

**Wolfeboro Board of Selectmen
Meeting minutes
Approved
September 21, 2011**

Members present: Chairman Sarah Silk, Vice-Chairman Linda Murray, Dave Senecal, Q. David Bowers and Chuck Storm.

Members absent: None.

Staff present: Acting Town Manager Rob Houseman, Finance Director Pete Chamberlin, and Recording Secretary Amelia Capone-Muccio.

Chairman Silk opened the meeting at 6:30 PM.

Non-Public Session RSA 91-A: 3II

Mr. Houseman stated a non-public session is needed to discuss personnel.

Consideration of Minutes

➤ **September 7, 2011**

Chairman Silk amended page three, the third paragraph from the bottom to add the word "statewide" before the word "Pesticide" in the last sentence.

Chairman Silk amended page eight, to amend the second bullet under Chairman Silk's Committee reports to correct the Police Department collected "two, 42 gallon trash bags of medicine".

Mrs. Murray amended page seven, the last paragraph to read as follows: "Mrs. Murray stated that the proposed zoning changes to Route 28 from 109 to 7/11 will be reviewed by the consultant for the Lake Wentworth watershed plan prior to submittal".

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve the minutes of September 7, 2011 as amended. Dave Senecal seconded. Members voted and being none opposed the motion passed.

Public Input

Suzanne Ryan stated in regards to the item on the agenda scheduling the Deliberative Session she would like to provide the following reminders of issues from the past: mistakes posting the Warrant Articles and misprints, delay of Town Report last year. The Board should review the content of what the Departments submit in the town report and she would like to see the pie chart from 2009's report included again.

Mrs. Murray noted that the delay of the report last year was due to the printing company and they will not be using that company this year.

**Public Hearings
Temporary Event Permit Applications**

A. Back Bay Youth Hockey to hold a Race on October 22, 2011 from 8:00 AM to 2:00 PM starting and ending at Pop Whalen Arena using Abenaki Trails.

Chairman Silk opened the Public Hearing.

Cindy White joined the Board for discussion and stated that this is a fundraising event they held last year and are seeking to run it again. She stated they need to request a date change to October 15, 2011 due to scheduling conflicts of other events.

Being no others to speak for or against the request, Chairman Silk closed the Public Hearing.

Chairman Silk noted the insurance certificate expired September 1, 2011 and requested her to provide an updated one to the Town Manager's office prior to the event.

Mrs. Murray questioned if they have a rain date.

Ms. White replied the event is rain or shine.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to approve the temporary event permit request from Back Bay Youth Hockey to hold a Race on October 15, 2011 from 8:00 AM to 2:00 PM starting and ending at Pop Whalen Arena using Abenaki Trails. Chuck Storm seconded. Members vote and being none opposed, the motion passed.

B. A.C.T.S (Winni Paw Station) to hold a fundraiser, canine events, on October 23, 2011, rain date October 30, 2011, at the Nick from Noon to 4:00 PM.

Chairman Silk opened the Public Hearing.

Being no one in attendance to speak for the event and no others to speak for or against the request, Chairman Silk closed the Public Hearing.

Mrs. Murray stated there is no sign off from Parks and Recreation and questioned if they would have any concerns.

Mr. Houseman replied he does not know why there isn't a sign off, but noted the event is being held at the Nick.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to approve the temporary event permit request for A.C.T.S (Winni Paw Station) to hold a fundraiser, canine events, on October 23, 2011, rain date October 30, 2011, at the Nick from Noon to 4:00 PM. Chuck Storm seconded. Members vote and being none opposed, the motion passed.

Bulk Vote

A. Current Use Applications

- i. 343 Stoneham Road Tax Map 138 Lot 6
- ii. 343 Stoneham Road Tax Map 138 Lot 9

B. Notice of Intent to Cut Wood or Timber

- i. McManus Road Tax Map 219 Lot 27

Member Linda Murray moved the Wolfeboro Board of Selectmen to approve the Bulk Vote items A & B above. Dave Senecal seconded. Members vote and being none opposed, the motion passed.

New Business

A. Set date and time for the 2012 Deliberative Session

Chairman Silk stated they have received notification from the Town Clerk requesting to hold the Deliberative Session on Tuesday, February 7, 2012 at 7:00 PM at the Kingswood Art Center, with a snow date of Thursday, February 9, 2012.

Member Linda Murray moved the Wolfeboro Board of Selectmen to approve setting the 2012 Deliberative Session on Tuesday, February 7, 2012 at 7:00 PM at the Kingswood Arts Center with a snow date of Thursday, February 9, 2012. Dave Senecal seconded. Members voted and being none opposed the motion passed.

