

**Wolfeboro Board of Selectmen
Meeting minutes
Approved
February 3, 2010**

Members present: Chairman Dave Senecal, Vice-Chairman Kristi Ginter, Linda Murray, Sarah Silk and Marge Webster

Staff present: Town Manager David W. Owen, Director of Parks and Recreation Ethan Hipple and Recording Secretary Amelia Capone-Muccio

Chairman Senecal called the meeting to order at 6:30 PM at the Wolfeboro Public Library.

Non-Public Session RSA 91-A: 3II

Mr. Owen stated a non-public session is needed to discuss non-public minutes.

Consideration of Minutes

➤ ***January 13, 2010***

Ms. Silk amended page one, to include the following after the first paragraph under A. New Business, *Ms. Silk offered to assist with the joint town project.*

Mrs. Murray noted that the HDC Vice-Chairman provided documents to the Board that she feels should be attached to the minutes.

Mrs. Murray amended page three, the third paragraph to read as follows, *Linda Murray and Marge Webster will discuss Articles I & AA. Linda Murray will discuss Articles D-E & W.*

Mrs. Murray amended page three to move the last sentence before the motion and amended the sentence to read as follows, *Linda Murray left the non-public session at 7:40PM due to a conflict of interest.*

Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the minutes of January 13, 2010 as amended. Member Dave Senecal seconded. Being none opposed, the motion passed.

➤ ***January 20, 2010***

Ms. Silk amended page nine the last paragraph to include the date of voting as March 9, 2010.

Mrs. Murray amended page one under non-public session to state they will discuss minutes.

Mrs. Murray amended page six, the third paragraph and added the following, *Mrs. Murray stated since the Board increased fees this fall it is okay that the Pop Whalen Enterprise fund went over as long as the fund retains prior years' earnings to cover the loss.*

Mrs. Murray amended the second paragraph from the bottom on page six to read, *Mrs. Murray questioned is the new program you installed able to view the 2009 reports and also the 2010 information. This will be a big help to us.*

Mrs. Murray amended page eleven, the third paragraph to read, *Mrs. Murray stated if the land is sold and the new owner submits a plan to the Planning Board prior to the town upgrading the drainage in 2011, the town might be able to have the new owner do or pay for the drainage work.*

Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the minutes of January 20, 2010 as amended. Member Marge Webster seconded. Dave Senecal abstained and all others in favor, the motion passed.

Public Input

Ms. Silk stated thanked John Burt for his years of service on the Budget Committee since 1995, noting he will not be running again this year. She stated that he has done a lot of work on the Committee and he should be acknowledged for such.

Chairman Senecal thanked the Board and members of the public for their concern during his wife's illness.

Paul Panaccione of Trask Mountain read a statement regarding the latest HDC meeting. (*See attached*)

Virginia Panaccione made the following statement:

I wish to briefly announce a new website entirely devoted to Article 9-the Article to abolish the Wolfeboro Historic District Commission. It is www.openvoices.com.

The website was established to inform the voters, all our neighbors and the town of Wolfeboro about the Historic District Commission and the reasons we feel it is essential to abolish the Commission.

Today, you will find on the site: the proposed 40 pages of Preservation Guidelines, background information on the Historic District, letters to the Editor, frequently asked questions about this warrant article. And more will be coming.

The website will be constantly updated with information over the next few weeks to include case histories of residents and Youtube videos of some HDC meetings and much more.

Please visit www.openvoices.com to learn why we need to abolish the Historic District Commission.

Public Hearings

A. Temporary Event Permit Applications

- 1. Brewster Academy to hold On the Green I Arts & Crafts Festival on July 9-11, 2010 (setup on July 8) from 10:00 AM – 5:00 PM on July 9 & 10 and 10:00 AM – 4:00 PM on July 11 on Monument Field.**

Christine Brown joined the Board for discussion and stated they will run the fairs the same as in years past and the field rental fee benefits a local day student scholarship.

Ms. Silk noted the notes on the permit from the Department Heads.

Member Marge Webster moved the Wolfeboro Board of Selectmen to approve the temporary event permit for Brewster Academy to hold On the Green I Arts & Crafts Festival on July 9-11, 2010 (setup on July 8)

from 10:00 AM – 5:00 PM on July 9 & 10 and 10:00 AM – 4:00 PM on July 11 on Monument Field. Sarah Silk seconded. Being none opposed, the motion passed.

2. Brewster Academy to hold Christmas in July Arts & Crafts Festival on July 23-25, 2010 (setup on July 22) from 10:00 AM – 5:00 PM on July 23 & 24 and 10:00 AM – 4:00 PM on July 25 on Monument Field.

Ms. Silk noted the notes on the permit from the Department Heads.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the temporary event permit for Brewster Academy to hold Christmas in July Arts & Crafts Festival on July 23-25, 2010 (setup on July 22) from 10:00 AM – 5:00 PM on July 23 & 24 and 10:00 AM – 4:00 PM on July 25 on Monument Field. Kristi Ginter seconded. Being none opposed, the motion passed.

