

**Wolfeboro Board of Selectmen  
Meeting minutes  
Approved  
May 5, 2010**

**Members present:** Chairman Linda Murray, Vice-Chairman Sarah Silk, Dave Senecal, Chuck Storm, and Marge Webster

**Staff present:** Town Manager David W. Owen, Finance Director Pete Chamberlin, Planning and Development Director Rob Houseman, Parks and Recreation Director Ethan Hipple, and Recording Secretary Amelia Capone-Muccio

Chairman Murray called the meeting to order at 6:30 PM at the Wolfeboro Public Library.

**Non-Public Session RSA 91-A: 3II**

Mr. Owen stated a non-public session is needed to review non-public minutes.

**Consideration of Minutes**

➤ ***April 19, 2010***

Ms. Silk amended page seven to add the following at the bottom, *Ms. Silk noted the importance of having meetings face to face, such as the current one, to prevent misunderstandings from third party interpretations.*

Chairman Murray amended page seven, second paragraph to amend “with engineers” to “with different engineers” and to remove the last sentence in that paragraph and add the following; *“Mrs. Murray explained that she and Sarah Silk visited the site with David Ford early July because they were concerned with the brake outs and seepage. David Ford has kept the Board of Selectmen fully informed about the issues with the RIB through discussions and copies of all documents and letters. The Board of Selectmen is meeting with Tuftonboro, as a neighbor, to listen and work together to address Tuftonboro’s concerns and to find a solution. She stated that DES supported the Town in moving forward with the RIB.”*

Chairman Murray amended page one to include Public Works Director/ Water/Sewer Utilities Director David Ford under staff present.

Ms. Silk stated she found the discussion regarding the Rapid Infiltration Basins hard to follow.

Chairman Murray stated she would like to table these minutes because the first paragraph refers to the attachments and she would like to review the attachments to get them correctly identified and to be sure all the attachments have been included.

**Member Sarah Silk moved the Wolfeboro Board of Selectmen to table the approval of the minutes of April 19, 2010. Chuck Storm seconded. Marge Webster-abstained and being none opposed, the motion passed.**

➤ ***April 21, 2010***

Ms. Silk amended page eleven, the third paragraph to add the following;” *with the Tuftonboro Board of Selectmen and Conservation Commission.* “

Ms. Silk amended page fourteen, the second bullet under Committee Reports to remove LRHPF and replace it with, "LRPC DES Solid Waste Operator training and UVLSRPC."

Chairman Murray amended page one to change Rob Houseman under staff present to David Ford, Public Works Director. She amended page five, under the Milfoil Committee to include Tom Waschmuth for a 3-year term. She amended page eight, the sixth paragraph, the third sentence to read;" *The Board of Selectmen did not have the opportunity to hear public input, since the Jet Ski request was not on the agenda for the last meeting, but was heard by the Board at the request of the applicant.* "

**Member Marge Webster moved the Wolfeboro Board of Selectmen to approve of the minutes of April 21, 2010 as amended. Sarah Silk seconded. Being none opposed, the motion passed.**

### Public Input

None.

### Public Hearings

#### **A. Temporary Event Permit Applications**

- 1. Abenaki Water Ski Club to hold Water Ski Tournaments on June 26, July 24, August 7, and September 11, 2010 from 8:00 AM to sunset at Back Bay Parks, adjacent to Back Bay and along Bridge Falls Path.**

Chairman Murray opened the Public Hearing.

Bill Swaffield joined the Board and stated they plan to run they event the same as in years past and this is their 30<sup>th</sup> season.

Being no others to speak for or against the request, Chairman Murray closed the Public Hearing.

Ms. Silk reminded him to apply for a tent permit and questioned if the Planning Board had any concerns since there is no sign off.

Mr. Houseman replied no he does not; he was on vacation when this went around to the departments.

**Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the temporary event permit for Abenaki Water Ski Club to hold Water Ski Tournaments on June 26, July 24, August 7, and September 11, 2010 from 8:00 AM to sunset at Back Bay Parks, adjacent to Back Bay and along Bridge Falls Path. Chuck Storm seconded. Being none opposed, the motion passed.**

- 2. Wolfeboro Parks & Recreation to hold the 4<sup>th</sup> of July Fireworks on July 4, 2010 (rain date July 5, 2010) from 7:00 PM – 10:00 PM at Brewster Academy Fields.**

Chairman Murray opened the Public Hearing.

