

**TOWN OF WINCHENDON
BOARD OF SELECTMEN MINUTES
MONDAY, MAY 13, 2013
Town Hall, 2nd Floor Auditorium
109 Front Street, Winchendon, Mass.**

Present: Robert M. O’Keefe, Chairman
Elizabeth R. Hunt, Vice-Chairwoman
C. Jackson Blair
Keith R. Barrows
Fedor Berndt

James M. Kreidler, Jr., Town Manager
Margaret Giacobone, Administrative Asst.

Absent: Linda A. Daigle, Executive Assistant

List of Documents Presented at Meeting:

- Permit/License Applications:
 - BYOB Permit - Il Italiano’s (filed)
 - Parade Permit for Memorial Day – American Legion (filed)
 - Entertainment Permit – Clark/YMCA Annual Summer Solstice June 15, 2013 (filed)
 - Entertainment Permit/6 One-Day Special Liquor License – Immaculate Heart of Mary Parish’s Annual Strawberry Festival June 12, 14-16, 2013 (filed)
 - FY14 Board of Selectmen’s Draft Re-appointment List (filed)
 - May Notice of Board of Selectmen’s Board and Committee vacancies (filed)
 - Town Manager’s Report (attached)
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Chairman O’Keefe called the meeting to order at 7:01 p.m. with the Pledge of Allegiance to the Flag of the United States of America. The meeting aired live on local cable access channel 8.

Disclosure of Audio/Video Recording: No one disclosed audio/video recording this evening.

Chairman O’Keefe recognized past Selectman Guy Corbosiero for his service on the Board.

Welcome new Selectman Fedor Berndt – Selectman Berndt was welcomed by the Board and congratulated on his recent election by the Town. Also Selectman Blair was congratulated for his re-election to the Board.

Reorganization of the Board – Hunt moved to nominate Robert O’Keefe as Chairman. Barrows moved nominations be closed; Blair seconded. By a vote of all aye, the motion carried unanimously. By a second vote of all aye, Robert O’Keefe was elected to serve as the Chairman of the Board of Selectmen for another term.

Barrows moved to nominate Selectwoman Hunt as the Vice-Chair; Blair seconded. Barrows moved nominations be closed; Blair seconded. By a vote of all aye, the motion carried unanimously. By a second vote of all aye, Beth Hunt was elected to serve as the Vice-Chair of the Board of Selectmen for another term.

The two were congratulated and applauded.

SELECTMEN’S COMMENTS:

O'Keefe announced that the Historical Society will be having their Mad Hatter's Tea Party Saturday. It is for both adults and children and will be a lot of fun. Tickets can be purchased at the door and O'Keefe encouraged all to wear their craziest hat.

Barrows wanted to comment, as a participant and observer, how well organized and well run the Boston Strong 2.62 Mile Run Event was, especially given the short amount of time and with over 600 people registered. He gave kudos and congratulated Veronika Patty of the Clark/YMCA who ran the event, all the volunteers and also to Lt. Walsh. Ms. Patty came forward and thanked the community for all their support and Lt. Walsh for making sure it would be a safe event. Ms. Patty said there was a sense of community. The event raised over \$9,000.00.

PUBLIC COMMENTS AND ANNOUNCEMENTS: None this evening.

BOARDS AND COMMITTEES:

Winchendon's Monty Tech Representative - Burt Gould, our Representative to the Monty Tech School District, thanked the Board for coming before them this evening. He stated he is completing his ninth term, his thirty-sixth year on the Committee and has enjoyed it. He intends to seek re-appointment. He briefed the Board on some of the history of the school, spoke about some of the projects and the work they have done here in Winchendon and his sole opposition to creating a Stabilization Fund. He said it's a super school and runs fifty weeks a year with summer school. Blair congratulated him on his length of service. O'Keefe asked if he could come before the Board more routinely. It was decided to list the Monty Tech representative on the Selectmen's calendar in January to determine the best time to have him come before the Board.

Mr. Gould informed the Board that there is a five year plan to re-point the entire Old Murdock building (masonry-wise) and also the clock tower as well as involvement at the Clark/YMCA. O'Keefe stated Mr. Gould is up for re-appointment and it will be considered jointly by the Board of Selectmen, the School Committee and the Town Moderator in June. There are twenty-two members on the Monty Tech School District Committee.

PERMIT/LICENSE APPLICATIONS, HEARINGS:

PUBLIC HEARINGS: BYOB Permit for Il Italiano's, 302 Spring St. – Ashraf Soliman of Il Italiano's came before the Board for his renewal of his BYOB license. O'Keefe opened the Public Hearing by reading the notice. He stated there were no issues with Dept. head responses. Hunt asked about the Business Certificate not being on file. O'Keefe explained a business certificate is often referred to as a “dba, doing business as.” If you are a corporation, and doing business in the name of the corporation, a dba or business certificate is not a requirement. You can contact the State's office for information on a corporation. If not a corporation, you can contact the Town Clerk's office. Blair moved for the applicant; Barrows seconded. By a vote of all aye, the motion carried unanimously. Mr. Soliman invited all to the restaurant for a gathering on Monday, July 1st, for his annual “feed the community” from 12:00 noon to 2:00 p.m. It's an open buffet for anyone who comes. Mr. Soliman was thanked.

