

**TOWN OF WINCHENDON
BOARD OF SELECTMEN MINUTES
JOINT MEETING BOS/SCHOOL COMMITTEE
MONDAY, JUNE 8, 2015
Town Hall, 2nd Floor Auditorium
109 Front Street, Winchendon, Mass.**

Present: Michael Barbaro, Chairman
Barbara Anderson, Vice-Chair
Audrey LaBrie
Amy Salter
Austin Cyganiewicz

Linda Daigle, Executive Assistant
Donna Allard, Town Accountant
Debra Dennis, Recording Secretary

Absent: Acting Town Manager Scott Livingston

Present School Committee Members:
Dawn Harris, Chairwoman
Greg Vine
Danielle Hart

School Superintendent Salah E. Khelfaoui
School Business Office:
Mark Chapulis
David Lockewood
Barrie Martin, Recording Secretary

List of Documents Presented at Meeting:

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- Entertainment and Special One-Day Liquor Licenses Applications - Immaculate Heart of Mary Church – 50 Spruce St. - Annual Strawberry Festival (filed)
- Entertainment Permit Application – 19th Annual Summer Solstice Sat., June 20, 2015, Clark Memorial/YMCA (filed)
- School Committee Candidates Letters/Emails of Interest: Janet Corbosiero, Susan Cochran, Amanda Grubb Davidson, Andrea Suchocki (filed)
- FY15 YTD Expenditures 6/4/15 presented by School Business Office (filed)
- FY15 Year To Date Budgets 5/28/15 School/Town (filed)
- Description of Montachusett varied appointments (attached)
- DLTA Third Request for Assistance for Service Delivery from MRPC and Draft Selectmen Support Letter (filed)
- Year To Date Budget Transfers (filed)
- Acting Town Manager’s Daily Report (attached)
- Minutes for Approval:
 - o Monday, April 27, 2015 - EXECUTIVE SESSION NO. 1
 - o Monday, April 27, 2015 - EXECUTIVE SESSION NO. 2
 - o Wednesday, May 6, 2015 – Special Meeting
 - o Monday, May 11, 2015 - Regular Meeting
 - o Monday, May 18, 2015 - Special Meeting prior to STM/ATM
 - o Monday, June 1, 2015 - Special Meeting

Chairman Barbaro called the meeting to order at 6:32 p.m. with the Pledge of Allegiance to the Flag of the United States of America. The meeting aired live on local cable access channel 8.

Announce audio/video recording disclosure. School Committee Recording Secretary Barrie Martin said she was recording.

Chairman Barbaro read the agenda saying he was doing so that everyone knows what they will be talking about ahead of time. He said if anyone has a comment they can come forward during public comments.

SELECTMEN'S COMMENTS:

Selectwoman LaBrie informed the Selectboard that she and Selectman Cyganiewicz attended the Massachusetts Department of Revenues New Officials Finance Forum. She said it was very helpful. She said that they discussed duties and responsibilities of Town Hall, how to figure a tax levy, appointments and the budget process. Selectwoman LaBrie informed the Selectboard she brought back a power point presentation which she put in the Selectmen's bin upstairs in their office.

PUBLIC COMMENTS AND ANNOUNCEMENTS:

Janet Godin, 55 Highland St., came forward to discuss the block grant that was used to fix North Street. She commented it wasn't done right. She complained it took half of everybody's driveway. She had Mr. Gallant, Gerry White and a woman (Tracy Murphy) at her house this morning. She said it was blamed on the plow guy. She said it is inferior tar and they should have left her driveway alone. Chairman Barbaro informed her they would have to get more information from Mr. Gallant and then they will respond. Chairman Barbaro said that he will ask Mr. Gallant to look into it and get a written response to her. She complained also about where the catch basin was located and how she had an iceberg this past winter. Barbaro said she should go through the Town Manager.

