

TOWN OF WINCHENDON
BOARD OF SELECTMEN AGENDA
MONDAY, JANUARY 27, 2014 7:00 P.M.
Town Hall, 109 Front Street, 2nd Floor Auditorium

Present: Elizabeth R. Hunt, Vice-Chairwoman
C. Jackson Blair
Keith Barrows
Fedor Berndt

James M. Kreidler, Jr., Town Manager
Linda A. Daigle, Executive Assistant

Absent: Robert O'Keefe, Chairman

List of Documents Presented at Meeting:

- List of January Vacancies on Board of Selectmen's Boards and Committees
- License Applications:
 - Common Victualler – Hometown Café, Inc., 314 Central St.
 - Class II – Tiger Auto Sales, 230 Baldwinville Rd.
 - Class III – Nick's Used Cars and Parts, 560 School St.
- Vasta, Inc., d/b/a/ Kwik Stop Liquors - Liquor License Violations Public Hearing
 - Notices of Public Hearing
 - Winchendon Police Arrest Report dated 1/23/14
 - BOS Liquor License Violation Penalty Guidelines excerpt from Policy #400-32-02 Liquor License Violation Penalty Guidelines
 - Procedures to Conduct Liquor License Hearings from Town Counsel
 - M.G.L. Chapter 138, Sections 65 and 67
 - New Corporate documents for Vasta, Inc.
- Town Manager's Report (attached)
- Minutes for approval: (all filed)
 - Monday, November 25, 2013 EXECUTIVE SESSION
 - Monday, December 9, 2013 Regular Meeting
 - Monday, January 13, 2014 Regular Meeting

With Chairman O'Keefe absence this evening, Vice-Chairwoman Hunt acted as Chair. The meeting was called to order at 7:01 p.m. with the Pledge of Allegiance to the Flag of the United States of America. It was aired live on local cable access channel 8.

A Moment of Silence was held in memory of John H. White, the Planning Board Chairman, who recently passed away.

Disclosure of Audio/Video Recording: No one announced they would be audio recording the meeting this evening when asked by the Chairman.

SELECTMEN'S COMMENTS: Hunt announced the launch of Winchendon's 250th Anniversary celebration was a great success. It was held last Saturday at the American Legion and consisted of a Bonfire, Pig Roast and dance. She thanked all those involved in making it a fabulous event for all. The next event is the GALA ball in April.

PUBLIC COMMENTS AND ANNOUNCEMENTS:

Theresa Langdon of 9 Otter River Road came before the Board with her concern of buried oil tanks in her neighborhood. She bought her house in 1986 and took her tank off line years ago. She believes most of the homes in her neighborhood have buried oil tanks. She stated she has called several different places at several different times

asking for information on these type of tanks. She's contacted state organizations, the Department of Environmental Protection, etc. and has heard in the future those oil tanks could eventually be hazardous. Not only is her home on that street but her business is as well. She contacted the Town Manager at the beginning of the summer and many times after and hasn't received any help. When she talked to other people from other towns, they told her that there is a possible way to remove the tanks but you would need help on a local level. Kreidler said he has spoken to Ms. Langdon several times and that it comes down to the Annual Town Meeting. The warrant is now open and Kreidler says he appreciates her concern but wants to make sure it is known to the neighbors who are using the underground tanks that they are not illegal and it is going to be a significant expense to remove them. Ms. Langdon is right in saying there are some regulations but that it is commercial in nature and not what these oil tanks in her neighborhood are considered. Kreidler said either the Board of Selectmen or the Board of Health could submit an article. If Ms. Langdon wanted to submit it by petition, she could but she would need signatures. Kreidler offered to draft a warrant article if they wanted to sponsor it. Barrows would work with Kreidler on the language of the warrant. Berndt said he was worried about the expense to the people that would have that option, and suggested having metering devices and to have annual tests. Ms. Langdon agreed that it was expensive to remove the tanks but if they were leaking, it would be worth it and they would eventually have to be removed anyway.

