

**Wolfeboro Board of Selectmen
Meeting Minutes
February 4, 2009**

Members present: Chairman Linda Murray, Vice-Chairman Sarah Silk, Kristi Ginter and Dave Senecal.

Members absent: Dwight Devork

Staff present: Town Manager David W. Owen, Finance Director Pete Chamberlin, Director of Operations of the Municipal Electric Department Barry Muccio, Finance Director Pete Chamberlin, Department of Public Works Director Dave Ford and Recording Secretary Amelia Capone-Muccio.

Chairman Murray opened the meeting at 7:00 PM in the meeting room of the Wolfeboro Public Library.

Non-Public Session RSA 91-A: 3 II

Mr. Owen stated a non-public session is needed to discuss personnel.

Consideration of minutes

➤ *January 7, 2009*

Chairman Murray amended page four, the first paragraph to correct 38 acres to .38 acres.

Ms. Silk amended page seven the second sentence in the second paragraph to change "at the Varney Road" to "about the Varney Road".

Ms. Silk amended page seven, the fifth paragraph from the bottom to insert "town" in front of property and add "there are still monitoring wells" at the end of the sentence.

Ms. Silk amended page ten, the first paragraph, to add "However, it will meet the February 3rd deadline for the Town Clerk.

Chairman Murray amended page ten, the third paragraph to correct the first line to "around \$30,000" and the second line to add "a possible cost savings of \$3,000 in the second year, if the Health Insurance increases by 10%".

Member Sarah Silk moved the Wolfeboro Board of Selectmen to accept the minutes of January 7, 2009 as amended. Kristi Ginter seconded. Members voted and being all in favor, the motion passed.

➤ *January 12, 2009*

Member Sarah Silk moved the Wolfeboro Board of Selectmen to accept the minutes of January 12, 2009 as submitted. Kristi Ginter seconded. Members voted and being all in favor, the motion passed.

➤ *January 15, 2009*

Chairman Murray amended the last page, the first paragraph to add "next to the Glendon parking lot" before the word parcel in the third line.

Ms. Silk amended page five, the second sentence in the third paragraph to read, She clarified that not all windows would be replaced; rather, some windows would gain storm window function with an additional pane of tempered glass.

Chairman Murray amended page five, the second sentence to read, She stated the Deliberative Session Warrant Article would be posted on 1/26/09.

Chairman Murray amended page five, the second paragraph from the bottom to add the date February 11, 2009.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to accept the minutes of January 15, 2009 as amended. Kristi Ginter seconded. Members voted and being all in favor, the motion passed.

Public Input

None

Public Hearing

➤ *Temporary Event Permit*

Hospital Aid Association to hold Street Fair on August 7 & 8, 2009 from 10:00 AM-10: 00 PM at Monument Field.

Chairman Murray opened the Public Hearing.

Jane and Bob Wass joined the Board for discussion and stated they plan to hold the 72nd Street Fair as done in the past.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

Ms. Silk noted the comments listed on the permit.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the Temporary Event Permit Application for the Hospital Aid Association to hold the Street Fair on August 7 & 8, 2009 from 10:00 AM-10: 00 PM at Monument Field. Kristi Ginter seconded. Members voted and being all in favor, the motion passed.

All Saint's Episcopal Church to hold a Snow-a-thon on March 1, 2009 from noon to 5:00 PM at Abenaki Ski Area.

Chairman Murray opened the Public Hearing.

Susan Fuller joined the Board for discussion and stated they plan to hold this new event to raise money for relief and development, along with ten other area churches.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

Member Kristi Ginter moved the Wolfeboro Board of Selectmen to approve the Temporary Event Permit Application for the All Saint's Episcopal Church to hold a Snow-a-thon on March 1, 2009 from noon to 5:00 PM at Abenaki Ski Area. Sarah Silk seconded. Members voted and being all in favor, the motion passed.

Governor Wentworth Arts Council to hold Artist in the Park on August 12, 2009 from, 10:00 AM to 5:00 PM at Cate and Town Park and Wolfeboro Community Bandstand.

Chairman Murray opened the Public Hearing.

Debbie Hopkins, Chair of the event, joined the Board for discussion and stated they plan to hold the 30th event the same as in the past.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

Ms. Silk noted the notes from the Departments on the permit.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the Temporary Event Permit Application for the Governor Wentworth Arts Council to hold Artist in the Park on August 12, 2009 from, 10:00 AM to 5:00 PM at Cate and Town Park and Wolfeboro Community Bandstand. Kristi Ginter seconded. Members voted and being all in favor, the motion passed.