Penny Maliska, Chair of the Master Plan Committee, and Doneen Durling, a member of the Master Plan Committee came forward to give an update. Ms. Maliska informed the Selectboard that Tracy Murphy has secured the grants for the technical side of the Master Plan Update and that it is being done by the Montachusett Regional Planning Commission. They are getting input from the Planning Department and UMass graduate students. She said they will begin with a workgroup to discuss Economic Development. She said that there will be a meeting on Monday, June 29, 2015 from 6 to 8 p.m. Ms. Maliska said the information will be posted on the town website. Also, data, reports, summaries and other data collected will be on the website. The purpose of that evening is to answer three questions:

What do you want Winchendon to be in 2025 regarding economic development? What this community strengths are and what are the challenges and what else needs to be considered concerning economic development. Penny said they will then put them into a grid based on priority and ease of implementation. We would have a work group formed that would draft the working document of the working section of the Master Plan. She said this would be done in sixty days. Doneen said they need three alternates for the Master Plan Committee. She invited anyone from town. Penny said all ages are welcome. She said they could contact either one of them or the Planning Department.

Jane LaPointe came forward. She said there was an announcement in the May 15th Winchendon Courier about concerts that are going to be taking place the next four Sunday's at 1:00 p.m. She said the concerts are free. Ms. LaPointe asked if this is the last chance to do end of year budget transfers. Chairman Barbaro said you can still do transfers for the next meeting. Ms. LaPointe asked if there could be more ability to participate during meetings. She recommended for consideration a two step process. One is to have more detail on the agenda and two is to have the Board of Selectmen allow for public comments after deliberation but before a vote is taken. She said that comments should be civil, on topic and not repeated. She said the public comments could be ended by the chair or the majority of the Selectboard members.

Tyler Wolanin, District Director from Senator Gobi's Office, introduced himself. He said his job is working with Municipal governments. He said that he will be holding office hours on behalf of Senator Gobi here at Town Hall

from 5:00 p.m. to 6:30 p.m. on the fourth floor. He wanted to introduce himself at the beginning of this meeting. Chairman Barbaro asked about the bridge that is in disrepair. He said that the Board of Selectmen voted not to put a patch and wanted to ask if Senator Gobi can find some money for the bridge repair. Tyler Wolanin said he would look at grant options.

PERMITS/LICENSE APPLICATIONS, HEARINGS:

Immaculate Heart of Mary Church - 50 Spruce Street - Annual Strawberry Festival Entertainment Permit - Friday June 19th, Saturday June 20th & June 21st and Special One Day Liquor Licenses - June 19,20,21- Michael and Gail Conner came forward. Linda Daigle asked the Selectboard to allow a four day permit to allow for receiving and returning alcohol from the distributor. Selectwoman LaBrie commented then the license is for June 19th-June 22nd, she also commented about the size of the tent. Gail Conner said the tent is smaller than what is stated on the application. **A motion was made by Selectwoman LaBrie to move for the applicant. The motion was seconded by Selectwoman Salter.**

BARBARO(Y) ANDERSON(Y) SALTER(Y) LABRIE(Y) CYGANIEWICZ(Y)

Clark Memorial/YMCA -Entertainment Permit-19th Annual Summer Solstice Saturday June 20, 2015-Lisa Crossman, Director of the YMCA, came forward. Selectwoman LaBrie asked if the Board of Health approved the chemical toilets. Linda Daigle said she will make sure they are approved. Selectwoman LaBrie asked about the police detail. Linda said that she doesn't believe there needs to be a detail for this part of the Summer Solstice. They have detail for the road race and the parade but informed Lisa to speak with Lt. Dave Walsh about it. **A motion to move for the application was made by Selectwoman LaBrie. The motion was seconded by Selectwoman Salter.**

BARBARO(Y) ANDERSON(Y) SALTER(Y) LABRIE(Y) CYGANIEWICZ(Y)

The School Committee was called to order at 7:05 p.m.