Susan Burdsall came before the Board on behalf of the School Committee. She stated an email has been sent out to all of the Board members, the Town Manager and members of the Finance Committee regarding the Indirect Cost Agreement and how it will be on their next meeting's agenda. The School Committee met this past Thursday and voted to meet with as many of the Board/Committee members in a group to go over the Indirect Cost Agreement. She had a block of meeting times for Wednesdays starting with this coming Wednesday. Hunt mentioned that she was slightly confused about the email. Ms. Burdsall responded saying that the idea of the meetings initially came from the School/Finance Sub-committee with the Town Manager, the Town Accountant, and two of them from each Board in that Finance Sub-committee. They wanted to have as many as possible educated about this and to understand it to be able to work together about it. Kreidler didn't receive the email immediately since he was away and would be thrilled to attend a meeting of the School Committee to answer any questions they might have about the Indirect Cost Agreement and to provide the education to them. He still stands with the position of having fifteen to seventeen people in a room to discuss something in a meaningful level as detailed and intricate as this, is begging for more trouble than there already is. He wanted to make certain the understanding is that at the end of the day there will be decisions that have been made by the parties that can make the decisions. While everyone's decisions are heartfelt and wanted, they can't have hard feelings if their two cents are not subscribed to at the end of the day. Ms. Burdsall thought it might go long with some folks being passionate about specifics in the agreement and hoped there was a way for everyone to do this and have it well managed. Kreidler encouraged the next time the School Committee is planning on discussing the matter that they consider inviting him to join the discussion. Kreidler said that the last two meetings the School Committee has had, the level of discussion and rancor, the level of personal attacks offered by members of the School Committee, has been something unprecedented. He has never seen this before. That type of bitterness is not helpful and blocks good communication. As rational and functioning adults in this world, if a member of the School Committee has a problem with him, they should have the decency to contact him and not take shots across the table. Hunt said she had invited Barrows to attend the Sub-committee meeting but unfortunately he wouldn't be able to make it at 3:30 p.m. Burdsall said that the intent is for it to be a Finance Sub-committee meeting; it would be a posted and a public meeting. Unlike other Sub-committee meetings, others would be able to ask questions and make comments. Blair suggested to table this discussion for the time being and move to the Public Hearing which is scheduled for 7:30 p.m.

LIQUOR LICENSE VIOLATION PUBLIC HEARING: Vasta, Inc., d/b/a Kwik Stop Liquors, 18-20 Railroad Street – With the time being 7:30 p.m., Hunt read the public hearing notice into record. Anastasia Halkiadakis, the Manager and 50% owner of the package store, stepped forward to testify. She was sworn in along with Lt. Dave Walsh, Detective Kevin Wolski and the Town Manager. Lt. Walsh informed the Board that there is a criminal proceeding regarding this matter and which may prevent them from answering some of the questions that might be asked this evening. Hunt asked Ms. Halkiadakis who was representing her this evening. She said no one this evening but that Atty. Steven Panagiotes was representing her in the criminal case. Detective Wolski read his report into the record regarding the findings of illegal prescription drugs and stolen items found along with a large sum of bills at Kwik Stop Liquors and the subsequent arrest of Mr. Vasilios Halkiadakis, 50% owner of the store. Blair noted they had received the material from the officers and had a chance to review it. He thanked the officers for their attendance.

