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Present: Wayne R. Walker, Heather M. Billings and John F. Fairbanks

CALL TO ORDER

Mr. Walker called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. He announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV.

APPROVAL OF WARRANTS

Board members reviewed and approved the following warrants:

May 7, 2013	Deductions #69D	\$155,397.37
May 13, 2013	Accounts Payable #70	\$ 38,153.27

GREEN COMMUNITIES GRANT AGREEMENT

Ms. Billings explained that the Town will be receiving a \$141,500 Green Communities Grant for energy efficiency projects which will be completed throughout the various Town buildings.

Mr. Fairbanks moved that the Board vote to authorize the Chairman to sign all related documents. Ms. Billings seconded the motion. The motion passed unanimously.

SCHEDULE SPECIAL TOWN MEETING

After a discussion with the Superintendent of Schools and School Committee members, the Board agreed to schedule a Special Town Meeting to be held on Thursday, May 30, 2013 at the Westminster Elementary School.

Mr. Fairbanks moved that the Board approve the warrant containing four articles for the Special Town Meeting to be held on May 30, 2013, at 7:30 p.m. at the Westminster Elementary School. Ms. Billings seconded the motion. The motion passed unanimously.

BOARD OF SELECTMEN LIAISON ASSIGNMENTS

Mr. Fairbanks moved that the Board approve the following BOS liaison assignments:

Capital Planning Committee	John Fairbanks
Economic Development Committee	John Fairbanks
Open Space Committee	Heather Billings
Solid Waste Advisory Committee	John Fairbanks
Town Hall Reuse Committee	Hold at present
Old Town Hall Needs Assessment Committee	Hold at present

Ms. Billings seconded the motion. The motion passed unanimously.

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ASSIGN TOWN ADMINISTRATOR SIGNATORY AUTHORITY FOR YARD SALE PERMITS

Ms. Billings moved that the Board vote to grant the Town Administrator signatory authority for yard sale permits. She also moved that the Board increase the fee from \$1.00 to \$2.00 per day. Mr. Walker seconded the motion. The motion passed unanimously.

K-9 GRANT PROGRAM

Chief Sam Albert was on hand to request the Board’s approval to partner with The Stanton Foundation for a grant for the continuance of the K-9 Program. He further explained that the grant would be for \$25,000 and they would have up to five years to use the funds. The money could be used to replace the current dog, retrain the trainer, and outfit a replacement dog once Caesar retires in the next two to three years.

Mr. Walker moved that the Board authorize the Chief to apply for the K-9 Program Grant. Ms. Billings seconded the motion. The motion passed unanimously.

6:39 P.M. EXECUTIVE SESSION

Ms. Billings moved that the Board enter into executive session to discuss strategy with respect to collective bargaining; further that the Chair declares that an open meeting may have a detrimental effect on the litigating position of the body; and that the Board adjourn directly from executive session. Mr. Fairbanks seconded the motion. The motion passed unanimously on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 7:40 p.m.

Respectfully submitted,

John F. Fairbanks, Clerk
(Prepared by B. Kazan)