JOINT MEETING:

SCHOOL COMMITTEE APPOINTMENTS:

School Committee Chairman Harris had the applicants come forward and discuss why they think they would be a good fit for the School Committee. The first candidate is Sue Cochran. Sue said that she is ready to dive in and get involved. Greg Vine asked would your schedule prevent you from making meetings. She said no.

Janet Corbosiero was the next applicant for School Committee. She said that she is very interested in the School Committee position. Selectwoman Salter asked why she withdrew her original letter of interest. Janet said I did withdraw it but I reconsidered so I put a letter back in. Selectwoman Anderson asked what the strengths and challenges are in the school system. Janet said a challenge is the flow of money and how money is tracked. She said the information is coming late. She said a strength is the teachers and students.

Amanda Grubb Davidson was the next applicant for School Committee. School Committee Chairman Harris asked her to identify strengths and challenges of the school system. Amanda said the strengths are we are a small nit community and we are up and caring. She said challenges are teachers and administrators are moved out and a lack of people understanding what they could do.

Andrea Suchocki was the last applicant. She was not in attendance. School Committee member Danielle Hart said we could decide to appoint Andrea because of the many votes she received at the previous town election. Danielle said our meetings could change dates and times. Greg Vine said I disagree, elections have consequences. The voters had their say. Greg said there were absences and there is no guarantee she can make it to meetings.

Sue Cochran was asked to come forward again and answer the question of the strengths and challenges of the school system. Sue said the strengths are the teachers, students and parents who participate.

Board of Selectmen Chairman Barbaro suggested we allow an up or down vote in each candidate. He said we have four strong candidates. Greg Vine suggested that they nominate certain candidates and both will sit until the next May election. A motion was made by Selectwoman Anderson. The motion was seconded by Danielle Hart. Vote was unanimous.

A motion was made by Danielle Hart to nominate Amanda Grubb Davidson. The motion was seconded by Selectman Cyganiewicz.

A motion was made by Greg Vine to nominate Janet Corbosiero. The motion was seconded by Danielle Hart.

A motion was made by Selectwoman LaBrie to nominate Sue Cochran. The motion was seconded by Selectwoman Anderson.

Selectwoman Anderson said that Amanda Grubb Davidson comes with so much of a background. Greg Vine said that Janet Corbosiero has an educational background and also longevity with the town. Greg said having Janet on the School Committee would be helpful.

A roll call vote was taken:

School Committee Member Danielle Hart voted for Amanda Grubb Davidson.

School Committee Member Greg Vine voted for Janet Corbosiero.

Chairwoman Dawn Harris voted for Amanda Grubb Davidson.

Selectwoman Salter voted for Amanda Grubb Davidson.

Selectman Cyganiewicz voted for Amanda Grubb Davidson.

Selectwoman LaBrie voted for Janet Corbosiero.

Selectwoman Anderson voted for Amanda Grubb Davidson.

Board of Selectmen Chairman Barbaro voted for Amanda Grubb Davidson.

Chairman Barbaro congratulated Amanda Grubb Davidson for her appointment to the School Committee.

A motion to nominate Janet Corbosiero to be appointed to the School Committee was made by Selectman Cyganiewicz. The motion was seconded by Greg Vine.

A motion to nominate Sue Cochran to be appointed to the School Committee was made by Selectwoman LaBrie. The motion was seconded by Danielle Hart.

A motion to nominate Andrea Suchocki to be appointed to the School Committee was made by Selectwoman Salter. The motion was seconded by Danielle Hart.

Selectman Cyganiewicz said he would mirror Greg Vine's comments made earlier concerning Janet Corbosiero.

A roll call vote was taken:

Selectwoman Salter voted for Andrea Suchocki.

Selectman Cyganiewicz voted for Janet Corbosiero.

Selectwoman LaBrie voted for Janet Corbosiero.

Selectwoman Anderson voted for Janet Corbosiero.