First Congregational Church to hold Church Worship Services from June 6, 2009- October 11, 2009 from 7:00 AM to 8:15 AM at Cate Park.

Chairman Murray opened the Public Hearing.

Jane Batchelder joined the Board for discussion and stated this is the third year and it is a very well attended event.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

Member Sarah Silk moved the Wolfeboro Board of Selectmen to approve the Temporary Event Permit Application for the First Congregational Church to hold Church Worship Services from June 6, 2009- October 11, 2009 from 7:00 AM to 8:15 AM at Cate Park. Dave Senecal seconded. Members voted and being all in favor, the motion passed.

Bulk Vote

A. Applications for Property Tax Refunds/ Abatements

Approvals

Abatement/refund 39	Tax Map 267, Lot 3
Abatement/refund 37	Tax Map 223, Lot 28
Abatement/refund 42	Tax Map 171, Lot 30
Abatement/refund 27	Tax Map 245, Lot 11
Abatement/refund 41	Tax Map 187, Lot 70

Abatement/refund 47	Tax Map 172, Lot 57
Abatement/refund 36	Tax Map 177, Lot 36
Abatement/refund 51	Tax Map 223, Lot 3-2
Abatement/refund 52	Tax Map 49, Lot 4

Denials

Abatement/refund 24	Tax Map 98, Lot 19
Abatement/refund 28	Tax Map 125, Lot 1

B. Property Tax Credits/Exemptions

Approvals

45 Long Stack Lane	Tax Map 277, Lot 26
25 Abenauke Drive	Tax Map 260, Lot 23
116 Clark Road	Tax Map 243, Lot 35
29 N. Wolfeboro Road	Tax Map 24, Lot 1
29 N. Wolfeboro Road	Tax Map 24, Lot 1
21 Armstrong Road	Tax Map 201, Lot 76
208 Forest Road	Tax Map 228, Lot 49
2 Laurel Circle	Tax Map 201, Lot 34
25 Brewster Heights Road	Tax Map 245, Lot 3
11 Maplewood Drive	Tax Map 201, Lot 68
6 Eastman Ave	Tax Map 177, Lot 10-45
26 Old Lakeview Terrace	Tax Map 204, Lot 54
10 Lakeview Drive	Tax Map 188, Lot 51
140 N. Main Street	Tax Map 203, Lot 117
9 Cumberland Road	Tax Map 177, Lot 10-38
38 Birch Hill Estates Rd	Tax Map 177, Lot 10-52
17 Bernswood Drive	Tax Map 201, Lot 85
23 Sleep Hollow Road	Tax Map 267, Lot 36
10 Pine Hill Road	Tax Map 190, Lot 19
254 Sewall Road	Tax Map 241, Lot 34
17 Anagance Lane	Tax Map 251, Lot 35
4 Winterhaven Road	Tax Map 187, Lot 61
5 Bassett Road	Tax Map 202, Lot 77
36 Birch Hill Estates Road	Tax Map 177, Lot 10-51
142 College Road	Tax Map 117, Lot 3
25 Eagle Trace	Tax Map 243, Lot 48
30 Birch Hill Estates Road	Tax Map 177, Lot 10-46
12 Jiminy Drive	Tax Map 215, Lot 23
5 Dove Street	Tax Map 142, Lot 31
261 Center Street	Tax Map 177, Lot 23
2 Birch Hill Estates Road	Tax Map 177, Lot 10-29
564 Pleasant Valley Road	Tax Map 263, Lot 6
3 Abenauke Drive	Tax Map 252, Lot 24
140 Holden Shores Rd	Tax Map 206, Lot 18
10 Berrywood Drive	Tax Map 201, Lot 100

