

## BOARD OF SELECTMEN MEETING MINUTES – April 30, 2011

Present: John F. Fairbanks, Laila J. Michaud, Joseph E. Flanagan

### CALL TO ORDER

Chairman Fairbanks called the meeting to order at 10:00 a.m. in the Selectmen's Office at Town Hall for the purpose of conducting interviews of five finalists for the position of Town Planner.

Interviews were conducted following a structured process whereby Board members asked each candidate the same ten questions and rated the candidates on their responses to each question. Candidates were also given an opportunity to ask questions of the Board concerning the position. Interviews were conducted in the following order:

10:00 a.m.	Daniel LaRoche
10:45 a.m.	David Martineau
11:30 a.m.	Glenn Garber
12:15 p.m.	Stephen Wallace
1:00 p.m.	Karen Cullen

RECESS – 1:50 p.m.

Chairman Fairbanks declared a recess and asked Board members to return at 2:30 p.m. to evaluate the ratings and rank the candidates.

RECONVENED – 2:30 P.M.

Board members reviewed the total ratings of the candidates, noting that all five finalists were extremely well qualified for the position. Discussion ensued relative to which candidate would be the best fit for Westminster. Following discussion, Ms. Michaud moved that the Board rank the candidates as follows:

1. Glenn Garber
2. Stephen Wallace
3. David Martineau
4. Daniel LaRoche
5. Karen Cullen

Mr. Flanagan seconded the motion, which passed unanimously. Mrs. Murphy was authorized to offer the position to Mr. Garber, subject to completion of a background check and agreement on terms of employment. In the event that Mr. Garber is not hired, Mrs. Murphy was directed to offer the position to the next candidate on the list and so on, if necessary, until a hire is made.

### ADJOURNMENT

On motion duly made and seconded, the Board voted to adjourn at 3:24 p.m.

Respectfully submitted,

Joseph E. Flanagan, Clerk  
(Prepared by K. Murphy)