Present: Laila J. Michaud, Joseph E. Flanagan, Wayne R. Walker

### CALL TO ORDER

Ms. Michaud called the meeting to order at 6:00 p.m. in the Selectmen's Office at Town Hall. She announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV; she also confirmed with those present that no other party was taking an audio or video recording of the meeting.

#### APPROVAL OF MINUTES/WARRANTS

Mr. Flanagan moved that the Board approve the regular session minutes of June 6, 2011 as printed. Mr. Walker seconded the motion. The motion passed unanimously.

Board members reviewed and approved the following warrants:

June 8, 2011	Deduction #75D	\$189,502.11
	Accounts Payable #76	\$ 68,098.12

#### POSTAGE METER RENTAL

Mr. Flanagan moved that the Board sign a five year contract for \$210.64 per month with Pitney Bowes for the lease of a postage meter. Mr. Walker seconded the motion. The motion passed unanimously.

#### FIRE RESCUE GENERATOR

Mr. Walker moved that the Board approve a contract with Bulldog Fire Apparatus of Woodville, MA to supply and install a replacement 8 kW generator on the 2001 Fire Rescue Truck. Mr. Flanagan seconded the motion. The motion passed unanimously.

#### MUSIC LICENSES

Mr. Flanagan moved that the Board approve a music license with ASCAP and BMI for \$309 each annually. Mr. Walker seconded the motion based on the recommendations of Town Counsel. The motion passed unanimously.

#### ENERGY ADVISORY COMMITTEE – GREEN COMMUNITY ACTION PLAN

EAC Chairman Joe Macchia was on hand to introduce the Committee's consultant, Marianne Graham of ICF International who reviewed the Green Community Action Plan.

After the GCA Plan was reviewed and several questions answered, the Board agreed that they were not ready to accept the GCAP and needed more time to review the documents.

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Mr. Flanagan moved that the Board instruct Karen Murphy working with Steven Wallace to ask the Town Departments, Board and Committees for their input on the subject of pursuing the Green Community Action Plan. Mr. Walker seconded the motion. The motion passed unanimously.

## TOWN HALL REUSE COMMITTEE UPDATE

Town Hall Reuse Committee members updated the Board on the survey that was conducted in January. The compilation of the surveys is still being worked on and the Committee should have the results finalized at their meeting on July 14, 2011.

Ms. Michaud moved that the Board hold off on an RFP at this time and wait for the results of the surveys. Mr. Walker seconded the motion. The motion passed unanimously.

## APPOINTMENTS – ASSISTANT ANIMAL CONTROL OFFICERS

Ms. Michaud read the following disclosures received from Kara Fitzpatrick Vanhove, Robyn Herndon, Andrea Bergeron and Mark Ransom: All individuals are either an employee or owner of Wachusett Animal Hospital and Pet Retreat, 29 Theodore Drive, Westminster. WAHPR is occasionally compensated by the Town of Westminster for providing care and treatment to stray and/or injured animals. They have agreed to serve on a temporary, on-call basis as an Assistant Animal Control Officer for the Town, while remaining in the employ of the Animal Hospital. Further they have a financial interest in this matter in that they will be receiving compensation from the Town for responding to calls, while also retaining their positions with WAHPR.

Ms. Michaud moved that the Board approve the appointments of Kara Fitzpatrick Vanhove, Robyn Herndon, Andrea Bergeron, Mark Ransom and Kelsea Bilodeau. Mr. Flanagan seconded the motion. The motion passed unanimously.

### APPOINTMENTS

Ms. Michaud moved that the Board approve the following appointments, but at the request of Mr. Walker, to hold on appointing Town Counsel:

Agricultural Commission	Patricia	Glover
Assistant Inspector of Wiring	Richard	Cannavino
	Harry	Parvianen
Assistant Inspector of Plumbing & Gas Piping	Wayne	Little
Assistant Veterans' Services Agent	Phillip	Buso
Conservation Commission	Gregg	Buckman
Council on Aging	Evelyn	Giammalvo
	Neysa	Miller
Crocker Pond Development Comm.	Michael	Dauphinais

Cultural Council Historical Commission Inspector of Plumbing & Gas Piping Inspector of Wiring Liquor Commission Local Inspector

MART Advisory Board Open Space Committee

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Open Space Committee-Conservation Com Rep Open Space Committee-Planning Rep Parks & Recreation Tree Warden (New Appointment) Veterans' Graves Officer Veterans' Services Agent Wachusett Mtn. Advisory Council Wachusett Mtn. Advisory Council Alternate Zoning Board - Member Emergency Management

Fire Chief, Forest Warden & EM Dir. Part Time Police Officer

Part Time Police Officer Police Matron

Animal Control Officer Board of Registrar

Full Time Police Officer - K9

Sandra Thibodeau Laurie Tarr Ellsworth Thomas Wiinikainen Loring H. Barrett Gary **McDonald** David Lantry Peter Munro Edward J. Dube Joshua Schonborg Brownell Donna Richelle Brown Gregg Buckman Marie Auger Craig Cole Joshua Hall Mark Landry Dube Edward J. William Wintturi Chris Mossman Donald Frigoletto, Jr. Charles Clarkson Curtis Jeffrey Bill Leger Pam Leger Gilbert Parks Brenton MacAloney Nicholas Auffrey Kevin Boucher Couture Steven Matthew Espie Hawkins Nathan Giles Jeffrey Loescher Andrew Joseph Picariello Michelle Chevarie Debra Comiskey Nanette Pierce Eula Bradley Gerard Roger John **McCall** Caesar K-9

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Mr. Flanagan seconded the motion. The motion passed unanimously.

Ms. Michaud asked that the Board send thank you letters to all individuals not wishing to be reappointed.

## ECONOMIC DEVELOPMENT COMMITTEE

Ms. Michaud asked that the Board send letters to all Economic Development Committee members to see who might be interested in joining the IDC.

## YANKEE STREET FAIR - PERMISSION TO USE OLD TOWN HALL GROUNDS

Mr. Flanagan moved that the Board approve the request from the Ceil Burgess of the First Congregational Church to use the old Town Hall grounds for their Annual Yankee Street Fair on Saturday, August 27, 2011. Ms. Michaud seconded the motion. The motion passed with two in favor and one abstained (Mr. Walker is a member of the Church).

## CROCKER POND BIKE TRAILS

Ms. Michaud acknowledged a letter received this evening from Crocker Pond Chairman Joe Macchia requesting the Board approve rule 20 so the Crocker Pond Committee can add it back into the rules and regulations.

Mrs. Murphy stated she spoke with Bob Maki regarding the procedure of the Conservation Commission's decision. He indicated that there is a 10 day appeal process following the filing of the determination and if there is an appeal filed, the Town would have to wait for DEP's decision.

The Board agreed to wait until the 10 day appeal is up and then address the request.

### ELAINE JONES

Ms. Michaud acknowledged a letter from Elaine Jones regarding the placement of benches at the Town common. She said the Board would be discussing this at their next meeting.

### 7:41 PM EXECUTIVE SESSION

Ms. Michaud moved that the Board vote to enter into executive session to discuss strategy with respect to collective bargaining; further, that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the Town, and that the Board adjourn directly from executive session. Mr. Walker seconded the motion. The motion passed unanimously on a roll call vote.

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# ADJOURNMENT

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The Board adjourned from executive session at 8:15 p.m.

Respectfully submitted,

Wayne R. Walker, Clerk (Prepared by B. Kazan)