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Present: Wayne R. Walker, Heather M. Billings, and John F. Fairbanks

CALL TO ORDER

Mr. Walker called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. He announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV.

APPROVAL OF WARRANTS/MINUTES

Mr. Fairbanks moved that the Board approve the minutes of August 26, 2013 as printed. The motion was seconded and passed unanimously.

Board members reviewed and approved the following warrants:

August 27, 2013	Deduction #13D	\$ 168,345.45
September 2, 2013	Accounts Payable #14	\$1,006,750.58
September 9, 2013	Payroll #15	\$ 189,059.33
	Accounts Payable #16	\$ 27,290.06
September 10, 2013	Deduction #15D	\$ 172,036.72
September 16, 2013	Accounts Payable #17	\$ 407,406.34

APPOINTMENT – ZONING BOARD OF APPEALS (ALTERNATE)

Mr. Fairbanks moved that the Board appoint Edwin Kaarela (Alternate) to the Zoning Board of Appeals. The motion was seconded and passed unanimously.

APPOINTMENT – MASTER PLAN COMMITTEE – PLANNING BOARD ALTERNATE

Mr. Fairbanks moved that the Board appoint Brett Pinkerton to the Master Plan Committee as the Alternate Planning Board Representative replacing Bud Taylor. The motion was seconded and passed unanimously.

SPECIAL POLICE OFFICER – MONTY TECH

Mr. Walker explained that a Fitchburg police officer currently serves as School Resource Officer at Monty Tech. Fitchburg has asked that we appoint this officer as a special police officer to cover any responses that may occur on the Westminster side of the property.

The Board agreed to postpone making a decision until Town Counsel has given their opinion.

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PAYROLL AUTHORIZATION – FIRE LIEUTENANT

Mr. Walker asked the Board to postpone any decision until he has more details about the request.

PAYROLL AUTHORIZATION – WATER/SEWER WORKING FOREMAN

Mr. Fairbanks moved that the Board approve the Payroll Authorization for Water/Sewer Working Foreman. The motion was seconded and passed unanimously.

Mr. Walker stated that this position replaces Robert Hill who recently retired. He thanked Bob for all his years of service to the Town.

CONTRACTS – INGRAM LIBRARY SERVICES

Mr. Fairbanks moved that the Board approve and sign the contract with Ingram Library Services, Inc. for \$25,000. This contract is for the purchase of library materials through a joint purchasing arrangement with the Massachusetts Higher Education Consortium. The motion was seconded and passed unanimously.

CONTRACTS – CODE RED (Reverse 911 Services)

Mr. Fairbanks moved that the Board approve and sign the annual service agreement contract with Emergency Communications Network in the amount of \$6,152.40. The motion was seconded and passed unanimously.

CONTRACTS – L.D. RUSSO, INC. – SENIOR CENTER CONSTRUCTION

Mr. Fairbanks moved that the Board award and sign the contract for the construction of the Senior Center to L.D. Russo, Inc. of Harvard, MA in the amount of \$2,396,260. The motion was seconded and passed unanimously.

Mr. Fairbanks moved that the Board authorize the Senior Center Building Committee to approve all requisitions and change orders for the project. The motion was seconded and passed unanimously.

COMMON VICTUALLER & AUTOMATIC AMUSEMENT LICENSES – BLUEPRINT

Mr. Fairbanks moved that the Board approve and sign the Common Victualler and Automatic Amusement Licenses for Blueprint located at 9 Village Square. The motion was seconded and passed unanimously.

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6:13 P.M. EXECUTIVE SESSION

Mr. Walker moved that the Board enter into executive session to discuss strategy with respect to collective bargaining; further that the Chair declares that an open meeting may have a detrimental effect on the bargaining position of the body; and that the Board adjourn directly from executive session. The motion was seconded and passed unanimously on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 7:00 p.m.

Respectfully submitted,

John F. Fairbanks, Clerk
(Prepared by B. Kazan)