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Present: Laila J. Michaud, Joseph E. Flanagan, Wayne R. Walker (arrived at 6:10 p.m.)

CALL TO ORDER

Ms. Michaud called the meeting to order at 6:09 p.m. in the Selectmen’s Office at Town Hall. She announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV; she also confirmed with those present that no other party was taking an audio or video recording of the meeting.

6:10 PM EXECUTIVE SESSION

Ms. Michaud moved that the Board enter into executive session to discuss strategy with respect to collective bargaining, that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the Town, and the Board reconvene in open session. Mr. Walker seconded the motion. The motion passed unanimously on a roll call vote.

Ms. Michaud also stated that the Board planned to reconvene no sooner than 7:00 p.m.

7:17 PM RECONVENE

APPROVAL OF MINUTES/WARRANTS

Mr. Flanagan moved that the Board approve the regular session minutes of May 23, 2011 as printed. Mr. Walker seconded the motion. The motion passed unanimously.

Board members reviewed and approved the following warrants:

June 6, 2011	Accounts Payable #74	\$ 118,051.67
	Payroll #75	\$ 210,055.74

PAYROLL AUTHORIZATIONS

Mr. Flanagan moved that the Board approve payroll authorizations for a replacement laborer for the Cemetery Department, and two replacement positions for the Parks & Recreation Department. Mr. Walker seconded the motion. The motion passed unanimously.

APPROPRIATION TRANSFER REQUEST (FIRE DEPT.)

Mr. Walker moved that the Board approve a Request for Appropriation Transfer for the Fire Department in the amount of \$13,000 allowing for the immediate repair of the generator on the Rescue Truck. Mr. Flanagan seconded the motion. The motion passed unanimously.

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Advisory Board Chairman Jim DeLisle also stated that the Advisory Board was unanimously in favor of the request.

PRECINCT MAP

Ms. Michaud moved that the Board vote to accept the 2011 Re-precincting Plan for the Town of Westminster, including the map, legal description, and block listings, as presented by the Town Clerk. Mr. Flanagan seconded the motion. The motion passed unanimously.

WEBSITE DESIGN CONTRACT

Mr. Flanagan moved that the Board approve a three year website design contract in the amount of \$11,700 with Virtual Town Hall Holdings, LLC of Maynard, MA. Mr. Walker seconded the motion. The motion passed unanimously.

TOWN HALL DOOR OPENER

Mr. Flanagan moved that the Board approve a contract for \$4,793 with Advanced Glass and Mirror, Inc. of Westminster, MA for the installation of an automatic door opener. Mr. Walker seconded the motion. The motion passed unanimously.

COUNCIL ON AGING APPOINTMENT

Mr. Flanagan moved that the Board appoint Shirley Lombard to the Council on Aging. Mr. Walker seconded the motion. The motion passed unanimously.

AFFORDABLE HOUSING COMMITTEE APPOINTMENT

Mr. Walker moved that the Board appoint Paul Aldrich to the Affordable Housing Committee. Mr. Flanagan seconded the motion. The motion passed unanimously.

FORMATION OF IT COMMITTEE

After a lengthy discussion about several issues regarding the formation of an IT Committee, the Board agreed to take the request under advisement.

PROPOSED BYLAW CHANGE – ELECTED OFFICIALS TERM OF OFFICE

Following up on an article that was passed over at the Annual Town Meeting, Mrs. Murphy explained that Town Counsel is recommending that the Board amend the bylaw to provide that all elected officials take office on July 1.

The Board agreed to take the recommendation under advisement.

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OLD TOWN HALL REUSE

Advisory Board member Jim DeLisle stated he had received a letter from Mr. Desmarais requesting the Town consider allowing him to purchase the Old Town Hall for purposes of creating a nursing home. Mr. DeLisle asked the Board if there was any way to speed up the process.

Mr. Flanagan indicated that the Town Hall Reuse Committee was working on summarizing the 1,200 surveys received earlier this year asking residents for their opinion on what they would like to see happen with the old Town Hall. He stated that the Committee had been asked by the Board of Selectmen to make their recommendation this fall based on the survey.

Mrs. Murphy suggested that the Board consider issuing an RFP to see if there is any interest in the building. She indicated that she would need input on the parameters for the RFP.

Mr. Walker moved that the Board authorize the Town Administrator to issue an RFP for the use of the old Town Hall. Mr. Flanagan seconded the motion.

After further discussion Mr. Flanagan moved that the motion be amended to invite the Town Hall Reuse Committee members in to discuss the parameters of an RFP for the old Town Hall reuse. Mr. Walker seconded the motion. The motion passed unanimously.

8:05 PM EXECUTIVE SESSION

Ms. Michaud moved that the Board vote to enter into executive session to conduct a strategy session in preparation for contract negotiations with nonunion personnel and to discuss strategy with respect to collective bargaining; further, that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the Town, and that the Board adjourn directly from executive session. Mr. Walker seconded the motion. The motion passed unanimously on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 9:30 p.m.

Respectfully submitted,

Wayne R. Walker, Clerk  
(Prepared by B. Kazan)