

TOWN OF WINCHENDON
JOINT BOARD OF SELECTMEN / FINANCE COMMITTEE MINUTES
TUESDAY, JULY 14, 2015
Town Hall, 2nd Floor Auditorium
109 Front Street, Winchendon, Mass.

Present Board of Selectmen:

Barbara Anderson, Vice-Chair
Audrey LaBrie
Austin Cyganiewicz

Bernard Lynch, Acting Town Manager
Linda Daigle, Executive Assistant
Donna Allard, Town Accountant

Absent:

Michael Barbaro, Chairman
Amy Salter

Present Finance Committee:

Tom Kane, Chairman
Cindy Leroy
James Robichaud
Debra Dennis, Recording Secretary

Ulysse Maillet, Vice-Chairman
Christian Orobello
Maureen Ward

Absent: Robert Guenther

List of Documents Presented at Meeting:

- Year End Budget Transfers (filed)

Chairman Tom Kane called the meeting of the Finance Committee to order at 6:31 p.m.

Acting Chair Ms. Anderson called the meeting of the Board of Selectmen to order at 6:31 p.m.

All stood for the Pledge of Allegiance to the Flag of the United States of America. The meeting aired live on local cable access channel 8.

YTD BUDGET TRANSFER:

Chairman Kane spoke of the purpose of the joint meeting to consider the budget transfer requests that are to the extent possible balance out the FY15 budget. The Town Accountant has been working closely with the Acting Town Manager up the 23rd hour to try and move as much as they can to balance out the accounts. He said they would take through each request one at a time.

Acting Town Manager, Bernie Lynch, commented that there is a very large pile before them that the Town Accountant and her staff and the Finance person he brought with him have been working on. He said its good news considering the bleak financial picture a month and a half ago. Progress has been made in closing things up. What we have before you tonight primarily is that the bills have come in from various departments for July 15th. It is a very tight budget and we are trying to do this without running into any deficits into next year. What is before us is the opportunity to close out deficits so that no ordinary departments have any deficits and the snow and ice deficit has been whittled down to \$19,000. This \$19,000 will be carried over to FY16 which isn't bad given the snow we have had and what we had set aside to start the fiscal year. The only issue we have at this time is to work with the

school department and to try and get information from them and to get their books closed out. They have not provided us with their transfers yet. They have to be in by tomorrow in order to close out the books in a proper way. State law is very clear that they have to be done by the 15th of the month of July. If they are not done then it is probable that those bills that are out there will not be paid because they cannot be paid after that date and they will go into FY16 as unpaid bills and will have to be paid out of FY16 money. We cannot legally and will not run a deficit for FY15. We are still waiting on their June 30th payroll, the transfers to come in but he is happy to say for all the other town departments we have narrowed that down, closed out any of the issues they had and they have snow and ice down to \$19,000 which is pretty remarkable for the Town of Winchendon.

The transfers were then addressed:

Maillet moved to transfer from the Collector/Treasurer's budget \$1,500.00 to the snow and ice budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from the Collector/Treasurer's budget \$1,500.00 to the snow and ice budget; Cyganiewicz seconded. Motion carried unanimously.

Orobello moved to transfer from Conservation budget \$100.00 to the snow and ice budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Conservation budget \$100.00 to snow and ice budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Cable Studio budget \$5,000.00 to the snow and ice budget; Ward seconded. Motion carried by a majority vote with one nay from Jim Robichaud.

LaBrie moved to transfer from Cable Studio budget \$5,000.00 to snow and ice budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from ZBA budget \$1,100.00 to snow and ice budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from ZBA budget \$1,100.00 to snow and ice budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from ZBA budget \$500.00 to snow and ice budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from ZBA budget \$500.00 to snow and ice budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Land Use Wiring budget \$200.00 to snow and ice budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Land Use Wiring budget \$200.00 to snow and ice budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from DPW Fleet Salaries budget \$5,000.00 to snow and ice budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from DPW Fleet Salaries budget \$5,000.00 to snow and ice budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Cemetery Overtime budget \$400.00 to snow and ice budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Cemetery Overtime budget \$400.00 to snow and ice budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from DPW Cemetery Materials budget \$1,000.00 to snow and ice budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from DPW Cemetery Materials budget \$1,000.00 to snow and ice budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Tree Trimming budget \$4,500.00 to snow and ice budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Tree Trimming budget \$4,500.00 to snow and ice budget; Cyganiewicz seconded. Motion carried unanimously.

Orobello moved to transfer from Board of Health budget \$750.00 to snow and ice budget; Maillet seconded. Motion carried unanimously.

Cyganiewicz moved to transfer from Board of Health budget \$750.00 to snow and ice budget; LaBrie seconded. Motion carried unanimously.

Maillet moved to transfer from Recreation budget \$1,000.00 to snow and ice budget; Ward seconded. Motion carried unanimously.

Cyganiewicz moved to transfer from Recreation budget \$1,000.00 to snow and ice budget; LaBrie seconded. Motion unanimously.

Maillet moved to transfer from Short Term Int. \$135.17 and Borrowing Fees \$264.83 budget(s) to snow and ice budget; Ward seconded. Motion carried unanimously.