School Committee Chairman Harris voted for Andrea Suchocki.

School Committee Member Greg Vine voted for Janet Corbosiero.

School Committee Member Danielle Hart voted for Janet Corbosiero.

Board of Selectman Chairman Barbaro voted for Janet Corbosiero.

Chairman Barbaro congratulated Janet Corbosiero for her appointment to the School Committee.

Greg Vine said that there are many committees with vacancies; they could use good people to serve. Greg said we need good motivated people.

BUDGET UPDATE: Chairman Barbaro said the school deficits that are going forward are unemployment and special education. He said it will now get evaluated at the end of the year by DOR. If we have to we can come back in the fall or it can be rolled up in the deficit. Mark from TMS said the current issues we are working on are unemployment and Special Ed. He said special education transportation is handled by the Town Accountant side. He said additional funding is needed and transportation remains on the town side. School Superintendent Khelfaoui said we can't request an increase of a town account. Donna the Town Accountant said how we are going to bridge the gap. She asked the Board of Selectmen and the School Committee to come up with something. Chairman Barbaro said Sped Transportation is a federal law and we need to put our heads together. Chairman Barbaro said we need to get this squared away before June 30th. School Committee member Danielle Hart said we have a pressing issue this Thursday or Friday and she didn't feel comfortable waiting until the 30th of June. Greg Vine said there is a Finance Committee meeting tomorrow night; we need to meet with them. Donna said we need a Special Town Meeting ASAP to fund the deficit which is already \$50,000 which doesn't bring us to the end of June. Donna said the Finance Committee reserve fund only has \$45,000 which won't cover the deficit. She said we need to transfer the surplus in the town's transportation into the Sped Account. Chairman Barbaro said there are two solutions which are to raise the allocation for Sped Transportation and have the school take over transportation. He said or we have to go to town meeting to reduce the school budget. Chairman Barbaro said either way will require a town meeting. Donna said a reduction of the school budget has not been entertained. She said in FY17 we need to put it back in the school budget, it is fiscally responsible to have it on the school side. Greg Vine said either way we will call a town meeting. Donna said there is just no funding, I can't find it anywhere. Chairman Barbaro said the bus company is a small independent company. Salah Khelfaoui said you can't spend beyond what is appropriated. Donna said what you are saying is right on. Mark from TMS said it is what it is. Salah said we will look at reclassification. He said that TMS is meeting with the Department of Revenue on Wednesday. Mark said it is to focus more on nuts and bolts on the school side. School Committee Chairman Harris said we need to get approval from the DOR to go over budget on this line. Donna said that moving forward we need more communication. Salah Khelfaoui said it was told on March 6th that we needed to increase the account by 10%. **A motion was made by Greg Vine to adjourn the School Committee. The motion was seconded by Danielle Hart. Vote 3 yes. The School Committee adjourned their meeting at 8:19 p.m.**

Chairman Barbaro said we will take a 10 minute recess. The meeting reconvened at 8:35 p.m.

NEW BUSINESS: A motion was made by Selectwoman LaBrie to take the DLTA grant out of order. The motion was seconded by Selectwoman Salter.

BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

DLTA Grant: Tracy Murphy, Planning Agent, came forward and said they are seeking a DLTA grant through MRPC. She said the downtown revitalization committee is asking for support of the grant application. Selectwoman Anderson said she read the Master Plan and it was wonderful. She asked if the Central Street study would look at the Police Department taking over the courthouse. Selectwoman Anderson asked if it would make a difference what the study might reveal. Tracy said she can't speak to what they will say. There will be recommendations to prevent further incidents; we need to work with them. Chairman Barbaro said it is to look at revitalization of downtown which can give us additional information. He said it is not costing us anything. **A motion was made to endorse Tracy going forward to seek a grant through MRPC by Selectwoman LaBrie. The motion was seconded by Selectwoman Anderson.**

BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

TOWN ACCOUNTANT MONTHLY UPDATE: The Town Accountant Donna Allard said the Acting Town Manager has implemented a zero dollar spending freeze. She said that is how tight our budget is. Chairman Barbaro asked if the Department of Revenue is saying we have any other additional holes. Donna said the accounts that are in deficit are being increased. She said they are unemployment and Veteran’s Services. Donna said there will have to be some moving of funds to cover deficits. She said the use of the reserve fund is for unknown expenditures. She said they are working on a spreadsheet for the DOR that shows where departments are. She said she has asked departments what their projected expenses are going to be. Donna said the handout of the breakdown of the school budget does not include May payroll. Donna said the yearend transfers have not been approved by the Finance Committee yet. Donna said they are looking at the budget on a weekly basis now. Chairman Barbaro asked if the town projected deficit includes prior years. He said he wants to prepare the public now. Donna suggested waiting until they have auditing done. Selectwoman LaBrie asked if payroll on the town side is up to date on the report. Donna replied yes as of May 28th. She asked about some of the non-personnel line items at a low percentage wondering if they could be utilized. Allard said she wouldn’t know until July 15th when all invoices have to be turned in. Chairman Barbaro asked when you get the warrant ready do you talk about cash flow with the Treasurer. Donna replied yes and that the Treasurer is working on her cash flow spreadsheet for the DOR and you could ask her for a copy. Selectwoman Salter asked why the unemployment went up so much. Donna said the school has had many layoffs, its part of the indirect costs.

APPOINTMENTS/RESIGNATIONS: Linda Daigle said there is a vacancy on the Winchendon Redevelopment Authority which is a State appointment. Linda said that Dave Connor is interested in serving as the State seat representative of the WRA. **A motion was made by Selectwoman LaBrie to send a letter recommending Dave Connor be appointed to the WRA State appointed seat. The motion was seconded by Selectwoman Anderson.**
Barbaro (Y) Anderson(Y) LaBrie(Y) Salter(Y) Cyganiewicz(Y)

A motion was made by Selectwoman LaBrie to appoint Selectman Cyganiewicz as the representative of the Selectboard to the Montachusett Joint Transportation Committee. The motion was seconded by Selectwoman Salter.
Barbaro (Y) Anderson(Y) LaBrie(Y) Salter(Y) Cyganiewicz(A)

A motion was made by Selectwoman LaBrie to appoint Chairman Barbaro to the Montachusett Regional Transit Authority (MART) Advisory Board as the Selectboard representative. The motion was seconded by Selectwoman Salter.
Barbaro (A) Anderson(Y) LaBrie(Y) Salter(Y) Cyganiewicz(Y)

Resignation –Cultural Council-Austin Cyganiewicz-A motion was made to accept the resignation of Austin Cyganiewicz from the Cultural Council by Selectwoman LaBrie; the motion was seconded by Selectwoman Anderson.
Barbaro (Y) Anderson(Y) LaBrie(Y) Salter(Y) Cyganiewicz(A)

Resignation - Planning Board/MJTC-Fedor Berndt - A motion was made to accept the resignation of Fedor Berndt from the Planning Board and the MJTC Board by Selectwoman Anderson. The motion was seconded by Selectwoman Salter.
Barbaro (Y) Anderson(Y) LaBrie(Y) Salter(Y) Cyganiewicz(Y)

TRANSFERS:

A motion was made by Selectwoman Anderson to transfer \$600 from the Finance Committee Miscellaneous line to the Secretary Line to cover deficit in the Secretary Line. The motion was seconded by Selectwoman Salter.
Barbaro (Y) Anderson(Y) LaBrie(Y) Salter(Y) Cyganiewicz(Y)
 Selectwoman LaBrie said moving forward we should see these beforehand. She said it is a better procedure.

