

**Wolfeboro Board of Selectmen  
Meeting Minutes  
March 18, 2009**

Members present: Chairman Linda Murray, Vice-Chairman Sarah Silk, Kristi Ginter, Dave Senecal, and Marge Webster

Staff present: Town Manager David W. Owen, Finance Director Peter Chamberlin, Director of Public Works David Ford and Recording Secretary Diane Simpson

Chairman Murray opened the meeting at 7:00 PM in the meeting room of the Wolfeboro Public Library

**Non-Public Session RSA 91-A: 3 II**

Mr. Owen stated there is a matter of real estate and a matter of litigation that the Board might wish to discuss in a non-public session.

**Consideration of minutes**

- **February 25, 2009**

Chairman Murray stated that she wanted to add a sentence to the end of the first paragraph on top of page 2: "Since the seasonal water is a very straight forward reason for an abatement." On page 4, at the end of the third paragraph, change it to say, "If the town didn't stay within a range, it would throw off the other house abatement on the road."

**Member Sarah Silk moved the Wolfeboro Board of Selectmen to accept the minutes of February 25, 2009 as amended. Kristi Ginter seconded. Members voted, Marge Webster abstained, and being all in favor, the motion passed.**

- **March 4, 2009**

Chairman Murray had one revision on page 6, fourth paragraph, fourth line down, last sentence should read: "This money is the town's revenue."

**Member Sarah Silk moved the Wolfeboro Board of Selectmen to accept the minutes of February 25, 2009 as amended. Kristi Ginter seconded. Members voted, Marge Webster abstained, and being all in favor, the motion passed.**

## Reorganization of the Board of Selectmen

### Election of Board Chairman

Chairman Murray asked for nominations for the board chairman. Marge Webster nominated David Senecal for the new chairman, seconded by Sarah Silk. **Hearing no further discussion, Members voted, and being all in favor, the motion passed.** David Senecal was elected the new Board of Selectmen Chairman.

### Election of Board Vice-Chairman

Chairman Murray asked for nominations for board vice-chair. She nominated Sarah Silk for vice-chairman, no second. Chairman Murray asked if there was another nomination. David Senecal nominated Kristi Ginter, seconded by Marge Webster. **Hearing no further discussion, members voted, three voted yes and two voted no, the motion passed.** Kristi Ginter was elected the new Board of Selectmen Vice-Chairman.

### Appointments to Town Boards and Committees

The appointments to Town Boards and Committees were next on the agenda. Assignments are as follows:

Budget Committee	Marge Webster
Planning Board	Kristi Ginter
	Marge Webster, Alternate
Capital Improvement	Linda Murray
Historic District Commission	Sarah Silk
Chamber of Commerce	Linda Murray
Wolfeboro Community TV	Kristi Ginter
Milfoil Eradication Committee	Linda Murray
Friends of Libby Museum	Marge Webster
Friends of Abenaki	Sarah Silk
Emergency Response Committee	David Senecal
	Sarah Silk
Lakes Region Household	
Hazardous Product Facility	Sarah Silk
Wolfeboro Historical Society	Vacancy
Negotiations Committee	Kristi Ginter
Economic Development Committee	Kristi Ginter
Master Plan Implementation Committee	Linda Murray
Library Liaison	Marge Webster
Conservation Commission	Sarah Silk
Libby Museum Trustees	All Members

## Public Input

None

## Public Hearings

- **Temporary Event Permit**

Chairman Murray asked that Vice Chairman Silk open the Public Hearing.

**Wolfeboro Lions Club – Proposed Motion: To approve the issuance of a temporary event permit to the Wolfeboro Lions Club to hold the 35<sup>th</sup> Annual Great Smith River Canoe and Kayak Race on May 16, 2009 from 9:00 AM-4:00 PM beginning at Albee Beach and finishing at Dockside.**

Roger Murray III spoke for the annual event. It is the same as in year's past and the proceeds go to the Lions Scholarship Fund. They work along with the Wolfeboro Parks and Recreation Department and everything is okay with them.

Being no others to speak for or against the permit, Vice Chairman Silk closed the Public Hearing.

Vice-Chairman Silk noted that there were no conditions on the permit from the Wolfeboro Parks and Recreation Department.