Ethan Hipple joined the Board for discussion and explained this is an annual event with no changes.

Being no others to speak for or against the request, Chairman Murray closed the Public Hearing.

Ms. Silk questioned if the Planning Department had any concerns for the sign off.

Mr. Houseman replied he does not.

**Member Marge Webster moved the Wolfeboro Board of Selectmen to approve the temporary event permit for Wolfeboro Parks & Recreation to hold the 4<sup>th</sup> of July Fireworks on July 4, 2010 (rain date July 5, 2010) from 7:00 PM – 10:00 PM at Brewster Academy Fields. Sarah Silk seconded. Being none opposed, the motion passed.**

- 3. Friends of the Wolfeboro Public Library and the Board of Trustees to hold an Ice Cream Social on June 26, 2010 from 1:00 PM – 3:00 PM in the parking lot.**

Chairman Murray opened the Public Hearing.

Candy Thayer joined the Board for discussion and explained this is the 7<sup>th</sup> year they will hold this event with no changes.

Being no others to speak for or against the request, Chairman Murray closed the Public Hearing.

Ms. Silk questioned if the Planning Department has any concerns.

Mr. Houseman replied no.

Ms. Silk reminded them to get a tent permit.

**Member Marge Webster moved the Wolfeboro Board of Selectmen to approve the temporary event permit for Friends of the Wolfeboro Public Library and the Board of Trustees to hold an Ice Cream Social on June 26, 2010 from 1:00 PM – 3:00 PM in the parking lot. Chuck Storm seconded. Being none opposed, the motion passed.**

## **B. Acceptance of Grants**

- 1. Grant of \$5,000 provided by the Wolfeboro Fund of the New Hampshire Charitable Foundation toward the purchase of a Diver-Assisted Suction Harvester.**

Chairman Murray stepped down from discussion and vote on this hearing.

Vice-Chairman Silk opened the Public Hearing.

Ken Marshner joined the Board for discussion and explained this is the matching funds toward a grant to purchase two Diver Assisted Suction Harvesters to be shared with Wolfeboro, Tuftonboro and Moultonborough.

Being no others to speak for or against the grant, Vice-Chairman Silk closed the Public Hearing.

**Member Marge Webster moved the Wolfeboro Board of Selectmen to accept a grant in the amount of \$5,000 from the Wolfeboro Fund of the New Hampshire Charitable Foundation to help fund the acquisition of**

**Diver-Assisted Suction Harvester(s) and related equipment for use in the Town's milfoil control effort. Chuck Storm seconded. Linda Murray-abstained and being none opposed, the motion passed.**

Chairman Murray rejoined the Board.

- 2. Grant of \$50,000 from the NH Department of Environmental Services to fund the Rust Pond, North Inlet and Route 28 Boat Launch Watershed Management Plan and Stormwater BMP Projects, Phase 1.**

Chairman Murray opened the Public Hearing.

Rob Houseman joined the Board for discussion and explained he was approached to assist the Rust Pond Association and he reviewed a map of the area as well as pictures showing both the North Inlet and the Route 28 Boat Launch locations. These pictures included one showing the sediment delta in the North Inlet that has two times the magnitude that should be there. He stated this grant includes a \$20,000 match from the Rust Pond Association.

Being no others to speak for or against the grant, Chairman Murray closed the Public Hearing.

Chairman Murray questioned if this is part of the watershed study.

Mr. Houseman replied no it is not, explaining that this location has a known problem that does not require a study.

Chairman Murray questioned if this project would include the watershed from the High School.

Mr. Houseman replied it would, it is important to channel and eliminate the erosion.

Ms. Webster thanked Mr. Houseman for his help on the project.

**Member Sarah Silk moved the Wolfeboro Board of Selectmen to accept a grant in the amount of \$50,000 in federal Clean Water Act funds and enter into a contract with the New Hampshire Department of Environmental Services, and further to authorize the Town Manager to sign and execute any documents which may be necessary to effectuate this contract. Chuck Storm seconded. Being none opposed, the motion passed.**

### ***C. Preservation Easement for a Historical Agricultural Structure***

- 1. To consider the application of Robert Norton and Ruth Sexton, for a Discretionary Preservation Easement for a Historical Structure pursuant to RSA 79-D, the structure (main barn & connecting barn) is located at 343 Stoneham Road.**

Chairman Murray opened the Public Hearing.

