

**TOWN OF WINCHENDON
BOARD OF SELECTMEN MINUTES
MONDAY, APRIL 22, 2013 7:00 P.M.
Town Hall, 109 Front Street, Winchendon
4TH Floor Robinson-Broadhurst Conference Room**

Present: Robert M. O’Keefe, Chairman
Elizabeth R. Hunt, Vice-Chairwoman
Keith Barrows
Guy Corbosiero

James M. Kreidler, Jr., Town Manager
Linda A. Daigle, Executive Assistant

Remote Participation: C. Jackson Blair

List of Documents Presented at Meeting:

- Appointments: Mary Martorella and Mike Potvin; letters of interest to serve on ZBA (filed)
- Permit Applications:
 - Junk Dealers: Second Hand Articles:
 - Second Impression, 2 Juniper St. (filed)
 - Daniel Brewer, 900 Lincoln Ave. (filed)
 - Boot Drive: Community Action Committee to be held April 27, 2013 (filed)
- Discharge of Mortgage (CDBG) – 99 Hale St. (attached)
- Subordination Agreement (CDBG) – Mr. James Gurley (attached)
- Constable Application Amendment (attached)
- Dog Complaint: Corey Goodwin’s letter dated 4/18/2013 (attached)
- Annual Town Meeting Warrant (attached)
- Minutes:
 - April 8, 2013 Regular Meeting (filed)
 - April 8, 2013 Executive Session (filed)
 - April 16, 2013 Special Meeting (filed)

Chairman O’Keefe called the meeting to order at 7:03 p.m. with the Pledge of Allegiance to the Flag of the United States of America. The meeting aired live on local cable access channel 8.

Disclosure of Audio/Video Recording: No one disclosed audio/video recording this evening.

Announce Remote Participation: O’Keefe announced that Selectman Blair would be participating remotely.

SELECTMEN’S COMMENTS:

O’Keefe announced Earth Day will be held on April 27 from 9:00 a.m. to 2:00 p.m. meeting at Beal’s Memorial Library to do some clean up in town. A dumpster will be provided in front of the Police Station and bags and gloves will be provided. Ruth DeAmicis announced that McDonald’s has offered to give everyone who volunteers a free sandwich.

O’Keefe announced the Library’s 100th Anniversary celebration with a Literary Ball to be held on April 27, 2013 from 8:00 p.m. to 12:00 p.m. at Hidden Hills in Rindge, NH. Tickets are \$25 a piece and are available at the Library. He invited folks to join the Trustees in honoring the Library.

O'Keefe reminded people that the Special State Primaries are Tuesday, April 30th from 7:00 a.m. to 8:00 p.m. at Old Murdock Senior Center for the office of Senator in Congress and that Town Elections will be held on May 6th.

PUBLIC COMMENTS AND ANNOUNCEMENTS: There were none.

APPOINTMENTS/RESIGNATIONS:

O'Keefe announced that letters of interest came in to the office after the agenda was put out from two people who want to join the Zoning Board of Appeals. He stated there are five seats and at a recent meeting Don O'Neil was willing to join the Zoning Board so they would have enough members but that he would resign when others stepped forward to become a regular member. Corbosiero moved to accept Mr. O'Neil's resignation from the ZBA; Hunt seconded. By roll call vote of all aye, the motion was unanimous. Mr. O'Neil was thanked for his willingness to fill that position.

O'Keefe then announced that they had received a letter of interest from Mary Martorella expressing her interest to become a member of the Zoning Board of Appeals. She hoped to be sworn in quickly to take part in an upcoming meeting on Wednesday. Corbosiero moved to accept Mary Martorella and appoint her to the Zoning Board of Appeals; Barrows seconded. Hunt asked if anyone had some information about Ms. Martorella. Kreidler replied that she was involved back in 2000 with the Planning Board and the Master Plan. He informed them that a ZBA member was recruiting because of a need to fill the vacancies on the Board. With a roll call vote of all aye, the motion carried unanimously. Mrs. Martorella was thanked for her interest.

O'Keefe said the next letter of interest received today was from Mike Potvin with his interest to serve on the Zoning Board of Appeals. He stated he knew Mike and his family since he has moved to Winchendon and that they both have volunteered in many things in Town. Hunt moved to approve; Corbosiero seconded adding he also knows Mike and stated he would make a good addition to the ZBA. By a roll call vote of all aye, the motion carried unanimously and Mike was thanked for his interest.