Ms. Halkiadakis, stated the facts that she has just heard from the officers, from the Police Dept. and in the newspapers is all that she has heard. Mr. Halkiadakis is no longer residing at their marital residence; he is no longer a part of her family, no longer a part of anything. On January 14th, she received a call from the Town at her other business in Lunenburg and thought it was from the Town Manager's office inquiring perhaps about a license renewal issue. She said it was Mr. Halkiadakis telling her he had been arrested for his prescription medication being taken in the store and she needed to find an attorney. She was blown away and didn't know what to do. Her friend helped her by reaching out to Attorney Steven Panagiotes. He told her he would meet Mr. Halkiadakis at court. She testified she then came to the Winchendon location with her twenty year old son, arrived about 3:00 p.m. and met the Attorney at the store that was now closed. Within the next twelve hours, Mr. Halkiadakis was removed from Vasta, Inc., the corporation holding the liquor license. He was fired by Vasta Inc. as an employee, he signed over his shares and he was removed from the family home. She stated all of her life she has been raised as a decent human being, works for her Church, for the homeless and would never have believed this would happen. She asked the Board to let her support her sons, to put them through college. Hunt asked if she had anything to show the changes to the corporation. Ms. Halkiadakis provided the Board with Vasta, Inc. stock information, employee summary reports listing Mr. Halkiadakis terminated as of January 14, 2014 and a Statement of Change of the officers of the Corporation now listing Ms. Halkiadakis as President, Treasurer, Secretary, Director along with the approval and certification of the Secretary of the Commonwealth. She now owns the entire shares of stock for the corporation. She mentioned she didn't know about going through the Town to change her liquor license and spoke with Ms. Daigle today for the paperwork.

Kreidler commented that Ms. Halkiadakis has offered into evidence that nearly immediately she took steps to remove Mr. Halkiadakis from the corporation. The fact remains that you are not here solely about the corporation but also as the Local Licensing Authority, about the license. The license still shows Mr. Halkiadakis as half owner of the corporation to which the license runs. Until that is changed with the ABCC, the continued operation would indicate that he is still a party to the license. Ms. Halkiadakis is listed as the Manager of the store and is required to spend time on the licensed premises. Kreidler asked her if she had no idea as the Manager that he was selling narcotics. Ms. Halkiadakis replied that she had no idea that anything was taking place and she was the licensed Manager but she spent most of her time at the Lunenburg store. Since this has occurred, she has been there just about every day and will continue to do so. She stated she had faith in her significant other and absolutely had no idea. Blair questioned, as listed Manager, how she did not see any of the list of stolen items found at the store. Ms. Halkiadakis replied that Mr. Halkiadakis would know when she was coming to Winchendon and that she was not present at the store. Blair pointed out again her responsibility as part owner and that it happened on her watch. Ms. Halkiadakis said again she knew nothing of this and the instant she did, he was removed, her marriage is over, her children are mortified; this has torn her family apart. Blair didn't want to appear that he had no sense or feeling for her situation but said she should have known. He told her she was a co-owner and responsible for that store. He believed what she was saying but wanted her to understand when the Board/State grants a license to two people and someone in your partnership falls down, it's fair to say you have equal responsibility. Ms. Halkiadakis said she understood that and said she is asking for the opportunity to show them it will never happen again; it's not how she operates businesses. Hunt asked about the amount of time needed at a store being the Manager. Ms. Halkiadakis said she would be spending most of her time in Winchendon. She has people at the Lunenburg store she can trust.

Barrows asked at the time of the incident what Mr. Halkiadakis title was. Ms. Halkiadakis stated he was Owner/Operator and was not the listed Manager of the store. Barrows said by default though he was acting as the Manager as he was the one spending the majority of the time at the store. Barrows asked about employees. At the time before the incident, there were two employees including Mr. Halkiadakis. Now there are four, Ms. Halkiadakis stated. Barrows asked Det. Wolski about the control buys. He reported they occurred over a couple months and explained a control buy is basically sending in a confidential informant in to purchase drugs from a dealer. There were three successful controlled buys in this location. Hunt asked if they were aware of the electronics at the store. Det. Wolski stated he was surprised to find the electronics; several of them were wrapped in Christmas paper and stored in a back room.

