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Present: Wayne R. Walker, Heather M. Billings
Absent: John F. Fairbanks

CALL TO ORDER

Mr. Walker called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. He announced that the meeting was being recorded by Ashburnham Westminster Community Access TV.

ANNOUNCEMENTS

- Annual Town Elections will be held tomorrow from 7 a.m. to 8 p.m. on Tuesday, April 29th at the Westminster Elementary School. All citizens are encouraged to vote.
- Annual Town Meeting will be held at 1:00 p.m. on Saturday, May 3rd at the Westminster Elementary School. Warrants are available on the Town’s website, at Town Hall, Forbush Library and Public Safety Building.

APPROVED MINUTES

Ms. Billings moved that the Board approve the minutes of April 14, 2014 as printed. The motion was seconded and passed unanimously.

Board members reviewed and approved the following warrants:

April 18, 2014	Special #64S	\$ 47,370.93
April 21, 2014	Payroll #63	\$170,144.23
	Accounts Payable #64	\$281,828.53
April 22, 2014	Deduction #63D	\$150,778.78

APPOINTMENT – ASSISTANT ANIMAL CONTROL OFFICER

Ms. Billings moved that the Board appoint William Thurlow as an additional Assistant Animal Control Officer. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION – FIRE DEPARTMENT

Ms. Billings moved that the Board approve a payroll authorization for a step increase from Pre-Academy I to Pre-Academy II per the contract. The motion was seconded and passed unanimously.

CONTRACT FOR FIRE DEPT. PICKUP TRUCK – LIBERTY CHEVROLET

Ms. Billings moved that the Board sign an agreement with Liberty Chevrolet for the purchase of a 2013 Chevy K3500 pickup truck in the amount of \$29,275. The motion was seconded and passed unanimously.

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REQUEST TO EXTEND ARTICLE – DPW ROOF

Ms. Billings moved that the Board approve a one-year extension of Article 22 of the May 7, 2011 Annual Town Meeting in the amount of \$20,000 for roof repairs to the Highway Department garage. The motion was seconded and passed unanimously.

ADOPTION OF CAFETERIA PLAN

Ms. Billings moved that the Board adopt the resolution and plan which sets forth the criteria for offering pre-tax premium payments for the health insurance plans offered by the Town to our employees. The motion was seconded and passed unanimously.

UMASS GRAD STUDENTS ~ REPORT ON TOWN CENTER DESIGN WORKSHOP

Town Planner Steve Wallace explained to the Board that the Downtown Initiative grant that the Town received will be used to pay for the Cecil Group (a community planning consulting firm out of Boston) to prepare an implementation plan for the design elements that came out of the April 12th Town Center Design Workshop. This report will probably be available in the fall.

Mr. Wallace introduced UMASS graduate students from Amherst Mass; Alex Mello, Russell Pandres, and Mark Berube who presented the Board with a report and power point presentation on the results of the April 12 workshop. Mr. Wallace also stated that this presentation would be available for viewing on the Master Plan Committee webpage at www.westminster-ma.gov

6:35 P.M. ADJOURN

Ms. Billings moved that the Board adjourn. The motion was seconded and passed unanimously.

Respectfully submitted,

Heather M. Billings
Vice Chair
(Prepared by B. Kazan)