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- Victuallers McNallys Grille & Pub
- Class II dba Albert's Used Cars
- Class III dba Albert's Used Cars
- Victuallers Stefanos' House of Pizza
- Victuallers Kay's Dairy Bar
- Victuallers Mountain Ice Cream & Video
- Victuallers Mike's Pizza
- Victuallers The Woods of Westminster
- Victuallers The Angler Fish Market & Chowder Co., Inc.
- Class II Westminster Collision
- Victuallers Green Tea
- Victuallers Leominster Donuts, Inc. Db a Dunkin Donuts
- Victuallers The Markevich Sub-Station Food Corp./ Subway Restaurant
- Victuallers The Narrows Bed & Breakfast

Mr. Flanagan seconded the motion. The motion passed unanimously.

**DLTA PLANNING ASSISTANCE REQUEST**

Ms. Michaud moved that the Board authorize the Chairman to sign the DLTA Planning Assistance request for assistance in updating the Housing component of the 2000 Master Plan and in updating the Town’s Planned Production Affordable Housing Plan.. Mr. Flanagan seconded the motion. The motion passed unanimously.

**PAYROLL CHANGE REQUEST**

Ms. Michaud moved that the Board approve a Payroll Change Request for a part time Police Dispatcher. Mr. Flanagan seconded the motion. The motion passed unanimously.

**EARLY RETIREMENT INCENTIVE PLAN**

Ms. Michaud moved that the Board authorize the Chairman to sign a letter offering an Early Retirement Incentive Plan to qualified employees. Mr. Flanagan seconded the motion. The motion passed unanimously.

**EMERGENCY HOME HEATING ASSISTANCE PROGRAM**

Mr. Fairbanks moved that the Board approve the recommendations of the Home Heating Assistance Committee with regards to revisions to the guidelines and application form. Mr. Flanagan seconded the motion. The motion passed unanimously.

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RESIGNATION

Mr. Fairbanks acknowledged the resignation of Crocker Pond Committee member Gordon Brownell and asked Mrs. Murphy to draft a letter thanking him for his service.

The Board agreed to discuss the Crocker Pond Charter at their meeting of January 3, 2011.

7:14P.M. EXECUTIVE SESSION

Mr. Fairbanks moved that the Board enter into executive session to discuss strategy with respect to collective bargaining; further, that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the Town, and to adjourn directly from executive session. Ms. Michaud seconded the motion. The motion passed unanimously on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 8:40 p.m.

Respectfully submitted,

Joseph E. Flanagan, Clerk  
(Prepared by B. Kazan)