Kreidler pointed out in their packets was an excerpt from their Liquor License Penalty Guidelines amended April 8, 2013 regarding the list of considered violations and warranted penalty. The first section highlighted was "Narcotics: Transactions on licensed premises." Often times, what that is referring to when there is drug dealing going on in

your facility, somebody selling a controlled substance to another patron. This does not generally contemplate what we have here, being part of the business model. Next you will see highlighted are crimes involving moral turpitude. The footnote says “crimes involving moral turpitude means a crime involving fraud, misrepresentation or deceit, including but not limited to fraud, misrepresentation or deceit in conducting business or obtaining a license or permit as well as any other crime that adversely reflects on the applicant or licensee.” Additionally highlighted you will see “Receiving Stolen Property either by licensee on premises or by employee on premises.” There may be other types of violations that could apply, but these are the most obvious. The policy is met to represent guidelines and the word guideline was intentional and by design. He drew attention to the paragraph highlighted:

“Offenders may expect one or more of the following consequences as appropriate in the judgment of the Board:

Licensees are advised that the following chart represents guidelines for use by the Board when making their respective recommendation and decision in response to a liquor license violation. The Board, after a hearing with the licensee, and in accordance with mitigating and aggravating factors presented, retains the authority to deviate from these penalty guidelines where the circumstances are appropriate.”

Kreidler stated he is not without empathy for what is being offered as testimony by the manager, 50% owner licensee; however, empathy should not govern what you do as this Board. They both have responsibility but hers is greater as being listed as the Manager. He doesn't doubt that she didn't know what was going on; having said that, it doesn't excuse it. Her moves made since the arrest speak well of her intentions but they don't make that a clean license in accordance with those express wishes. The license today, in the eyes of the ABCC and you as the Local Licensing Authority, he is still a party to. He doesn't doubt that she will move expeditiously to work with Linda to file the proper paperwork to make the changes she has made with the business to reflect it on the license, but it has not yet happened. There is a drug problem in this community; people talk about illegal drugs being sold in this community. We hear criticism that we do not do enough to protect the children from this type of behavior. The police deal with it regularly and their hands are often bound in what they can accomplish. What we have heard is taken place in the community, it has been found based by the evidence presented to you this evening. We can presume by actions taken by the co-owner licensee that there is not dispute that something took place that warranted the actions that she took. Blair said this shouldn't be personalized. The state and this Board have a huge responsibility to approve a business to sell alcohol. He is impressed with what has been done since this happened. Ms. Halkiadakis has operated with her responsibilities admirable since he has been gone but said she didn't operate admirably before as co-owner and Manager of the store. Ms. Halkiadakis said the second she found out, she acted. This is not just the store, it's a family. She trusted her spouse. Blair wanted her to understand that she had a responsibility to the community that children and adults were involved. She could have been our safeguard. He concluded that the Board needs to act as a licensing authority. Berndt moved, with all the evidence that has been provided to them by the Police Department this evening and what they have read with the material provided, to revoke the license under the issues listed on the charges for Vasta, Inc., Kwik Stop Liquors on 18-20 Railroad Street. He noted it's more than one event; it has been happening over a period of time and we don't know how many people that may have been affected. Blair seconded. It was noted that Ms. Halkiadakis could re-apply as sole owner of the business in the future.

Kreidler hoped the Board would consider amending the motion that the license be suspended effective immediately until such time until the changes of the license are approved by the ABCC that are consistent with the changes to the corporate paperwork. Blair disagreed. Barrows offered an amendment given that there is a five day notice to appeal and a request of ten day notice of action, that the revocation takes place fifteen days from today. Hunt seconded. Berndt was concerned that some of employees that were there during some of these transactions may still be there and they didn't know if they had been involved in any way. Hunt said she was guided by the Police Dept.; if they suspected several of them doing it, they would have arrested others. Barrows added he was trying to go by the guidance of Town Counsel that it be fifteen days of the date of discipline. Kreidler informed the Board of a procedural matter to close the public hearing and then to deliberate. The hearing was closed at 8:17 p.m. The Police Officers were thanked for their participation. With a roll call vote of Berndt nay, Blair nay, Barrows aye and Hunt aye, the motion to hold the revocation for fifteen days failed. With a vote of Berndt aye, Blair aye, Barrows aye and Hunt aye, the motion to revoke the license of Vasta Inc., d/b/a Kwik Stop Liquors passed unanimously. Ms.

