

**TOWN OF WINCHENDON
BOARD OF SELECTMEN AGENDA
MONDAY, MAY 9, 2011 – 7:00 P.M.
Town Hall 2nd Floor Auditorium**

Present: C. Jackson Blair, Chairman
Elizabeth R. Hunt, Vice-Chairwoman
Robert L. Zbikowski
Keith R. Barrows

James M. Kreidler, Jr., Town Manager
Linda A. Daigle, Executive Assistant

Absent: Robert M. O’Keefe

List of Documents Presented at Meeting:

- Mount Grace/Whitney Forest Stewardship Day email and map from Jason Rhoades (attached)
- Email from Chief Lafrennie to the Town Manager regarding timeline of the ambulance accident (attached)
- FY12 BOS Appointment Renewal List (attached)
- Council on Aging documents: Request to come before Board; Mr. Verne Hillman’s resignation; COA confirmation of new member request; Penny Maliska’s letter of interest; COA newsletter; Reports on Mart Van, COA Van and Meals on Wheels program; Senior Center Participant Survey; Planning Committee Report (filed)
- Discharge of Mortgage- 152 Mill Circle (filed)
- Town Manager’s Report (attached)
 - Draft letter regarding Notice to Allow Access to Replace Water Meter

Chairman Blair called the meeting to order at 7:01 p.m. with the Pledge of Allegiance to the Flag of the United States of America. This meeting aired live on local cable access channel 8. There was no one in attendance that planned on recording the meeting.

Reorganization of the Board: In the absence of Selectman O’Keefe, Chairman Blair announced they would wait until the next meeting of the Board to reorganize.

Public Comments And Announcements:

Blair announced he had a communication from the Planning Board Chairman John White about a need for members on the Planning Board. There are two openings now and will soon be three. It is an extremely important committee for the town. If you have any interest to be involved in town government, it would be a great place to serve. Send letters of interest to the Board of Selectmen and we will pass it on to Chairman White.

Stewardship Day at Mt. Grace’s Whitney Memorial Forest (Benjamin Hill): Mr. Jason Rhoades came before the Board and introduced himself as the Community Outreach Coordinator with Mount Grace Land Conservation Trust. He said he is working through the AmeriCorps program and hopes to increase opportunities for the community to get out and enjoy open land and to care for it through the Forest Stewardship Day to be held on July 9, 2011. He passed out a map with the parcel outlined in red comprising of 80 acres on Benjamin Hill. He spoke of the garbage that has been dumped in the area along the road and the sides of the road and planned it to be part of the

cleanup process on July 9, 2011. It would be the first step in making it more accessible to town residents. He spoke with Bill Davis of the Mass. Division of Wildlife who will be happy to work with him on this project. He believes there are about two pickup truck loads of trash out there and he had hoped they could dispose of it at the town dump. Blair thanked him for this project and Kreidler replied if he could get the trash to the Transfer Station, he could dispose of it there. Zbikowski said we are obligating only one third of the taxpayers to cover the costs of disposal if we agree to this. Kreidler replied the family donated 90 acres to be held in open perpetuity for the benefit of all those in the community; however, if it is a concern you could use Selectmen's contingency account if you felt it more appropriate. Hunt inquired about Earth Day and how trash was handled. Kreidler replied the same way. We bring a can from the Transfer Station down here and people can bring up stuff off of the side of the road. Blair said we can look at the cost after the fact and determine how it should be paid. Blair thanked Mr. Rhoades for coming.

Blair congratulated those who won in the recent elections and especially welcomed back to her seat Selectwoman Hunt. He said it was a nice turnout and a good election.

Mark Shea came before the Board and also congratulated Ms. Hunt back to the Board. He saw that the Board was going to be discussing the water meter project tonight and wanted to comment that he heard someone on this Board was on the list of still needing their water meter replaced. He further commented that the Selectmen should take leadership roles and this Selectman should take care of the situation. Hunt commented they are creating a list of activities and will be reviewing a letter that will be sent out. There are steps that are being taken.

Mike Niles came before the Board as a citizen. He is part of an organized committee for the 4th Annual Veterans Appreciation Day for Winchendon. He mentioned the committee members. The event is to be held on May 21st at the Murdock Middle High School gymnasium at 11:00 a.m. sharp. It's approximately one hour and will honor our veterans and our current active duty members. He mentioned the program in brief, including the invited guests and passed out invitations to the Selectmen. Blair said the program last year was superb and thanked Mr. Niles for the program.

