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Present: Heather M. Billings, John F. Fairbanks, Wayne R. Walker

CALL TO ORDER

Ms. Billings called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. She announced that the meeting was being recorded by Ashburnham Westminster Community Access TV.

ANNOUNCEMENTS

- Congratulations to Andy Devoll for completing Fire Academy

APPROVED MINUTES/WARRANTS

Mr. Fairbanks moved that the Board approve the minutes of July 14, 2014 with minor amendments regarding the Public Works Commission presentation. The motion was seconded and passed unanimously.

Board members reviewed and approved the following warrants:

July 21, 2014	Accounts Payable #05A	\$ 82,782.19
	Deduction #05C	\$147,869.38
July 28, 2014	Accounts Payable #06A	\$ 98,179.99
	Payroll #06B	\$185,224.88

APPOINTMENTS:

VETERANS’ SERVICES OFFICER

Mr. Walker moved that the Board appoint Tom Maeder as Veterans’ Services Officer. The motion was seconded and passed unanimously.

ELECTION OFFICIALS AND BOARD OF REGISTRAR

Mr. Walker moved that the Board appoint the following individuals as Election Officials for a term effective until August 15, 2015:

Ellen Sheehan	MaryBeth Haley-Cormier
Theresa Grenier	Kathy Pelullo
Laila Michaud	Claudette Casey
Albert Hughes	Brenda Coddling
Gilbert Parks	Joan Parks
Susan Yraola	Constance Kotoski
Gloria Hughes	Barbara Parsons
Nancy Slauenwhite	

The motion was seconded and passed unanimously.

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Mr. Walker moved that the Board appoint Kenneth Marien as Registrar for a term effective until June 30, 2017. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATIONS:

PART TIME VETERANS’ SERVICES OFFICER ~ Mr. Walker moved that the Board approve the payroll authorization for a part time Veterans’ Services Officer. The motion was seconded and passed unanimously.

POLICE DISPATCHER ~ Mr. Walker moved that the Board approve a payroll authorization for a part time per diem Police Department Dispatcher. The motion was seconded and passed unanimously.

PART TIME CEMETERY WORKER ~ Mr. Walker moved that the Board approve a payroll authorization for a part time laborer (replacement) for the Cemetery Department. The motion was seconded and passed unanimously.

SEPTEMBER 9, 2014 STATE PRIMARY ELECTION WARRANT

Mr. Walker moved that the Board approve and sign the State Primary Election warrant for elections being held on Tuesday, September 9, 2014 from 7 am to 8 pm at the Westminster Elementary School. The motion was seconded and passed unanimously.

SPECIAL ELECTION WARRANT ~ COMMUNITY/SENIOR CENTER

Mr. Walker moved that the Board schedule and sign the warrant for a special election to be held at the Westminster Elementary School from 7 am to 8 pm on Tuesday, September 16, 2014 for the purpose of voting on a proposed debt exclusion for the borrowing of an additional \$250,000 for the construction of the new Community/Senior Center. The motion was seconded and passed unanimously.

REQUEST TO EXTEND ARTICLES

Ms. Billings explained that the Board has received a request from the School Business Administrator to extend two capital warrant articles approved at the May 7, 2011 Annual Town Meeting; Article 33 for Overlook roof repairs in the amount of \$3,806 and Article 34 for Meetinghouse School generator in the amount of \$36,000.

Mr. Walker moved that the Board approve the request from the School Business Administrator to extend the two articles requested for an additional year. The motion was seconded and passed unanimously.