**Member David Senecal moved the Wolfeboro Board of Selectmen to approve the Temporary Event Permit Application for the Wolfeboro Lions Club to hold the 35<sup>th</sup> Annual Great Smith River Canoe and Kayak Race on May 16, 2009 from 9:00 AM-4:00 PM beginning at Albee Beach and finishing at Dockside. David Senecal seconded. Members voted, Chairman Murray abstained and being all in favor, the motion passed.**

## Bulk Vote

### A. Applications for Property Tax Refunds/Abatements

#### Approvals

Abatement/Refund 12

Tax Map 142, Lots 41 & 42

Abatement/Refund 13

Tax Map 149, Lot 52

## **B. Property Tax Credits/Exemptions**

### **Approvals**

<b>364 North Line Road</b>	<b>Tax Map 82, Lot 13</b>
<b>199 Bryant Road</b>	<b>Tax Map 136, Lot 8</b>
<b>406 Stoneham Road</b>	<b>Tax Map 138, Lot 1</b>
<b>14 Kenyann Drive</b>	<b>Tax Map 177, Lot 10-71</b>
<b>687 South Main Street</b>	<b>Tax Map 260, Lot 12</b>
<b>4 Granite Lane</b>	<b>Tax Map 177, Lot 10-14</b>
<b>16 River Street</b>	<b>Tax Map 204, Lot 86</b>
<b>1 Farmhouse Lane</b>	<b>Tax Map 188, Lot 63-1</b>
<b>61 Keewaydin Road</b>	<b>Tax Map 172, Lot 10</b>
<b>323 Haines Hill Road</b>	<b>Tax Map 45, Lot 4</b>
<b>5 Harvey Brook Road</b>	<b>Tax Map 177, Lot 10-144</b>
<b>30 Whitten Neck Road</b>	<b>Tax Map 177, Lot 35</b>
<b>10 Eagle Trace</b>	<b>Tax Map 243, Lot 53</b>
<b>1 Whitten Neck Road</b>	<b>Tax Map 177, Lot 19</b>
<b>4 Kenyann Drive</b>	<b>Tax Map 177, Lot 10-59</b>
<b>3 Stoddard Road</b>	<b>Tax Map 119, Lot 5-1</b>
<b>25 Clow Road</b>	<b>Tax Map 217, Lot 166</b>

## **C. Notices of Intent to Cut Wood or Timber**

<b>Warren Sands Road</b>	<b>Tax Map 237, Lot 5</b>
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Chairman Murray asked for any comments about the bulk vote. Mr. Owen noted that He had two repeats from the last meeting: Abatement/Refund 15 and Abatement/Refund 8 and they were ready to be signed tonight. Chairman Murray noted that her questions from the previous meeting about these had been answered. Ms. Silk noted that she had spoken with Mr. Wiley about her concerns.

**Member Silk moved the Wolfeboro Board of Selectmen approve the bulk vote starting With A. Applications for Property Tax Refunds/Abatements, including Abatement/Refund #15 and Abatement/Refund #8; B. Property Tax Credits/Exemptions; C. Notices of Intent to Cut Wood or Timber, seconded by David Senecal. Members voted, and being all in favor, the motion passed.**

Discussion followed about the raffle permit that had been removed as part of the bulk vote. Member Silk noted that the form needed to be changed. Usually there was some indication of the price of the raffle tickets but it is not on the ticket or the form. Chairman Murray asked Mr. Owen if he would see that the cost of the tickets be put on the form.

**Member David Senecal moved the Wolfeboro Board of Selectmen approve D. Raffle permits for Village Players and Perform It! Young People's Stage Company, seconded by Marge Webster. Members voted, Member Silk abstained, and being all in favor, the motion passed.**

## **New Business**

### **A. Commercial Vessel Landing Permit – Mt. Washington**

Captain Jim Morash introduced himself and noted that he had been asked to come to the Selectmen's meeting to explain the reduction of cruises to Wolfeboro this summer. The Mt. Washington has felt the effects of the economy over the past few years. Wolfeboro is not the only port getting a reduction of stops; Center Harbor and Meredith will not be part of their schedule. Alton will only get half the number of cruises. Wolfeboro was down about 27% last year. This year there will be about 62 trips to Wolfeboro. The Weirs is getting a hit also and will be down about 23-24%. They are tightening their belts. Spring Cruises were not worthwhile for the large boat and they will be using their smaller boats. Rather than 4 days a week into Wolfeboro, there will be only 2 days: Friday and Saturday. In September straight through to October we will be coming in six days a week into Wolfeboro for the Leaf Peepers. It has been a challenging business over the last few years. They came up with a better business model. Any bus tours or groups that do want to stop in Wolfeboro and go to Weirs will be accommodated with reservations.