Permit/License Applications, Hearings:

Junk Dealer Permit Renewal – Daniel J. Brewer, 900 Lincoln Avenue: Daniel Brewer and Mrs. Brewer were present on their application for renewal. Mrs. Brewer said her late husband had it for 35, 40 years. Mrs. Brewer said people gives her son stuff and he picks other things up off the road and takes it up to Swanzey. He doesn't have to buy stuff, its given to him. Hunt moved to approve; Zbikowski seconded. By roll call vote of all aye, the motion carried unanimously.

Junk Dealer: Second Hand Articles Permit – Suzanne King & Jennifer McClellan: Ms. King and Ms. McClellan came before the Board. Ms. King said she wanted to open a clothing and jewelry store stating she buys state jewelry and vintage. She showed pictures of the spot they now have at the flea market in Lancaster stating they have outgrown it and would love to do one here. She needs the license to buy vintage and her sister will have used clothing. They have a nice spot that their father will allow them to rent. Hunt moved to approve the application limiting it to the information that was presented on the application; Barrows seconded. Barrows asked about the new and used household items listed on the application. Ms. King said they have a small spot for used items that they may come across at auctions that are good deals. She also said there will be a small place in the store for coins stating the coin license is still part of that store and a great conversational piece and that she is learning about coins. Barrows inquired about outside storage of items and Ms. King said there will be none. Hunt inquired about amending her motion to include coins since the application does not list it. Ms. King said the coins are her father's. He's the coin dealer. He's going to have the coins in there. Hunt read the Police Department response stating he would only recommend this license if Mr. Larry Day has nothing to do with any business at 306 School St. K&D Rare Coins is still operating. Ms. King then reiterated that she would love to learn about the coins but he has his business, does it mostly dealer to dealer and mostly while traveling. She said lately all he is doing is buying. Hunt stated she would like to give the Police Chief the opportunity to revisit now that coins is involved and space is being shared with Mr. Day, their father. Ms. King suggested that we keep license as is, and revisit the coins at a

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later time. Mr. Day stood up in the audience and said they will not put any coins in their store. By roll call vote of all aye, the motion carried unanimously.

Yard Sale Permit, June 25, 2011 – 250th Anniversary Committee – Mr. LaDeau was present and explained the locations where they would have the yard sale. The hours will be from 10:00 a.m. to 2:00 p.m. Members will be present at 8:00 a.m. to assist people with spaces, he said. It's the same day as the final game of the little league. This is a fundraising event for the town's anniversary celebration in 2014. Barrows moved in favor of the applicant waiving the fee. Zbikowski seconded. By roll call vote of all aye, the motion carried by unanimous vote.

Special One Day Liquor Licenses (3) – Snowbound Club, Inc. - Rick Moulten was present on his application and explained the three events to be held this summer and the need for the One Day Liquor Licenses as they have done in the past. He explained the Club went through the ABCC to alter the premises recently but they have to make the whole area contiguous with a permanent fence before the ABCC will alter the premises for their license. Mr. Moulten explained they couldn't do it this year so we have the need to file for the one day special permits. He said part of the revenues go to charity organizations like the Winchendon and Templeton CAC's. Hunt moved to approve; Zbikowski seconded. By roll call vote of all aye, the motion carried by unanimous vote.

Entertainment Permit – Kiwanis Family Fun Day and Mass. State Chili Cook-off – 8/6/11 – Bruce Cloutier came before the Board and explained the event that is run for charity for the children. They give literally 110% because the Masonic Angels contribute to the donation. He said the event has been very active and is a great event. Barrows moved to approve the application for the Kiwanis Family Fun Day featuring the Mass State Chili Cook-off on August 6 on Bently Field and that they waive the fee. Hunt seconded. By roll call vote of all aye, the motion carried unanimously.

Common Victualler - Lickity Splitz, new owner Kevin Stevenson: Mr. Stevenson came before the Board introducing himself as the new owner of Lickity Split. Selectwoman Hunt stated she would be abstaining from voting on this license. A brief discussion of the menu was held. Mr. Stevenson said he would like to add some smoked pork but will keep the menu mostly the same, maybe just adding to it a few more specials. He said he will be open year round. Barrows moved to approve the application for Lickity Splitz under the new ownership of Mr. Stevenson; Zbikowski seconded. By roll call vote of Zbikowski aye, Barrows aye, Blair aye and Hunt abstain, the motion carried by majority vote.

