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Present: Wayne R. Walker, Heather M. Billings and John F. Fairbanks

CALL TO ORDER

Mr. Walker called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. He announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV.

REORGANIZATION OF BOARD

Ms. Billings moved that the Board appoint Wayne Walker as Chairman of the Board of Selectmen. Mr. Fairbanks seconded the motion. The motion passed unanimously

Mr. Fairbanks moved that the Board appoint Ms. Billings as Vice Chairman and himself as Clerk. Ms. Billings seconded the motion. The motion passed unanimously.

ANNOUNCEMENTS

- Congratulations to John Fairbanks on his election and return to the Board of Selectmen.
- Thanks and appreciation to Joe Flanagan for his service on the Board of Selectmen.
- The Greater Gardner Chamber of Commerce will be recognizing Don Irving of Westminster as Business Person of the Year.

APPROVAL OF WARRANTS/MINUTES

Ms. Billings moved that the Board approve the regular session minutes of March 25, 2013. Mr. Walker seconded the motion. The motion passed with two in favor and one abstention.

Board members reviewed and approved the following warrants:

April 29, 2013	Accounts Payable #67	\$391,332.43
May 6, 2013	Payroll #69	\$172,771.66
	Accounts Payable #68	\$112,419.88

BORROWING – BAN RENEWAL, FOREST LEGACY

Treasurer/Collector Melody Gallant was on hand to request the Board’s approval for a Bond Anticipation Note (BAN) for the Forest Legacy Project in the amount of \$47,159.30.

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Mr. Fairbanks moved that the Board approve the BAN renewal for the Forest Legacy Project in the amount of \$47,159.30 with Century Subsidiary Investments III at an interest rate of .45%. Ms. Billings seconded the motion. The motion passed unanimously.

PAYROLL AUTHORIZATION – BUILDING DEPARTMENT

Mr. Fairbanks moved that the Board approve the payroll authorization for an Alternate Building Commissioner to fill in when the Building Commissioner is out. Ms. Billings seconded the motion. The motion passed unanimously.

DAVIS ROAD PURCHASE AND SALE AGREEMENT

Mr. Fairbanks moved that the Board sign the purchase and sale agreement with Carl and Susan Kemp for property located at 72 Davis Road in the amount of \$3,500. Ms. Billings seconded the motion. The motion passed unanimously.

EASEMENT FOR BALL FIELD LIGHTING – NATIONAL GRID

The Board agreed to postpone a decision on the request for an easement for the ball field lighting until Town Counsel determines whether or not town meeting approval is necessary.

WESTMINSTER BUSINESS PARK – REQUEST TO PROVIDE LETTERS OF CREDIT

Mr. Walker explained that Westminster Business Park requested that letters of credit replace the performance and cash bonds currently in place for the subdivision approval and earth removal permits issued for the park. Town Counsel does not recommend accepting letters of credit.

Mr. Fairbanks moved that the Board not accept letters of credit to replace the performance and cash bonds currently in place. Ms. Billings seconded the motion. The motion passed unanimously.

SET BOARD OF SELECTMEN MEETING SCHEDULE

The Board agreed to schedule meetings on the following dates; May 13, June 3, June 17, July 1, July 15, July 29, August 12, and August 26, 2013.

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6:19 P.M. EXECUTIVE SESSION

Mr. Walker moved that the Board enter into executive session to discuss strategy with respect to collective bargaining; further that the Chair declares that an open meeting may have a detrimental effect on the litigating position of the body; and that the Board adjourn directly from executive session. Ms. Billings seconded the motion. The motion passed unanimously on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 7:03 p.m.

Respectfully submitted,

John F. Fairbanks, Clerk  
(Prepared by B. Kazan)