34 Friar Tuck Way	Tax Map 278, Lot 26
71 Moose Point Rd	Tax Map 177, Lot 37
32 Forest Road	Tax Map 202, Lot 80
243 Pleasant Valley Rd	Tax Map 234, Lot 26
20 East Clark Road	Tax Map 231, Lot 51
29 Abenaukee Drive	Tax Map 260, Lot 20
29 Heath Trail	Tax Map 220, Lot 17
12 Birch Hill Estates Rd	Tax Map 177, Lot 10-15
209 N. Main Street	Tax Map 202, Lot 7
27 Pleasant Street	Tax Map 217, Lot 185
39 Harbor Way #19	Tax Map 172, Lot 27-19
23 Friar Tuck Way	Tax Map 278, Lot 9
37 Birch Hill Estates Rd	Tax Map 177, Lot 10-61
747 Beach Pond Road	Tax Map 30, Lot 4
4 Wiggin Road	Tax Map 202, Lot 87
10 Trask Mountain Rd	Tax Map 35, Lot 11
262 Pleasant Valley Rd	Tax Map 234, Lot 6

C. Notice of Intent to Cut Wood or Timber

Governor Wentworth Historic Site	Tax Map 181, Lot 5
Bickford Road	Tax Map 104, Lot 8
New Garden Road	Tax Map 247, Lot 1, 2, 3
Haines Hill Road	Tax Map 45, Lot 5

D. Warrant for Timber Tax Levy \$882.12

E. Supplemental Property Tax Levy \$7,434

F. Current Use Applications

Gov. Wentworth Hwy-Route 109	Tax Map 197, Lot 1
Gov. Wentworth Hwy-Route 109	Tax Map 197, Lot 2
Gov. Wentworth Hwy-Route 109	Tax Map 196, Lot 5

G. Raffle Permits

Hospital Aid Association-Street Fair
Friends of Abenaki-Pancake Breakfast

Ms. Silk requested to remove the raffle permits.

Chairman Murray requested to remove Tax Map 223, Lot 28.

Mr. Owen noted that Property Tax credit/exemption for Tax Map 277, Lot 26 should have been listed as a denial.

Member Kristi Ginter moved the Wolfeboro Board of Selectmen to approve the Bulk Vote as listed above with the suggested removals. Sarah Silk seconded. Members voted and being none opposed, the motion passed.

Member Sarah Silk moved the Wolfeboro Board of Selectmen approve the Property Tax Abatement/refund Tax Map 223, Lot 28. Dave Senecal seconded. Members voted, Linda Murray abstained and being none opposed, the motion passed.

Member Sarah Silk moved the Wolfeboro Board of Selectmen deny Tax Map 277 Lot 26. Kristi Ginter seconded. Members voted and being none opposed, the motion passed.

➤ *Hospital Aid Raffle Permit*

Jane and Bob Wass joined the Board to explain the raffle is held at the Street Fair on donated items, the same as they have done in the past.

Member Sarah Silk moved the Wolfeboro Board of Selectmen approve the raffle permit for Hospital Aid Street Fair. Kristi Ginter seconded. Members voted and being none opposed, the motion passed.

➤ *Friends of Abenaki, Pancake Breakfast Raffle Permit*

Ms. Silk explained the raffle is held during the Friends of Abenaki Pancake Breakfast, on February 21, 2009 from 7 AM- 10 AM at Garwood's. She explained the money helps fund the snowmaking and lessons at Abenaki.

Member Kristi Ginter moved the Wolfeboro Board of Selectmen approve the raffle permit for the Friends of Abenaki. Dave Senecal seconded. Members voted and being none opposed, the motion passed.

Appointments

Cable TV Advisory Committee

Mr. Owen explained that the Board previously approved the establishment of a Cable TV Advisory Committee to aid in the negotiations of a new cable TV contract. He stated they have received three applications for such Committee from Jane Deshaies, John Corf and Bill Saunders, Jr. He stated that Mr. Corf is a seasonal resident and was not able to attend the meeting this evening. He stated WCTV has offered a member of their Board to participate on the Committee as well.

Ms. Deshaies and Mr. Saunders joined the Board.

Chairman Murray thanked them for volunteering to aid the town in such process.

Member Sarah Silk moved the Wolfeboro Board of Selectmen appoint Jane Deshaies, John Corf, Bill Saunders, Jr. and a member from the Board of WCTV. Dave Senecal seconded. Members voted and being none opposed, the motion passed.

New Business

A. Carroll County Transportation Project

Theresa Kennett, Project Manager, joined the Board for discussion to provide an update on the need for public transit in Carroll County. She provided the Board with a handout explaining the routes, one being Huggins Hospital to Memorial Hospital (with a ¼ mile deviation of the route as needed) seven round trips a day, five days a week and the other Rt. 25 in West Ossipee to Laconia seven round trips a day, five days a week. She explained that the project qualifies for State and Federal subsidies and the Federal Government encourages them to work locally with each community to recognize the issue, therefore they are requesting each town to appoint a representative to the Carroll County Transportation Project Advisory Council.

