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Present: Wayne R. Walker, Heather M. Billings, and John F. Fairbanks

CALL TO ORDER

Mr. Walker called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. He announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV.

ANNOUNCEMENTS

•A reminder that the Special Town Meeting will be held tomorrow at 7:30 PM at the Westminster Elementary School.

APPROVAL OF WARRANTS/MINUTES

Mr. Fairbanks moved that the Board approve the minutes of October 21, 2013 as printed. The motion was seconded and passed unanimously.

Board members reviewed and approved the following warrants:

November 6, 2013	Deduction #29D	\$ 150,831.69
November 11, 2013	Accounts Payable # 30	\$ 312,114.18
November 18, 2013	Accounts Payable #32	\$ 27,147.97
	Payroll #31	\$ 159,371.67

APPOINTMENT ~ ECONOMIC DEVELOPMENT COMMITTEE

Mr. Fairbanks moved that the Board appoint Scott Aubuchon and Ralph LeBlanc to the Economic Development Committee. The motion was seconded and passed unanimously.

APPOINTMENT ~ INSURANCE ADVISORY COMMITTEE AND SICK LEAVE BANK COMMITTEE

Mr. Fairbanks moved that the Board appoint Julie Belliveau to the Insurance Advisory Committee and Sick Leave Bank Committee. The motion was seconded and passed unanimously.

ROSELLI & CLARK ~ FY13 FINANCIAL AUDIT

Mr. Fairbanks moved that the Board sign and approve a contract with Roselli, Clark & Associates for FY13 audit services. The motion was seconded and passed unanimously.

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JOE MOONEY – AZARIAN BARN ROOF

Mr. Fairbanks moved that the Board approve the contract with Joe Mooney for the re-shingling of the Azarian Barn roof in the amount of \$6,400. The motion was seconded and passed unanimously.

REVIEW/ASSIGN TOWN MEETING MOTIONS

The Board reviewed and assigned the motions for the Special Town Meeting warrant.

PAYROLL AUTHORIZATION – TREASURER/COLLECTOR CLERK

Mr. Walker explained that the Board had previously approved a temporary increase for the Treasurer/Collector Clerk in the payroll office through to September 23, 2013. The Treasurer/Collector recommended that the Board continue this increase until December 31, 2013 due to more training requirements.

Mr. Fairbanks moved that the Board amend the payroll authorization of the temporary increase through to December 31, 2013. The motion was seconded and passed unanimously.

RESOLUTION – MILITARY ORDER OF THE PURPLE HEART

Mr. Fairbanks moved that the Board sign the resolution designating the Town as a Purple Heart Town. The motion was seconded and passed unanimously.

ACCEPTANCE OF PAYMENT FROM FEMA

Mr. Fairbanks moved that the Chairman authorize Fire Chief Brenton MacAloney and Town Administrator Karen Murphy to sign contracts related to reimbursement for the February 8 to February 10, 2013 snowstorm on behalf of the Town. The motion was seconded and passed unanimously.

ACCEPTANCE OF DONATION TO HAGER PARK

Ms. Billings moved that the Board accept a donation to the Hager Park Commission gift account in memory of Jigs Ahlin. Mr. Fairbanks seconded the motion. The motion passed with two in favor and one abstained (Mr. Walker).

6:40 P.M. EXECUTIVE SESSION

Mr. Walker moved that the Board enter into executive session to discuss strategy with respect to collective bargaining; further that the Chair declares that an open meeting may have a detrimental effect on the bargaining and litigating positions of the body; and that the Board adjourn directly from executive session. The motion was seconded and passed unanimously on a roll call vote.

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ADJOURNMENT

The Board adjourned from executive session at 7:10 p.m.

Respectfully submitted,

John F. Fairbanks, Clerk  
(Prepared by B. Kazan)