

**Wolfeboro Board of Selectmen
Meeting Minutes
2010 Budget Hearings
October 29, 2009**

Members present: Chairman Dave Senecal, Sarah Silk, Linda Murray and Marge Webster.

Members absent: Vice-Chairman Kristi Ginter

Staff present: Town Manager David W. Owen, Finance Director Pete Chamberlin and Recording Secretary Amelia Capone-Muccio.

Chairman Senecal called the meeting to order at 6:30 PM at the Wolfeboro Public Library.

Economic Development

Frank Giebutowski joined the Board for discussion and stated some of the funding for line **1-46520.311** consultants was coming from the Planning Board budget in the amount of \$3,000.

Mrs. Murray stated the October 20, 2009 minutes reflect that funding should have been removed from the consultant line **1-41304.311** consultants, but questioned if it had been transferred to the EDC budget. She suggested they verify such with Mr. Houseman.

Mr. Owen called Mr. Houseman and confirmed that \$3,000 should be transferred from the Planning Board line **1-41304.311** consultants to line **1-46520.311** consultants in the EDC budget.

Mr. Giebutowski stated last year the EDC tried to raise funds to complete the first phase of the Strategic Plan, but have been unable to raise anymore than \$1,500.

Ms. Webster questioned if he would like to change the request to complete phase one, minus the funding received from raised funds and Planning Board contribution.

Mr. Giebutowski agreed.

Member Linda Murray moved the Wolfeboro Board of Selectmen to change line 1-46520.311 consultants in the EDC budget to \$8,000. Sarah Silk seconded. Members voted and being none opposed, the motion passed.

Technology Budget

Peter Chamberlin and David Wells joined the Board for discussion.

Mr. Chamberlin stated the Information Systems Advisory Committee felt that it would be easier to budget for technology items if those items were centralized into a Technology Budget. He stated the budget includes an inventory of the current systems.

Mrs. Murray suggested that each Department review this budget to be sure all requests have been included.

Mr. Owen replied the budget was provided to them at the last Department Head meeting for review.

Mrs. Murray questioned leaving some of the Police Department items in their budget.

Mr. Chamberlin replied they are replacing four PC's and have their own technology firm who maintains their software. He stated he does have a wish list item for this budget of \$5,000 to hire a consultant to look at the town's software to find out what is compatible and intergratable in order to make the systems integrated for the future.

Mr. Wells stated at this time the town does not have standards for integrating or what to purchase and having the inventory reviewed would help get a handle on it.

Member Marge Webster moved the Wolfeboro Board of Selectmen to add \$5,000 to line 1-41990.311 consultants in the Technology budget. Dave Senecal seconded. Members voted and being none opposed, the motion passed.

Revisit List

The Board reviewed the Revisit list and made the following changes to the budget.

Member Linda Murray moved the Wolfeboro Board of Selectmen to change line 1-42200.610 general operating supplies in the Fire/Rescue budget to \$ 6,000. Sarah Silk seconded. Members voted and being none opposed, the motion passed.

Chairman Senecal stated in regards to phones in general and he suggested the town look into getting rid of the antiquated phone system to something that would provide them with voicemail.

Mr. Chamberlin replied he is currently working on an RFP for voice over Internet services and could include such in that request.

Member Linda Murray moved the Wolfeboro Board of Selectmen to change line 1-44140.350 Medical services in the Animal Control budget to \$3,540 for rabies and Hepatitis B shots. Marge Webster seconded. Members voted and being none opposed, the motion passed.

Mr. Chamberlin stated in regards to line 1-43120.341 telephones in the Highway and Streets budget, he had discussed the problem with Nextel and determined that it seems that the employees have gone over the allotted usage for the phones.

Mr. Owen stated they have discussed a solution within the department by encouraging them to use the radio system rather than the phones. He stated in regards to line 1-43120.410 electricity in the same budget and the inquiry as to if high efficiency lighting for the street lights would be more economical, he discussed such with the Director of Operations of the MED and he advised him those lights cost \$800 a piece and have a 20 year payback. He stated that the Department is currently changing over all the streetlights from Mercury Vapors to High Pressure Sodium, which is the industry standard.

Member Linda Murray moved the Wolfeboro Board of Selectmen to change line 1-41503.114 hourly wages in the Highway and streets budget to reflect a 2.5% wage increase, \$1,968. Sarah Silk seconded. Members voted and being none opposed, the motion passed.

Mrs. Murray stated in regards to the wish list requests for Highway and Streets for a full and part time maintenance person, she does not know how they would be able to perform the duties without a truck and it is not clear what hours they would work. She suggested staying with the Town Manager's recommendation on line 1-41501.114 hourly wages of 1.5 hours additional per week in the Assessing budget.

Ms. Silk questioned if the Assessing Clerk could work longer on the day Mr. Wiley requested and work less on another day to make up the difference.

Member Linda Murray moved the Wolfeboro Board of Selectmen to keep line 1-41501.114 hourly wages to what the Town Manager suggested. Sarah Silk seconded. Members voted and being none opposed, the motion passed.