Ms. Silk questioned the commitment required for such appointment.

Ms. Kennett replied they meet once a month to work on finalizing the route and all the legwork would be done by her.

Chairman Murray commended their efforts noting they have come along way since last year.

Ms. Kennett replied they have, noting they realized they needed to hire someone full time to work on the project and noted the demand for public transportation is increasing.

Ms. Silk questioned the funds Wolfeboro contributed last year to the project for \$3, 000 and if any of the other communities contributed.

Ms. Kennett replied four communities (Moultonborough, Ossipee, Albany and Wolfeboro) contributed and in discussions with Tri-County those communities are able to receive their money back or could be put towards purchasing a shelter.

Mr. Senecal pointed out that the flex route allows for people to call ahead and request to be picked up.

Ms. Silk stated they had a very good presentation last year and she questioned the purchase of the buses.

Ms. Kennett replied there are funds available in the stimulus plan that would cover the entire cost, but if not they would need to raise \$59,500 and feel confident they could raise such funds.

Ms. Silk questioned what they expect for a demand based on the economy.

Ms. Kennett replied the NH office of Energy and Planning provided statistics that there are over 900 families in Carroll County without a vehicle and 31 families below poverty level.

Chairman Murray thanked Ms. Kennett for the update and entertained a motion to appoint someone to the Council.

Member Linda Murray moved the Wolfeboro Board of Selectmen appoint Dave Senecal and Shirley Bentley to the Carroll County Transportation Project Advisory Council. Kristi Ginter seconded. Members voted and being none opposed, the motion passed.

B. Campaign for Cost Accountability and Consumer Protection in Electric Energy Markets.

Barry Muccio joined the Board for discussion and explained Northeast Public Power Association (NEPPA) has requested Wolfeboro to participate in a Congressional letter campaign to voice concerns of the high cost of electricity in the New England. He requests the Board's consent to participate in such campaign and to leave

petitions at various locations throughout town, such as Town Hall, and to solicit letters of support from their larger customers.

Chairman Murray suggested forwarding such information to the Granite State News, WASR and to leave a petition at the Wolfeboro Public Library.

Ms. Silk stated she received a call from a citizen questioning where they could complain about the electric rate and she hopes he is watching this meeting.

Mrs. Ginter suggested leaving petitions at the Solid Waste Facility and the Post Office.

C. Route 28 Project Information Submittal

Dave Ford joined the Board for discussion to update the Board on the Route 28 project as discussed in his letter to the Executive Director of the Lakes Region Planning Commission.

Chairman Murray suggested Mr. Ford provided a summary of the project for the public's edification.

Mr. Ford summarized the issue of the Route 28 project as the upgrade of Route 28 from the Alton Town line to Pickering Corner that was previously listed on the State's 10 year Transportation Plan. He stated that project was cut to \$3 million dollars and later cut from the list entirely and is not projected to be done until 2020. He stated that the town voiced its concerns regarding the need for the project to Commissioner Campbell last year and he advised them to go through the process with Lakes Region Planning and re-submit the project, but they felt the project did not have enough support. He expressed his concerns regarding this process, noting many projects are earmarked on the list that don't seem to be in as much need as Route 28. He expressed his frustration that the process seems to be broken and hopes to forward such concerns to Ray Burton when he comes to the Wolfeboro next week. He stated that Wolfeboro is going to have to fight for the project on its own and he does not see where any of the funding for the Stimulus plan would help other than some minimal maintenance.

Mr. Owen stated that Ray Burton will be at the Library at 10:00 AM next Monday (2/9/09). He stated that he has recently been made aware that Wolfeboro is not the only Community that has a 1955 letter from NH DOT stating they are only responsible for the state road from the white line to the white line. He stated he has had a discussion with the Town of Peterborough regarding their issues with a state road and House Bill 657-FN-L will be discussed 2/10/09 at the Legislative Office.

Ms. Silk questioned if the project could be done in segments.

Mr. Ford replied he believes it could be done in phases, but would talk to Mr. Koulet about such.