Robert Norton and Ruth Sexton joined the Board for discussion and explained that Ms. Silk had advised them such easement is available at a previous Historic District Commission meeting in which they were seeking to make repairs to the barn. He explained that after reading through the application he discovered their barn meets the criteria for the easement.

Ms. Sexton noted the barn dates back to 1871.

Ms. Silk stated she did suggested they look into applying for such easement, since they have taken efforts to preserve this structure which is very prominent in the neighborhood and was once the homestead of Daniel Cotton.

Being no others to speak for or against the request, Chairman Murray closed the Public Hearing.

Chairman Murray stated she had asked Mr. Owen to provide the Board with a copy of the previous easement that was approved by the Board.

Mr. Owen provided the Board with a copy of such for the Board to review.

Ms. Silk suggested approving a 50% tax reduction rather than the 25% as previously approved, since this barn has not had many changes made to it and because of the prominent location.

Chairman Murray agreed this barn has not been modernized.

**Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve a discretionary preservation easement with a 50% tax assessment for the historic barn on the property of Robert North and Ruth Sexton at 343 Stoneham Road (Tax Map 138, Lot 9), contingent upon a preservation easement for the historic structure being recorded at the Registry of Deeds. Marge Webster seconded. Being none opposed, the motion passed.**

### Bulk Vote

#### A. *Property Tax Abatements/Refunds*

##### Approvals

- |      |                       |                      |
|------|-----------------------|----------------------|
| i.   | Abatement/Refund # 21 | Tax Map 240, Lot 13  |
| ii.  | Abatement/Refund # 29 | Tax Map 222, Lot 8+7 |
| iii. | Abatement/Refund # 51 | Tax Map 205, Lot 49  |
| iv.  | Abatement/Refund # 35 | Tax Map 225, Lot 13  |

##### Denials

- |       |                       |                           |
|-------|-----------------------|---------------------------|
| v.    | Abatement/Refund # 54 | Tax Map 189, Lot 1        |
| vi.   | Abatement/Refund # 50 | Tax Map 188, Lot 1-15+1-8 |
| vii.  | Abatement/Refund # 53 | Tax Map 113, Lot 15       |
| viii. | Abatement/Refund # 44 | Tax Map 241, Lot 36       |
| ix.   | Abatement/Refund # 52 | Tax Map 202, Lot 76       |

#### B. *Property Tax Credits/Exemptions*

- |     |                        |                     |
|-----|------------------------|---------------------|
| i.  | 320 Gov. Wentworth Hwy | Tax Map 151, Lot 9  |
| ii. | 69 College Road        | Tax Map 116, Lot 14 |

#### C. *Applications for Current Use*

- i. Browns Ridge Road Tax Map 38, Lot 4
- ii. 883 Center Street Tax Map 102, Lot 8

**D. Forest Stewardship Plans**

- i. 1055 Beach Pond Road Tax Map 1, Lot 2
- ii. 1055 Beach Pond Road Tax Map 5, Lot 1
- iii. 451 Pleasant Valley Road Tax Map 235, Lot 9
- iv. 451 Pleasant Valley Road Tax Map 235, Lot 8

**E. Raffle Permits**

- i. Ladies of the Lake Quilting Guild
- ii. Hospice of Southern Carroll County and Vicinity
- iii. American Legion Harriman-Hale Post #18

Ms. Silk stated she would like to vote on E, i separately noting a conflict. She questioned the abatement/refund #35.

Mr. Owen provided a revised copy of #35.

**Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the Bulk Vote items as listed above excluding E. Raffle Permit i. Ladies of the Lake Quilting Guild. Marge Webster seconded. Being none opposed, the motion passed.**

**Member Marge Webster moved the Wolfeboro Board of Selectmen to approve the Bulk Vote item E. Raffle Permit i. Ladies of the Lake Quilting Guild. Dave Senecal seconded. Sarah Silk-abstained and being none opposed, the motion passed.**

**New Business**

**A. Commercial Vessel Landing Permit-Wild Oats**

Eric Lariviere joined the Board for discussion and explained they would like to get a permit to pick up charters at the town docks, but this vessel is mostly run out of Goodhue Hawkins.