PERMITS:

Parade Permit - Memorial Day, May 27, 2013 – American Legion – Scott Gauthier came forward on this application stating it is an annual parade, a great observance on Memorial Day. It starts at 10:00 a.m., marching down Central St. and pays homage to all the monuments in town. Barrows moved for the applicant; Hunt seconded. By a vote of all aye, the motion carried unanimously.

Entertainment Permit - Clark/YMCA- Summer Solstice June 15, 2013 – Mike Quinn came forward on his application. He stated there are no changes from last year's schedule. They will have the Central St. parade, the Road Races, and entertainment throughout the day. Kreidler commented that around budget time there are a

couple non-profit organizations that the town offers support to. This is one of the things the Clark/YMCA does that adds value to the Town and this is why he supports the bit of revenue that is put forth in the budget. Other communities have spent around \$15,000 to \$20,000 for something like this and that was over a decade ago. Barrows moved for the applicant; Blair seconded. By a vote of all aye, the motion carried unanimously.

Entertainment Permit and Six One-Day Special Liquor Licenses – Immaculate Heart of Mary Parish’s Annual Strawberry Festival June 12, June 14-16: A representative for the Parish was not present for this meeting. The Board reviewed the Dept. Head responses. They are in need of six One-Day Liquor licenses for the four different days listed on the application that alcohol will be sold and the extra two days are for them to have a license to obtain the alcohol for an authorized distributor and time to return it after their event. The fees listed on the application were discussed with some confusion on whether they were forwarded to the State or that they were Town fees. Barrows moved approval of the application with no fees being charged other than those required by the Commonwealth; Blair seconded. Hunt asked about crowd control. Ms. Giacobone stated that this was being worked on. Kreidler added it is a requirement of the Fire Chief and that the Board’s vote would be conditioned on that. Hunt asked about the tents they are planning on using and the Building Commissioner’s response. Kreidler explained the Building Inspector is saying if alcohol is being served, it must be segregated in its own tent. Barrows reaffirmed his motion with the intent to include the suggestions/comments/requirements of the Fire Dept. and Building Inspector. Blair affirmed his second. By a vote of all aye, the motion carried unanimously.

APPOINTMENTS/RESIGNATIONS:

FY14 Appointment Renewals List – O’Keefe mentioned this is the appointment renewal list for July 1st. The office has contacted the Chairmen of each board/committee for their recommendation and this will be before them at their next meeting in June. Blair noted that he was not able to attend the meetings of the Montachusett Regional Transit Authority (MART) and would not seek re-appointment.

Notice of Vacancies – O’Keefe read the current board/committee vacancies. If anyone is interested, please contact the office. If you have limited time and you would like to get involved, possibly an alternate position may work with your schedule.

NEW BUSINESS: N/A

ADDITIONAL SELECTMEN COMMENTS: Hunt wanted to acknowledge the benefit recently held for “A Better Tomorrow” cat shelter here in town. She stated for a small town and with a small amount of people, they had a fundraiser at the Senior Center and it was beyond impressive. She wanted to share how well this community gets involved mentioning other events that have also taken place in town.

O’Keefe mentioned another event, the Worcester Chamber Music Society, was coming to Town on Friday, May 17th at 7:30 p.m. performing at the First Congregational Church in Old Center. Tickets are available at the door. This is another example of enjoying Chamber music and an old historical building.

OLD BUSINESS: N/A

TOWN MANAGER’S REPORT:

1. Personnel Updates:

- a. Public Works – Kreidler announced the new appointments to the DPW: Chief Water Operator Stephen Neal and Operators 1 Mark Frye and Paul Anderson. He informed the Board that Steve had worked for us before when we had a Water Dept. He left to work for that outside company and now is returning with us bringing the Water Dept. back in house. He is an outstanding employee and will be leading the Water Dept. With the new restructuring (doing away with laborer position classifications and operators being able to use equipment) two new employees will fill positions. The first, Mark Frye is familiar with us. He has worked for Fiore who hauled our recyclables from the Transfer Station. Lastly is Paul Anderson who has a considerable amount of experience. Applications are enclosed and all possess the required licenses and are able to perform the required tasks of the respective positions immediately. Kreidler said

there is still one open Water Dept. position and hopes to have something at the next regular meeting. Hunt moved to affirm the appointments; Barrows seconded. By a vote of all aye, the motion passed unanimously. The Town Manager gave credit to the union that stepped forward and voted to approve the increased rates for these positions.

2. **Financial Updates:** None.
3. **Project Updates:** None.
4. **Miscellaneous Updates:** None.

MINUTES:

Tuesday, April 30, 2013 Special Meeting - Blair moved approval of the minutes; Hunt seconded. By a vote of four ayes and one abstention due to Barrows not being present, the motion passed.

COMMUNICATIONS: N/A

AGENDA ITEMS: Meeting Schedule – After some discussion, Blair moved to set the summer schedule to the second Mondays of the month -- June 10th, July 8th and August 12, 2013 -- and at any other time at the call of the Chair; Hunt seconded. By a vote of all aye, the motion carried unanimously.

ADJOURNMENT: With the Chair declaring the need for EXECUTIVE SESSION under Exemption No. 2 to discuss strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel and also Exemption No 3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, Blair moved to adjourn into Executive Session and to reconvene into Public Session for the sole purpose of adjournment. Hunt seconded. By roll call vote of all aye, the motion carried unanimously and the meeting adjourned into Executive Session at 8:09 p.m.

Respectfully submitted,

Linda Daigle
Executive Assistant

(These minutes were recorded using the DVD.)