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Present: Wayne R. Walker, Heather M. Billings, and John F. Fairbanks

CALL TO ORDER

Mr. Walker called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. He announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV.

ANNOUNCEMENT

- Paving of South and Main Street is scheduled for Tuesday and Wednesday (August 27 and 28).
- Route 140 Bridge closing in Gardner, between Chapel Street and Colony Road for approximately three weeks. Detours are at Betty Spring Road and Pearl Street (Route 101).

APPROVAL OF WARRANTS/MINUTES

Mr. Fairbanks moved that the Board approve the minutes of August 12, 2013 as printed. The motion was seconded and passed unanimously.

Board members reviewed and approved the following warrants:

August 13, 2013	Deduction #9D	\$ 159,782.18
August 19, 2013	Accounts Payable #11	\$ 129,489.95
August 26, 2013	Accounts Payable #12	\$ 9,467.46
	Payroll #13	\$ 177,324.96

INTERFUND BORROWING

Mr. Fairbanks moved that the Board approve interfund borrowing (Chapter 90) in the amount of \$30,000 for the paving of Academy Hill Road. The motion was seconded and passed unanimously.

APPOINTMENT – MART ADVISORY BOARD

Mr. Fairbanks moved that the Board appoint Heather Billings (Primary) to the MART Advisory Board and himself as the Alternate. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION – Highway Truck Driver/Laborer

Mr. Fairbanks moved that the Board approve the Payroll Authorization for a Highway Truck Driver/Laborer. The motion was seconded and passed unanimously.

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PAYROLL AUTHORIZATION – ALTERNATE WIRING INSPECTOR – BUILDING DEPARTMENT

Mr. Fairbanks moved that the Board approve the Payroll Authorization for an Alternate Wiring Inspector. The motion was seconded and passed unanimously.

CONTRACTS – CUMBERLAND FARMS TRAFFIC STUDY PEER REVIEW

Mr. Fairbanks moved that the Board approve and sign the contract with Conley & Associates to verify the accuracy and completeness of the Traffic Impact Study submitted by Cumberland Farms. The applicant will bear the cost of this review. The motion was seconded and passed unanimously.

CONTRACTS – LIBRARY MATERIALS

Mr. Fairbanks moved that the Board approve and sign a contract with Baker & Taylor, Inc. for \$25,000 and Midwest Tape for \$12,000. Library will be purchasing most of its materials through a joint purchasing arrangement with Mass. Higher Education Consortium. The motion was seconded and passed unanimously.

CONTRACTS – COPIERS

Mr. Fairbanks moved that the Board approve three year copier contracts with Ricoh Americas Corporation and Canon Financial Services. The motion was seconded and passed unanimously.

REQUEST FOR RECLASSIFICATION OF DISPATCHER POSITIONS

Mr. Fairbanks moved that the Board forward the request for reclassification of Dispatcher positions to the Advisory Board for their input prior to acting on this reclassification. The motion was seconded and passed unanimously.

In the meantime, the Board asked Mrs. Murphy to contact neighboring communities to see if there is any interest in regionalizing the Dispatcher positions.

SCHEDULE CABLE TELEVISION LICENSE PUBLIC HEARING

Mr. Walker stated that the Board was in receipt of a letter from the Cable Advisory Committee requesting a public hearing to invite any comments, questions and concerns regarding the Town’s cable service.

The Board agreed to schedule a public hearing on the matter for a future meeting.

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PROPOSED GAMING FACILITY – LEOMINSTER

Mr. Walker announced that there are plans for a proposed gaming facility to be located at 42 Jungle Road in Leominster.

The Board agreed that there is no benefit to the Town of Westminster.

Mr. Walker moved that the Board request that the Cordish Company officially designate the Town of Westminster as a “Surrounding Community” under the regulations governing the Gaming Commission (205 CMR 125.01 (1)(c)). Further that the Board reserves the right to submit future comments in any subsequent phases of the proposed facility with the Cordish Company in a dialogue about the potential positive and negative impacts to our community that may result from the development of their proposed gaming facility. The motion was seconded and passed unanimously.

6:35 P.M. EXECUTIVE SESSION

Mr. Walker moved that the Board enter into executive session to discuss strategy with respect to collective bargaining; further that the Chair declares that an open meeting may have a detrimental effect on the litigating position of the body; and that the Board adjourn directly from executive session. The motion was seconded and passed unanimously on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 7:08 p.m.

Respectfully submitted,

John F. Fairbanks, Clerk  
(Prepared by B. Kazan)