B. Set date and time of 2012 Town Elections

Chairman Silk stated they have received notification from the Town Clerk requesting to hold the Town Elections on Tuesday, March 13, 2012 from 8:00 AM to 7:00 PM at the All Saint's Church.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to approve setting the 2012 Town Elections on Tuesday, March 13, 2012 from 8:00 AM to 7:00 PM in the undercroft at All Saint's Episcopal Church. Dave Senecal seconded. Members voted and being none opposed the motion passed.

C. Monthly Expenditures and Revenues Report

Pete Chamberlin, Finance Director, joined the Board for discussion and stated that the budget is on an even keel and noted that page 80 of the detail reflects a posting error for the Waste Water Treatment facility that has been corrected. He has also discussed with the Public Works Director that the legal fees in the amount of \$ 8,536.36 needs to be transferred to the Waste Water budget.

Mrs. Murray questioned a posting in the Electric Administration budget.

Mr. Chamberlin replied that they have received a check for damages from the insurance company, but have not paid the actual bill.

D. 2012 Social Services Agencies Funding Requests

Central NH VNA and Hospice \$ 22,000

Bette Coffey, Executive Director, joined the Board for discussion and stated the request is based on usage of Wolfeboro residents and their request decreased. She noted that the cuts to Medicare will significantly impact the elderly and put them at risk.

Appalachian Mountain Teen project \$ 2,400

Dave Lynch, Executive Director, joined the Board for discussion and stated the request is the same as last year and that AMTP provide support to teens suffering in life at no cost.

Mrs. Murray noted she would step down from discussion on this item as she is a member of their Board.

Meals on Wheels \$ 9,000

Cheryl Dempsey, Treasurer, joined the Board for discussion and stated the demand for their services continues to rise.

Mrs. Murray questioned how they plan to make up their deficit.

Ms. Dempsey replied that they have increased fundraising including two upcoming fundraisers at All Saint's Church with a gold and silver buy and a small version of Antiques Roadshow.

Wolfeboro Area Children's Center \$ 20,000

Susan Whiting, Executive Director, joined the Board for discussion and stated the request is the same and the purpose of their facility is to enhance town's well-being by meeting the needs of the children. This funding goes towards the tuition assistance of Wolfeboro's children.

Mrs. Murray stepped down from discussion on this request as she is a member of the Board.

Chairman Silk noted they are requesting the same funds as last year and report low enrollment and staff hours reduced.

Ms. Whiting replied that last year they had private funds donated to help support the local families and keep the community afloat.

Tri-County Community Action Program, Inc. \$ 5,000

Paula Abraham, Contact Manager, joined the Board for discussion and stated 386 residents of Wolfeboro received \$142,000 in fuel assistance and \$ 184,000 in electricity funds and weatherization. They are requesting level funding this year and have appreciated the towns past support.

L.I.F.E Ministries Food Pantry \$ 11,000

Jane Batchelder, Coordinator, joined the Board for discussion and stated they are requesting level funding to the increase in services and are seeing a lot of families with children.

Chairman Silk questioned how their garden did this year.

Ms. Batchelder replied the volunteers for that project did excellent and they provided a tremendous amount of fresh produce to the families in need.

Starting Point \$ 1,751

Suzette Indelicato, Executive Director, joined the Board for discussion and stated the request has decreased due to a decrease in services used by Wolfeboro residents last year.

Red Cross \$ 2866

Chairman Silk noted this is a new request this year and noted no one was present to discuss the request.

Kingswood Youth Center \$ 5,000

Linda Matchett, Executive Director, joined the Board for discussion and stated the request is the same as in the past and although they considered reducing it by 1% as requested, they have lost State funding and were not able to do so. She thanked everyone for supporting the Chili Challenge and they will be holding another fundraiser on the Winnepesaukee Belle on Sunday.

Medication Bridge \$ 1,492

Jack Drinkwater, Coordinator, joined the Board for discussion and stated the request is based on a formula of medicines received by the community and they did not anticipate the growth they had last year. He noted that he and his wife made up the deficit last year as this is an all-volunteer program relying solely on town funding.

Mrs. Murray questioned if they do any fundraising and if any other towns contribute.

Mr. Drinkwater replied they don't and it is an all-volunteer effort.

Northern Human Services \$ 7,449

Chairman Silk stepped down from discussion on this item noting a conflict.

Eve Klotz, Clinical Director, joined the Board for discussion and stated the request is the same as in the past. She stated they are continuing to service as many people as they can with a reduction in staffing due to State funding cuts.

Chairman Silk questioned how they would cover the 2011 deficit.

Ms. Klotz replied with a reduction in staffing.

Wolfeboro Senior Meals \$ 15,000

Rev. Randy Dales joined the Board for discussion and stated the request is the same as last year and this program is important to the community as it not only provides a meal, but socialization. He noted this program was the recipient of the funding from the Festival of Trees last year, which they hope will carry them a few years and although they would like their own center they have decided to hold off until the Town Hall issue is addressed.