Cyganiewicz moved to transfer from Short Term Int. \$135.17 and Borrowing Fees \$264.83 budget(s) to snow and ice budget; LaBrie seconded. Motion carried unanimously.

Maillet moved to transfer from Unemployment Insurance \$14,750.00 to snow and ice budget; Ward seconded. Motion carried unanimously.

Cyganiewicz moved to transfer from Unemployment Insurance \$14,750.00 to snow and ice budget; LaBrie seconded. Motion carried unanimously.

Maillet moved to transfer from Town Clerk Budget \$1,000.00 to snow and ice budget; Ward seconded. Motion carried unanimously.

Cyganiewicz moved to transfer from Town Clerk Budget \$1,000.00 to snow and ice budget; LaBrie seconded. Motion carried unanimously.

Maillet moved to transfer from Town Clerk Budget \$230.87 to Dispatchers budget to cover payroll deficit; Ward seconded. Motion carried unanimously.

Cyganiewicz moved to transfer from Town Clerk Budget \$230.87 to Dispatchers budget to cover payroll deficit; LaBrie seconded. Motion carried unanimously.

Maillet moved to transfer from Census \$679.77 and Election \$2,220.23 budget(s) to snow and ice budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Census \$679.77 and Election \$2,220.23 budget(s) to snow and ice budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Selectmen's budget \$1,500.00 to snow and ice budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Selectmen's budget \$1,500.00 to snow and ice budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Finance Committee budget \$900.00 to snow and ice budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Finance Committee budget \$900.00 to snow and ice budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Planning Budget \$1,200.00 to Patrolmen's budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Planning Budget \$1,200.00 to Patrolmen's budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Conservation Dept. Budget \$121.44 to Patrolmen's budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Conservation Dept. Budget \$121.44 to Patrolmen's budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Town Manager vacation buy-back budget \$684.07 to Building Sup't budget to cover payroll deficit; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Town Manager budget \$684.07 to Building Sup't budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Memorial Day budget \$372.26 to Veteran's Director budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Memorial Day budget \$372.26 to Veteran's Director budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from EMTS budget \$5,000.00 to Patrol budget; Ward seconded. Motion carried unanimously. It was explained that the payroll budgets were in a deficit because it was based on 52 weeks and should have been calculated at 52.2 weeks.

LaBrie moved to transfer from EMTS budget \$5,000.00 to Patrol budget; Anderson seconded. Motion carried by a vote of 2-0-1 with Cyganiewicz abstaining.

Maillet moved to transfer from Finance Committee Subscription budget \$100.00 to Finance Committee Secretary budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Finance Committee Subscription budget \$100.00 to Finance Committee Secretary budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Police Ammunition \$500.00 to Patrolmen budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Police Ammunition \$500.00 to Patrolmen budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Land Use budget \$2,013.70 to Patrolmen budget; Ward seconded. Motion carried by unanimously.

LaBrie moved to transfer from Land Use budget \$2,013.70 to Patrolmen budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Fire Services and Fire Electricity Budgets \$5,000.00 to Fire Housemen budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Fire Services and Fire Electricity Budgets \$5,000.00 to Fire Housemen budget; Anderson seconded. Motion carried by a majority vote of 2-0-1 with Cyganiewicz abstaining.

Maillet moved to transfer from Treasurer Dept. budget 85.05 to Asst. Town Acct budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Treasurer Dept. budget 85.05 to Asst. Town Acct budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Treasurer Certifications \$31.46 and Asst. Treas. \$495.05 to Dispatchers budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Certifications \$31.46 and Asst. Treas. \$495.05 to Dispatchers budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Treasurer's Bonding \$75.30 to Montachusett Reg. Planning Commission budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Treasurer's Bonding \$75.30 to Montachusett Reg. Planning Commission budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Accounting Dues \$80.47 to Asst. Town Accountant budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Accounting Dues \$80.47 to Asst. Town Accountant budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Highway materials \$1,544.70 to Highway Operator budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Highway materials \$1,544.70 to Highway Operator budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Board of Health \$818.01 to Patrolmen budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Board of Health \$818.01 to Patrolmen budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Town Manager's budget \$42.25 to Fire Housemen budget; Ward seconded. Motion carried unanimously.

Audrey moved to transfer from Town Manager's budget \$42.25 to Fire Housemen budget; Anderson seconded. Motion carried by a majority vote of 2-0-1 with Cyganiewicz abstaining.

Maillet moved to transfer from Town Manager's budget \$1,814.15 to Patrolmen budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Town Manager's budget \$1,814.15 to Patrolmen budget; Cyganiewicz seconded. Motion carried unanimously.

Maillet moved to transfer from Grant Admin \$1,737.87 to Patrolmen budget; Ward seconded. Motion carried unanimously.

LaBrie moved to transfer from Grant Admin \$1,737.87 to Patrolmen budget; Cyganiewicz seconded. Motion carried unanimously.

ADJOURNMENT – With no further business needed, LaBrie moved to adjourn the Board of Selectmen's meeting, Cyganiewicz seconded. By a vote of all aye, the meeting adjourned at 7:07 p.m.

Respectfully submitted,

Linda Daigle
Executive Assistant