

**Wolfeboro Board of Selectmen
Meeting Minutes
2010 Budget Hearings
October 27, 2009**

Members present: Chairman Dave Senecal, Linda Murray, and Marge Webster.

Members absent: Vice-Chairman Kristi Ginter and Sarah Silk

Staff present: Town Manager David W. Owen, Finance Director Pete Chamberlin, Director of Public Parks and Recreation Ethan Hipple and Recording Secretary Amelia Capone-Muccio.

Chairman Senecal called the meeting to order at 6:00 PM at the Wolfeboro Public Library.

Patriotic Purposes

Jeff Adjutant joined the Board for discussion and explained the only increase in the budget is the cost of the POW and NH State flags. He reviewed the breakdown of the budget with the Board.

Ms. Webster questioned why nothing has been expended to date.

Mr. Adjutant replied that they typically submit the bill after Veteran's Day, but due to a request of the Finance Director, the submitted the bill last week.

Conservation Commission

Dan Coons joined the Board for discussion.

No comments made.

Culture and Recreation

Mr. Hipple joined the Board for discussion.

Administration

Mrs. Murray questioned line 1-45201.117 part time wages and how he came up with \$15.37.

Mr. Hipple replied that was her existing rate for the Planning Department and they hired at that rate.

Ms. Webster questioned line 1-45201.380 the \$15,000 for consulting fees.

Mr. Hipple replied that funding was moved to Capital Outlay.

Mrs. Murray questioned line 1-45201.434 office equipment and line 1-45201.440 rentals & leases and if repair funding is needed, since they have a service contract.

Mr. Chamberlin replied he would look into such.

Mrs. Murray questioned the chairs in line 1-45201.750 furniture and fixtures.

Mr. Hipple replied they are for the meeting table.

Mrs. Murray questioned the large increase in line 1-45201.810 travel and meetings.

Mr. Hipple replied it includes travel for the assistant to some of the conferences as well.

Mrs. Murray stated she would like to revisit this line due to the increase in this budget as a place to reduce.

Maintenance

Mrs. Murray questioned why the funding for the Tree Warden was not included in line 1-45202.341 outside services.

Mr. Hipple was not aware he received a stipend and would clear that up.

Member Linda Murray moved the Wolfeboro Board of Selectmen to add \$500 to line 1-45202.341 outside services for the Tree Warden stipend. Dave Senecal seconded. Members voted and being none opposed, the motion passed.

Mrs. Murray questioned the decrease in request vs. what has been spent in line 1-45202.412 water.

Mr. Hipple replied it is based on the 5-year average.

Mrs. Murray stated that line 1-45202.710 land improvements includes two bike racks for \$800 and suggested he discuss such with the Town Planner, since he found two bike racks for \$600.

Beaches

Mrs. Murray questioned line 1-45203.117 part time wages and if he expects any returning staff.

Mr. Hipple replied he calculated this on an average of what they pay the lifeguards, since it is unknown how many returning staff or new hires he will have. He noted that they previously had three lifeguards on the weekends and he has scaled that back to two lifeguards.

Mrs. Murray questioned the new position in the same line.

Mr. Hipple replied the sailing program filled to capacity this past year and they would like to expand that program. He stated that the town will provide an additional instructor and the Boat Museum will provide the boats. He noted this program receives revenue.

Mrs. Murray stated such should be noted in the back up. She questioned what has changed in line 1-48204.341 telephone.

Mr. Hipple replied that he removed the cell phones from the budget for lifeguards. He explained he received complaints they were on cell phones at the beach and they do have radios and a landline so it seemed to be redundant.

Ski/Skate Area

Mrs. Murray questioned the rate in line **1-45204.117** part time wages for ice skating instructors.

Mr. Hipple replied that after he submitted the budget and has conducted interviews and he realized he has underestimated what the rate for an instructor is. He stated the amount needed is \$5,400.

Mrs. Murray pointed that this line receives revenue and should be included in the backup.

Member Linda Murray moved the Wolfeboro Board of Selectmen add \$2,160 to line 1-45204.117 part time wages for the figure skating instructors. Marge Webster seconded. Members voted and being none opposed, the motion passed.

Mrs. Murray questioned the amount spent in line **1-45204.610** general operating supplies.