Dinner Bell \$ 5,000

Rev. Randy Dales joined the Board for discussion and stated the request is the same as last year. He noted this program was formally run by Tri-County CAP which chose to discontinue the program and now All Saint's has agreed to run this program minus the Administration cost.

Mrs. Murray thanked All Saint's Church for all it does for the community.

Chairman Silk questioned, since they have two programs at the Church have they explored ordering food in larger quantities.

Rev. Dales replied they prefer to keep the programs separate and they do not have storage for large quantities of food.

Caregivers of Southern Carroll County \$ 2,500

Dan Salsgiver, Treasurer, joined the Board for discussion and stated the request is the same as last year and they provide transportation for the community as well as Alton and Ossipee on a volunteer staff.

Chairman Silk questioned how they plan to make up the deficit.

Mr. Salsgiver replied they hope to get donations.

Carroll County Transit \$ 3,000

Ted Laliberte joined the Board for discussion and stated the request is new as they have been slow getting the program going. He stated they are trying to make the program cost efficient and hope to have a better program once DOT approves the fixed route system.

Rev. Randy Dales questioned the number of requests for rides declined.

Mr. Laliberte replied he does not have that figure but could provide it.

Rev. Dales stated he feels it is a good program but has heard that a lot of requests for rides have been declined. He feels the request should be approved based on receiving more information to ensure the program is working.

Mr. Senecal noted that they have not been able to get the fixed-route system working due to a hold up of NH DOT which should alleviate some of the problem.

Mr. Laliberte noted there is a demand for service from Wolfeboro to Conway, which they are not able to accommodate until the route is approved.

Chairman Silk stated that it would be nice if they could accommodate rides to Conway once a month to help out those who need it until they get the other busses running as a temporary solution to the problem.

First Night Wolfeboro \$ 1,000

Pat Manning joined the Board for discussion and stated the request is based on the impact of the economy and the need to keep this community event going.

Mrs. Murray questioned the income vs. expenses report and that it shows they are anticipating a surplus.

Ms. Manning replied that is based on selling all the buttons.

Mrs. Murray stated that they are projecting a \$ 7, 000 surplus and it would be helpful to know the number of buttons sold last year.

Chairman Silk suggested they submit that information to the Town Manager's office.

E. Route 28 Steering Committee-Preliminary recommendations for Center Street Corridor from Route 109A to (but not including) Pickering Corner

Rob Houseman provided an overview of the committee's recommendations outlining the alternatives the committee reviewed from doing nothing to removing buildings to create a line of site at the intersection of Center Street, Lehner Street and Pine Street. The Committee reviewed the following options; Shift intersection, center turn lane, and no build option and recommends the Shift intersection and is seeking the Board's support to move forward with matching grant funding.

Mrs. Murray stated that the recommendations are consistent with feedback from the public forum.

Mr. Houseman stated that the Route 28/ Center Street project was on the 10-year plan for funding from the State but was removed. He stated the town has been working towards getting this program back on the 10-year plan. He stated two forums were held in which they used comments and feedback from those forums. He stated Section 5 was pulled out and the town has requested a Municipally Managed program for this project.

Chairman Silk questioned if the Committee met on August 25th.

Mr. Houseman replied he is not sure of the dates they met, but recalls they met three times. He noted the next phase of the project would be the section from Pickering Corner to the High School and alternatives for the location need to be reviewed such as roundabouts.

Suzanne Ryan questioned if the recommend option will fit with anything done at Pickering Corner.

Mr. Houseman replied it would.

Member Linda Murray moved the Wolfeboro Board of Selectmen to endorse the recommendations of the Route 28 Steering Committee relative to the cross section of Center Street and the proposed intersection upgrades at Lehner, Pine, and Center Streets. Chuck Storm seconded. Members vote and being none opposed, the motion passed.

F. Economic Development Committee's upcoming events.

Mrs. Murray stated the EDC is holding business focus groups on the following dates:

- September 15th 7:00 PM to 8:30 PM at Huggins
- September 22nd 7:00 PM to 8:30 PM at the Kingswood Youth Center
- September 26th 7:00 PM to 8:30 PM at the Wolfeboro Inn
- September 29th 7:00 PM to 8:30 PM at the Wolfeboro Inn
- October 6th TBA
- October 13th TBA
- October 17th TBA

She stated a Commercial Property Open House will be held October 19, 2011 from 8:45 AM to 11:00 AM. The available properties will be toured via Molly the Trolley and realtors will be present.

Mr. Houseman stated the town funded the first phase of a two part study in 2010 and had decided not to move forward with phase two. He stated that Wolfeboro has a lot going on and needs to find a better way to get information out there. The viability of preserving its downtown village is vital; the Planning Board has been working on streamlining the permitting process to help with this.