MWCC Triathlon – October 23, 2011: Daigle informed the Board that the applicant was unable to attend the meeting this evening due to a family issue. Hunt moved to approve; Barrows seconded for discussion. Barrows had a concern that they are being asked to act upon a second request without the first event taking place yet. After a brief discussion, it was decided they could revisit the request if any issues arise following the first event. By roll call vote of all aye, the motion carried unanimously.

Selectmen's Comments:

Hunt stated she had a couple questions that came up at Candidates' Night. She was asked if the line item Ambulance Fund could be its own Enterprise. She explained the surplus money from that line goes into our operation budget and gave an example surplus of \$70,000.00. She stated where would we get that \$70,000.00 to run the day to day operations if we make it its own line item and that surplus stays in that account. She said currently that's the way the Ambulance Fund works but she said could it be its own Enterprise, yes it can be, it isn't at the moment but it doesn't mean it never will. That's the way it is now.

Another question that was asked of her was about the ambulance and the sequence of events in September. Hunt said no one was hurt or suffered with that ambulance being out of commission. She asked Mr. Kreidler to further explain. Kreidler said we had an accident with an ambulance with an EMT driver in December. He wasn't able to navigate a turn due to icy road conditions per the Police Report; the ambulance was damaged and the information was given to the Executive Assistant on 12/13/11 to file with our insurance agency MIIA; two days later an appraiser, M&R Auto Body, estimated \$24,859.00 worth of damages; 1/21/11 a written appraisal was given to

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MIIA by the insurance company appraiser; 1/28/11 a check was received from MIIA in the amount of \$13,915.49; Jan. 2 – Feb. 2nd there were discussions with the town, MIIA and M&R Auto Body regarding cost and liabilities regarding a supplemental cost adjustment to cover possible hidden damage and final cost of repair and an agreement was made to negotiate with and accept a final cost figure from MIIA. The ambulance would be picked up 4-6 weeks depending on parts availability. We don't have the ambulance back. The original manufacturer, based in Massachusetts, has located to another city and finding parts has been an issue. The Chief got a hard commitment that we would have it in two weeks as of last week. As for the operational impacts, it's been reported from an unknown source that some fifty runs would have been missed as a result of this, I'm advised by the Chief that number may get as high as twenty calls, that would be basic runs, not ALS runs. The figure of \$50,000.00 was also reported prior to the campaign as revenue loss. I have been assured by the Chief that it is nowhere near that amount at a couple hundred dollars apiece per call and at no time was there an ALS call that we weren't otherwise able to respond to if that ambulance was on staff still.

Appointments/Resignations:

FY12 BOS Appointment Renewals – Blair announced the list of renewals enclosed in the packets that are coming up for renewal on July 1st. He asked if anyone was interested in serving on any Boards that have vacancies to please let them know.

Council on Aging Resignation and Appointment: Mrs. Judy Mizhir, Chairwoman of the Council on Aging, came before the Board and mentioned the members present this evening and pointed out Mr. Hillman who is retiring and she publicly thanked him for serving. The group acknowledged and applauded Mr. Verne Hillman. Mrs. Mizhir introduced Penny Maliska who is interested in serving on the Council on Aging. She mentioned her credentials and feels she has many skills to offer. The Council On Aging unanimously voted on May 3, 2011 to recommend Mrs. Maliska as a Board member and on behalf of the Council requested the Board of Selectmen appoint Penny Maliska to the Council on Aging. Barrows moved to approve; Zbikowski seconded. By roll call vote of all aye, the motion carried unanimously.

New Business:

Council On Aging Updates: Mrs. Judy Mizhir, Chairman of the COA and Sheila Bettro, the COA Coordinator, came before the Board and passed out a report on the MART van and the town van and the Meals on Wheels program. The report shows how many types of runs they have and the need for another van and driver. The report shows also how many that get turned away. Mrs. Bettro said the hardest part is transportation with no van or driver available. Sheila explained that you can come from any town for meals; you don't have to be from Winchendon. She said they rely on volunteers and are very lucky for the good volunteers they have. Mrs. Bettro talked about the free programs that they offer one of them being computer training from a lady who comes in Tuesdays and Wednesdays. They have five donated computers, with two of them coming from the Robinson-Broadhurst Foundation. Blair said you folks are doing a great job and serve a tremendous need. Zbikowski said you do a great job. Mrs. Mizhir spoke about the survey included in their packets. They had few participants due to it being too lengthy and hard for them to read. She said they will do it again next year. Nevertheless, she said they received good feedback. Finally, Mrs. Mizhir spoke of their planning sub-committee that are taking a look at other senior centers. She went through the enclosed report. One of the concerns was the need for Outreach workers and has requested a ten hour position be funded from the town. Also they are looking to get the basement repaired so it can be utilized for exercise equipment and space for another pool table. She mentioned programs that are new and on their wish list. They would like lighting in the parking lot for evening events. She spoke about a shelter for the elders with FEMA being a possible resource. She spoke about the danger of the rain, ice and snow falling from the roof over the elevator. The most urgent need is their roof. It continues to loose shingles from the roof and there is a small leak in the third floor stair way. She said Gerry White, in the Development Office, is following up with a roofing company to give us an estimate. It's a safety issue with somebody walking by.

