

**Wolfeboro Board of Selectmen
Meeting Minutes
Approved
February 6, 2014**

Members present: Chairman Sarah Silk, Vice-Chairman Linda Murray, Dave Bowers
Dave Senecal.

Members absent: Brad Harriman

Staff present: Town Manager David W. Owen, Finance Director Pete Chamberlin,
Parks & Recreation Director Ethan Hipple, Public Works Director
Dave Ford and Recording Secretary Amelia Capone-Muccio.

Chairman Silk opened the meeting at 6:30 PM. She stated due to the weather the meeting was postponed until this evening and Mr. Harriman was not able to attend as he had to attend the Ossipee Budget Committee meeting.

She also stated she would like to send a letter of thanks to Steve Guyer from the Kingswood Regional High School for ensuring the 2014 Deliberative Session was broadcasted live.

Non-Public Session

Mr. Owen stated a non-public session is needed to discuss litigation.

Consideration of Minutes

➤ **1/22/14**

Linda Murray amended page 1 to the following after the second paragraph under Public Input: Suzanne Ryan was pleased to hear Mr. Owen already did it.

Chairman Silk amended page 1, to add the following at the bottom of the page: The construction Ms. Amatucci spoke of is actually renovation and to see the 2/6/14 minutes for further details the attachments would be included. (See attached 2 pages)

Member Dave Bowers moved the Wolfeboro Board of Selectmen to approve the minutes of January 22, 2014 as amended. Linda Murray seconded. Members voted, and being all in favor, the motion passed.

Public Input

Suzanne Ryan stated that a comment was made at the Deliberative Session regarding the bonding rates for the \$3 million dollar proposed Town Hall renovation and that we should take advantage of the low interest rates. She wanted to clarify that she contacted the Municipal Bond Bank and the interest rates for 2014 will be on track with other years and predicting a higher rate than 2013. She felt the statement made by a Wolfeboro Resident at the Deliberative Session was misleading the public and that the 1-11/2% quoted is incorrect.

Chairman Silk stated regardless of the interest rate it still would be a shame to throw away \$750,000.

Public Hearings

➤ **Temporary Event Permits**

- A. All Saints Episcopal Church to hold its 53rd Summer Fair on July 19, 2014 from 10:00 AM to 2:00 PM at 258 South Main Street.**

Chairman Silk opened the public hearing.

Harry Liedtke addressed the Board and stated they are requesting to hold this annual event as in years past.

Being no others to speak for or against the request, Chairman Silk closed the public hearing.

It was moved by Linda Murray and seconded by Dave Bowers to approve the issuance of a Temporary Event Permit to All Saints Episcopal Church to hold its 53rd Summer Fair on July 19, 2014 from 10:00 AM to 2:00 PM at 258 South Main Street. Members voted and being none opposed, the motion passed.

- B. First Congregational Church, UCC to hold Easter Sunrise Service on April 20, 2014 from 5:00-7:00 AM at Albee Beach.**

Chairman Silk opened the public hearing.

Bob Coolidge, Church Deacon, addressed the Board and stated they have held this event the last two years and it is a popular event.

Being no others to speak for or against the request, Chairman Silk closed the public hearing. She noted the notes on the permit.

It was moved by Dave Senecal and seconded by Dave Bowers to approve the issuance of a Temporary Event Permit to First Congregational Church, UCC to hold Easter Sunrise Service on April 20, 2014 from 5:00-7:00 AM at Albee Beach. Members voted and being none opposed, the motion passed.

- C. First Congregational Church, UCC to hold worship services on Sunday from June 1 through September 28, 2014 from 7:00-8:15 AM at Cate Park.**

Chairman Silk opened the public hearing.

Bob Coolidge, Church Deacon, addressed the Board and stated they are requesting to hold this event the same as in years past.

Being no others to speak for or against the request, Chairman Silk closed the public hearing. She noted the notes on the permit.

