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Present: Wayne R. Walker, Heather M. Billings, and John F. Fairbanks

CALL TO ORDER

Mr. Walker called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. He announced that the meeting was being recorded by Ashburnham Westminster Community Access TV.

ANNOUNCEMENTS

- Pothole reporting form is available on the town website at www.westminster-ma.gov Typically, the Highway Department will respond to these requests within two days.
- The Master Plan Committee will host a workshop on what our Town Center could look like in the future. The workshop will be held at the Forbush Memorial Library on Saturday, April 12th from 9 am to 1 pm. (Snow date of April 19th – check the Town’s website). The workshop will start with a presentation, then a walking tour of the Town Center along Main Street returning to the Library to conclude with a discussion about what people want our Town Center to look like in the future. Information can also be viewed on the Town’s website at www.westminster-ma.gov
- The Town has been awarded a Mass Downtown Initiative Technical Assistance (MDI) Program award in the amount of \$10,000. This award provides \$10,000 worth grant for the implementation plan for our Town Center.

APPROVED MINUTES/WARRANTS

Mr. Fairbanks moved that the Board approve the minutes of March 31, 2014 as printed. The motion was seconded and passed unanimously.

Board members reviewed and approved the following warrants:

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|---------------|----------------------|---------------|
| April 7, 2014 | Accounts Payable #60 | \$ 633,991.20 |
| | Payroll #61 | \$ 160,500.05 |
| April 8, 2014 | Deduction #61D | \$ 140,916.23 |

PAYROLL AUTHORIZATION – FULL-TIME DISPATCHER

Mr. Fairbanks moved that the Board approve the Payroll Authorization for a Full-time Dispatcher. The motion was seconded and passed unanimously.

PLANNING BOARD – DISCUSS MEDICAL MARIJUANA BYLAW

Town Planner Steve Wallace was on hand to explain the Medical Marijuana Treatment Center/Registered Marijuana Dispensary bylaw. Dispensaries will be allowed in industrial zones and will be required to follow the statute.

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ANNUAL TOWN ELECTION WARRANT

Mr. Walker reminded residents that there will be an Annual Town Election on Tuesday, April 29, 2014 at the Westminster Elementary School Gymnasium between the hours of 7 a.m. to 8 p.m.

Mr. Fairbanks moved that the Board approve and sign the Annual Town Election Warrant for April 29, 2014. The motion was seconded and passed unanimously.

REVIEW/APPROVE TOWN MEETING WARRANTS

The Board reviewed a draft of the May 3, 2014 Special and Annual Town Meeting warrants.

Capital Planning Chairman Keith Harding discussed the Capital Planning Committee’s concerns regarding article #31. He stated that the Committee felt that they needed more time to perform their due diligence on the research of this project.

Mr. Fairbanks moved that the Board eliminate Article #31 (Engineering and design services related to proposed improvements and reconstruction of Hager Park Road and Worcester Road.)

Mr. Walker moved that the Board sign and approve the Special and Annual Town Meeting warrants as amended. The motion was seconded and passed unanimously.

7:18 P.M. ADJOURNMENT

Mr. Fairbanks moved that the Board adjourn. The motion was seconded and passed unanimously.

Respectfully submitted,

John F. Fairbanks, Clerk
(Prepared by B. Kazan)