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Present: Joseph E. Flanagan, Wayne R. Walker, and Heather M. Billings

CALL TO ORDER

Mr. Flanagan called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. He announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV.

Due to laryngitis, Mr. Flanagan asked Mr. Walker to chair the meeting.

ANNOUNCEMENTS

•Town Elections will be held on Tuesday, April 30th from 7 AM to 8 PM at the Westminster Elementary School. Voter registration will be held at Town Hall on Wednesday, April 10th.

•Annual Town Meeting will be held on Saturday, May 4th at 1 PM at the Westminster Elementary School.

APPROVAL OF WARRANTS

Board members reviewed and approved the following warrants:

March 26, 2013	Deduction #59D	\$ 142,059.39
April 1, 2013	Accounts Payable #61	\$ 462,964.80
April 8, 2013	Accounts Payable #62	\$ 48,333.95
	Payroll #63	\$ 166,737.44

CONTRACT – GREEN COMMUNITIES GRANT

The Board of Selectmen agreed to postpone authorizing the Chair to sign related documents for the Green Communities Grant until the Energy Advisory Board has a chance to review the grant agreement.

CONTRACT – ANIMAL CONTROL SERVICES

Ms. Billings moved that the Board approve the contract with Wachusett Animal Hospital for animal control services for the period of April 8, 2013 through January 30, 2015. Mr. Flanagan seconded the motion. The motion passed unanimously.

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CONTRACT AMENDMENT – SENIOR CENTER DESIGN

Mr. Flanagan moved to amend the contract for the Senior Center Design Project with Reinhardt Associates, Inc., per attachment B for a revised total fee of \$189,400. Ms. Billings seconded the motion. The motion passed in favor.

AUTHORIZE DISPOSAL OF SURPLUS PROPERTY

Mr. Flanagan moved that the Board declare the presented list of computer equipment which is of little or no value as surplus property. He further moved to authorize its disposal. Ms. Billings seconded the motion. The motion passed unanimously.

ATTY. ELISHA ERB – WESTMINSTER BUSINESS PARK BONDS

Attorney Erb was on hand representing the Westminster Business Park owners with a request to replace their outstanding bonds with letters of credit.

Mr. Flanagan explained that this request has gone before the Planning Board and they are requesting that it be referred to Town Counsel.

Following an explanation from Attorney Erb, Mr. Flanagan moved that the Board refer this matter to Town Counsel to review the merits of the request and provide guidance. Ms. Billings seconded the motion. The motion passed unanimously.

FINALIZE/APPROVE MAY 4, 2013 SPECIAL AND ANNUAL TOWN MEETING WARRANTS

Ms. Billings moved that the Board approve the May 4, 2013 Annual Town Meeting Warrant. Mr. Flanagan seconded the motion. The motion passed unanimously.

Ms. Billings moved that the Board approve the May 4, 2013 Special Town Meeting Warrant. Mr. Flanagan seconded the motion. The motion passed unanimously.

CROCKER POND RECREATION COMMITTEE

Mr. Walker moved that the Board appoint Mary Ann Falconer to the CPRC. Mr. Flanagan seconded the motion. The motion passed unanimously.

CONTRACT – ELECTA KANE TRITSCH

Mr. Walker explained that the Historical Commission is requesting authorization to hire a consultant to conduct an inventory of all homes in Westminster built prior to one hundred years ago. Since the Commission has \$3,000 in their funds at hand, they are requesting approval for this today. After July 1, they will request approval for a second contract to complete the project in the amount of \$500.

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Mr. Flanagan moved that the Board sign the contract with Electa Kane Trisch for \$3,000. Ms. Billings seconded the motion. The motion passed unanimously.

6:49 P.M. EXECUTIVE SESSION

Mr. Walker moved that the Board enter into executive session to discuss strategy with respect to collective bargaining; further that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body; and that the Board adjourn directly from executive session. Ms. Billings seconded the motion. The motion passed unanimously on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 7:10 p.m.

Respectfully submitted,

Heather M. Billings, Clerk
(Prepared by B. Kazan)