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Present: Nicholas A. Hay, John F. Fairbanks, Laila J. Michaud

CALL TO ORDER

Mr. Hay called the meeting to order at 7:00 p.m. in the Selectmen’s Office at Town Hall.

RESIGNATION

Mr. Hay announced due to personal conflicts he was resigning effective immediately. He thanked his fellow Board Members and the Town for allowing him the opportunity to serve.

7:01 PM Mr. Hay left the Board of Selectmen meeting.

ACKNOWLEDGEMENT

Mr. Fairbanks thanked Mr. Hay for his service on the Board and wished him the best of luck.

APPROVAL OF WARRANTS/MINUTES

Ms. Michaud moved that the Board approve the regular session minutes of February 22, and March 1, 2010, as printed. Mr. Fairbanks seconded the motion. The motion passed unanimously.

Board members reviewed and approved the following warrant:

March 8, 2010 Accounts Payable #54 \$ 21,654.74

ZBA – AT&T CELL TOWER APPLICATION

Mr. Fairbanks read the following letter addressed to Chairman of the ZBA Paul Bartkus; “At its meeting of February 22, 2010, the Board of Selectmen heard comments and concerns from a number of abutters regarding the potential siting of a cell tower at the base of Wachusett Mountain Mile Hill Road. Based upon the information provided, it appears that there may be one or more viable alternative sites that would provide better coverage with fewer negative aspects. The Board feels that it would be in the best interest of the Town if we were allowed time to develop a town wide master wireless plan identifying the most desirable and effective locations to address our wireless needs throughout town. We are requesting that you ask the applicant to agree to postpone action on this application until the Town has had an opportunity to produce such a plan. Thank you for your consideration of this request.”

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Ms. Michaud moved that the Board approve signing the letter addressed to Chairman Paul Bartkus. Mr. Fairbanks seconded the motion. The motion passed unanimously.

MEMA INITIAL DAMAGE REPORT

Ms. Michaud moved that the Board approve a letter in response to the Massachusetts Emergency Management Agency’s request for an Initial Damage Report indicating that the Town of Westminster incurred no extraordinary costs associated with the winter storm that occurred from February 23-27, 2010. Mr. Fairbanks seconded the motion. The motion passed unanimously.

TREASURER/COLLECTOR – BORROWING

Ms. Michaud moved that the Board approve the request from Treasurer/Collector Melody Gallant to renew borrowing for a Chapter 90 State Aid Anticipation Note in the amount of \$94,361.68 for Battles Road bridge construction engineering services, re-construction, construction engineering services, South Street engineering services and South Street - Main Street – Carter Road design from UniBank with an interest rate of 1.30%. Mr. Fairbanks seconded the motion. The motion passed unanimously.

BUDGET REVIEW – TREASURER/COLLECTOR

Melody Gallant was on hand to discuss her FY11 budget. She stated that she was able to reduce her budget by 2%. She also explained that she had submitted an article request for \$10,000 which is for the cost of filing tax titles and legal fees.

BUDGET REVIEW – TOWN CLERK

Denise MacAloney was on hand to discuss the Town Clerk’s FY11 budget. She told the Board that she has decreased her budget by 8%.

Mrs. MacAloney also stated that her Elections budget went up due to the Town having five elections and three town meetings.

PERSONNEL BOARD RECOMMENDATIONS/BUDGET REVIEW

Preliminary discussions were held regarding a 0% COLA (recommended by the Personnel Board), 1 year hold off on reclassifications, no stipends, drafting a performance review for Grade 13 positions, change from Town Coordinator to a Town Administrator, Search Committee memberships.

Board members conducted an overall budget review with Advisory Board members.