Chairman Murray stated an insurance certificate is needed that names the Town of Wolfeboro.

Mr. Senecal asked the number of years he has chartered the Boat.

Mr. Lariviere replied since 1998 and has previously captained the Millie B and the Judge Sewall.

**Member Marge Webster moved the Board of Selectmen to approve the issuance of a Commercial Vessel Landing Permit to the Wild Oats, contingent upon receiving an insurance certificate naming the Town of Wolfeboro. Dave Senecal seconded. Being none opposed, the motion passed.**

### ***B. Bus Stop agreement for Carroll County Transit***

Mr. Owen stated he received an e-mail that Ted LaLiberte, System Manager for Carroll County Transit, was not able to attend tonight's meeting. He stated Mr. LaLiberte would not be opposed to the Board approving it with out his presence or tabling it until he can attend.

The Board agreed to hear the item summarized from their representative to the Committee, Dave Senecal.

Mr. Senecal stated that they are requesting two bus stops in Wolfeboro on town-owned property as part of the route with four stops each day at the Rail Road Station and in the area of Linda's Flowers and these locations were chosen because of the availability of parking.

Ms. Silk pointed out they will also stop at Clark Plaza, Huggins Hospital and the 7/11 on Route 28. She also reminded them to apply for a sign permit if they choose to put up signs.

**Member Sarah Silk moved the Board of Selectmen to approve entering into a Memorandum of Understanding with the Tri-County Community Action Program for the Carroll County Transit Program relative to using two Town-owned locations, specifically the parking lot on Route 28 opposite the intersection with Route 109-A and the Railroad station, as bus stops for the Carroll County Transit buses, and to authorize the Town Manager to sign the agreement on behalf of the Board. Marge Webster seconded. Being none opposed, the motion passed.**

Ms. Silk questioned if staff will be attending the Local Government Center seminar called Practical Steps to Planning Community Transportation.

Mr. Owen replied they would not since they are no longer in the planning stage, but the implementing stage.

### ***C. Policy on Trapping on Town-Owned Land***

Chairman Murray stated this was discussed at a previous meeting.

**Member Marge Webster moved the Wolfeboro Board of Selectmen to approve and sign the Policy Regarding Trapping on Town Owned Land. Sarah Silk seconded. Being none opposed, the motion passed.**

### ***D. Policy and Procedures for Issuance of Licenses***

Chairman Murray stated that Mr. Owen drafted a policy on providing licenses due to the latest request made for such and the Board determined a policy is needed in order to address these requests properly and fairly.

Ms. Silk questioned if they should include reference to signs and permanent structures.

Mr. Owen replied those would be addressed by their own policies.

Ms. Silk questioned if they should address kiosks or tents.

Mr. Owen replied those would be handled on an individual basis. He stated he understand this to layout a process in which to review the license requests at a regular Board meeting with a public hearing and departmental review to

prevent what had happened recently were the request was not on the agenda and staff was not aware of such request.

Chairman Murray amended the title to Policies and Procedures for filing an application for a license on Town-Owned Property and she stated that fact that the Board has the right to approve or deny any application should be included.

**Member Marge Webster moved the Wolfeboro Board of Selectmen to approve the Policies and Procedures for filing an application for issuance of a license on Town-Owned Property. Chuck Storm seconded. Being none opposed, the motion passed.**

#### ***E. Geese Flyer***

Ms. Webster questioned if they have “no feeding the Geese” signs and if there is a fine.

Mr. Owen replied the signs have been ordered.

Mr. Houseman replied they have an ordinance for feeding the ducks and other wild animals, but it does not include a fine as far as he can see.

Mr. Owen stated the Public Works Director has met with the staff of the Wildlife Services from the US Department of Agriculture to arrange for the removal of the Geese.

Ms. Silk suggested they also make this flyer available to the public at several locations including the Chamber of Commerce, Library, Town Hall and in the Municipal Electric Bills.