It was moved by Linda Murray and seconded by Dave Bowers to approve the issuance of a Temporary Event Permit to First Congregational Church, UCC to hold to hold worship services on Sunday from June 1 through September 28, 2014 from 7:00-8:15 AM at Cate Park. Members voted and being none opposed, the motion passed.

D. Hospital Aid Association, Inc. to hold the 77th Hospital Aid Street Fair on August 1 & 2, 2014 (tents erected July 27th, cleanup completed August 4th) from 10:00 AM-10:00 PM at Monument Field.

Chairman Silk stepped down from discussion and vote noting a conflict.

Vice-Chair Murray opened the public hearing.

Jane and Bob Wass addressed the Board and noted this will be their 12th year co-chairing the event and that raises money for patient care at Huggins Hospital.

Being no others to speak for or against the request, Vice-Chair Murray closed the public hearing. She noted the notes on the permit.

It was moved by Dave Bowers and seconded by Dave Senecal to approve the issuance of a Temporary Event Permit to the Hospital Aid Association, Inc. to hold the 77th Hospital Aid Street Fair on August 1 & 2, 2014 (tents erected July 27th, cleanup completed August 4th) from 10:00 AM-10:00 PM at Monument Field . Members voted Sarah Silk-abstained and being none opposed, the motion passed.

Bulk Vote

A. Weekly Manifests:

1. Manifest dated January 31, 2014
2. Manifest dated February 7, 2014

B. Tax Abatements/ Refunds

Approvals

- i. 4 Lark Street (2011) Tax Map 126, Lot 39
- ii. 4 Lark Street (2012) Tax Map 126, Lot 39
- iii. 4 Lark Street (2013) Tax Map 126, Lot 39
- iv. 70 Churchill Road (2012) Tax Map 221, Lot 9
- v. 70 Churchill Road (2013) Tax Map 221, Lot 9
- vi. 352 Sewall Road Tax Map 241, Lot 7
- vii. 838 Center Street #12 A Tax Map 102, Lot 8-12A
- viii. 65 Heath Trail (2012) Tax Map 220, Lot 13
- ix. 65 Heath Trail (2013) Tax Map 220, Lot 13
- x. 458 Center Street (2011) Tax Map 148, Lot 12
- xi. 17 Stephenson Road (2012) Tax Map 244, Lot 19
- xii. 17 Stephenson Road (2013) Tax Map 244, Lot 9

C. Notices of Intent to Cut Wood or Timber

- i. York & Jonathan Hersey Roads Tax Map 111, Lot 2
- ii. Haines Hill Road Tax Map 45, Lot 5

D. Raffle Permits

- i. Friends of Abenaki
- ii. Hospital Aid Association, Inc.

It was moved by Dave Senecal for the Wolfeboro Board of Selectmen to approve the Bulk Vote as listed. Linda Murray seconded. Members voted, all in favor, the motion passed.

Appointments

A. Energy Committee

Steve Day addressed the Board and stated he would like to be re-appointed to this committee.

It was moved by Dave Senecal and seconded by Linda Murray to appoint Steve Day to the Town's Energy Committee for a term to expire April 30, 2015. Members voted and being none opposed, the motion passed.

B. Forest Fire Wardens

Mr. Owen stated this an annual routine to appoint the Fire Chief, Assistant Chief and full-time firefighters as Fire Wardens or Deputy Fire Wardens pursuant to RSA 227-L:7.

It was moved by Dave Senecal and seconded by Dave Bowers to appoint the Fire Chief, Assistant Chief and full-time firefighters as Fire Wardens or Deputy Fire Wardens pursuant to RSA 227-L:7. Members voted and being none opposed, the motion passed.

New Business

A. Lease Agreement with the Wolfeboro Co-operative Nursery School, Inc.

Krista Marschner addressed the Board to state that the school just celebrated its 60th year and believes they have been located at the Railroad Station since the 1960's. She stated the school appreciates the use of the space.

