Present: John F. Fairbanks, Laila J. Michaud, Joseph E. Flanagan

CALL TO ORDER

Mr. Fairbanks called the meeting to order at 7:00 p.m. in the Selectmen's Office at Town Hall. He announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV; he also confirmed with those present that no other party was taking an audio or video recording of the meeting.

APPROVAL OF WARRANTS/MINUTES

Ms. Michaud moved that the Board approve the regular session minutes of December 6, 2010 as printed. Mr. Flanagan seconded the motion. The motion passed unanimously.

Board members reviewed and approved the following warrants:

December 8, 2010	Deduction #33D	\$229,111.40
December 13, 2010	Accounts Payable #35	\$ 22,815.41

TRAFFIC ADVISORY

Mr. Fairbanks made the following announcement: No traffic will be allowed to travel under the West Main Street bridges during the hours of 7 pm to 5 am on the following days: Monday, December 13th, Tuesday December 14th, Wednesday, December 15th and Thursday, December 16th. Please seek alternate route.

2011 ANNUAL LICENSE RENEWALS

Ms. Michaud moved that the Board sign the 2011 annual licenses for renewal as listed;

Victuallers Serio Brothers, Inc. dba Westminster Pharmacy

Victuallers Town House of Pizza

Victuallers Leominster Donuts, Inc. Dba Dunkin Donuts

Victuallers Wachusett Village Inn

Victuallers Wachusett Mountain Associates, Inc.

Victuallers Douglas E. Hicks VFW Grill

Victuallers Joseph's Bistro Auto Joseph's Bistro

Amusement

Class II North Atlantic Trading Co.

Victuallers N. E. Restaurant Association dba The Old Mill Restaurant

Victuallers Westminster Country Club

Victuallers McNallys Grille & Pub Class II dba Albert's Used Cars Class III dba Albert's Used Cars Victuallers Stefanos' House of Pizza

Victuallers Kay's Dairy Bar

Victuallers Mountain Ice Cream & Video

Victuallers Mike's Pizza

Victuallers The Woods of Westminster

Victuallers The Angler Fish Market & Chowder Co., Inc.

Class II Westminster Collision

Victuallers Green Tea

Victuallers Leominster Donuts, Inc. Dba Dunkin Donuts
Victuallers The Markevich Sub-Station Food Corp./ Subway

Restaurant

Victuallers The Narrows Bed & Breakfast

Mr. Flanagan seconded the motion. The motion passed unanimously.

DLTA PLANNING ASSISTANCE REQUEST

Ms. Michaud moved that the Board authorize the Chairman to sign the DLTA Planning Assistance request for assistance in updating the Housing component of the 2000 Master Plan and in updating the Town's Planned Production Affordable Housing Plan. Mr. Flanagan seconded the motion. The motion passed unanimously.

PAYROLL CHANGE REQUEST

Ms. Michaud moved that the Board approve a Payroll Change Request for a part time Police Dispatcher. Mr. Flanagan seconded the motion. The motion passed unanimously.

EARLY RETIREMENT INCENTIVE PLAN

Ms. Michaud moved that the Board authorize the Chairman to sign a letter offering an Early Retirement Incentive Plan to qualified employees. Mr. Flanagan seconded the motion. The motion passed unanimously.

EMERGENCY HOME HEATING ASSISTANCE PROGRAM

Mr. Fairbanks moved that the Board approve the recommendations of the Home Heating Assistance Committee with regards to revisions to the guidelines and application form. Mr. Flanagan seconded the motion. The motion passed unanimously.

RESIGNATION

Mr. Fairbanks acknowledged the resignation of Crocker Pond Committee member Gordon Brownell and asked Mrs. Murphy to draft a letter thanking him for his service.

The Board agreed to discuss the Crocker Pond Charter at their meeting of January 3, 2011.

7:14P.M. EXECUTIVE SESSION

Mr. Fairbanks moved that the Board enter into executive session to discuss strategy with respect to collective bargaining; further, that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the Town, and to adjourn directly from executive session. Ms. Michaud seconded the motion. The motion passed unanimously on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 8:40 p.m.

Respectfully submitted,

Joseph E. Flanagan, Clerk (Prepared by B. Kazan)