Halkiadakis was informed she would receive notice of their decision tomorrow and she would have five days to appeal this decision to the ABCC. She thanked the Board and apologized.

Ms. Halkiadakis' brother spoke out saying they needed to take into consideration the impeccable record of his sister and Vasta Inc. and that she had no knowledge of this; no one knew.

PERMIT/LICENSE APPLICATIONS, HEARINGS:

Common Victualler License – Hometown Café, Inc., 314 Central Street - Jesse Algarin and Rebecca Conner came forward on this application. They spoke about the opening hours which is everyday but Wednesdays. Also Mr. Algarin described the style and type of meals they would serve while Ms. Conner said she would be doing some baking. They looked to open up on March 1st. There were no Department Head issues with their submitted responses. Blair moved to approve; Berndt seconded. By a vote of all aye, the motion carried unanimously.

Class II License – Tiger Auto Sales, 230 Baldwinville State Road, Sabah Elnemer and Vilson Camargo came before the Board. Mr. Camargo currently has a Class II license at this location and told the Board that business wasn't working the way he needed it to work. He currently runs a garage in Gardner and cannot be here in Winchendon. He doesn't have the resources to build a garage he wants to build in Winchendon. It will take him approximately four years to build the building and move his business to Winchendon. He decided to rent to Mr. Elnemer who is seeking the Class II license and would surrender his if approved. Blair talked about the Special Permits that were needed by the Zoning Board of Appeals and the Planning Board. Mr. Elnemer said he would eventually be moving from Danvers. Berndt asked him how long he's been in the automobile business and he said about thirteen years. This will be the first time he is the actual individual owner, buying and selling cars in his name. Berndt moved to accept the application pending conditions of the Special Permits from Zoning Board of Appeals and a Site Plan Review from the Planning Board along with a business certificate. Blair seconded. By a vote of all aye, the motion carried unanimously.

Class III License – Nick's Used Cars and Parts - Mr. Edward Methe and his son, Napoleon, came before the Board. Jennifer Methe, listed on the application, was not present. Mr. Edward Methe asked for Jennifer's name to be removed from the application. Berndt informed them there are several issues listed by Dept. Head responses and didn't think they could move for approval for the license. Blair commented after reading through the responses that a Class III is not allowed in this zone; we have been giving bad advice. They need a minimum of fifteen acres for an open air salvage. The Conservation Commissioner stated they didn't see any approval for this application at all at the present time due to an ongoing investigation of wetland problems. Blair asked if the Class III License was possible with the comments that the Zoning Regulations and the Conservation Commission have stated. Kreidler responded, "No, not tonight." Given the description of what Nick's Used Cars and Parts are doing, he has an understanding that they cannot do what they are doing under a Class II License. From what the Department Heads have been saying, there will be no Class III License given. Napoleon asked if they had to downsize what they were doing or if there was hope that if they spoke to the different Department Heads then maybe there would be a possibility of getting a Class III License in the future. Kreidler mentioned that in the last year there was someone historically performing functions that were not allowed and the Building Commissioner took the position and said that those functions were not allowed in that specific zone. Eventually, the applicant of this service appealed and the decision was overruled. The Methes could take the same route but that doesn't get them away from the Conservation Commission's issues, investigating the wetlands. Blair asked Kreidler what advice could be given to the Methes. They both reassured the Board that they were only doing Class II work. They discussed how approximately sixty-nine cars have been on the lot with no site plan and that should have never occurred. Napoleon was confused about the moving of the vehicles. He thought they needed to apply for a Class III and could wait until the decision was made. Blair told them they were allowed to operate as a Class II. Berndt asked, moving forward, if they were caught doing Class III acts in the meantime their license would be revoked. Kreidler said that the Zoning Board of Appeals and the Building Commissioner would be the one to determine if this activity is taking place. Hunt suggested that Jennifer's name not be on the application if she is not involved. Then she told them to visit the Planning Office for any further guidance on what steps to take next. If they stay away from Class III work, they don't have to change anything; but if they want to do Class III work, they need to make an appeal.