PERMIT/LICENSE APPLICATIONS, HEARINGS:

Junk Dealers: Second Hand Articles Annual License Renewal:

Second Impressions – O'Keefe welcomed Michelle Peterson to the meeting. He apologized for the term of the permit stating he knows she does not have “junk” in her store. With no questions being asked and no problems noted from any of the Departments, Blair moved for approval and renewal; Hunt seconded. By a roll call vote of all aye, the motion passed unanimously.

Daniel Brewer (Junk License) – O'Keefe stated this is the annual renewal for Mr. Brewer. With no issues noted from Department Head responses, Corbosiero moved for the renewal of the applicant; Hunt seconded. Hunt suggested including the number of years a business has been in business be included in the application. By a roll call vote of all aye, the motion passed unanimously.

CAC Boot Drive – April 27, 2013 - Colleen Laperriere, CAC Executive Director, informed the Board that the CAC has been selected by United Way to receive matching funds from them for any donations received in the month of April. She stated April 27 was the only day available for a Boot Drive with others taking place the other weekend. She mentioned that the CAC would also be participating in Earth Day that day. They will be cleaning up the CAC grounds and also going throughout the community. She has several people earmarked for the Boot Drive who are all adults. They have received the use of vest and orange cones and signage to make sure they have what is needed to be safe. The hours are 9:00 a.m. to 2:00 p.m. on Saturday. She acknowledged receipt of the Boot Drive Policy. Kreidler asked if the Town's quarterly donation could be matched by United Way. Ms. Laperriere stated that grants are not included. Mrs. Lapierre noted that the CAC was established in 1973 and that this is the 40th anniversary kick-off fundraiser for this banner year for the CAC. Corbosiero encouraged folks to donate to the CAC this month because it will be doubled. When asked about the folks that are helped through

this organization, she replied that last monthly they have helped about 465 individuals within the local communities. She added she received tremendous support from this community and also thanked the Town Manager for his support. Donations could be brought to the CAC which is open daily 9:00 a.m. to 4:00 p.m. or by calling 978-297-1667. Kreidler noted there is a fundraising can in Town Hall. Barrows moved for the applicant; Hunt seconded. By roll call vote of all aye, the motion passed unanimously.

Road Race "Boston Strong" May 11, 2013 -Clark YMCA – O'Keefe noted that this agenda item came after the posting and stated that everyone knows what happened in Boston just one week ago (the bombing at the Boston Marathon) and that the Clark YMCA are putting together a road race benefit with all the proceeds going to the One Fund Boston. Discussion was had on the time and the route. Blair congratulated the Clark YMCA and especially Veronika Patty for organizing this event and moved for approval. Corbosiero seconded. It was mentioned that over 160 people have already registered for this race. By roll call vote of all aye, the motion passed unanimously.

NEW BUSINESS:

Discharge of Mortgage (CDBG) – 99 Hale Street – This is related to a Community Development Block Grant payoff. With no questions on this discharge of mortgage, Hunt moved to accept; Corbosiero second. By a roll call vote of all aye, the motion passed unanimously.

Subordination Agreement (CDBG) - Mr. James Gurley – This also is related to a Community Development Block Grant and is for a refinance at a lower interest rate. Hunt moved to approve; Corbosiero seconded. By roll call vote of all aye, the motion carried unanimously.

Constable Application – Proposed Amendment – O'Keefe informed the Board that he had reviewed the application with the help of the Executive Assistant and the Police Chief. There are a few minor changes before them but significant if you're an applicant. He mentioned the proposed areas of change that could disqualify you as a Constable: (The underline words have been added to the current application.)

- Felony arrest within the last fifteen years
- A misdemeanor arrest within the past fifteen years
- A poor driving record,:
 - o license suspension/revocation within the last fifteen years
 - o three or more findings of driving infractions within the last fifteen years
 - o multiple at fault accidents within the last fifteen years

O'Keefe added the application is more reasonable and in line with CORI reform. Corbosiero said it gives the Chief discretion. Barrows noted that a license suspension could occur for failure to pay child support payments and he hoped item C.a in the application would be looked at in the appropriate context. Hunt moved to approve; Corbosiero seconded. By roll call vote of Hunt aye, Barrows aye, Corbosiero aye, Blair nay and O'Keefe aye, the motion carried by majority vote.

