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Present: John F. Fairbanks, Laila J. Michaud

CALL TO ORDER

Mr. Fairbanks called the meeting to order at 7:00 p.m. in the Selectmen’s Office at Town Hall.

APPROVAL OF WARRANTS/MINUTES

Ms. Michaud moved that the Board approve the regular session minutes of April 5, 2010 as printed. The motion was duly seconded. The motion passed unanimously.

Board members reviewed and approved the following warrants:

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|----------------|----------------------|---------------|
| April 12, 2010 | Accounts Payable #62 | \$ 420,142.33 |
| | Payroll #61 | \$ 159,135.40 |
| April 13, 2010 | Deductions #61D | \$ 142,136.61 |

FY11 COMMUNITY DEVELOPMENT BLOCK GRANT

Ms. Michaud moved that the Board sign a letter to the Montachusett Regional Planning Commission requesting assistance in the preparation of a Community Development Block Grant application for the development of Senior Center Design Plans and Housing Rehabilitation. The motion was duly seconded. The motion passed unanimously

USER AUTHORIZATION – MassEnergyInsight

Ms. Michaud moved that the Board authorize Heather Billings, Kevin Keena, and Karen Murphy to receive full access to the energy data of the Town of Westminster which is included in the Mass. Department of Energy Resources MassEnergyInsight energy reporting system. The motion was duly seconded. The motion passed unanimously.

BOARD OF SELECTMEN MEETING DATES

Ms. Michaud moved that the Board schedule meetings for the following Mondays: May 3, 10, 17, and 24, June 7, 14, 21, 28, July 12, 19, 26, and August 2, 9, 16, 23, and 30. The motion was duly seconded. The motion passed unanimously.

MEET & GREET MEETING

The Board agreed to post a ‘Meet & Greet’ meeting for Saturday, May 8, 2010 from 9 AM to 11 AM in the Board of Selectmen meeting room at Town Hall.

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7:15 PM WESTMINSTER BUSINESS PARK EARTH REMOVAL PERMIT (CONT.)

Mr. Fairbanks opened the Westminster Business Park Phase II continuation hearing. He stated that the hearing would be continued following discussions on the layover station.

FITCHBURG COMMUTER RAIL LAYOVER STATION

Representatives from MART, MBTA, the Westminster Business Park and Senator Flanagan’s office were on hand to discuss the proposed options for the site of the layover station.

Mr. Fairbanks moved that the Board of Selectmen vote to approve the location of a layover facility at Westminster Business Park, Lot I-4A, with the following understanding:

- The layover facility will only be used for overnight MBTA commuter rail parking, including light maintenance of the trains;
- Noise levels will be contained to under 50 decibels at 250 feet, and a whistle will not be required under normal circumstances;
- MART will provide information on its layover construction plans for comments from the Town so that the Town can provide input for any major mitigation it feels is necessary;
- In general, MART and the Town of Westminster will constantly dialog throughout the project;
- As a condition, a noise test following EPA standards will be performed to determine the number of decibels, the noise frequency, and amplitude.

Ms. Michaud seconded the motion. The motion passed unanimously.

It was agreed that the noise test would be conducted at the Fitchburg Station with the assistance of the Board of Health. The results would be presented at the next Board of Selectmen’s meeting on April 26, 2010.

WESTMINSTER BUSINESS PARK EARTH REMOVAL PERMIT (CONT.)

After several questions were answered, Mr. Fairbanks moved that the Board issue a conditional approval and requested that Mrs. Murphy and Mrs. Tatasciore prepare a draft for the Board’s review on April 26, 2010. The motion was duly seconded. The motion passed unanimously.

APPROVE CAFETERIA PLAN

Ms. Michaud moved that the Board approve and sign the Consent Resolution to establish a “cafeteria plan”. The motion was duly seconded. The motion passed unanimously.

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APPROVE TOWN MEETING WARRANTS

Mr. Fairbanks moved that the Board approve and sign the May 1, 2010 Special and Annual Town Meeting Warrants. The motion was duly seconded. The motion passed unanimously.

MOC APPOINTMENT

Mr. Fairbanks moved that the Board re-appoint Louise Janhunen as the representative on the Montachusett Opportunity Council Board for the Towns of Westminster and Ashburnham. The motion was duly seconded. The motion passed unanimously.

PARKS & RECREATION COMMISSION

The Board agreed to give permission to the Parks & Recreation Commission to install a set of bleachers and two picnic tables outside the basketball court.

10:26 PM

Mr. Fairbanks moved that the Board adjourn. Ms. Michaud seconded the motion. The motion passed unanimously.

Respectfully submitted,

Laila J. Michaud, Clerk
(Prepared by B. Kazan)