D. 19-Mile Brook Study Update

Mr. Ford joined the Board for discussion and explained that they are nearing the completion of the RIB project and they have started testing the lines and it seems to be working fine with some fine-tuning. He stated in regards to 19-Mile Brook the State has determined the town's site does not have any impact on the ground water and the Town of Tuftonboro hired a biologist to perform testing as well and determined it to be a great stream. He stated in light of both reports he would still like to hire a biologist to keep an eye on the brook, he feels it would be the neighborly thing to do in order to prevent the town from being at fault for any anomalies.

Ms. Silk questioned what causes the peaks at the plant.

Mr. Ford replied that some days the sludge tank is thicker and bleeds slow and they are currently making upgrades to alleviate such problem.

Chairman Murray questioned the height of the pond and how low they would bring it down.

Mr. Ford replied it is currently in the 65 million gallon range and they would not bring it lower than 45 million gallons (1/2 full).

Chairman Murray questioned when DES may lift the Sewer moratorium.

Mr. Ford replied he will request them to lift the moratorium due to the project being substantially complete, which could be March or April.

E. Status of Energy Conservation and Efficiency Measures

Mr. Ford stated that they have discussed at the Department Head level of compiling the database done by the intern and at this point it shows a decrease of energy consumption at roughly 4.2%. He noted although it is not an exact science, they have seen a decrease in Electricity use, but have unfortunately had an increase in diesel due to the storms.

Ms. Silk questioned applying for Regional Greenhouse Gas Incentives (RGG1) funds.

Mr. Owen replied the PUC is the agency administering money for carbon offsets and energy projects, and the town may be eligible for funding. He noted Mr. Muccio, Director of Operations for the Municipal Electric Department has suggested applying for funds to provide the rate payers with energy efficient light bulbs, and some of our energy efficiency projects maybe eligible for funding.

F. Status of Contracts Master File and List

Mr. Owen stated that it was a goal to establish a Master Contract file and Mr. Chamberlin has done such.

Mr. Chamberlin joined the Board for discussion and stated he has created a master file that is available in his office and noted such list changes on a regular basis.

Chairman Murray pointed out the Lakes Region Humane Society contract has expired.

Mr. Chamberlin replied he would forward such information to the Police Department/Animal Control.

Chairman Murray questioned if H.E. Bergeron has a contract with the Planning Department.

Mr. Owen replied he would inquire on such.

G. Replacement of the Board's Secretary

Mr. Owen stated the Recording Secretary, Amelia Capone-Muccio, has notified the Board of her intent to leave her position.

The Board agreed to advertise the position in the newspaper with a deadline of March 1, 2009.

Any Other Business

Chairman Murray stated in light of the changes made at the Deliberative Session, the WCTV program may need some re-taping.

Mr. Owen provided the Board with the revised Warrants.

Town Manager's Report

Mr. Owen stated the following:

- Mr. Owen stated in discussions regarding the Ambulance Contract, the current provider is looking to purchase new equipment and seeks a longer contract. *The Board agreed to a term not to exceed 4 ½ years.*
- He provided the Board with a list of vacancies on the HDC, Conservation Commission and ZBA.
- He stated that the Local Government Center would be holding a full member meeting on March 2, 2009.
- He is working on the response to the Department of Justice, regarding the ADA issues and hopes to have such completed by the end of the week.

Committee Reports

Ms. Silk stated the following:

- She attending training in Manchester for the Agricultural Commission
- She sold 256 dump stickers on Saturday and Sunday at the Solid Waste Facility
- She attended a meeting at DES regarding Medicine Collection
- She attended a study group with Representative Knox on Sharps legislation

Being no further business before the Board, Chairman Murray entertained a motion to non-public session.

Member Kristi Ginter moved the Wolfeboro Board of Selectmen to non-public session RSA 91-A: 3 II to discuss a personnel matter at 9:10 PM. Dave Senecal seconded. Members voted Linda Murray-yes, Kristi Ginter-yes, Dave Senecal-yes and Sarah Silk-yes, the motion passed.

The Board re-entered public session at 9:30 PM.

Chairman Murray announced the Board sealed the minutes of February 4, 2009 by a 2/3rd vote as required by law.

Member Dave Senecal moved the Wolfeboro Board of Selectmen to adjourn at 9:32 PM. Sarah Silk seconded. Members voted and being none opposed, the motion passed

Respectfully submitted,

Amelia Capone-Muccio

Amelia Capone-Muccio

Recording Secretary