July 16<sup>th</sup> is a Business After Hours for the Wolfeboro Area Chamber of Commerce. They are donating the ship to the Chamber for the after hours as thanks for getting the dock fixed up last year. The Dinner/Dance Cruises are coming back to Wolfeboro on September 25<sup>th</sup>.

Chairman Murray noted their disappointment and sadness that they aren't coming in more times this year. She noted that the children downtown loved to watch the boat come in and dock. She noted the economy is the economy.

Captain Jim said if the economy turns around, they would be coming back to Wolfeboro for sure on a regular basis. We hope this is temporary.

Member Silk noted that their insurance form attached expires October 1 and asked that they provide a new one to have on record.

**Member Kristi Ginter moved the Wolfeboro Board of Selectmen approve the issuance of a Commerical Vessel Landing Permit to Winnipесаaukee Flagship Corp. d/b/a Mt. Washington Cruises for an estimated 118 landings in 2009, subject to its maintaining general liability insurance coverage of \$1 million per occurrence and \$2 million in aggregate, and \$5 million in excess/umbrella liability coverage, seconded by Sarah Silk. Members voted and being all in favor, the motion passed.**

Sarah Silk asked Mr. Owen if he could research when the fee schedule for landing permits was last revised.

## **B. Conference: Parking Committee – Chamber of Commerce**

Co-Chairs of the Downtown Committee for the Master Plan, Roger Murray and Chip Maxfield, urged the Board to move forward with the purchase of the land adjacent to the Glendon Street parking lot. It was noted that Chip is also the Chair of the Parking Committee for the Chamber of Commerce. Chip noted that he had spoken with an employee at the Town Offices after finding out that the town had approved the parking lot and that she was both pleased and surprised.

The next step is to put together a Purchase and Sales Agreement that involves a deposit and a closing date. Roger asked that if they could answer any questions from the Board that they would be happy to do so.

Mr. Owen noted that there was a Purchase and Sales Agreement received from the Town Counsel this afternoon and it was one of the items to go over with the Board during the Non-public session. There are a few blanks to be filled in and he noted that the Board would try to turn this around as quickly as possible.

Roger noted that there is a survey and that the town manager, Mr. Owen has a copy of it. It was performed around the year 2000 at the time there was a property line adjustment.

**Member Sarah Silk moved the Board of Selectmen intend to pursue the acquisition of Tax Map parcel 218-1, as authorized by the voters in Article 16 of the 2009 Town Warrant, seconded by Marge Webster. Members voted and being all in favor, the motion passed.**

## **C. Road Postings-10 Ton Weight Limit**

David Ford noted this is an annual item as mud season approaches. Since 2007, the DPW has been posting the same road list. It was advertised last week in the GSN and also today.

Member Silk commented that it is a good idea to post the roads as it costs the town money when they are damaged during mud season. Mr. Ford noted that they are working with the businesses and truckers allowing them specific exemptions and times on the roads.

Member Webster asked if the road list was on the Town of Wolfeboro website. Mr. Owen noted that it certainly could be and will attend to that on the next business day.

Mr. Ford updated the Board on the DOT resurfacing projects, i.e. Route 28 will be done at night from Alton to Pickering Corner. A second contract will be from Pickering Corner up to Route 25. It will also be done at night, at least from Pickering Corner to Sewall Road. Where the town parking is on North Main Street they will be resurfacing up to 24 feet width. The town will have to supplement that and is in the process of getting price quotes now. All the crosswalks will be on the new pavement. The Chamber had requested improving the parking North of Sewall Road. This would be very costly. Right now parking is at your own risk. The time to do this improvement is when we upgrade the road, say in 3-5 years. Then curbs would be added.

Member Silk asked about the crosswalks and if they were going to be red. There was concern that they were not visible enough.

Mr. Ford said the state requires two white perpendicular white lines. Right now the best options are white paint with the white cross-stripes and no red.

Member Senecal questioned the paving of the shoulders. Mr. Ford responded that they will pave the shoulders, but where there is designated parking, then it is the town's responsibility to pave as well as the drainage. The drainage is now not in good condition and we are losing our curb line. This will be priced out in April.

Chairman Murray asked how much money would be coming out of the road and sewer and water budgets.

Mr. Ford noted that they are trying to lock in on some early pricing now rather than later.