3. Brewster Academy to hold On the Green II Arts & Crafts Festival on August 13-15, 2010 (setup on August 12) from 10:00 AM – 5:00 PM on August 13 & 14 and 10:00 AM – 4:00 PM on August 15 on Monument Field.

Ms. Silk noted the notes on the permit from the Department Heads.

Member Linda Murray moved the Wolfeboro Board of Selectmen to approve the temporary event permit for Brewster Academy to hold Brewster Academy to hold On the Green II Arts & Crafts Festival on August 13-15, 2010 (setup on August 12) from 10:00 AM – 5:00 PM on August 13 & 14 and 10:00 AM – 4:00 PM on August 15 on Monument Field. Kristi Ginter seconded. Being none opposed, the motion passed.

4. First Congregational Church to hold Sunday Church Services from June 6-October 10, 2010 from 7:00 AM- 8:15 AM at Cate Park.

Jim Christensen, Pastor, joined the Board for discussion and stated he would like to state that it has been a wonderful opportunity to offer this service and they have had 35-90 people attend the service at one time. He noted they do not use any amplification or have music.

Mrs. Murray noted the insurance certificate expired January 1, 2010 and an updated one should be submitted.

Ms. Silk noted the notes on the permit from the Department Heads.

Member Marge Webster moved the Wolfeboro Board of Selectmen to approve the temporary event permit for First Congregational Church to hold Sunday Church Services from June 6-October 10, 2010 from 7:00 AM- 8:15 AM at Cate Park. Kristi Ginter seconded. Being none opposed, the motion passed.

Bulk Vote

A. Property Tax Refunds/Abatements

Approvals

- i. Abatement/Refund #26 Tax Map 172, Lot 10

B. Property Tax Credits/Exemptions

Approvals

- i. 5 Trask Mountain Road Tax Map 35, Lot 9
- ii. 99 River Street Tax Map 205, Lot 3
- iii. 1 Percy Drive Tax Map 147, Lot 12
- iv. 11 Frank Goodwin Road Tax Map 216, Lot 9
- v. 3 Santis Way Tax Map 177, Lot 10-137
- vi. 48 Sewall Road Tax Map 217, Lot 133

Denials

- i. 9 Anangance Lane Tax Map 244, Lot 41
- ii. 502 North Main Street Tax Map 173, Lot 40

C. Intent to Cut Wood or Timber

- i. Stoneham Road Tax Map 155, Lot 4

Mr. Owen added a raffle from the Cub Scouts to the bulk vote noting the request is to have the raffle on February 6, 2010.

Member Marge Webster moved the Wolfeboro Board of Selectmen to approve the Bulk vote items listed above including the raffle permit. Sarah Silk seconded.

DISCUSSION:

Ms. Silk noted they had two Property Tax Credit/Exemption denials.

Members voted and being none opposed, the motion passed.

New Business

A. Sculptures in the Park Program

Mr. Owen stated this was discussed at a previous meeting, but was removed from the Temporary Event permit process and reevaluated by the Director of Parks & Recreation and he provided some guidelines for the event. He stated that the request is ready for approval.

Ms. Silk questioned if an insurance certificate is needed.

Mrs. Murray replied that they planned to use the First Congregational Church's certificate.

Ms. Silk stated #6; permission to place the sculptures on the Grounds of Clark Park, should be done before they hold the event.

Mrs. Murray suggested breaking # 9 into two points as follows: #9 *The Wolfeboro Parks and Recreation Director reserves the right to alter the layout and placement of statues.* #10 *The Wolfeboro Parks and Recreation Director and the Town Manager reserve the right to order the removal of statues.*

Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the Sculpture in the Parks program proposed by Arts on the Edge-Wolfeboro, subject to adherence to the guidelines. Marge Webster seconded. Being none opposed, the motion passed.

B. Signature for Voluntary Deed Restriction at Abenaki Pond Site

Mr. Owen stated the Board previously voted on this, but the minutes did not reflect designating a signer to the document.

Member Kristi Ginter moved the Wolfeboro Board of Selectmen to authorize David W. Owen to sign the Voluntary Deed Restriction for the Abenaki Pond site on behalf of the Board of Selectmen. Sarah Silk seconded. Being none opposed, the motion passed.

C. Summer Rental at the Railroad Station

Mr. Owen stated he has provided a draft advertisement for renting the space occupied by the Wolfeboro Nursery School during the summer months, but he has been advised by the Public Works Director that if the Warrant Article for completing repairs at this location passes, then the space would not be fully available. He also provided a memo from the Wolfeboro Chamber of Commerce indicating interest in the space during that time.

