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Present: Wayne R. Walker, Heather M. Billings, and John F. Fairbanks

CALL TO ORDER

Mr. Walker called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. He announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV.

APPROVAL OF WARRANTS/MINUTES

Mr. Fairbanks moved that the Board approve the regular session minutes of June 17 and June 24, 2013. The motion was seconded and passed unanimously.

Board members reviewed and approved the following warrants:

June 27, 2013	Accounts Payable FY 13 #80	\$ 142,393.30
June 30, 2013	Payroll #81 FY13	\$ 186,327.80
July 1, 2013	Accounts Payable FY 14 #1	\$1,431,704.63

APPOINTMENT – CULTURAL COUNCIL

Mr. Fairbanks moved that the Board appoint Mary Waight to the Cultural Council. The motion was seconded and passed unanimously.

APPOINTMENT – BOARD OF ASSESSORS

Mr. Walker explained that there is a vacancy on the Board of Assessors. In accordance with MGL Chapter 41, s. 11, is it the responsibility of the Assessors and Board of Selectmen to make the appointment until the next election scheduled for April, 2014.

Mr. Fairbanks moved that the Board of Selectmen and Assessors appoint Brenda Bodanza as Assessor for a term ending on the election scheduled for April, 2014. The motion was seconded and passed unanimously on a roll call vote of the BOS and Assessors.

BORROWING – FIRE TRUCK

Treasurer/Collector Melody Gallant was on hand to request the Board’s approval of a Bond Anticipation Note in the amount of \$550,000 for the purchase of a fire truck which is scheduled for delivery in mid-July.

Ms. Billings moved to authorize the issuance of a BAN in the amount of \$550,000 with Greenfield Coop with an interest rate of .55%. The motion was seconded and passed unanimously.

ABATEMENT OF AMBULANCE BILLS

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Mr. Fairbanks moved that the based on the recommendations of Chief MacAloney, the Board approve abatements of six ambulance bills totaling \$4,599.10. The motion was seconded and passed unanimously.

YEAR-END TRANSFER REQUEST

Mr. Fairbanks moved that the Board approve a year-end transfer within the Police Department budget in the amount of \$20,000. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION – COUNCIL ON AGING

Mr. Fairbanks moved that the Board approve a Payroll Authorization Request to hire a substitute driver for the Council on Aging. The motion was seconded and passed unanimously.

PICNIC TABLE DONATION

Mr. Fairbanks moved that the Board accept two picnic tables donated by the Wachusett Brewery which will be placed on Crocker Pond property. The motion was seconded and passed unanimously.

SELECTION OF AUDIT FIRM

Mrs. Murphy explained to the Board that she had obtained four responses from auditing firms to provide services for fiscal years 2013, 2014, and 2015. The current auditors, Roselli, Clark and Associates, submitted the lowest quote of \$18,900 for each year, which includes the cost of conducting two departmental operational reviews each year. The Treasurer/Collector, Town Accountant and she are recommending that the Board agree to contract with Roselli, Clark and Associates for a three-year term.

Mr. Fairbanks moved that the Board approve an agreement to contract with Roselli, Clark and Associates. The motion was seconded and passed unanimously.

EARTH REMOVAL PERMIT – CURTIS ROAD (CONTINUED)

The Board reviewed provisions, including conditions and waivers for the earth removal permit application of Curtis Farm, Depot Road.

Mr. Fairbanks moved that the Board approve an earth removal permit from the Curtis Farm to remove approximately 8,900 cubic yards of earth materials off Curtis Road (57 Depot Road) subject to conditions which were reviewed at the BOS meeting. The motion was seconded and passed unanimously.

It was noted that the permit with conditions will be prepared for the next BOS meeting scheduled for July 15, 2013.

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BUILDING DEPARTMENT FEE SCHEDULES

Building Commissioner Mike Gallant was on hand to explain to the Board that the proposed fee schedule was developed to keep up with new construction and codes.

Mr. Fairbanks moved that the Board approve the revised Building Department fee schedules. The motion was seconded and passed unanimously.

TRAIL MAPS

Ms. Billings explained that there are trail maps that will be produced by the MRPC and will be handed out publicly at the Johnny Appleseed Visitors Center. The Crocker Pond Committee prefers to leave the Crocker Pond trails off the regional map and only include them on local maps that would be distributed with the Crocker Pond passes.

On motion duly made and seconded, the Board voted to notify MRPC that they do not wish to see the Crocker Pond Trails or privates trails listed on these maps.

ANNOUNCEMENT

- The Regional School Committee has voted to hold a joint Town Meeting at 7 p.m. on July 23, 2013 to be held at Oakmont Regional High School to establish a regional school budget for FY14.

Mr. Walker read the following email sent by David Christianson; ‘Following the earlier failure of the school district budget at the Westminster Annual town Meeting, and pursuant to MGL chapter 71 Section 16B the only option other than cutting approximately \$386,000 was to call for the joint meeting’. He indicated that there was a misunderstanding of the school committee and that the Town of Westminster held a Special Town meeting and did approve funds that were certified by the School Department.

In the meantime the Board of Selectmen and the Ashburnham Board of Selectmen will hold a meeting at the Westminster Town Hall next Monday, July 8, 2013 at 6:30 p.m. to select a Moderator for the joint Town Meeting.

7:12 P.M. EXECUTIVE SESSION

Mr. Walker moved that the Board enter into executive session to conduct contract negotiations with nonunion personnel, and that the Board adjourn directly from executive session. Mr. Fairbanks seconded the motion. The motion passed unanimously on a roll call vote.

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ADJOURNMENT

The Board adjourned from executive session at 8:30 p.m.

Respectfully submitted,

John F. Fairbanks, Clerk
(Prepared by B. Kazan)