Chairman Barbaro said Bernie Lynch has signed his section of the contract today and he will start tomorrow. Chairman Barbaro said we have a meeting scheduled for next Monday for pole hearings and maybe we should have our regular meeting on Tuesday. If everyone is ok we can change it to the 23rd. He said that Bernie Lynch will be here on Tuesday's and Thursday's. We hired him as a town employee for procurement purposes.

MINUTES:

A motion was made by Selectwoman LaBrie to approve the Executive Session No 1 minutes of April 27, 2015 as to form. The motion was seconded by Selectman Cyganiewicz.

Barbaro (Y) Anderson(Y) LaBrie(Y) Salter(Y) Cyganiewicz(Y)

A motion to hold the Executive Session No 1 minutes of April 27, 2015 was made by Selectwoman Anderson. The motion was seconded by Selectwoman LaBrie.

Barbaro(Y) Anderson(Y) LaBrie(Y) Salter(N) Cyganiewicz(N)

Selectman Cyganiewicz recused himself from the following vote and left the table.

A motion was made by Selectwoman LaBrie to approve the Executive Session No 2 minutes of April 27, 2015 as to form and to release the minutes. The motion was seconded by Selectwoman Anderson.

Barbaro(Y) Anderson(Y) LaBrie(Y) Salter(Y)

Selectman Cyganiewicz returned to the table.

A motion was made by Selectman Cyganiewicz to approve the minutes of April 6, 2015. The motion was seconded by Selectwoman LaBrie.

Barbaro(Y) Anderson(Y) LaBrie(Y) Salter(Y) Cyganiewicz(Y)

A motion was made by Selectwoman LaBrie to approve the minutes of May 11, 2015 with the changes. The motion was seconded by Selectwoman Salter.

Barbaro (Y) Anderson(Y) LaBrie(Y) Salter(Y) Cyganiewicz(Y)

A motion was made by Selectwoman LaBrie to approve the minutes of May 18, 2015. The motion was seconded by Selectwoman Salter.

Barbaro(Y) Anderson(Y) LaBrie(Y) Salter(Y) Cyganiewicz(Y)

A motion was made by Selectwoman LaBrie to approve the minutes of May 26, 2015. The motion was seconded by Selectwoman Salter.

Barbaro(Y) Anderson(Y) LaBrie(Y) Salter(Y) Cyganiewicz(Y)

A motion was made by Selectman Cyganiewicz to approve the minutes of June 1, 2015 with the addition of his name on page 3 top paragraph. The motion was seconded by Selectwoman Anderson.

Barbaro(Y) Anderson(Y) LaBrie(Y) Salter(Y) Cyganiewicz(Y)

ACTING TOWN MANAGER'S REPORT: Here is the acting town manager's report as submitted:

Monday May 25, 2015-Checked and returned emails

Tuesday May 26, 2015-Morning meeting with Linda, Continuation

Part-time secretary started last Friday the 22nd of June, helping out in the office, Gail Smith
Met with Al Gallant the Acting DPW Director, regarding positions for Highway Garage and Waste Water Plant, some positions are currently being held up, which means some projects are being held up.

Wednesday, May 27, 2015-Put a package together for candidates, Town Report and FY14 schedule A
Phone conversations and confirmed interview of third candidate for Friday the 29th of June at 6:00 p.m.
Introduction of candidates to the Search Committee

Thursday, May 28, 2015-Meeting with Linda, Continuation
Received references for Interim Town Manager candidate, emailed to Chair for distribution.

Friday, May 29, 2015-Morning meeting with Linda, Continuation
Issue with TIF agreement-Brandywine Farms needed a value of the TIF agreement for the full eight years for their application to the state. Harald Schied, our Principal Assessor, was able to assist with this.
Introduction to Search Committee of Bernie Lynch.