PUBLIC COMMENTS AND ANNOUNCEMENTS: (Revisited)

Susan Burdsall came back up to present herself to the Board again. She said she would love to have a larger group, whoever could make it, to at least start the discussion of the Indirect Cost Agreement between the Town and the School. When these dates were suggested, no one wanted marathon sessions. If the discussion needed to run over a period of time, meeting dates would be blocked out in advance. Kreidler said Dr. Khelfaoui has said there is only one area that is in our control, the administrative component. Kreidler expects that this will be a shorter conversation than people might be expecting. That being the only financial piece, the most work will be the reconciliation piece and how we will be reconciling the following year. He said that with a group of fifteen to seventeen people you could create a marathon event. Blair felt it could also be a potential marathon and he wanted to represent the Chair who was not present this evening. How could they have a meeting without the Town Manager who wasn't originally invited but will be signing off on this? With seventeen people in the room, it isn't going to work. The Chair suggested four to five people in the room for the discussion, working it out and then bringing it back to the Board of Selectmen, School Committee and Finance Committee was the most proper and efficient way. The School Committee turned that suggestion down. Blair feels that government is getting in the way and the numbers are going to be what they are. He said again that the Town Manager, Dr. Khelfaoui, the Business Manager and the Town Accountant are the people to tell us what the way forward is. Blair suggested again a small group get together to hammer it out and bring it to a meeting. He said the Indirect Cost is predicated upon the guidelines set by the Department of Secondary Education. Blair said we shouldn't even be spending five seconds on this and it should all be staffed out. Ms. Burdsall agreed that it may not be an effective way, but this agreement is of enormous importance to the Town, the Schools, and with the Finance Committee. She feels very strongly that all of them should have as much education about what goes on whether it's through the reconciliation, through the agreement itself, what part of the reconciliation at this point isn't working or isn't recommended by the DESE and why. It's not about finger pointing or even the way things were done years ago. There is a portion of the agreement itself right now that is not in compliance. Kreidler asked which part. The last paragraph, Ms. Burdsall stated was her understanding, was not recommended anymore by the DESE. Kreidler said this was the reconciliation part. She said there was butting of heads over this because people aren't understanding it. Ms. Burdsall didn't think that it would end up taking that much time to come to an agreement. She asked if there was an existing Memorandum of Understanding that breaks down the specifics that are covered in the agreement more. Kreidler said that part of the frustration he feels is when he hears someone as well intended and well educated as her say the things she says. For the casual listener hearing the comment that the Indirect Cost Agreement is of extraordinary importance because it is \$3,000,000 dollars and it warrants more detail in writing, is what frustrates him. The Indirect Cost Agreement is not just that one and quarter page document that is executed by the parties, that is the governing document for which the backup exists. The backup exists in two different layers. One is the percentages; the next is the actual per head count on all those that drive those percentages. That information exists in the School Dept. He is copied on the emails which spreadsheets are attached. He is astounded that she hasn't seen these documents and that this much concern and discord over an issue and that it is her understanding it is just a page and a quarter that we are relying on. Ms. Burdsall said no, she's misunderstood. Barrows thanked Ms. Burdsall for coming out and speaking with them. Philosophically he disagrees with the format for all the reasons Jack stated. It's not efficient and not an effective way. Large groups like that are great for brain storming. He said what they needed was senior paid staff from both organizations to present us with a proposal out at a joint meeting. There needs to be four parties involved with the agreement in order for us to ask questions. Blair said that they were on record for this four committee involvement and they still believe in this. Ms. Burdsall understood and said that she certainly didn't infer in any way that they didn't have complete trust in Dr. Khelfaoui, the Business Manager, the Town Accountant, or the Town Manager. It wasn't intended for the Town Manager to be left out of the meeting. Kreidler said he appreciated Ms. Burdsall comments but the facts don't back that and offered to speak to her at another time about this. Hunt concluded the discussion and thanked Ms. Burdsall for attending.