Mr. Hipple replied that he has changed how the "snack shack" process works per advice of the Finance Director. He stated that this would no longer be part of the budget, since it has been taken over by the Friends of Abenaki.

Mrs. Murray questioned the amount for the rope tow.

Mr. Hipple replied he received an updated cost for the rope at \$3,850.

Member Linda Murray moved the Wolfeboro Board of Selectmen add \$4,350 to line 1-45204.710 land improvements for the rope tow. Marge Webster seconded. Members voted and being none opposed, the motion passed.

Mrs. Murray questioned the increase in background checks in line **1-45204.810** travel & meetings.

Mr. Hipple replied he now does a Federal background check, including on returning staff.

Mrs. Murray stated that is a good idea, since this department is dealing with children.

Hockey Rink

None

Playground

Mrs. Murray questioned the decrease in line **1-45206.440** rentals and leases by the Town Manager and she would like to be sure there is enough funding in that line for porta potties. She stated last year they put one near the soccer field for the children and it was helpful.

Mr. Hipple replied he would have enough.

Mrs. Murray questioned line **1-45206.610** general operating supplies and the T-shirt cost.

Mr. Hipple replied they purchase the shirts and they receive reimbursement for them from the parents.

Mrs. Murray stated that should be noted on the backup. She questioned the new request for senior bus trips in line 1-45206.830 programs.

Mr. Hipple replied they are looking to expand their programs to the large senior population and plan to have bus trips to places like Fenway or Foxwoods and charge \$25 per person towards the cost.

Building

Chairman Senecal stated he was not pleased with the recent letter received regarding the kitchen at the Community Center. He stated that a visit by the Fire Department and Code Officer determined that the back stairs could no longer be used as a means of egress, since it passes through the kitchen. He stated this usually pertains to commercial kitchens.

Mr. Owen stated that he has discussed the issue with Mr. Hipple and has suggested taking the stove out.

Mrs. Murray questioned if you could remove a window and put in a door.

Mr. Hipple replied the stove does not have a hood either.

Clark House

None

Pop Whalen Ice Arena

Mrs. Murray stated there is a large increase in what was spent in line 5-45890.435 this year.

Mr. Hipple replied they received an insurance reimbursement in that line.

Mrs. Murray stated the ADA restroom upgrades will add to this fund and suggested keeping an eye out for rate increases.

Mr. Hipple replied he already included the ADA upgrades in the last rate increase.

Cemeteries

Mr. Hipple pointed out they will no longer have overtime for this budget and cover it under part time wages.

Mr. Chamberlin pointed out this budget receives approximately \$3,370 a year in revenue.

Capital Outlay

Middleton Road Cemetery 1-49606.710

Mr. Senecal suggested having the lot reviewed by the Timber Cruiser.

Ms. Webster stated they also have the option to use the County Forester.

Abenaki Snowmobile 1-49606.750

Mr. Hipple stated this is to replace the old snowmobile that they paid \$1,100 last year in repairs. He stated the estimate is for a base model utility sled.

Multi-use Recreational Building 1-49605.720

Mr. Hipple stated this funding is to seek an alternate plan for the building affectionately noted as the "Foss Field Hut". He stated he no longer uses this building because it is unsafe.

Mrs. Murray stated she has a problem spending funds on designs for buildings that they don't use, referring to 2003 when several plans were done and have not been used. She stated she supported the Town Manager in removing this request this year, but does sympathize with the safety concerns of that building.

Mr. Hipple replied that unfortunately the old plan is no longer any good due to its age. He stated his goal to create a community center that could be used by other groups as well.

Ski Area Electrical Upgrade-1-49606.710

Mr. Hipple stated he has since received an estimate to do this project at roughly \$82,000.

Mrs. Murray questioned his order choice for his Capital Outlay projects.

Mr. Hipple replied as follows:

1. Snowmobile
2. Cemetery
3. Electric upgrades

Other Business

Mr. Owen provided a spreadsheet explaining the calculation for the Administrative Allocation that was on the revisit list and he provided the summary of pending legal cases for the Executive Budget.

Being no further business before the Board, Chairman Senecal entertained a motion to adjourn.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to adjourn at 7:30 PM. Member Marge Webster seconded. Member's voted and being none opposed, the motion passed.

Respectfully submitted,

Amelia Capone-Muccio

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