Member Linda Murray moved the Wolfeboro Board of Selectmen to change line 1-41401.117 part time wages in the Town Clerk's budget to \$ 4,693. Sarah Silk seconded. Members voted and being none opposed, the motion passed.

Member Marge Webster moved the Wolfeboro Board of Selectmen not to add funding for an Administrative Assistant in line 1-45500.117 part time wages in the Library budget. Linda Murray seconded. Members voted and being none opposed, the motion passed.

Mr. Chamberlin stated line 1-41941.750 machinery & equipment is to for 2 dehumidifiers and a/c repairs.

Mrs. Murray stated the budget needs backup to reflect such.

Member Linda Murray moved the Wolfeboro Board of Selectmen to change line 1-41305.320 legal in the Planning Board budget to \$ 10,000. Sarah Silk seconded. Members voted and being none opposed, the motion passed.

Member Linda Murray moved the Wolfeboro Board of Selectmen to change line 1-46304.321 legal in the Zoning budget to \$ 10,000. Sarah Silk seconded. Members voted and being none opposed, the motion passed.

Mr. Owen stated that in regards to line 1-41306.320 legal for the Historic District Commission budget, the Attorney stated he is not able to predict any costs for such line.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to change line 1-41306.320 legal in the HDC budget to \$ 900. Dave Senecal seconded. Members voted and being none opposed, the motion passed.

Member Linda Murray moved the Wolfeboro Board of Selectmen to change line 1-42400.112 clerical salaries in the Code Officer budget to \$ 18,409. Sarah Silk seconded. Members voted and being none opposed, the motion passed.

Member Linda Murray moved the Wolfeboro Board of Selectmen to change line 1-42400.320 legal in the Code Office budget to \$ 10,000. Dave Senecal seconded. Members voted and being none opposed, the motion passed.

Mr. Owen stated in regards to the Code Office new vehicle purchase, they provided updated information on a lease purchase and will remove that request from the Capital Outlay and put it into the Operating Budget. He would forward the information to the Board to be discussed at their meeting next week.

Mrs. Murray stated Mr. Owen did an excellent job reducing the Capital Outlay budget she had one more that she feels should be voted on by the taxpayers and that was the \$70,000 for Dockside upgrades.

Member Linda Murray moved the Wolfeboro Board of Selectmen to move line 1-449182.710 Dockside upgrade/repair for \$ 70,000 to a Warrant Article. Sarah Silk seconded. Members voted and being none opposed, the motion passed.

Member Linda Murray moved the Wolfeboro Board of Selectmen to reduce line 1-45201.434 office equipment in the Culture and Recreation budget by \$200. Dave Senecal seconded. Members voted and being none opposed, the motion passed.

Member Linda Murray moved the Wolfeboro Board of Selectmen to reduce line 1-45201.810 travel and meetings in the Culture and Recreation budget to \$ 1,885. Marge Webster seconded. Members voted and being none opposed, the motion passed.

Member Linda Murray moved the Wolfeboro Board of Selectmen to add a line 1-44177.830 Carroll County Transit in the Agencies budget for \$ 3,000. Marge Webster seconded. Members voted, Dave Senecal abstained and being none opposed, the motion passed.

Member Marge Webster moved the Wolfeboro Board of Selectmen to remove the following requests, line 1-44172.830 Greater Wakefield Resource Center for \$500, line 1-44173.830 Congregational Church for \$15,000 and line 1-44176.830 CASA for \$500 in the Agencies budget. Linda Murray seconded. Members voted and being none opposed, the motion passed.

Mrs. Murray stepped down as a member of the Board to speak on behalf of the Wolfeboro Area Children Center. She stated she spoke to the Director today about increasing their request to offset the funding they would not be receiving from the State, but the Director informed her that they are fine with the request they had made to the town and have applied for grants and will fundraise to cover that loss.

Other Business

Ms. Silk asked for clarity on the information in the Granite State News today on hiring a mediator for the Historic District Commission and the North Wolfeboro Association. She stated she did not understand the Board agreed that the North Wolfeboro Association was included in that request.

Mrs. Murray agreed it does not state anywhere in the minutes of that meeting to include the North Wolfeboro Association.

Mr. Owen provided a copy of the memo sent to Bernard Waugh, Esq. soliciting his services.

Mrs. Murray stated that he should review the recent meeting of 10/22/2009.

Mr. Owen would have a revised letter submitted to include that request and remove the reference to the North Wolfeboro Association.

Mrs. Murray questioned if Mr. Owen has received a petition.

Mr. Owen replied he has not.

Mrs. Murray stated the minutes of that same meeting state a petition was received.

Being no further business before the Board, Chairman Senecal entertained a motion to adjourn.

Member Linda Murray moved the Wolfeboro Board of Selectmen to adjourn at 8:29 PM. Member Dave Senecal seconded. Member voted and being none opposed, the motion passed.

Respectfully submitted,

Amelia Capone-Muccio

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