Monday, June 1, 2015-Morning meeting with Linda, continuation
Met with Tracy in Planning, finalized budget
Met DPW, went over projects, budgets and manpower needs
Met with Fire Chief Smith, department issues
Selectmen's Evening Meeting

Tuesday, June 2, 2015- Meeting with Linda, Continuation
Met with Assistant Accountant on money for tax lien FY16 (\$20,000)
Spoke with Treasurer regarding tax title, no funding for the last three years, but some work has been done on this.
Letters were sent out and with a good response back. Twenty thousand was put into account for FY16 and she will be hitting the ground running. Over a million dollars out there but not all recoupable due to unknown owners and shape of property.
Met with Finance Committee Chairman Tom Kane.

Wednesday, June 3, 2015-Morning meeting with Linda, continuation
Met with Fire Chief Smith regarding personnel
Spoke with Labor council regarding contract for Acting Town Manager
Received paperwork regarding Brandy Wine Farms
Met with Assistant Accountant regarding school transportation, there is not enough funding to pay the bills sent in by the school and the bills were pulled.

Thursday, June 4, 2015-Morning meeting with Linda, continuation

Friday, June 5, 2015
Morning meeting with Linda, continuation
Contract for Acting/Interim Town Manager
Worked on Transition report for Acting/Interim Town Manager

A motion was made by Selectwoman LaBrie to accept the Acting Town Managers report as printed. The motion was seconded by Selectwoman Salter.

BARBARO(Y) ANDERSON(Y) SALTER(Y) LABRIE(Y) CYGANIEWICZ(Y)

Selectman Cyganiewicz said the public would find the Town Manager's report interesting if it was made public.
Linda said they are on the town website.

Chairman Barbaro said the resignation of the Acting Town Manager will be accepted for tomorrow. Selectwoman LaBrie thanked Scott Livingston for what he has done in the past few weeks, stepping forward and it was amazing what he has accomplished. She also thanked Ms. Linda Daigle, Margaret Giacobone and Deb Dennis for and

everyone who has pulled together to get us through this rough couple of weeks. They were applauded. Barbaro mentioned there were things going on behind the scenes knowing that people stepped up in the Police Dept. as well and thanked all that stepped up appreciating the work. Scott did an outstanding job putting out some fires for them and identifying some issues that can be addressed moving forward.

Chairman Barbaro said we have an issue with Special Ed. We can call for a Special Town Meeting. He said we will meet the timeline. He said we have to find out how much money is needed for Sped Transportation. Selectwoman Salter said we can cancel the town meeting if it is not needed. She said it allows us to address the bus company problem. **A motion was made by Selectwoman LaBrie to call for a Special Town Meeting on June 29, 2015 at 7 p.m. and to open the Special Town Meeting Warrant tonight June 8th at 9:55 p.m. and to close it on Monday June 15th at 5:00 p.m. unless otherwise determined to be open until 9:55 p.m. The motion was seconded by Selectwoman Salter.**

BARBARO(Y) ANDERSON(Y) SALTER(Y) LABRIE(Y) CYGANIEWICZ(Y)

AGENDA ITEMS: Chairman Barbaro said we have a budget meeting next Monday at 5 p.m. He said we need to go over the Special Town Meeting articles and transfers coming through. He said we have an Open Meeting Law Session on the 24th. Linda asked if the Selectboard would like to hold off on the Open Meeting Law Session. The Selectboard decided to hold off on this until September. Selectwoman LaBrie said we as a board should review the Board of Selectmen administrative procedures to see if we want any changes. Chairman Barbaro asked if a subcommittee should be formed. Selectman Cyganiewicz said they are reviewed annually in October. Selectwoman Salter said our financial crisis should be our focus.

ADJOURNMENT

A motion was made by Selectwoman LaBrie to adjourn the meeting. The motion was seconded by Selectwoman Salter.

BARBARO(Y) ANDERSON(Y) SALTER(Y) LABRIE(Y) CYGANIEWICZ(Y)

The meeting was adjourned at 10:00 p.m.

Respectfully submitted,

Debra Dennis
Recording Secretary