Mr. Ford noted an ad for the EPA "Fix a Leak Week" March 16-20<sup>th</sup>. There are posters up at the library, town hall, billing office, the webpage and handouts. Peter Pijoan from the Wolfeboro Community TV has done some advertising for us on the Wolfeboro Community TV Channel.

Member Silk asked if they had done anything in the schools.

Mr. Ford replied no that it is up to the parents to find and fix the leaks.

Member Silk asked if any of the stimulus monies will help pay for the public works projects.

Mr. Ford noted that Wolfeboro may qualify for some of the money but is not sure if we are high enough up on the priority list to do so. He did note that the town has made some great strides to move forward to comply to be ADA compliant and that hopefully this will help us out.

Mr. Owen noted that he spoke to a Rural Development Agency representative about their community facility program. If the town was applies just to remedy the ADA issues at Town Hall, it may be eligible for some grant assistance. Otherwise the town is probably not eligible for Rural Development funding due to lack of ADA compliance. The town will keep trying and move forward.

**Member Kristi Ginter moved the Board of Selectmen approve the attached list of Town roads to be posed with 10-ton weight limits beginning March 18, 2009, seconded by Sarah Silk. Members voted and being all in favor, the motion passed.**

**D. Union Contract – Local 534 of the American Federation of State, County, and Municipal Employees - AFSCME**

Chairman Murray noted that employee #30 was moved from the Union into a supervisory position.

**Member Sarah Silk moved the Board of Selectmen approve to sign the new collective bargaining agreement for 2009-10 with Local 534 of the American Federation of State, County, and Municipal Employees (AFSCME) seconded by Marge Webster. Members voted and being all in favor, the motion passed.**

**E. Union Contract - New England Police Benevolent Association, Local 39, NEPBA**

**Member Sarah Silk moved the Board of Selectmen approve to sign the new collective bargaining agreement for 2009-10 with the New England Police Benevolent Association, Local 39, seconded by Marge Webster. Members voted and being all in favor, the motion passed.**

**F. Revised Mileage & Expense Reimbursement Policy**

Mr. Owen explained that the Board last year adopted a policy at the IRS rate for 50.5 cents per mile. The IRS rate for 2009 is now 55 cents per mile.

Member Webster asked if the effective date should be an actual date rather than the 13<sup>th</sup> week so there would be no confusion.



Chairman Murray explained that it is the 13<sup>th</sup> week to be sure that the budget is passed. There has never been any confusion using the 13<sup>th</sup> week.

**Member Sarah Silk moved the Board of Selectmen approve amend the Town's Mileage and Expense Reimbursement Policy for 2009 by increasing the mileage reimbursement rate from 50.5 cents per mile to 55 cents per mile, seconded by Marge Webster. Members voted and being all in favor, the motion passed.**

#### **F. February Monthly Expenditure Report**

Mr. Chamberlin noted that everyone had the report up to the end of February. It looks to be in pretty good shape.

Chairman Murray asked about paying part-time wages in the playground Division of Parks and Recreation that is not up and running. She also didn't see a line budget for ski and skate overtime. She noted that there is an employee who works both ski and skate and playground and wondered if that was the issue.

Mr. Chamberlin said he would check into that.

#### **G. Town Election Summary & Analysis**

Chairman Murray noted that some important items got through and some fell short. Town Hall got 53% of the vote in favor and did not get the 60% needed. Varney Road had 38% and Lehner Street had 35%.

She noted that 2007-2008 assessed value of the town has gone down by \$5.8 million and revenues are about \$300,000 less in collection of taxes during this year. She said we should keep an eye on this. She noted the money for projects approved over the last 3 years: 2007-\$10.9 million; 2008-\$3.5 million and this year 2009-\$1.5 million. She felt it might be good for the Board to take out the implementation of the Master Plan and review that and then set some goals and from those goals give direction to the town manager and the staff. The information for the CIP is needed by May 15. We were instructed last year to give guidelines to the CIP for the staff members so that they can work on projects based on where the Board wants to go. The 2010 operating budget will have about \$500,000 plus principal and interest payment for the effluent treatment facility, where we only had about \$158,000 in the 2009 budget.

Other board comments: David Senecal – need to think about getting together with both town hall groups and have a work session so one situation could be presented to the public that we all agree upon. Kristi Ginter – none. Sarah Silk - all the important things were approved. The voting showed that the community is very concerned about the economy and they paid for the basic necessities. Marge Webster – She agreed with

David and we need to address the town hall issues for the public as well as for the town employees. The voters have twice not accepted the solution and now it is time for the BOS to solve the problem. David Senecal noted that the union issues were a huge item and they got passed. That told him the voters are pleased with the way town is being run. Linda noted that she felt we had very educated voters this year. This was the year to pass the school construction bond and no one wanted to lose any of the state aid. David felt that the newspaper, the ballot, the brochures and the Voter[ 's Guides were extremely helpful to the voters.