OLD BUSINESS:

Dog Complaint 15 Cedar St. – Follow up: O'Keefe recounted the Dog Complaint received in February regarding Corey Goodwin's dog. At that time the Board stated a suitable fence should be erected to sustain the dog by April 15th. With the deadline past, a note was received into the office from Mr. Goodwin seeking an extension to the deadline due to weather and included a proposal to install a fence. He states in his note that the fence should be started early next week. Kreidler offered that there had been no complaints from any neighbors into the office. He has also had the dog registered and vaccinated. O'Keefe stated the proposal is dated in March and appears Mr. Goodwin's intent is to comply but the winter weather conditions, understandably so, have been the reason for the delay. Blair asked if anyone in the Town Hall was notified prior to the deadline. Kreidler stated, no that we had reached out first to Mr. Goodwin. Blair recommended a two week extension starting today per their order. Corbosiero seconded the motion. Blair was disturbed that Mr. Goodwin hadn't notified us and if this was not done in two weeks, he would have a much more egregious recommendation. Kreidler offered that their next

meeting is May 13, 2012. Blair amended his motion for the deadline to be May 12, 2013; Corbosiero agreed as the second of the motion. Blair also amended his motion to call for a Public Hearing on May 13th; Corbosiero agreed. By roll call vote of all aye, the motion was unanimous. The dog owner would be notified of the hearing to be held on May 13th.

Police Station RFP-FY13-04 Evaluation Committee Update – O’Keefe, speaking as the Chairman of the Committee, stated they met two weeks ago and at that time had questions for both of the proposers. A letter was sent to them both and as of today, we have received both replies. He stated the Committee is looking to schedule the next meeting to review the letters and see if they are ready to make a recommendation to the Board of Selectmen, possibly at their next meeting.

TOWN MANAGER’S REPORT:

Annual Town Meeting Warrant and FY14 Budget – Kreidler said what you have before you this evening is the warrant and budget and asked if anyone wanted to go through the documents in any level of detail or if they had any questions, he’d be happy to give them as much time as needed. He mentioned the Finance Committee is making their recommendations tomorrow evening.

Hunt asked about Section 2.9 of the Capital Planning Committee bylaw, Article 14 in the warrant. She asked if it went before Town Counsel for their recommendations. O’Keefe stated the entire warrant has gone to Counsel and has come back with their recommendations. The Town Manager was able to accept the changes to any articles the Town submitted but that other articles by other agencies were not able to be modified. The Capital Planning Advisory Committee has not been able to modify their article in time before the warrant was finalized therefore they will have a substitute article at Town Meeting that will incorporate the changes suggested by Town Counsel. Barrows complimented the Town Manager for a good job putting the budget together and the way it was presented. He had one question on the CAC article for \$18,000 with a question mark being listed for the funding source. Kreidler responded, absent a funding source identified, it will be raise and appropriate and in the form of a motion the source specified.

MINUTES:

Monday, April 8, 2013, Regular Meeting – Corbosiero moved to accept as written; Hunt seconded. By roll call vote of Blair aye, Corbosiero aye, Hunt aye, Barrows abstain due to not being present, and O’Keefe aye, the motion carried by majority vote.

Monday, April 8, 2013, EXECUTIVE SESSION - Hunt moved to approve, not release; Corbosiero seconded. By roll call vote of Blair aye, Corbosiero aye, Hunt aye, Barrows abstain due to not being present, and O’Keefe aye, the motion carried by majority vote.

Tuesday, April 16, 2013, Special Meeting - Corbosiero moved to approve as written; Barrows seconded. By roll call vote of Barrows aye, Hunt abstain due to not being present, Corbosiero aye, Blair aye and O’Keefe aye the motion carried by majority vote.

COMMUNICATIONS: N/A

AGENDA ITEMS:

The next meeting of the Board of Selectmen was scheduled for Monday, April 29th where the Board would be voting their recommendations on the Warrant articles. It was discussed due to a lack of quorum to move the meeting to Tuesday, April 30th with Blair, Corbosiero and Hunt confirming attendance. O’Keefe stated he could participate remotely. Hunt was asked to Chair the meeting.

ADJOURNMENT/

EXECUTIVE SESSION: O’Keefe noted it was brought to his attention after speaking with the Town Manager the need for Executive Session this evening and so declared. Barrows moved the Board go into Executive Session

under Exemption No. 2 to discuss strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel and under Exemption No. 3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares and to reconvene following Executive Session for the sole purpose to adjourn. Corbosiero seconded. By roll call vote of all aye, the meeting adjourned into Executive Session at 7:57 p.m.

Respectfully submitted,

Linda Daigle
Executive Assistant