**Member Marge Webster moved the Wolfeboro Board of Selectmen to approve the Canada Geese informational flyer developed by the Department of Public Works and to distribute it in the Municipal Electric bills, at the Library, Town Hall and Chamber of Commerce and anywhere else deemed necessary. Sarah Silk seconded. Being none opposed, the motion passed.**

#### ***F. Set Term of Bond Issue***

Pete Chamberlin joined the Board for discussion and explained he has provided a recommendation to enter into a 10-year bond for the bonds approved by the voters in March.

Chairman Murray questioned why they would not use a line of credit and provided examples of projects bonded that had not spent all the bonded funds but were completed and the taxpayers are making payments for these funds that were not used.

Mr. Chamberlin replied that currently they are getting a historically low bond rate so at this point it makes sense to bond.

**Member Marge Webster moved the Wolfeboro Board of Selectmen to approve a 10-year term for the bond issue in the amount of \$1,490,546 to finance the 2010 bonded warrant articles. Sarah Silk seconded. Being none opposed, the motion passed.**



## **Town Manager's Report**

Mr. Owen stated the following:

- He has received the paperwork for the \$26,000 grant for the Lakes Association.
- He will be out of the office on Friday and Monday and Mr. Houseman will be Acting Town Manager.

Chairman Murray suggested an update on the water main break.

Mr. Owen replied a severe water main break was discovered in the area of Carry Beach yesterday morning and has been repaired. They notified the residents via WCTV and WASR of the break and the water would be off until repaired.

Ms. Silk questioned the status of the extension to the Department of Labor.

Mr. Owen replied that the Health Inspector advised this extension to allow time to install alarms at the Tax Collectors Office and Assessor's Office as well as a half door to the Assessor's office.

## **Committee Reports**

Mr. Senecal stated the Brewster Hall Committee has met and will meet again tomorrow and things are moving quickly.

Mr. Storm noted they do need to elect a Chairman.

Chairman Murray suggested they discuss such at their meeting tomorrow.

Ms. Silk stated the following:

- She will be attending the Agricultural Commission meeting tomorrow and encourages the public to fill out their survey for gardening or animals and requested such survey be added to the Town website.
- She noted the Libby Museum events are starting and flyers are available.
- Friends of Abenaki are gearing up for securing donations for snowmaking.
- LRHHPF had a joint meeting with Alton and the Department of Agriculture Pesticide Control Division regarding the special collection for pesticides. She stated the Hazardous Waste Collection season starts May 15<sup>th</sup>. She thanked Brenda LaPointe for printing over 500 flyers for her.
- Lakes Region Repeater Association's field day is June 26-27, 2010 on Pleasant Valley Road, where they practice for an emergency situation where phones or power is not available.

Chairman Murray stated the following:

- The 250<sup>th</sup> Anniversary Committee will have a costume contest in the Great Smith River Canoe Race, will participate in the Boat Museum anniversary and will be holding a barn dance on June 12 at the Moody Barn. All of the events are listed on the new banners hung at Town Hall. She also noted 5 signs have been placed at all State Highway entrances. They also plan to have the booklet available by June 1<sup>st</sup>.

Ms. Webster stated the following:

- Arbor Day is May 7, 2010.
- The Library will hold a meeting on the potential proposals for expansion on May 22, 2010 and she encourages the public to express their opinions.

#### Questions from the Public

None.

#### Questions from the Press

None.

*Being no further business before the Board, Chairman Murray entertained a motion to enter non-public session.*

**Member Marge Webster moved the Wolfeboro Board of Selectmen to enter non-public session at 7:46 PM to review non-public minutes. Member Sarah Silk seconded. Roll call vote: Marge Webster-yes, Sarah Silk-yes, Dave Senecal-yes, Chuck Storm-yes and Linda Murray-yes, the motion passed.**

The Board re-entered public session at 8:20 PM.

Chairman Murray announced that the Board did not seal the minutes of the non-public session and they would be available in 72 hours as required by law.

*Being no further business before the Board, Chairman Murray entertained a motion to adjourn.*

**Member Dave Senecal moved the Wolfeboro Board of Selectmen to adjourn at 8:21PM. Member Sarah Silk seconded. Being none opposed, the motion passed.**

Respectfully submitted,

*Amelia Capone-Muccio*

Amelia Capone-Muccio