### **Old Business**

None

### **Any other business**

Member Silk brought to the attention of the town manager an article in the February edition of Town & City magazine on page 24 about the operating safe swimming beaches and suggested the Town Manager send it to the new Parks & Rec. Director. She also noted that Adam Tasker is the new chair of the NRRA group.

**Member Silk made a motion that the Board of Selectmen approve the Town Manager to sign a grant for \$2,784 for the state fiscal year July 1, 2009 to June 30, 2010, seconded by David Senecal. Members voted and being none opposed, the motion passed.**

Member Silk reminded all to vote at All Saints Episcopal Church on April 21 from 8:00 AM-7:00 PM for the election of the new state senator and we will need to assign times for that. She asked Mr. Owen if we would have the code enforcement and safety issue solved by then. He will need to check. It is close to completion.

### **Town Manager's Report**

We have a new employee in the Fire Department who just started this week. Tom Trask is replacing Sandy McKenzie.

Met for the third time with Lakeside Ambulance and Brian Lord provided a written price proposal. We will be looking at a substantial price increase. This will be on the April 1 agenda.

The Municipal Electric Department has submitted a grant for the Regional Greenhouse Gas Initiative. This is to provide compact fluorescent light bulbs to town residents with no cost to the residents and paid through the grant. We are hopeful that we will receive the funding.

The Cable TV Advisory Committee had their first organizational meeting and at the next meeting there will be representatives from Metrocast to meet with the committee and to discuss where we are at and to answer questions.

Received notification by the State Department of Homeland Security & Emergency Management that a grant we had applied for about 18 months ago when we were still pursuing restoration project at town hall. They are notifying us that we have been funded for an emergency generator. Now without any project to use this for, perhaps another facility in town might be interested in this emergency generator. A call has been made to the Superintendent of Schools for GWRSD to see if they are interested.

Mr. Owen will be attending a daylong workshop in Concord on Friday, March 20 on funding restoration of historic structures.

### **Committee Reports**

Member Senecal is now chairman of the Carroll County Transit Authority. They were 100% funded by the stimulus package for 8 brand new buses. This project will be up and running by early 2010. Wolfeboro is in All-Hazards Region 8 which is part of Southern Carroll County, which is looking to organize a community health agency in Southern Carroll County, where is there none at the present time. There is a shelter workshop in Effingham on Saturday, April 18 from 9:00 AM – 12:00 Noon at the Effingham Town Hall.

Member Ginter noted that the Planning Board met Tuesday, March 17 and Kathy Barnard is the new chairperson.

Chamber of Commerce: Mary DeVries, on behalf of the Chamber Board of Directors, that they look forward to continuing to strengthen their partnership with the Board of Selectmen and that they are pleased that Chairman Linda Murray will continue to represent the Board of Selectmen on their board.

### **Public Input**

None

### **Press**

Tom Beeler, Granite State News, asked about the code enforcement incident as he had missed that. Mr. Owen addressed this question. There was some discontent at the All Saints Church during elections that they had to sell their baked goods outside because there was no occupancy permit to use the new addition yet. Mr. Beeler also asked if the Board would discuss getting together for discussion about the town hall at the next meeting. He noted that the subject would be in his editorial in the GSN on Thursday.

*Being no further business before the Board, Chairman Murray entertained a motion to enter into a non-public session.*

**Member Ginter moved the Wolfeboro Board of Selectmen to enter into non-public session RSA 91-A: 3 II to discuss Real Estate and Litigation at 8:22 PM. Marge Webster seconded. Members voted Linda Murray-yes, Sarah Silk-yes, Marge Webster-yes, Kristi Ginter-yes, and Dave Senecal-yes, the motion passed.**

*The Board re-entered public session at 8:56 PM.*

Chairman Murray announced the Board sealed the minutes of the March 18, 2009 Non-Public Session by a 2/3<sup>rd</sup> vote as required by law.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to adjourn at 9:00 PM. Kristi Ginter seconded. Members voted and being none opposed, the motion was passed.

Respectfully submitted,  
Diane W. Simpson  
Diane W. Simpson  
Recording Secretary