Mrs. Ginter suggested waiting until after Town Vote to discuss this issue.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to table the discussion on summer rental at the Railroad Station until after Town Vote. Marge Webster seconded. Being none opposed, the motion passed.

D. Recording Secretary's position

Mr. Owen stated the Board has received the current Recording Secretary, Terry Tavares's resignation and the former Recording Secretary, Amelia Capone-Muccio, has agreed to fill the position until she moves sometime this summer.

Member Kristi Ginter moved the Wolfeboro Board of Selectmen to table the discussion on hiring a Recording Secretary until further notice. Sarah Silk seconded. Being none opposed, the motion passed.

E. Town Election preparation

The Board agreed to the following schedule for Town Election on March 9th:

- Marge Webster- all day
- Dave Senecal-all day
- Kristi Ginter- 8:00 AM to 3:15 and then will come back before the polls close
- Linda Murray-all day
- Sarah Silk-all day

Mr. Owen provided the Board with updated copies of Warrant Articles 19, 20, 22 and 24 that were amended at the Deliberative Session last evening and questioned if the Board wished to alter their previous recommendations.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to stick with the previous recommendations. Marge Webster seconded. Being none opposed, the motion passed.

F. Board of Selectmen's Rules of Procedure

Mrs. Murray amended page three to remove # 14.

Ms. Silk amended page five as follows; to add # 9 Draft minutes shall be filed with the Town Clerk per RSA 91:A and listed on the website as draft. # 10 Final minutes approved by the Board must be filed with the Town Clerk and posted on the website as approved minutes.

Ms. Webster amended page four, F, "may" to "shall" in the last sentence.

Old Business

Ms. Webster thanked the Department Heads and the public that attended last night's Deliberative Session.

Mrs. Murray thanked Mr. Owen for an outstanding job as well.

Ms. Silk questioned if they would receive a final copy of the Community Center regulations.

Mr. Owen would forward a copy to the Board.

Ms. Silk stated they need to schedule the WCTV program that they do with the Budget Committee.

The Board scheduled such date as February 10, 2010 at 7 PM.

Any Other Business

Mrs. Murray provided copies of the e-mails discussing the Warrant Articles for the record. (*See attached*)

Ms. Webster questioned if the intent is to close the Town Offices during the winter luncheon February 19th.

Mr. Owen replied the intent was not to close and employees would attend such during their lunch break.

Town Manager's Report

Mr. Owen stated the following:

- He has sent the response to the NH Department of Labor inspection report and they have requested Standard Operating Procedures to be incorporated in the Town's Health and Safety Guidelines and such update will be discussed at the Board's next meeting.
- He will be on vacation the first week of March and Mr. Houseman will be Acting Town Manager that week and will be attending the Board meeting.

Committee Reports

Ms. Silk stated the following:

- The Friends of Abenaki met and discussed the next steps for snowmaking and their annual Pancake breakfast fundraiser will be February 27, 2010 from 7:00 AM – 10:00 AM.
- The HHW grant is going in and they receive twenty cents per capita, where other programs only receive twelve cents.
- She and Mrs. Murray attended Primex's Risk Management seminar on Ethics.

Mrs. Murray stated the following:

- Mr. Owen, Ken Marchner, Sarah Silk and herself attended a Milfoil meeting with the Town of Tuftonboro discussing finding an umbrella agency to purchase and operate a harvester to reduce costs and they will meet next Wednesday to discuss the issue further.
- The 250th Anniversary Committee met and is seeking donations in the amount of \$1,000 grand patron, \$500 patron, \$100 friend and \$25 contributor to be made to the Wolfeboro Historical Society.

Ms. Webster stated she attended the Library Trustee's meeting on Monday and discussed many of the items from last night.

Questions from the Press

Ms. Silk noted the following corrections for errors in the Granite State News:

- The article regarding the January 13th meeting discussing the dedication of the Smith River Bridge; it was she and Dave Knox working on that, not Ms. Webster.
- She thanked Kristi Ginter for her years of service, not Mrs. Murray as printed.

Being no further business before the Board, Chairman Senecal entertained a motion to non-public session.

Member Linda Murray moved the Wolfeboro Board of Selectmen to non-public session at 7:27 PM to discuss minutes. Member Marge Webster seconded. Roll call vote: Marge Webster-yes, Sarah Silk-yes, Dave Senecal-yes, Kristi Ginter-yes and Linda Murray-yes, the motion passed.

The Board re-entered public session at 7:40 PM.

Chairman Senecal announced that the Board sealed the non-public minutes of February 3, 2010 by a 2/3rds vote as required by law.

Being no further business before the Board, Chairman Senecal entertained a motion to adjourn.

Member Linda Murray moved the Wolfeboro Board of Selectmen to adjourn at 7:40 PM. Member Marge Webster seconded. Being none opposed, the motion passed.

Respectfully submitted,

Amelia Capone-Muccio

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