Chairman Silk noted the 2014 to 2017 lease agreement has a \$10 per month increase over the three years.

It was moved by Dave Bowers and seconded by Linda Murray to approve and sign the lease agreement with the Wolfeboro Cooperative Nursery School, Inc. for a 3-year term, beginning September 2, 2014 and ending June 15, 2017.

B. Prior Years' Appropriation Carry-overs

Mr. Chamberlin addressed the Board regarding the list he submitted of the prior years' appropriations that are requested to be carried over to 2014. He did question if any of the Town Hall improvements needed to be carried over.

Chairman Silk noted the windows painting still needs to be completed.

It was moved by Linda Murray and seconded by Dave Bowers for the Wolfeboro Board of Selectmen to approve the list of Prior Years' appropriations to be carried over into 2014 as prepared by Finance Director Peter Chamberlin in his memorandum dated January 31, 2014. Members voted and being none opposed, the motion passed.

C. Fundraising Update on Abenaki Lodge

Parks and Recreation Director Ethan Hipple and member of the Friends of Abenaki Bill Swaffield addressed the Board.

Mr. Hipple stated the department has been working with the Friends of Abenaki on the design of the new lodge and part of the Friends' efforts is to help raise half the cost of the new building and they have already held their first fund-raising event.

Mr. Swaffield stated they held a first ever ski-a-thon and are pleased to report they earned \$20,000.

Chairman Silk commended all the skiers that attended that event.

Mr. Hipple noted the top fundraisers of the event, Kevin French, Steven Girard and Charlie Arinello.

Mr. Swaffield stated the next fundraiser is the ever popular Pancake breakfast which will be at Garwoods Restaurant on Saturday, March 1st from 7 AM to 10 AM.

Mr. Hipple also reminded the public that will be part of Winter Carnival week with plenty of activities scheduled for the week and to check the town website for more details.

D. Approval of Sewer Easements with Brewster Academy

Mr. Owen stated that Attorney Walker was not able to attend this meeting, but he explained that swapping the sewer easements with allow Brewster Academy to relocate the Town's existing sewer line to accommodate improvements at Anderson Hall.

It was moved by Linda Murray and seconded by Dave Senecal to approve and sign the easement deed conveying to Brewster Academy the existing sewer easement over Tax Map 218-150 (Anderson Hall at 205 South Main Street) as shown on a plan of land entitled "Existing Conditions, Proposed Sewer Easement & Lot Merger Plan Prepared for Brewster Academy, Anderson Hall, 205 South Main Street, Wolfeboro, New Hampshire, Tax Map 218-150" dated October 9, 2013 and to approve and sign the Real Estate Transfer Tax Declaration of Consideration thereto. Members voted and being none opposed, the motion passed.

It was moved by Linda Murray and seconded by Dave Bowers to accept the 20' wide sewer easement being granted to the Town from Brewster Academy as shown on the plan of land entitled "Existing Conditions, Proposed Sewer Easement & Lot Merger Plan Prepared For Brewster Academy, Anderson Hall, 205 South Main Street, Wolfeboro, New Hampshire, Tax Map 218-150" dated October 9, 2013 and to approve and sign the Real Estate Transfer Tax Declaration of Consideration thereto. Members voted and being none opposed, the motion passed.

E. Milfoil Grant

Kathy Barnard addressed the Board and stated NH DES awarded a grant for Milfoil control activities in the amount of \$ 13, 134, which is more than last year and will help offset their \$38,700 budget.

It was moved by Dave Bowers and seconded by Dave Senecal to accept NH DES funds and to enter into a contract with the Department of Environmental Services; and to further authorize the Town Manager to execute any documents which may be necessary for this contract. Members voted and being none opposed, the motion passed.

F. Sale of DASH 1

Mrs. Murray stated that when the Milfoil Joint Board was established each Town estimated the number of days each Town would use the DASH units and at that time it was estimated to be 72 days but over the last few years the number of days of use has decreased. The Milfoil Joint Board decided to put DASH 1 out to bid. John Jude (individual who has been renting the use of DASH 1) exceeded the minimum bid requirement. She noted the other two towns have already agreed to sell the unit.