Kreidler mentioned the outreach worker request from the Council was funded in the FY12 budget as long as Town Meeting approves it. Blair thanked the women for attending the meeting and they reciprocated their appreciation for the Board having them.

Barrows made the motion to accept with deep regret the resignation of Vern Hillman on the Council on Aging; Hunt seconded. By roll call vote of all aye, the motion carried unanimously.

Discharge of Mortgage – Hunt moved to approve. Zbikowski asked to have his name spelled correctly the next time around. Barrows seconded. By roll call vote of all aye, the motion carried unanimously.

Old Business: n/a

Town Manager's Report:

1. Personnel Updates: None.
2. Financial Updates:
 - i) Town Meeting Articles 20 and 21 – Kreidler announced that he had identified funding sources for Articles 20 and 21 (the CAC article for \$18,000.00 and the Clark-YMCA of \$10,000.00) will be coming from the Overlay Surplus and will need to be moved accordingly at Town Meeting.
3. Project Updates:
 - a. Water Meter Project: The Town Manager noted he had enclosed a draft letter that they may consider sending to the water customers who have not complied with the required meter replacement. He said it can be changed as you see fit. Hunt suggested a definite time be stated instead of just a “timely fashion”. The Board discussed the changes to the letter. The word “SEVEN” will be changed to “TEN” and “in a timely fashion” will be replaced with “within the time frame stated above.” Hunt moved to accept the revised letter; Barrows seconded. By roll call vote of all aye, the motion carried unanimously. Kreidler said it will take about a week to get the letter and the list from United Water.
4. Miscellaneous Updates: None.

Minutes:

Monday, March 28, 2011, EXECUTIVE SESSION - Hunt moved to release; Barrows seconded. By roll call vote of all aye, the motion carried unanimously.

Thursday, April 21, 2011, Special Meeting - Hunt moved to approve; Barrows seconded. By roll call vote of all aye, the motion carried unanimously.

Thursday, April 21, 2011, EXECUTIVE SESSION - Hunt moved to approve; Barrows seconded. By roll call vote of all aye, the motion carried unanimously.

Monday, April 25, 2011, Regular Meeting - Hunt moved to approve; Zbikowski seconded. Roll call vote of Hunt aye, Zbikowski aye, Blair aye and Barrows abstain, the motion carried by majority vote.

Thursday, April 28, 2011, Special Meeting - Hunt moved to approve; Zbikowski seconded. By roll call vote of all aye, the motion carried by unanimous vote.

2009 and 2010 EXECUTIVE SESSION MINUTES:

Barrows moved to release the Executive Session minutes listed below. Hunt seconded for discussion and inquired about releasing part of the February 8, 2010 minutes. Blair asked the Town Manager if it needed to be redacted. Kreidler said, “No.” Blair said, “It is what it is.” By roll call vote of all aye, the following Executive Session Minutes were approved for release.

January 11, 2010	February 8, 2010	February 22, 2010	March 11, 2010	March 17, 2010
March 22, 2010	July 19, 2010	September 13, 2010	September 27, 2010	December 20, 2010

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2009 EXECUTIVE SESSION MINUTES:

January 12, 2009

January 26, 2009

February 9, 2009

Communications: N/A

Agenda Items: Zbikowski asked why we should have Executive Session always listed on our agendas. Kreidler explained it's for a safety net during negotiation season and because your agenda's are set early.

Barrows realizing the Board didn't release a set of Executive Session minutes, moved to release the Executive Session Minutes of April 21, 2011. Hunt seconded. By roll call vote of all aye, the motion carried unanimously.

The Board decided to schedule their next meeting prior to the Annual Town Meeting on May 23, 2011 at 6:30 p.m. at the High School.

With no need for Executive Session, Hunt moved to adjourn; Zbikowski seconded. By roll call vote of all aye, the meeting adjourned at 8:36 p.m.

Respectfully submitted,

Linda Daigle
Executive Assistant