric customers along with a flyer. She thanked Barry Muccio for his cooperation on this project.

Public Comment

None.

Questions from the Press

None.

Being no further business before the Board, Chairman Murray entertained a motion to enter non-public session.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to enter non-public session at 7:21PM to discuss personnel. Dave Senecal seconded. Roll call vote: Sarah Silk-yes, Dave Senecal-yes, and Linda Murray-yes, the motion passed.

The Board re-entered public session at 7:35 PM.

Chairman Murray stated the non-public session minutes of February 4, 2015 were sealed by a 2/3rds vote as required by law.

Being no further business before the Board, Chairman Murray entertained a motion to adjourn.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to adjourn at 7:36 PM. Member Sarah Silk seconded. Being none opposed, the motion passed.

Respectfully submitted,
Amelia Capone-Muccio
Recording Secretary