APPOINTMENTS/RESIGNATIONS:

BOS Appointed Boards and Committees – Hunt read the list of current vacancies and announced the resignation of Scott Burns from the Conservation Commission. Barrows said if you are interested in any of these seats, to please contact the Board of Selectmen at 109 Front St., Dept. 1.

NEW BUSINESS: None.

OLD BUSINESS: None.

PUBLIC COMMENTS: (*Revisited*)

The Chair recognized Mr. Mike Valanzola, candidate for State Senate, who was seated in the audience. He was making his way around towns and wanted to introduce himself. He is formerly a Selectman for the Town of Wales. He had made a stop at Lisa's Diner and was with Ruth Deamicis from the Winchendon newspaper. The Board appreciated him for taking time to come to the meeting and introduce himself. Mr. Valanzola mentioned his Facebook Page, "Valanzola.for.senate", and his website "www.mikevalanzola.com." The focus of his race is Economy, Education and Community. He was thanked again for coming.

TOWN MANAGER'S REPORT:

1. Personnel Updates- None.

2. Financial Updates

a. Indirect Cost Agreement- Already discussed this evening.

3. Project Updates-

a.a. Police Station Project- Request for Qualification (RFQ): Owner's Project Manager (OPM)
– Kreidler reported he had finalized the negotiation of the OPM contract with CDR Maguire and it is in Counsel's hands for final review. He will execute it per the vote once he has it approved as to form. Having said that, he received a push back from Counsel that afternoon. It was nothing problematic and they said they would still step out and do some work even though they wouldn't be paid. They know the timeline is tight.

4. Miscellaneous Updates-

a. Council on Aging Vehicle - Kreidler reported as a result of public safety grants sought and received by our Chief of Police and as a result of Gerry White's ability to leverage the Public Safety Grant with a USDA grant, the Chief was also able to secure a replacement administrative car at no additional expense. His plan is to transfer the Hybrid SUV that he has been utilizing to the Council on Aging, given that it is all-wheel drive and is high enough off the ground to allow for easy ingress/egress, and has a back hatch for Meals on Wheels delivery. In turn, he will use the old Police admin Hybrid Ford Fusion. Blair moved to approve the Town Manager's request; Berndt seconded. By a vote of all aye, the motion carried unanimously.

b. Municipal Electrical Aggregation- Schedules did not allow for Colonial and Kreidler to meet last week. They are set to meet this upcoming Thursday.

MINUTES:

Monday, November 25, 2013 - EXECUTIVE SESSION: Blair moved for approval only not to be released; Barrows seconded. By a vote of all aye, the motion carried unanimously.

Monday, December 9, 2013 - Regular Meeting: Barrows moved to approve; Berndt seconded. By a vote of all aye, the motion carried unanimously.

Monday, January 13, 2014 - Regular Meeting: Barrows moved to approve as printed; Blair seconded. By a vote of all aye, the motion carried unanimously.

COMMUNICATIONS: N/A

AGENDA ITEMS: N/A

With no Executive Session being needed, Blair moved to adjourn; Berndt seconded. By a vote of all aye, the meeting adjourned at 9:16 p.m.

Respectfully submitted,

Linda Daigle, Executive Assistant