Any Other Business

Mrs. Murray made the following statement regarding the Town Hall issue:

As you all are aware there have been many articles in the Granite State News and comments made at the Board of Selectmen's meetings questioning the Board's approach to addressing Town Office space. I would like to give my point of view. Selectmen are not elected by a party system. A Selectmen is elected based on questions posed by the Granite State News, questions asked at the Chamber of Commerce's Candidate night, casual conversations with citizens in the supermarket, post office or and places in town. I feel it is important as a Selectmen to explain to the citizens of Wolfeboro his or hers reasons and analysis for supporting a solution to a particular town issue. I see this as being open and straight forward with the public, not politicking. Right now I have not made a decision on Town Office space. I am still in the process of gathering information on possible solutions. I am reviewing and evaluating all the possible solutions presented to the Board of Selectmen. I will review past studies and committee reports whether from a public or private group. I am reviewing past votes on Town Office space. I am collecting information on the County and School District projects to see what impact they may have on the 2011 tax rate. I will review the CIP projects for 2012 then I will read and review information on the economy, interest rates and building costs. Based on citizens' comments to me, my review, evaluation and analysis I will try to make the best possible solution on town office space. When the Board of Selectmen discusses the possible proposals of Town Office space, I will provide the public and my fellow Board members with my analysis and evaluation of the proposal. Only after discussing the different proposals with my fellow Board members and listening to new comments from the public will I then be ready decide on a proposal for a town office warrant for 2012. I do not see this approach as using brute force, but instead I see it as taking the time do the needed analysis so the best possible solution can be presented to the voters.

➤ Resignation of Budget Committee member

Chairman Silk noted Jim Eisenhower has resigned from the Budget Committee and she request Mr. Owen to draft a letter of thanks for his services.

Committee Reports

Mr. Storm stated the Planning Board discussed RSA 674:41 exempting islands from road frontage.

Mr. Bowers reported the Chamber of Commerce is reducing costs and are having trouble gaining membership. They have an opening on the Board of Directors and he attended the dedication of the Mountain View Nursing Home which reported a 3% decrease in expended construction costs.

Mrs. Murray stated the following:

- She also attended the dedication of the Mountain View Nursing Home.
- She attended the Emergency Management meeting.
- The CIP committee was finalizing their spreadsheet and meeting on September 26th.

- Milfoil eradication has finished for the season with 11,120 gallons of Milfoil sent up to Spider Web gardens. She gave a special thank you to Bob and Claudia Shilo of Abenaki Ski Club, Lake Wentworth Assc., Ken Marschner, Kurt Dietzer, Skip Lorimar, Susan Goodwin and Kathy Barnard.

Mr. Senecal reported following:

- He attended the Carroll County Coalition meeting.
- He attended the Emergency Management meeting which addressed an update on the damage by Hurricane Irene.

Chairman Silk stated the following:

- She attended the Emergency Management meeting which provided a report from the Director of the Municipal Electric Department regarding his submittal to FEMA for reimbursement of emergency response costs and an update on the severe vandalism done to substation and that they are hoping to get some help from Public Service.
- The Household Hazardous Waste Collection this past weekend collected \$1,685 from non-members attending the event.
- She referred to an article in the Foster's Daily Democrat in reference to the synthetic drugs being sold as "bath salts" and incidents reported at Portsmouth Hospital and it seems this is a growing concern.

Mr. Bowers added that he is open to any tangible ideas regarding town office space and he is aware money is tight. He is open to any suggestions. He questioned if Suzanne Ryan would volunteer to proof the town report.

Suzanne Ryan declined that offer, but noted that it seems they are coming around full circle regarding the analysis of town office space. She feels it is time to re-evaluate the whole situation including finding rented space for the employees.

Questions from the Press

Tom Beeler of the Granite State News requested a copy of the EDC Commercial property tour flyer.

Peter Pijoan questioned where the trolley would pick up people for the tour.

Mr. Houseman replied at the Library.

Being no further business before the Board, Chairman Silk entertained a motion to non public session.

Member Chuck Storm moved the Wolfeboro Board of Selectmen to enter non-public session at 8:50 PM to discuss personnel. Dave Seneca seconded. Roll call vote: Sarah Silk-yes, Dave Senecal-yes, Dave Bowers-yes, Chuck Storm-yes and Linda Murray-yes, the motion passed.

The Board re-entered public session at 10:04 PM.

Chairman Silk stated the non-public session minutes of September 21, 2011 were sealed by a 2/3rd's vote as required by law.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to adjourn at 10:05 PM. Member Linda Murray seconded. Being none opposed, the motion passed.

Respectfully submitted,

Amelia Capone-Muccio

Recording Secretary