

**TOWN OF WINCHENDON
BOARD OF SELECTMEN MINUTES
SPECIAL MEETING TUESDAY, JUNE 30, 2015
MMHS – 3 Memorial Drive, Winchendon, Mass.**

Present: Michael Barbaro, Chairman
Barbara Anderson, Vice-Chair
Audrey LaBrie
Amy Salter
Austin Cyganiewicz

Bernard Lynch, Acting Town Manager
Linda A. Daigle, Executive Assistant

List of Documents Presented at Meeting:

- Race Application – Clark/YMCA (filed)
 - Special Town Meeting Warrant June 30, 2014 (attached)
 - o Article 2 Final Figures
 - o Motions
 - Letter to BoS dated June 25, 2015 from Acting Town Manager regarding FY15 Annual Audit (attached)
 - Year End Budget Transfers (filed)
 - Winchendon Redevelopment Authority Affidavits (attached)
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Chairman Barbaro called the meeting to order at 6:17 p.m. The meeting was not broadcast due to being held at the High School with Special Town Meeting to follow.

APPOINTMENTS – N/A

PERMIT/LICENSE APPLICATIONS

Road Race July 11, 2015 – Clark Memorial/YMCA – Daigle informed the Board that she spoke with the Police Chief about the race taking place at the Clark around the track and down the bike path and back. It's not going on any roads. The Police Chief stated he then did not see a need for any Police Detail. Anderson moved to approve; LaBrie seconded. By a vote of all aye, the motion carried unanimously.

NEW BUSINESS:

Special Town Meeting Warrant / Article 2 Final Figures / Motions – The Board reviewed the Motion for Article 2 which would reduce Health Insurance Expenses and increase Veteran's Expenses, Workers Compensation and Unemployment Expenses and Snow and Ice Expenses amending the 2015 Operating Budget. The article written in the warrant was very open and Anderson pointed out that there was some concern by the Finance Committee on where the funds may be taken. Lynch explained this Motion narrows it down and is specific to the accounts listed.

Audit Committee – Mr. Lynch has provided a letter to the Board on June 25 regarding the immediate issue facing the Town to fast-track the implementation of the Annual Audit for FY15. The Dept. of Revenue will not approve a tax rate for Winchendon without a complete audit and without the tax rate approved in the fall, the

Town would be forced to borrow in order to meet expenses until the fourth quarter of FY16. He has instructed Roselli, Clark and Associates to come into Town during the first week of July to begin preliminary work that would normally be done in May, already 45-60 days behind. This was discussed at length at the recent Finance Team/DOR meeting and it was agreed that the extension of the audit contract was in the best interest of the town. The newly created Audit Committee will have an opportunity to become fully formed and organized over the next two months at which time they can meet with the audit firm and Town Finance team to review the completed audit and management letter. The three members of the Audit Committee (one Selectman, one School Committee member and one Finance Committee member) would need to meet soon to select two more members. Ms. Salter, the Selectman member, agreed she would reach out to the Finance Committee member Ulysse Maillet and the School Committee member Danielle Hart to schedule their first meeting and seek letters of interest to fill the remainder two seats with two registered voters in the Town who have Finance experience.

YTD Budget Transfers – Beals Memorial Library – Daigle informed the Board of the two Year End Budget Transfers that were not on the agenda but have been brought before them. They are both from the Library Dept. filling deficits in that budget. Barbaro read them. LaBrie moved to approve; Anderson seconded. By votes of all aye, the budget transfers were approved.

Winchendon Redevelopment Authority Affidavit – Also not on the agenda but brought to the Board from the Planning Agent Tracy Murphy was an Affidavit for the Board to execute. An explanation was provided by Ms. Murphy in an email she provided on the discussion she had with Attorney Glenney. It explains the language contained in the affidavit is necessary when a town “auctions” a property and should be included in the deed at the time of transfer but wasn’t in this case because of the opinion that the affidavit was not needed as the Town did not “auction” the property to the Redevelopment Authority. However, since a different legal opinion has come up, they have opted to record the language via this document and any future transfers will include the language in the deed. It was further explained that the affidavit for the Board to sign states that they are in possession of an Affidavit from the Winchendon Redevelopment Authority (WRA) that states that the WRA has never been convicted of a crime, including the willful and malicious setting of a fire or of a crime involving the aiding, counseling or procuring of a willful and malicious setting of a fire, or of a crime involving the fraudulent filing of a claim for fire insurance; and the WRA is not delinquent in the payment of taxes to the Town of Winchendon. Salter moved to approve as presented; LaBrie seconded. By a vote of all aye, the motion carried unanimously.

OLD BUSINESS:

Acting Town Manager - Designate Special Municipal Employee Position for purposes of G.L. c.268A. Barbaro explained this was needed in order for our Acting Town Manager to submit a proposal to help us find a permanent manager and moved the Board vote to designate the position of part-time temporary manager as a special municipal employee position for purposes of G.L. c.268A; LaBrie seconded for discussion. Lynch explained you don’t exempt an individual, you exempt the position. By a vote of all aye, the motion carried unanimously.

ADJOURNMENT:

LaBrie moved to adjourn; Anderson seconded. By a vote of all aye, the meeting adjourned at 6:32 p.m. Special Town Meeting was to follow at 7:00 p.m.

Respectfully submitted,

Linda Daigle
Executive Assistant

