

**Wolfeboro Board of Selectmen
Meeting Minutes
Approved
October 8, 2014**

Members present: Chairman Linda Murray, Vice-Chairman Sarah Silk, Dave Bowers, Dave Senecal and Brad Harriman.

Members absent: None.

Staff present: Town Manager David W. Owen, Finance Director Pete Chamberlin, Public Works Director Dave Ford and Recording Secretary Amelia Capone-Muccio.

Chairman Murray opened the meeting at 6:34 PM.

Non-Public Session

None.

2015 Budget Hearings

a. Economic Development Committee-1-46520

Kathy Eaton, Chair, addressed the Board to review the proposed budget.

Ms. Silk questioned line 1-46520.810 and the increase.

Mrs. Eaton replied that they expect to have expenses related to the business relocation and expansion plan as part of the program but not covered in that cost and this was the best line to budget for such costs as they are unknown at this time.

**b. Department of Public Works
Administration-1-43110**

Dave Ford addressed the Board.

Ms. Silk questioned line 1-43110.311 consultants to date.

Mr. Ford replied that the line is typically used for permitting but noted that the budget is going to be over in other areas and this line will be used to help offset that.

Chairman Murray noted line 1-43110.550 printing is always over.

c. Highways & Streets-1-43120

Ms. Silk questioned line 1-43120-341 telephones and the increase.

Mr. Chamberlin replied that two new phones lines were needed as well as two static ip lines.

Chairman Murray asked for clarity on the sweeper.

Mr. Ford replied that it is in the CIP, but he is not clear on how to proceed as the sweeper is a Warrant Article purchase, but the lease payment is in the O & M budget.

Mr. Owen suggested they revisit this item for clarity on the Warrant Article.

Mr. Senecal questioned if any further discussion on LED street lighting, noting they saved a lot of money switching to the dark sky lights in Ossipee.

Mr. Owen replied there are some funds available from RGGI, managed by the NH Electric Co-op, for \$15,000 this year which has been referred to the School Districts as the Town does not have any projects ready.

Chairman Murray questioned the line for 1-43120.411 Oil & Heat as she is looking for the savings by switching to the pellet boiler.

Mr. Ford replied that the 2013 figures are not going to be an accurate comparison in this budget as the garage was out of commission most of that season due to the fire.

d. Garage 1-43191

Ms. Silk questioned the increase in the telephone line.

Mr. Chamberlin replied two fuel tanks needed monitoring lines, plus an additional static line was added.

Chairman Murray noted line 1-43191-435 Building Maintenance expense and if this was the area he planned to save funds from.

Mr. Ford replied yes.

Ms. Silk questioned line 1-43191-636 Diesel fuel.

Mr. Ford replied that the line was cut last year, and they have requested the same number of gallons it is just the price is higher. He noted they do use the fuel for rented equipment as well.

Mr. Owen replied he adjusted the line based on usage.

Ms. Silk questioned the to date expense in line 1-43191-720 buildings.

Mr. Ford replied this is another line he is holding to offset his budget overage.

e. Buildings & Grounds-1-43192

Chairman Murray questioned the expense to date in line 1-43192-311 consultants.

Mr. Ford replied this is another area that is on hold to offset the budget.

Chairman Murray questioned line 1-43192-380 outside services and the cost to clean the dockside restrooms is \$8,648?

Mr. Ford replied yes.

Chairman Murray questioned line 1-43192-410 the lights for Depot Square and noted they are listed in another budget as well.

Mr. Ford clarified they are two different sets of lights at Depot Square paid from two different budgets.

Chairman Murray questioned line 1-43192-431 grounds maintenance and what the \$11,000 for Mast Landing/Libby Museum is for.

Mr. Ford replied it is work only for the boat ramp across from the Libby Museum that will be done after Thanksgiving.

f. Sanitation
Solid Waste Disposal Facility-1-43240

Chairman Murray questioned line 1-43240-140 overtime.

Mr. Ford replied the overtime is used in this budget mostly for snow removal.

Chairman Murray questioned line 1-43240-311 consultants and the DES requirement.

Mr. Ford replied that it is a new requirement.

Chairman Murray suggested including the revenue information in the budget.

Ms. Silk noted line 1-43240-491 Household Hazardous Waste should be 70% not 60% in the notation. She questioned the lack of use of 1-43240-810 Travel & Meetings.

Mr. Ford replied they use the town vehicle now.

g. Sewage Collection 4-43260

Chairman Murray questioned line 4-43260-680 Safety Equipment and the expenditure to date.

Mr. Ford replied that it is used to purchase the boots and winter gear.

h. Waste Water Treatment 4-43263

No comments

i. Technology Sewer

None

j. Distribution Service 2-43320

Ms. Silk questioned line 2-43320-311 the water ordinance update.

Mr. Ford replied the Town is due for a water ordinance update as recommended by Underwood Engineers.

Ms. Silk questioned line 2-43320-350 medical services & alcohol testing.

Mr. Ford replied that it is a random test pool.

Ms. Silk questioned line 2-43320-680 safety equipment, the increase.

Mr. Owen replied it is based on last year's expense.

k. Treatment Plant 2-43350

Chairman Murray questioned line 2-43350-311 Consultants, the Asset Management plan and if they have already spent some funds.

Mr. Ford replied they had some grants funds and encumbered some funds but the next step is to do the long-term plan.

Chairman Murray questioned line 2-43350-820 Professional Development.

Mr. Ford replied that a staff member was not able to attend the National Conference due to the amount of projects going on.

l. Technology Water

None.

m. Capital Outlay

General Fund

- Priority #2 1-49613-736 BMP Lake Wentworth \$15,000
- Priority #1 1-49615-762 Build a storage room for files \$40,000

Chairman Murray questioned if the storage room could be phased and done over 2 years.

Mr. Ford replied yes.

Water Fund

- Priority #2 2-49615-762 Grove Street Water Main \$90,000
- Priority #1 2-49615-761 Water Department Crew Truck \$30,000

➤ **Other Business**

Chairman Murray stated the Board has received a request from Josephine Amatucci requesting to be on the Board of Selectmen Agenda to discuss a proposal to do away with the Police Commission. She asked the Board if they wished to address this request.

The Board of Selectmen agreed they do not wish to discuss a proposal to do away with the Police Commission on their Agenda.

Being no further business before the Board, Chairman Murray entertained a motion to adjourn.

Member Dave Bowers moved the Wolfeboro Board of Selectmen to adjourn at 7:50 PM. Member Brad Harriman seconded. Being none opposed, the motion passed.

Respectfully submitted,
Amelia Capone-Muccio
Recording Secretary