Mr. Owen concurred with Mrs. Murray statements. The Milfoil Joint Board has agreed to sell the unit as it was determined, based on its use, it is not needed.

Mr. Owen concurred with Mrs. Murray statements and the joint board has agreed to sell the unit as it was determined based on use it is not needed with the concurrence of the three Town's Select Boards.

Mrs. Murray also noted that Peter Jensen, Joint Milfoil Board member for the Town of Moultonborough passed away unexpectedly last evening and he will be sorely missed.

It was moved by Dave Senecal and seconded by Dave Bowers to approve the sale of DASH 1 per the purchase offer received by the Milfoil Joint Board. Members voted and being none opposed, the motion passed.

G. Warrant for State Election on March 11, 2014

Mr. Owen stated in addition to the Town and School election a State Election will also be held for the vacant seat of Ray Burton.

It was moved by Linda Murray and seconded by Dave Senecal to approve and sign the warrant for the State Election on March 11, 2014. Members voted and being none opposed, the motion passed.

Old Business

Chairman Silk noted the Fire Department has approved the tours of Brewster Hall as requested at the previous Board meeting.

Committee Reports

Mrs. Murray stated she attended the Joint Milfoil Committee meeting.

Mr. Senecal stated he attended the Carroll County Transit meeting and the ridership of the buses is increasing. He noted that the Ledges and Christian Ridge are using the buses once a week for an out of town trip to Rochester.

Any Other Business

Dave Ford addressed the Board with regards to a water main break yesterday on Forest Road in the area of Berrywood and Partridge Drive. He stated the repair was made by noon time but did cause disruption in service including dirty water.

Chamber of Commerce

Mrs. Murray announced Candidates night is February 12th at the Wolfeboro Public Library at 5:30 PM for just the contested seats.

Public Comment

None.

Questions from the Press

None.

Being no further business before the Board, Chairman Silk entertained a motion to enter non-public session.

Member Linda Murray moved the Wolfeboro Board of Selectmen to enter non-public session at 7:15 PM to discuss litigation. Dave Bowers seconded. Roll call vote: Sarah Silk-yes, Dave Bowers-yes, Dave Senecal-yes and Linda Murray-yes, the motion passed.

The Board re-entered public session at 8:09 PM.

Chairman Silk stated the non-public session minutes of February 6, 2014 were sealed by a 2/3rds vote as required by law.

Being no further business before the Board, Chairman Silk entertained a motion to adjourn.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to adjourn at 8:10 PM. Member Dave Bowers seconded. Being none opposed, the motion passed.

Respectfully submitted,
Amelia Capone-Muccio
Recording Secretary

David Owen

From: Robert Houseman
Sent: Wednesday, February 05, 2014 11:31 AM
To: David Owen
Subject: Comments from last night
Attachments: Gilford_Police_Department_Renovation_and_Addition.pdf

Dave:
Gilford's plan is renovate and change the entrance to the police station.

The warrant article is:

ARTICLE 9: Shall the Town vote to raise and appropriate the sum of one million two hundred thirteen thousand dollars, (\$1,213,000), gross budget, for improvements to the Police Station; and to authorize the issuance of not more than one million two hundred thirteen thousand dollars, (\$1,213,000), of bonds or notes in accordance with the provisions of the Municipal Finance Act, (RSA 33); and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon? (This is a special warrant article.) (3/5 Vote Required)
(Recommended by the Board of Selectmen by a vote of 3 to 0)
(Recommended by the Budget Committee by a vote of 12 to 0)

The project scope is provided in the attached presentation. This is not new construction or a 10,000 Sq Ft project.

Robert T. Houseman

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2-6-14
B.O.S.
minutes

GILFORD POLICE
DEPARTMENT RENOVATION
AND ADDITION

